

POLICY

BOARD OF EDUCATION DENVER PUBLIC SCHOOLS

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Food Service

8500 FOOD SERVICES

The Board of Education recognizes the midday meal as an important part of each pupil's school day. The Board shall provide food service for the purchase and consumption of milk. Needy pupils shall be provided with breakfast and lunch at reduced rates or free of charge, when the district is so mandated under law.

All pupils not expressly excused by the Principal shall be expected to remain at school for lunch. Food sold by the school may be purchased only by pupils and staff members and only for consumption on school premises.

Pupils shall be eligible for free or reduced rate meals or milk who would not otherwise receive proper nourishment. The Board designates the Superintendent to determine, in accordance with standards issued annually by the State Department of Education, the pupils eligible for free or reduced rate meals or milk.

The Superintendent shall annually notify all interested persons in the school district of the availability, eligibility requirements, and application procedures for free and reduced rate meals or milk and by the distribution of an application for such meals or milk to the family of each pupil enrolled in a district school.

A parent or guardian who so requests shall be given an application form and not less than two weeks to prepare and submit the form. Where necessary, the district shall assist the applicant in the preparation of the form. The district shall determine the pupil's eligibility and present that determination to the applicant in writing within two days of the receipt of the application. Any pupil found eligible shall be offered free or reduced rate meals or milk immediately and shall continue to receive such meals during the pendency of any inquiry regarding his eligibility.

A denial of eligibility for free or reduced rate meals or milk shall be in writing and shall include the reasons for which eligibility was denied, notice of the applicant's right to appeal the denial, and the procedures for appeal. Appeal



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A denial of eligibility for free or reduced rate meals or milk shall be in writing and shall include the reasons for which eligibility was denied, notice of the applicant's right to appeal the denial, and the procedures for appeal. Appeal procedures shall include a hearing, held with reasonable promptness and at the convenience of the applicant and before a hearing officer other than the school official who denied the application; the applicant's opportunity to be represented by counsel; a decision rendered promptly and in writing; and an opportunity to appeal the decision of the hearing officer to the Board of Education.

The identity of pupils who receive free or reduced rate meals or milk will be protected, and they shall not be required to work in consideration for receiving such meals.

The operation and supervision of the food services program shall be the responsibility of the Business Administrator/Board Secretary. The food service program shall be operated on a nonprofit basis. All moneys derived from the operation and sponsorship of the food service facilities shall be deposited in the food service account. A periodic review of the food service accounts shall be made by the Business Administrator/Board Secretary.

The Superintendent shall develop regulations to implement this policy and shall seek out and apply for such federal, state and local funds as may be applied to the district's program of free and reduced rate meals or milk.

N.J.S.A. 18A:18A-42.1; 18A:33-3 et seq.;
18A:58-7.1
N.J.A.C. 8:24-2.1 through 7.5

Adopted: 26 February 1996

