

AGENDA

DENVILLE TOWNSHIP BOARD OF EDUCATION

March 27, 2017

Regular Session – 7:00 p.m.

(Public Portion of Meeting will begin at 7:30 p.m.)

Township of Denville - **Council Chambers**

I. CALL TO ORDER

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Andersen____, Mr. Casse____, Mrs. DeLuna____, Mrs. Lindsay____, Mr. Luer____, Mrs. Wagner____, Mr. Cappello____.

C. EXECUTIVE SESSION

Mr. /Mrs. _____ moved, seconded by Mr. /Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas _____ Nays _____ Abstentions _____ Time: _____

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- Riverview School of Character

F. SUPERINTENDENT’S COMMENTS –

G. ASSISTANT SUPERINTENDENT’S COMMENTS –

H. BUSINESS ADMINISTRATOR’S COMMENTS –

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: _____ Closed: _____

III. OLD BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **March 2017**, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approves the following REPORTS from February 2017:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment – February 2017
2. Report of Medical Office – February 2017
3. HIB Report: HIB Case VV-10, **HIB Case LV-04**

C. MINUTES – RESOLVED that the Board approve the following minutes:

- Work Session Meeting & Executive Session – February 13, 2017
- Special Meeting - February 21, 2017
- Regular Session & Executive Session –February 27, 2017

ROLL CALL

Mr. Andersen____, Mr. Casse____, Mrs. DeLuna____, Mrs. Lindsay____, Mr. Luer____, Mrs. Wagner____, Mr. Cappello____.

IV. NEW BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Personnel:

A. PERSONNEL (Includes Technology) – Chair, Mr. Cappello

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-Employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

1. **BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT**– that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Amount
a.	Loro, John	Teacher	VV	Stage Crew Director for School Play	\$3,364, Step-3
b.	Ferris, Courtney	Teacher	VV	After school hall monitors; 4 hrs per day.	\$20.00/hr.
c.	Herbert, Corey	Sub. Teacher	VV	After school hall monitors; 4 hrs per day.	\$20.00/hr.
d.	Lascano, Sammy	Instructional Aide	VV	Assist Student ID #4276, as needed, for participation in VV school play.	\$15.29/hr.

e.	Bertani, Jess Cartagena, Julissa Conklin, Laura Gambeglunghe, Alex Parke, Erica McCabe, Todd Rossi, Ron Sproule, Nicole Sudol, Renee Sylvester, Sue Fries, Elisa	Teachers	VV	Attend “Riverview Related Arts Night”, 4/6/17; not to exceed 2 hrs.	\$40.40/hr.
f.	Schell, Trish Jancerak, Colette Scrape, Jordan Norris, Liz Bertani, Brad Gudelanis, Kristiann Smith, Laurie Sawka, Allyson Cappello, Tia Jacobus, Deb Belleni, Adrienne	Teachers	RV	Chaperone “Riverview Poetry Slam”, 4/12/17	\$35.00/ea.
g.	Worrall, Jim	Instructional Aide	VV	To work over-time, as needed, to support students on Community-Based Instruction trips for 2016-17 SY	\$18.71/hr.
h.	Ardolino, Melissa	Instructional Aide	VV	To work over-time, as needed, to support students on Community-Based Instruction trips for 2016-17 SY	\$17.46/hr.
i.	Ulrich, Sarah	Teacher	LV	Resignation, Effective March 15, 2017	
j.	Rispoli, Ann	Teacher	RV	Resignation, Effective June, 30, 2017	

- BE IT RESOLVED**, that the Board approve Sue Bias and Carol Tomensky as Summer Enrichment Coordinators at \$3.50 per registration for 1.5 hour class and \$7.00 per registration for 3 hour class, to be split evenly.
- BE IT RESOLVED**, that the Board approve Jennianne Shimansky, student from Montclair University, for classroom observation to complete the requirements for college course.
- BE IT RESOLVED**, that the Board approve Kaylee Bockhorn, student from County College of Morris, for classroom observation to complete the requirements for college course.
- BE IT RESOLVED**, that the Board hereby approves Renee Phil, Elementary School Teacher, for a leave of absence, having received doctor’s certification, commencing January 23, 2017 under the Federal Family Medical Leave Act (FMLA), ending on April 14, 2017, while utilizing forty (40) sick days.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave under the NJ Family Leave Act (FLA) for Renee Phil, commencing on April 24, 2017 through September 15, 2017.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave for Renee Phil and anticipate a return to work on November 13, 2017 as requested in writing.

- BE IT RESOLVED**, that the Board approve the following teachers for 2017-18 Summer Enrichment, to be funded through registration fees:

Anderson, Stephanie
Cappello, Tia

Jaffe, Marla
Johnson, Kris

Cartagena, Julissa
Chaparro, Jessica
Conway, Meghan
Corforte, Jennifer
Dickerson, Taylor
Daniels, Daari
Fries, Elisa
Gallagher, Kim
Gambelunghe, Alex

Molina, Karen
Parke, Erica
Patel, Disha
Pridham, MaryBeth
Reichhard, Ali
Smith, Laurie
Sylvester, Sue
Warner, Debbie
Whalen, James

7. **BE IT RESOLVED**, that the Board approve Morris Knolls students, Morgan Grimaldi and Rachel Leykin, as volunteers for 2017-18 Summer Enrichment.

ROLL CALL

Mr. Andersen____, Mr. Casse____, Mrs. DeLuna____, Mrs. Lindsay____, Mr. Luer____, Mrs. Wagner____, Mr. Cappello____.

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Mr. Luer

Mr./Mrs. ____moved, seconded by Mr./Mrs. ____, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED – WORKSHOPS with EXPENSES** – that the Board approve the following professional development workshops with expenses for staff members and/or Board members’ payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.31 per mile:

	Name	Position	School	Cost	Event/Location	Date
a.	Gurowsky, Damaris	Business Administrator	BOE	\$525 + mileage	NJASBO Conf., Atlantic City, NJ	6/7 - 6/9/17

2. **BE IT RESOLVED**, that the Board approve the attached list of field trip requests.
3. **BE IT RESOLVED**, that the Board approve the attached revisions to the 2016-17 school year calendar.
4. **BE IT RESOLVED**, that the Board approve John Krsulic, Master of Science, to teach Family & Friends CPR course at Valleyview Middle School, May 1, 2017 and May 8, 2017, at no cost to the district.
5. **BE IT RESOLVED**, that the Board approve the Denville BOE strategic goals 2017-22 as follows:
- Goal Area: Student Learning and Curriculum
Goal Statement: Provide a rich learning environment based in the New Jersey standards that will challenge students at all levels with a standardized system to measure growth.
 - Goal Area: Well-Rounded Students
Goal Statement: Create an environment that fosters self-aware, resilient, civically-minded and empathetic citizens.
 - Goal Area: 21st Century Leadership and Ownership of Learning
Goal Statement: To develop a culture of learning that enables students to excel in the 21st century global community.
 - Goal Area: Facilities/Class Sizes/Security
Goal Statement: To create a safe and secure learning environment equipped to deliver 21st century educational expectations, using efficient and sustainable facilities districtwide.
6. **BE IT RESOLVED**, that the Board approve Molly Feeney Wood, Literacy Consultant, to present at the Summer Literacy Institute, June 22, 2017 at a cost of \$2,200.

ROLL CALL

Mr. Andersen____, Mr. Casse____, Mrs. DeLuna____, Mrs. Lindsay____, Mr. Luer____, Mrs. Wagner____, Mr. Cappello____.

C. POLICY REVISIONS

Mr./Mrs. ____moved, seconded by Mr./Mrs. ____, to approve the following Resolutions under Policy Revisions:

Policy/ Reg #	Policy/Regulation Name	1st Reading	2nd Reading/ Adoption
0164	Bylaw		X
2460	Special Education	X	
R2460	Special Education	X	
R2460.1	Special Education - Location, Identification, and Referral	X	
R2460.8	Special Education - Free and Appropriate Public Education	X	
R2460.9	Special Education - Transition from Early Intervention Programs to Preschool Programs	X	
R2460.15	Special Education - In-Service Training Needs for Professional and Paraprofessional Staff	X	
2467	Surrogate Parents and Foster Parents	X	
0174	Legal Services	X	
0177	Professional Services	X	
1140	Affirmative Action Program	X	
1523	Comprehensive Equity Plan	X	
1530	Equal Employment Opportunities	X	
R1530	Equal Employment Opportunities Complaint Procedure	X	
1570	Internal Controls	X	
1550	Affirmative Action Program for Employment and Contract Practices	X	
2200	Curriculum Content	X	
R2200	Curriculum Content	X	
2260	Affirmative Action Program for School and Classroom Practices	X	
2411	Guidance Counseling	X	
R2411	Guidance and Counseling	X	
2423	Bilingual and ESL Education	X	
R2423	Bilingual and ESL Education	X	
2610	Educational Program Evaluation	X	
2622	Student Assessment	X	
R2624	Grading System	X	
5750	Equal Educational Opportunity	X	
5755	Equality in Educational Programs and Services	X	
R8451	Control of Communicable Disease	X	

ROLL CALL

Mr. Andersen____, Mr. Casse____, Mrs. DeLuna____, Mrs. Lindsay____, Mr. Luer____, Mrs. Wagner____, Mr. Cappello____.

D. OPERATIONS (Includes Technology) - Chair, Mr. Casse

Mr./Mrs. ____moved, seconded by Mr./Mrs. ____, to approve the following Resolutions under Operations:

D1. TRANSPORTATION

D2. BUILDING AND GROUNDS

1. **BE IT RESOLVED**, that the Board approve to award Lilich Corporation, the lowest responsible bidder in accordance with the District's bid document requirements and Public School Purchasing Laws for the demolition and asbestos removal of incinerators and compactor at Valleyview, Lakeview, and Riverview in the amount of \$17,500.

2. **BE IT RESOLVED**, that the Board approve the submission to the Morris County Superintendent of Schools for the following Dual Use of Educational Space, Change of Use of Educational Space, and/or Renewal of Temporary Instructional Space for the 2017-18 School Year as follows:

Riverview School, Change of Use of Library to regular classrooms.

3. **BE IT RESOLVED**, that the Board approve the attached proposal for El Associates in the amount of \$10,000 for district feasibility study on solutions for the substandard space district-wide.
4. **BE IT RESOLVED**, that the Board approve the submission to the Morris County Superintendent of Schools for the following Dual Use of Educational Space, Change of Use of Educational Space, and/or Renewal of Temporary Instructional Space for the 2017-18 School Year as follows:

Riverview School, Change of Use of Computer Room to Regular Classroom

ROLL CALL

Mr. Andersen____, Mr. Casse____, Mrs. DeLuna____, Mrs. Lindsay____, Mr. Luer____, Mrs. Wagner____, Mr. Cappello____.

E. FINANCE (Includes Technology) – Chair, Mrs. DeLuna

Mr./Mrs. ____moved, seconded by Mr./Mrs. ____, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check lists(s) in the following amounts:

Amount	Description	Check Register
\$1,866,216.64	2447-2580, 900037-990038, 903152017	Current Expense
\$10,921.10	1510-1511	General Organization
\$3,350.44	Ck #1153	Milk Fund

2. **BE IT RESOLVED**, that the Board approve the acceptance of the 2017 Safety Grant through the New Jersey Schools Insurance Group's ERIC WEST in the amount of \$1,800.00 for the period July 1, 2017 through June 30, 2018.
3. **BE IT RESOLVED**, that the Board rescind resolution approved February 27, 2017, Finance, #5 - The application for the small grant funded by PSEG.
4. **BE IT RESOLVED**, that the Board approve Summer Enrichment fees; 3 hour program, \$100 per week; 1.5 hour program, \$50 per week.
5. **BE IT RESOLVED**, that the Board approve Summer Enrichment fees per registration - 75% to Teacher, 18% to Board, and 7% to Coordinators (split evenly).
6. **BE IT RESOLVED**, that the Board approve the renewal membership in the Pooled Insurance Program of New Jersey.

WHEREAS, a number of Boards of Education in various Counties have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-.18B and;

WHEREAS, said Pool was approved effective July 1, 1984 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool, and;

WHEREAS, the Board of Education of Denville Township has determined that membership in the Pooled Insurance Program of New Jersey is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Denville Township does hereby agree to join/renew membership in the Pooled Insurance Program of New Jersey and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2017 to June 30, 2020.

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Group's Bylaws and to deliver the same to the Executive Director.

ROLL CALL

Mr. Andersen____, Mr. Casse____, Mrs. DeLuna____, Mrs. Lindsay____, Mr. Luer____, Mrs. Wagner____, Mr. Cappello____.

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Garden State Coalition of Schools
- Grade Level Schools - Substandard Space
- Township Development and PILOT

D. OTHER

VI. OPEN TO PUBLIC COMMENTS

Time: _____ **Closed:** _____

VII. EXECUTIVE SESSION

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss personnel, legal and negotiation issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas _____ Nays _____ Abstentions _____ Time: _____

VIII. ADJOURNMENT

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to adjourn the meeting.

ACTION ON MOTION:

Yeas _____ Nays _____ Abstentions _____ Time: _____