

## **AGENDA**

### **DENVILLE TOWNSHIP BOARD OF EDUCATION**

**May 8, 2017**

Work Session – 7:00 p.m.

(Public Portion of Meeting will begin at 7:30 p.m.)

Township of Denville - **Council Chambers**

#### **I. CALL TO ORDER**

##### **A. OPENING STATEMENT**

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

##### **B. ROLL CALL**

Mr. Andersen\_\_\_\_, Mr. Casse\_\_\_\_, Mrs. DeLuna\_\_\_\_, Mrs. Lindsay\_\_\_\_, Mr. Luer\_\_\_\_, Mrs. Wagner\_\_\_\_, Mr. Cappello\_\_\_\_.

##### **C. EXECUTIVE SESSION**

Mr. /Mrs. \_\_\_\_\_ moved, seconded by Mr. /Mrs. \_\_\_\_\_, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

##### **ACTION ON MOTION:**

Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Abstentions \_\_\_\_\_ Time: \_\_\_\_\_

##### **D. PLEDGE OF ALLEGIANCE**

##### **E. SPECIAL PRESENTATIONS**

- Brad Bertani and the PowerSave Team – 5/22/17
- Brad Bertani and the Sustainable Jersey Team – 6/12/17

##### **F. SUPERINTENDENT’S COMMENTS –**

##### **G. ASSISTANT SUPERINTENDENT’S COMMENTS –**

##### **H. BUSINESS ADMINISTRATOR’S COMMENTS –**

#### **II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)**

Opened: \_\_\_\_\_ Closed: \_\_\_\_\_

- III. OLD BUSINESS (NO ACTION TO BE TAKEN)** – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.  
Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **May 2017**, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr./Mrs.\_\_\_\_\_moved, seconded by Mr./Mrs.\_\_\_\_\_, to approve the following Resolutions under Old Business:

**A. RESOLVED** that the Board approves the following REPORTS from April 2017:

1. Treasurer of School Monies
2. Board Secretary

**B. EDUCATION REPORTS**

1. Report of Student Enrollment – April 2017
2. Report of Medical Office – April 2017
3. The BOE affirms the following cases:
  - a) HIB LV-06
4. Strategic Plan for Denville 2022

**C. MINUTES – RESOLVED** that the Board approve the following minutes:

- Work Session Meeting & Executive Session – April 10, 2017
- Regular Session & Executive Session – April 24, 2017

**ROLL CALL**

Mr. Andersen\_\_\_\_, Mr. Casse\_\_\_\_, Mrs. DeLuna\_\_\_\_, Mrs. Lindsay\_\_\_\_, Mr. Luer\_\_\_\_, Mrs. Wagner\_\_\_\_, Mr. Cappello\_\_\_\_\_.

- IV. NEW BUSINESS (ACTION TO BE TAKEN)** – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Mr./Mrs.\_\_\_\_\_moved, seconded by Mr./Mrs.\_\_\_\_\_, to approve the following Resolutions under Personnel:

**A. PERSONNEL (Includes Technology) – Chair, Mr. Cappello**

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-Employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

1. **BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT**– that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Amount
a.	Sproule, Nicole	Teacher	RV	Resignation, effective 6/30/17	
b.	Parke, Erica	Teacher	RV	Resignation, effective 6/30/17	
c.	Kovacs, Jamie Whalen, James Houser, Tara Bachetta, Janet	Teachers	VV	Teachers Teaching Teachers, May 10, 2017 Health & Wellness Prof. Dev. Day at Valleyview Middle School. Not to exceed 6 hrs.	\$63.36/ea.
d.	Radeliff, Jaquelynn	Teacher	VV	Resignation, effective 6/30/2017	
e.	Huizing, Patricia Sudol, Renee	Teachers	LV	To facilitate an unconference in May 2017 for 2 hrs.	\$40.40/hr.
f.	Rothrock, Stacia	Teacher	LV	To present in May 2017 at Teachers Teaching Teachers. Not to exceed 6 hrs	\$63.36/hr.
g.	King, Robert	Teacher	VV	one extra period 5/1-6/20/17	\$1,630.08
h.	Stiles, Lydia	Teacher	VV	one extra period 5/1-6/20/17	\$1,915.56
i.	Johnson, Kristina	Teacher	VV	one extra period 5/1-6/20/17	\$2,420.64
j.	Plumb, Amy	Teacher	VV	one extra period 5/1-6/20/17	\$1,947.24
k.	McBride, Sharon	Teacher	VV	one extra period 5/1-6/20/17	\$1,886.76

2. **BE IT RESOLVED – SUBSTITUTES** – that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Salary
a.	McGuire, Carolyn	Nurse	5/9/17	\$150.00/day
b.	Ganesh, Sudha	Teacher	5/9/17	\$85.00/day

3. **BE IT RESOLVED**, that the Board approve the attached list of non-certificated staff for 2017-18 school year.

## ROLL CALL

Mr. Andersen\_\_\_\_, Mr. Casse\_\_\_\_, Mrs. DeLuna\_\_\_\_, Mrs. Lindsay\_\_\_\_, Mr. Luer\_\_\_\_, Mrs. Wagner\_\_\_\_, Mr. Cappello\_\_\_\_.

- V. **NEW BUSINESS (NO ACTION TO BE TAKEN)** – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Mr./Mrs. \_\_\_\_moved, seconded by Mr./Mrs. \_\_\_\_, to approve the following Resolutions under Personnel:

### A. **PERSONNEL (Includes Technology) – Chair, Mr. Cappello**

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

1. **BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT\_**– that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Amount
a.	Reichhard, Alison Pinto, Caitlin	Teachers	RV	Direct Riverview Talent Show on 6/1/17. Not to exceed 6 hrs	\$40.40/hr
b.	Morris, Danielle	Lunch Aide	RV	Assist in packing library books to prepare for construction. Not to exceed 10 hrs per wk.	\$15.06/hr
c.	Bertani, Brad Scrape, Jordan Schell, Trish Jacobus, Deborah Lynch, Meghan Gudelanis, Kristann	Teachers	RV	Classroom move per contract	\$226.37/ea.
d.	Greenhagen, Stacey Yuill, Lisa Hasler, Tammy San Roman, Diann Caruso, Don Melillo, Kathy Bolen, John Harris, Phyllis McGee, Rob Meier, Shirley Tatum, Allan Henessy, Eileen Holmes, Eileen Gonzalez, Cindy Cinquino, Glenn Veliz, Rosario Diaz, Patricia Liptak, Maria	Bus Drivers	RV	School Bus Driver for ESY program	\$23.75/hr
e.	Greenhagen, Stacey Yuill, Lisa Hasler, Tammy San Roman, Diann Cavaliere, Cathleen Melillo, Kathy Bolen, John Harris, Phyllis Meier, Shirley Gonzalez, Cindy Brozurski, Joann Dellemonache, Rosanne Cinquino, Glenn Veliz, Rosario Diaz, Patricia Liptak, Maria Holmes, Eileen	Aides for ESY	RV	Aides for ESY program:	\$14.25/hr

<b>f.</b>	Davenport, Kristin Conway, Meghan Reilly, Jamie	Teachers	LV	Attend the Storytelling Show on 5/31/17	\$35.00/ea.
<b>g.</b>	Sasso, Marie	School Nurse	LV	Sick day payout	\$1,716.00
<b>h.</b>	Korman, Seth	Vice- Principal	VV	Cash-out 4 Vac. Days	\$1,974.00
<b>i.</b>	Foth, Leanne	LDTC	District	Conduct parent presentation for incoming 6 <sup>th</sup> grade Spec. Ed. Not to exceed 2 hrs.	\$40.40/hr

2. **BE IT RESOLVED – SUBSTITUTES** – that the Board approve the following new hire substitute(s) for the district:

	<b>Name</b>	<b>Position</b>	<b>Effective Date</b>	<b>Salary</b>
<b>a.</b>	Cotreau, Dan	Bus Driver	07/01/2017	\$22.80/hr

3. **BE IT RESOLVED**, that the Board approve Nicole Kuser, St. Mary's College at Notre Dame, to observe at Lakeview Elementary School as part of her college requirements.
4. **BE IT RESOLVED**, that the Board approve Lauren Anderson, Morris Knolls student, as a volunteer for the ESY summer program.
5. **BE IT RESOLVED**, that the Board hereby approves Alyson Kasper, Middle School Teacher, for a leave of absence, having received doctor's certification, commencing April 10, 2017 under the Federal Family Medical Leave Act (FMLA), ending on May 12, 2017, while utilizing up to forty (40) sick days, as requested in writing; and

**BE IT FURTHER RESOLVED**, that the Board hereby approves the leave under the NJ Family Leave Act (FLA) for Alyson Kasper, commencing on May 15, 2017 through June 23, 2017.

**BE IT FURTHER RESOLVED**, that the Board hereby approves the leave for Alyson Kasper and anticipate a return to work on September 5, 2017.

6. **BE IT RESOLVED**, that the Board approve the revised Work Rules and Job Description for the Director of Transportation.
7. **BE IT RESOLVED**, that the Board approve Krista Mennella to intern during the ESY program from June 26, 2017 thru August 3, 2017.
8. **BE IT RESOLVED**, that the Board approve (pending approval of the Morris County Executive Superintendent of Schools) Merit Goal Qualitative #5 completion and payment for Sandra Cullis, Assistant Superintendent, as per contract 2% - \$3,017.

Increase Parent Involvement in academic meetings by hosting 3 Parent Academy for Student Success (PASS) meetings, two of which will be conducted using interactive technology to communicate with families and community in real time.

## ROLL CALL

Mr. Andersen\_\_\_\_, Mr. Casse\_\_\_\_, Mrs. DeLuna\_\_\_\_, Mrs. Lindsay\_\_\_\_, Mr. Luer\_\_\_\_, Mrs. Wagner\_\_\_\_, Mr. Cappello\_\_\_\_.

**B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Mr. Luer**

Mr./Mrs. \_\_\_\_\_ moved, seconded by Mr./Mrs. \_\_\_\_\_, to approve the following Resolutions under Instruction and Program:

- 1. BE IT RESOLVED – WORKSHOPS with EXPENSES** – that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.31 per mile:

	Name	Position	School	Cost	Event/Location	Date
a.	Russo, Janine, LV Barakat, Debra, LV Jacobus, Deborah, RV Bertani, Brad, RV Hagman, Karen, RV Maio, Michelle, RV Rubinaccio, Cara, RV	Teachers	LV RV	\$159.00/ each, to be paid through Title 1 funds.	Writing Workshop Webinar	

- 2. BE IT RESOLVED**, that the Board approve the attached list of field trip requests.

- 3. BE IT RESOLVED**, that the Board approve Riverview Elementary School Library weeding log.

**ROLL CALL**

Mr. Andersen\_\_\_\_, Mr. Casse\_\_\_\_, Mrs. DeLuna\_\_\_\_, Mrs. Lindsay\_\_\_\_, Mr. Luer\_\_\_\_, Mrs. Wagner\_\_\_\_, Mr. Cappello\_\_\_\_.

**C. POLICY REVISIONS**

Mr./Mrs. \_\_\_\_\_ moved, seconded by Mr./Mrs. \_\_\_\_\_, to approve the following Resolutions under Policy Revisions:

Policy/ Reg #	Policy/Regulation Name	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading/ Adoption
7461	District Sustainability		X
0167	Public Participation in Board Meetings	X	
0168	Recording Board Meetings	X	
2110	Philosophy of Education District Mission Statement	X	
2341	Athletic Competition	X	
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad	X	
5111	Eligibility of Resident/Nonresident Students	X	
5310	Health Services	X	
R5310	Health Services	X	
5330.01	Administration of Medical Marijuana	X	
R 5330.01	Administration of Medical Marijuana	X	
8462	Reporting Potentially Missing or Abused Children	X	
R 8462	Reporting Potentially Missing or Abused Children	X	

## ROLL CALL

Mr. Andersen\_\_\_\_, Mr. Casse\_\_\_\_, Mrs. DeLuna\_\_\_\_, Mrs. Lindsay\_\_\_\_, Mr. Luer\_\_\_\_, Mrs. Wagner\_\_\_\_, Mr. Cappello\_\_\_\_.

## D. FINANCE (Includes Technology) – Chair, Mrs. DeLuna

Mr./Mrs. \_\_\_\_\_moved, seconded by Mr./Mrs. \_\_\_\_\_, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check lists(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register</u>
---------------	--------------------	-----------------------

2. **BE IT RESOLVED**, that the Board approve the proposal from CORE BTS Inc., NJ State Contract #87720 for Network Upgrade (Quote No. 000Q37913-05 per attached) in the amount of \$28,840.99.
3. **BE IT RESOLVED**, that the Board approve Educational Harmony, Inc. for 5 additional days to provide inclusionary support and social skills services for SY 2016/2017 at the rate of \$350.00/day for a total cost of \$1,750.00.
4. **BE IT RESOLVED**, that the Board approve the contract with SHI, New Jersey Software State Contract #89851, to provide network support with the Board of Education relocation to Town hall at a cost of \$4,458.55.
5. **BE IT RESOLVED**, that the Board approve the contract with SHI, New Jersey Software State Contract #89851, to provide support with the Transfinder (Bus Software Application) Migration at a cost of \$1,200.
6. **BE IT RESOLVED**, that the Board approve the contract with SHI, New Jersey Software State Contract #89851, to provide support with the Domain Controller Upgrade District-wide at a cost of \$4,800.
7. **BE IT RESOLVED**, that the Board approve the amount of tax monies required for school purposes for the 2017-18 school year is \$29,777,860.

**BE IT FURHER RESOLVED**, that these monies be placed in the hands of the Treasurer of School Monies according to the following tax schedule:

### 2017-18 Tax Schedule

	General Fund	Debt Service	Total
7/10/2017	1,200,000.00		1,200,000.00
8/10/2017	1,200,000.00	189,569.00	1,389,569.00
9/11/2017	3,074,840.50		3,074,840.50
10/12/2017	3,074,840.50		3,074,840.50
11/13/2017	3,074,840.50		3,074,840.50
12/12/2017	3,074,840.50		3,074,840.50
	<u>14,699,362.00</u>	<u>189,569.00</u>	<u>14,888,931.00</u>
1/11/2018	2,449,893.50		2,449,893.50
2/12/2018	2,449,893.50	189,568.00	2,639,461.50
3/12/2018	2,449,893.50		2,449,893.50
4/12/2018	2,449,893.50		2,449,893.50

5/14/2018	2,449,893.50		2,449,893.50
6/12/2018	<u>2,449,893.50</u>		<u>2,449,893.50</u>
	14,699,361.00	189,568.00	<u>14,888,929.00</u>
TOTAL:	<u>29,398,723.00</u>	<u>379,137.00</u>	<u>29,777,860.00</u>

8. **BE IT RESOLVED**, that the Board approve Brian Friedlander to conduct Assistive Technology Evaluations at the cost of \$1,000.00 and two-hour training sessions at the cost of \$400.00.

**ROLL CALL**

Mr. Andersen\_\_\_\_, Mr. Casse\_\_\_\_, Mrs. DeLuna\_\_\_\_, Mrs. Lindsay\_\_\_\_, Mr. Luer\_\_\_\_, Mrs. Wagner\_\_\_\_, Mr. Cappello\_\_\_\_.

**E. OPERATIONS (Includes Technology) - Chair, Mr. Casse**

Mr./Mrs. \_\_\_\_\_moved, seconded by Mr./Mrs. \_\_\_\_\_, to approve the following Resolutions under Operations:

**E1. TRANSPORTATION**

**E2. BUILDING AND GROUNDS**

- a. **BE IT RESOLVED**, that the Board approve the proposal from Creative Library Concepts, for the purpose of providing furniture selection for the Riverview School Media Center project in the amount of \$41,531.57.
- b. **BE IT RESOLVED**, that the Board hereby approve the proposal from Trendway Corp, New Jersey State Contract #A81642, for the purpose of providing walls and doors selection for the Riverview School Media Center project in the amount of \$31,567.04.
- c. **BE IT RESOLVED**, that the Board hereby approve the proposal from Auriemma Electrical LLC, for the purpose of providing electrical services for the Riverview School Media Center project in the amount of \$13,345.00.
- d. **BE IT RESOLVED**, that the Board hereby approve the proposal from Roxbury Flooring for the purpose of installing flooring for the Riverview School Media Center project in the amount of \$10,111.00

**ROLL CALL**

Mr. Andersen\_\_\_\_, Mr. Casse\_\_\_\_, Mrs. DeLuna\_\_\_\_, Mrs. Lindsay\_\_\_\_, Mr. Luer\_\_\_\_, Mrs. Wagner\_\_\_\_, Mr. Cappello\_\_\_\_.

**VI. GOOD OF THE CAUSE**

**A. COMMITTEE REPORTS**

**B. CORRESPONDENCE**

**C. DISCUSSION ITEMS**



- Grade Level Schools - Substandard Space
- Softball Field at Lakeview School
- Membership in Garden State Coalition of Schools 2017-18

**D. OTHER**

**VII. OPEN TO PUBLIC COMMENTS**

**Time:**\_\_\_\_\_ **Closed:**\_\_\_\_\_

**VIII. EXECUTIVE SESSION**

Mr./Mrs. \_\_\_\_\_ moved, seconded by Mr./Mrs. \_\_\_\_\_, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss personnel, legal and negotiation issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

**ACTION ON MOTION:**

Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Abstentions \_\_\_\_\_ Time: \_\_\_\_\_

**IX. ADJOURNMENT**

Mr./Mrs. \_\_\_\_\_ moved, seconded by Mr./Mrs. \_\_\_\_\_, to adjourn the meeting.

**ACTION ON MOTION:**

Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Abstentions \_\_\_\_\_ Time: \_\_\_\_\_