

AGENDA

DENVILLE TOWNSHIP BOARD OF EDUCATION

January 9, 2017

Work Session – 7:00 p.m.

(Public Portion of Meeting will begin at 7:30 p.m.)

Township of Denville - **Council Chambers**

I. CALL TO ORDER

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Andersen	_____	Mr. Casse	_____	Mrs. DeLuna	_____	Mrs. Lindsay	_____
Mr. Luer	_____	Mrs. Wagner	_____	Mr. Cappello	_____		

C. EXECUTIVE SESSION

Mr. /Mrs. _____ moved, seconded by Mr. /Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas _____ Nays _____ Abstentions _____ Time: _____

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- **Projects 2016 - 2017 & Facility Needs - 1/9/17**
- **School Attendance Zones 2017-18 - 1/9/17**
- **HIB/EVVRS - July 1, 2016 - December 31, 2016 - 1/23/17**
- **Goals Update - 1/23/17**

F. SUPERINTENDENT’S COMMENTS –

G. ASSISTANT SUPERINTENDENT’S COMMENTS –

H. BUSINESS ADMINISTRATOR’S COMMENTS –

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: _____ Closed: _____

III. OLD BUSINESS (NO ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval. Pursuant to N.J.A.C. 6:20-2.13, we certify that as of January 2017, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approves the following REPORTS from December 2016:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment – December 2016
2. Report of Medical Office – December 2016
3. HIB Report: HIB Case WWMS-06
4. Approve HIB/EVRS Report from July 1, 2016 - December 31, 2016.

C. MINUTES – RESOLVED that the Board approve the following minutes:

Work Session, Regular Session & Executive Session – December 12, 2016

ROLL CALL

Mr. Andersen	_____	Mr. Casse	_____	Mrs. DeLuna	_____	Mrs. Lindsay	_____
Mr. Luer	_____	Mrs. Wagner	_____	Mr. Cappello	_____		

IV. NEW BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Personnel:

A. PERSONNEL (Includes Technology) – Chair, Mr. Cappello

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-Employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

1. **BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT** – that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Amount
a.	Peltzer, Christina	PT Special Ed. Teacher	LV	New Hire, Effective on or before 1/10/17	\$24,943.60-MA5 FTE .44 Pro-rated
b.	Bershefski, Heather	FT 1 to 1 Aide	RV	New Hire, Effective on or before 1/3/17	\$22,812-Step7 Pro-rated
d.	Jackson, Susanne	PT Clerical Asst.	LV	New Hire - 18 hrs/wk. to replace Bonny Engelhardt	\$18.00/hr.
e.	Shine, Rose	Teacher	RV	ScIP Stipend, replacing Cathy Benedict.	\$570.00 Pro-rated
f.	Jamison, Rachel	Teacher	RV	Mentor Stipend, replacing Cathy Benedict	\$330.00 Pro-rated

2. **BE IT RESOLVED**, that the Board approve Risa Kallas as school nurse for Lakeview and Riverview for 2016-17 school year.

ROLL CALL

Mr. Andersen _____ Mr. Casse _____ Mrs. DeLuna _____ Mrs. Lindsay _____
Mr. Luer _____ Mrs. Wagner _____ Mr. Cappello _____

B. FINANCE (Includes Technology) – Chair, Mrs. DeLuna

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve Stipulation of Settlement bearing Agency Reference Number 2017-25396 regarding placement of Student #6531582503.

ROLL CALL

Mr. Andersen _____ Mr. Casse _____ Mrs. DeLuna _____ Mrs. Lindsay _____
Mr. Luer _____ Mrs. Wagner _____ Mr. Cappello _____

V. NEW BUSINESS (NO ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Personnel:

A. PERSONNEL (Includes Technology) – Chair, Mr. Cappello

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Personnel:

1. **BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT** – that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Amount
a.	Benedict, Cathleen	Teacher	RV	Retirement sick days payout	\$10,164.00
b.	Marvel, Barbara	Teacher	VV	Retirement sick days payout	\$4,191.00
c.	Colvin, Patrick	Technology		Cash-out 5 Vacation Days	\$1,611.60
d.	Hines, Alexis	Bus Driver		Retirement sick days payout	\$8,000.00
e.	Bias, Sue	Secretary	RV	3 hours to assist Kindergarten Reg. Not to exceed \$131.58	\$43.86/hr.
f.	Kallas, Risa	School Nurse	RV	3 hours to assist Kindergarten Reg. Not to exceed \$121.20	\$40.40/hr.

ROLL CALL

Mr. Andersen _____ Mr. Casse _____ Mrs. DeLuna _____ Mrs. Lindsay _____
Mr. Luer _____ Mrs. Wagner _____ Mr. Cappello _____

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Mrs. Lindsay

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED**, that the Board approve the attached list of field trip requests.
2. **BE IT RESOLVED**, that the Board approve to discard materials from the Valleyview Library Weeding Log.
3. **BE IT RESOLVED**, that the Board approve to discard electronics equipment, list attached, from Lakeview School.

ROLL CALL

Mr. Andersen _____ Mr. Casse _____ Mrs. DeLuna _____ Mrs. Lindsay _____
Mr. Luer _____ Mrs. Wagner _____ Mr. Cappello _____

C. POLICY REVISIONS

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated:

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
5120	Assignment of Pupils		x
8600	Transportation (M)		x

2. **BE IT RESOLVED**, that the Board approve Morris Knolls FCCLA to visit Valleyview Middle School for a presentation on how to babysit and use simulation babies, also known as Baby Think It Over on February 22, 2017.

ROLL CALL

Mr. Andersen _____ Mr. Casse _____ Mrs. DeLuna _____ Mrs. Lindsay _____
Mr. Luer _____ Mrs. Wagner _____ Mr. Cappello _____

D. FINANCE (Includes Technology) – Chair, Mrs. DeLuna

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Finance:

1. **RESOLVED**, that the Board approves to donate or dispose the following items no longer of use to the District:
 - 3 computer tables
 - 40 (One piece) student desk/chair
 - Various fluorescent bulbs, tube covers, and recycling boxes

ROLL CALL

Mr. Andersen _____ Mr. Casse _____ Mrs. DeLuna _____ Mrs. Lindsay _____
Mr. Luer _____ Mrs. Wagner _____ Mr. Cappello _____

E. BUILDINGS AND GROUNDS – Chair, Mr. Casse

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Buildings & Grounds:

1. **BE IT RESOLVED**, that the Board approve the donation by Honeywell Corp. for use of their headquarters in Morris Plains for the Denville Schools Staff Convocation on 9/5/17.
2. **BE IT RESOLVED**, that the Board approve the proposal for Professional Services for roof replacement at Valleyview - Phase II (Project 3199 per attached proposal) utilizing Maintenance Reserve Funds.

WHEREAS, The Board of Education of Denville Township Schools in the County of Morris, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of: Partial Roof Replacement Phase II at Valleyview Middle School

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF EDUCATION OF THE DENVILLE TOWNSHIP SCHOOLS IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated “Other Capital” and the Board is not seeking state funding.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 4. This resolution shall take effect immediately.

3. **BE IT RESOLVED**, that the Board of Education of the Township of Denville continue an Ad Hoc Committee to Develop and Coordinate a Plan to Enhance the Security of the Denville Township School District:

WHEREAS, ensuring the safety of our students and staff is a critical component of our educational mission;

WHEREAS, the Board, Administrators, Denville Police, and Denville Fire Department are all integral parts of providing and maintaining a “safe” environment for students and staff;

WHEREAS, a coordinated effort is needed to review the various aspects of the security plan with the identified stakeholders.

THEREFORE BE IT RESOLVED, that an Ad Hoc Committee be continued and charged with reviewing the current plans and identifying additional concerns and improvements for considerations as the Denville Township Schools enhance the security of students and staff; and

BE IT FURTHER RESOLVED, that activity of this committee shall be reported out to the Board in executive session after each meeting; and will be reassessed in December 2017 for continuation as an Ad-Hoc committee.

ROLL CALL

Mr. Andersen	_____	Mr. Casse	_____	Mrs. DeLuna	_____	Mrs. Lindsay	_____
Mr. Luer	_____	Mrs. Wagner	_____	Mr. Cappello	_____		

VI. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

D. OTHER

VII. OPEN TO COMMENTS

Time:_____ **Closed:**_____

VIII. EXECUTIVE SESSION

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss personnel, legal and negotiation issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas _____ Nays _____ Abstentions _____ Time: _____

IX. ADJOURNMENT

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to adjourn the meeting.

ACTION ON MOTION:

Yeas _____ Nays _____ Abstentions _____ Time: _____