

MINUTES OF THE MEETING
DENVILLE TOWNSHIP BOARD OF EDUCATION
September 8, 2014
Work Session MEETING - **6:30 P.M.**
RIVERVIEW SCHOOL

I. CALLED TO ORDER BY MRS. LINDSAY

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or The Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office and at each of the school buildings in the District"

B. ROLL CALL:

Mrs. DeLuna-P, Mr. Duarte-*, Mr. Johnson-P, Mrs. Lindsay-P,
Mr. Casse-P, Mr. Napeloni-P, Mr. Paragian-A *Arrived @ 6:35 p.m.

C. PLEDGE OF ALLEGIANCE

Board Self-Evaluation – Mrs. Lindsay introduced Charlene Peterson, NJSBA Field Service Representative. Ms. Petersen reviewed the results of the Board of Education Self Evaluation with the Board.

Board – Goal Setting for 2014-2015 –Ms. Petersen gave a power point presentation outlining the Goal Setting Process which the Board utilized to develop goals for the District and the Board for 2014-15 school year. She has provided the board with a written report of what transpired this evening which is attached.

D. Superintendent's Comments – Mr. Forte discussed the following items:

- Convocation
- Day 2 Workshops
- Day 1 for Students went smooth
- Bathroom Update
- Board to Board Meeting on 8/26/14 at Riverview – All represented except Rockaway Boro.
- Straus Esmay
- Google Workshops being offered to staff MHRD districts invited
- BOE Office – Plan is to empty the building and long term solutions being investigated
- Covey-4quadrants
- BOE – Reports – feedback and/or suggestions
- A-team gets agenda day after meetings with notes.

E. Business Administrator's Comments –

- Mr. DiPaola updated the Board and public on the status of summer projects.
- There will be two items added to agenda for approval next week regarding additional work on the alarm system and the retirement of obsolete vehicles.
- Updated the Board on remediation projects at Valleyview and Openaki Road.

F. Special Recognition at the Regular Meeting – September 15, 2014 – Staff Who Participated in Helping at Lakeview School During Flood – June 2014

II. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)

Opened: 8:47 p.m.

Closed: 8:49 p.m.

A comment was made related to the time change of the Board Meeting.

III. OLD BUSINESS (No Action to be Taken) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education.

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of August 31, 2014, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board discussed the following Resolutions under Old Business:

A. RESOLVED that the Board approves the following REPORTS from August, 2014.

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

C. MINUTES – RESOLVED that the Board approve the following minutes: Regular and Executive Minutes from the August 18, 2014 Board Meeting.

IV. NEW BUSINESS – (No Action to be Taken) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education.

A. PERSONNEL (Includes Technology) – Chair Dave Napeloni

Upon the recommendation of the Superintendent of Schools, the Board discussed the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (Pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing) – **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

The Board discussed to approve the following Resolutions under Personnel to be approved at the September 15th meeting. It was agreed that motion #5 would be discussed and approved at this meeting.

Resolution #1: Resignations: RESOLVED that the Board accept the following staff resignations:

	Name	Position	Location	Reason	Effective Date
a.	Ann Brown	Lunchroom/Playground Aide	Lakeview	Resignation	8/31/14
b.	Theresa Catlow	Lunchroom/Playground Aide	Lakeview	Resignation	8/31/14
c.	Maureen Lynch	PT Secretary	Lakeview	Resignation	9/16/14

Resolution #2: Extra Pay - RESOLVED that the Board approve the following Staff Members for Extra Pay for Extra Duty, Retirement Sick and/or Vacation Pay:

	Name	Position	Location	Reason/Time	Amount
a.	Alyson Spreen	Teacher	Valleyview	Move Across Guide, effective 09/01/14	BA+30/4 = \$50,517.
b.	Stephanie Sadineni	Instructional/ Personal Aide (PT)	Riverview	Additional 45 minutes per day, effective 9/9/14	Total now = \$11,325.

c.	Sue Schwartz Barbara Marvel Christina Babula Irene Monteleone Elyse Tarantino Shannon Casey Jessica Stanchak Jennifer DiDomenico Steven Zarra Robert King Michael Kish Josephine DiMaggio Kelly Garcia	Special Education Teachers	Valleyview	Additional 30 minutes pay at the \$40.40 hourly rate for attending IEP Direct Training on October 10, 2014 12:30 – 3:00 p.m.	\$20.20 each for a total of \$262.60
d	Bronwyn Springer (\$63.03 an hour) Janet Tammam (\$39.16 an hour) Lisa Phillips (\$40.94)	Part-time Teachers	Lakeview	Attending Back to School Night paid for up to two hours at their hourly rate of pay.	For a total for all = \$286.26

Resolution #3 – New Hires – RESOLVED that the Board approve the following new hires for the district:

	Name	Position	Location/effective Date	Step/Salary
a.	Andrea Ortenzi	Lunchroom/ Playground Aide	Lakeview, effective 09/16/14	Step 1/\$14.25 an hour
b.	Barbara Ammiano	Bus Aide	Bus Garage, effective 09/16/14	Step 1/\$14.25 an hour

Resolution #4 – Substitutes – RESOLVED that the Board approve the following Substitutes for the district:

	Name	Certification	Daily Rate of Pay
a.	Jennifer Racine	Substitute Certificate	\$85 per day
b.	Nahed Salem	Substitute Certificate	\$85 per day
c.	Keri Anne Gramo	Elementary Teacher	\$110 per day

d.	Pamela Marino	School Nurse	\$150 per day
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Resolution #5 – Mr. Johnson moved, seconded by Mrs. DeLuna, to approve the Extra Curricular Positions/Stipends – RESOLVED that the Board approve the attached list of Extra Curricular Activities and Stipends revised for the 2014-2015 school year – all clubs/activities are pending sufficient student participation.

ROLL CALL VOTE (Resolution #5):

Mr. Casse-Y, Mr. Napeloni-Y, Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y

Resolution #6 – District HIB Personnel– RESOLVED that the Board approve Mr. Lawrence Russell as the District HIB/Anti-Bullying Coordinator and the following team members from each school for the 2014-2015 school year:

Lakeview: Elizabeth Baisley Evan Scala Cheryl Caputo
Debra Warner Jessica Chaparro

Valleyview: Paul Iantosca James DeLalla Morgan Lash
Jody McDonald Linda Guzik Heidi MacBlane
Sharon McBride

Riverview: Todd McCabe Grace Johnson Patricia Schell/Renee Sudol
Tina Theodoropoulos Nick Andreazza

Resolution #7 – RESOLVED that the Board approve the following leave requests:

	Name	Leave Requested	Dates	Specifics
a.	Amanda Landwehrle, School Psychologist – Valleyview	Maternity Disability	12/20/14 -2/20/15	Full Pay Using Sick Days + Full Benefits
		Family Leave	2/21/15-05/15/15	No Pay but Full Benefits
		Child Rearing Leave	5/16/15 – 6/30/15 and 2015-2016 School Year	No Pay and No Benefits
b.	Sandra Woytas, Riverview Instructional/Personal Aide	60-Day Leave Without Pay	09/01/14 – 10/31/14	

c.		Maternity Disability	11/17/14 – 12/31/14	Full Pay Using Sick Days + Full Benefits
		Family Leave	01/1/15 – 3/26/15	No Pay but Full Benefits
	Jessica Stanchak, Valleyview Teacher	Child Rearing Leave	3/27/15-6/30/15 and 2015-2016 School Year	No Pay and No Benefits

B. INSTRUCTION and PROGRAM (Includes Technology) – Chair Marianna Lindsay

To approve the following Resolutions under Instruction and Program:

Resolution #1 – RESOLVED that the Board approve the Violence and Vandalism and Harassment Intimidation and Bullying Report for 2013-2014 as presented at the August 18, 2014 Board Meeting.

Resolution #2 – RESOLVED that the Board approve the following mentor-mentee relationships for the 2014-2015 school year. The mentee will be charged a required fee of \$50 per month (\$500 for the school year) for the duration of the required mentorship, and the mentor will be paid \$50 per month (\$500 for the school year) for the duration of the mentorship:

<u>Mentee</u>	<u>Mentor</u>
Chris Colalillo	Dan Komorowski
Alyssa Scala	Linda Zacharyczuk
Alison Reichhard	Susan Bastello
Lauren Julich	Linda Zacharyczuk
Steven Zarra	Jennifer Faliveno
Brittany Holl Klinck	Kathy Szmidt

Resolution #3 – RESOLVED that the Board approve Students from the Morris County Vocational School Academy for Child Related Careers to visit the Denville Township Schools over the 2014-2015 school year to observe classes.

Resolution #4 – RESOLVED that the Board approve the following Workshops/Expenses for staff Members and/or Board Members:

Name	School	Event/Location	Date	Cost	Acct.
Amy Rossi	Literacy Coach	Teacher's College PARCC	09/22 and 09/23	\$165 a day – total \$330	PD

Administrators	District	Teambuilding Exercise - Leadership Solutions Consulting, LLC	09/26/14	\$1,500.00	PD
Kindergarten Teachers	Lakeview and Riverview	Developmental Reading Advancement Training – (DRA-2)	09/02/14	\$3,500.00 Funded by Title I	PD
Amy Rossi	Literacy Coach	Literacy Coaching and Whole School Reform - NYC	10/14/14 – 10/17/14	\$800. + Transportation	PD
Meredith Alvaro, Consultant to do Training	District Special Education Staff	Supporting Literacy Instruction in the Special Education Classroom	09/26/14	\$1,500.00 - Funded by Title II	PD

C. POLICY REVISIONS –Which the Board Adopt the Following Policies and/or Regulations as Second Reading/Adoption or First Reading as indicated:

	Policy #/Name	Second Reading/Adoption	First Reading
	3283 Electronic Communications Between Teaching Staff Members and Students	X	
	4283 Electronic Communications Between Support Staff Members and Students	X	
	Policy and Regulation 5611 Removal of Students for Firearms Offenses	X	
	Policy and Regulation 5612 Assaults on District Board of Education Members or Employees	X	
	Policy and Regulation 5613 Removal of Students for Assaults with Weapons Offenses	X	
	Policy and Regulation 2412 Home Instruction Due to Health Condition		X

	Policy and Regulation 2417 Student Intervention and Referral Services		X
	Policy and Regulation 2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition		X

D. OPERATIONS (Includes Technology)

The Board discussed the following Resolutions under Operations:

D1. TRANSPORTATION – Chair Seth Johnson

D2 BUILDINGS AND GROUNDS – Chair Don Casse

Resolution #1 – RESOLVED that the Board approve the Memorandum of Agreement between Education and Law Enforcement Officials for 2014-2015.

Resolution #2 – RESOLVED that the Board approve the placement of up to two (2) DARE clothing bins at Riverview, Valleyview, and Lakeview Schools in cooperation with the Denville Police Department to help fund the DARE Program.

E. FINANCE (Includes Technology) – Chair John Paragian

The Board discussed the following Resolutions under Finance

#1 RESOLVED that the Board approve the attached list of Budget Transfers for August 2014.

#2 RESOLVED that the Board approve the enclosed check list(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$	Check #	Bills and Warrants
\$	Check #	General Organization
\$	Check #	Milk Fund

#3 RESOLVED that the Board approve to discard/sell 45 HP 6005 Desktops to IT Assets for \$1,800.

- #4 RESOLVED** that the Board approve final payment in the amount of \$46,233.30 to Arch-Concept Construction for the Riverview roof project which represents a \$3,500 credit.
- #5 RESOLVED** that the Board approve to contract with ATC Systems to tie in to new HVAC control unit and to establish automatic temperature controls for RTU #3 and #4 at Lakeview School with this unit in the amount of \$10,400.
- #6 RESOLVED** that the Board approve the transfer of Maintenance Reserve Funds in the amount of \$84,560 and appropriate the funds into the 2014-2015 budget to cover abatement of floors during summer projects at Valleyview, Riverview and Lakeview schools and to authorize payment to GL Group.
- #7 RESOLVED** that the Board approve the payoff for the Riverview copier damaged by flood in the amount of \$11,217.32 and to have the payment submitted to the insurance company for reimbursement.
- #8 RESOLVED** that the Board approve to contract with Transportation Sector Consultants for the purchase of Diagnostic Package in the amount of \$9,350.
- #9 RESOLVED** that the Board approve to contract with Transportation Sector Consultants for a period of 3 years for a Zonar GPS System at an annual cost of \$11,081 per year for 28 units per year.

V. GOOD OF THE CAUSE

Committee reports will utilize dates that were published earlier for the rest of the calendar year.

VI. OPEN TO COMMENTS

Opened: 9:15 pm.

Closed: 9:19 p.m.

The following comments and/or questions were made by members of the public:

- Pleased with work done over the summer.
- Will anything be done for 9-11?
- Mr. Forte was thanked for assistance with an After Care Program issue.

The following comments and/or questions were made by members of the board:

- Agreed that 9-11 should be recognized.

VII. EXECUTIVE SESSION

Mr. Johnson moved, seconded by Mr. Casse, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, and/or personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yes – 5 Nays – 0 Abstentions – 1 Time: 9:26 p.m.

The Board returned to open session at 9:59 p.m.

VIII. ADJOURNMENT

Mr. Casse moved, seconded by Mr. Johnson, to adjourn the meeting.

ACTION ON MOTION:

Yeas – 4 Nays – 0 Abstentions – 0 Time: 9:59 p.m.

Respectfully submitted,

John DiPaola
Board Secretary