

MINUTES OF THE MEETING
DENVILLE TOWNSHIP BOARD OF EDUCATION
August 19, 2013
Regular MEETING – **6:30 p.m.**
RIVERVIEW SCHOOL

I. CALLED TO ORDER BY MR. PARAGIAN

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or The Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office and at each of the school buildings in the District"

B. ROLL CALL:

Mrs. DeLuna-P, Mr. Duarte-P, Mr. Johnson-P, Mrs. Lindsay-P,
Mr. Casse-*, Mr. Napeloni-P, Mr. Paragian-P *Arrived at 7:28 p.m.

C. PLEDGE OF ALLEGIANCE

The Board interviewed Cleary/Giacobbe/Alfieri/Jacobs, LLC and Machado Law Group, LLC for Attorney on Record for the District.

D. EXECUTIVE SESSION - Action May Be Taken

Mr. Johnson moved, seconded by Mrs. Lindsay, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas - 7 Nays - 0 Abstentions - 0

Time: 7:00 p.m.

The Board returned to open session at 8:00 p.m.

E. Special Presentations:

- Utilizing iPads to Enhance Social Studies Instruction – Lee Ann Clark, Manager of Technology
- HIB Report – Catherine Mozak, Interim Superintendent

- Action Plans for District Goals – Catherine Mozak, Interim Superintendent

F. Superintendent’s Comments

G. Business Administrator’s Comments

II. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)

Opened: 9:00 p.m.

Closed: 9:02 p.m.

Comments related to classrooms were discussed.

III. OLD BUSINESS (Action to be Taken)

Mr. Duarte moved, seconded Mr. Napeloni, moved motions A-B:

A. REPORTS FOR THE MONTH

MOTION: To approve the following reports from July, 2013. Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of July 31, 2013, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. **NOTE:** The July reports will be revised and reissued for any fiscal year 2013 closeout entries.

1. Treasurer of School Monies
2. Board Secretary

B. MINUTES

MOTION: To approve the following minutes:

Special Meeting – July 30, 2013
Regular Meeting – July 29, 2013
Executive Session – July 29, 2013

ROLL CALL VOTE (Motions A & B):

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y,
Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y

IV. NEW BUSINESS - (Action to be Taken)

A. PERSONNEL (includes Technology) – Chair Dave Napeloni

1. Mr. Johnson moved, seconded by Mrs. Lindsay, to approve the following 12 people to be on the School Improvement Panel (SciP) for the 2013-2014 school year at an annual **stipend**

Valleyview: **Names to Follow**

Riverview: **Names to Follow** Lakeview: **Names to Follow**

ROLL CALL VOTE:

Mrs. DeLuna-A, Mr. Duarte-N, Mr. Johnson-Y, Mrs. Lindsay-Y,
Mr. Casse-N, Mr. Napeloni-N, Mr. Paragian-N **MOTION FAILED**

Mr. Napeloni moved, seconded by Mrs. Lindsay, to approve motions 2-13:

2. **MOTION:** To approve the following Substitutes for the District:

Kristen Maday Substitute Certificate Montclair State

Cynthia Gonzalez and Tami Boyd – Substitute Bus Drivers
(Both are currently Bus Aides)

Jennifer Ings Teacher of Art Rowan University
Melissa DeFranco Substitute Teacher Fairleigh Dickinson

3. **MOTION:** To approve Jennifer Sinha to replace Janet Reicchard (who was approved July 29) for the 2 ½ hours at the \$63.36 Teachers Teaching Teachers hourly rate to conduct a workshop for the New Teacher Orientation August 14, 2013 and to add Leanne Foth for 3 hours at the \$63.36 an hour rate – not to exceed \$190.08.

4. **MOTION:** To approve five hours each for the following teachers to develop mini lessons for Reader’s and Writer’s Workshops to align with the Common core and the units of study in order to fine tune their program at a rate of \$40.40 an hour – total cost to be no more than \$808.00:

Jennifer Cusack Connie Pillion Julie Nardone Sarah Tokle

5. **MOTION:** To approve five hours each for the following teachers to finish revisions on their launching unit and create materials to go along with their mini lessons as developed with our Literacy Consultant at a rate of \$40.40 an hour for a total cost of \$606.00:

Lindsay Harris Ashley Schoen Dorothy Wright

6. **MOTION:** To approve five hours each for the following teachers to create a Conferencing Toolkit for every team member to support conferring during Reader's Workshops developed with the Literacy Consultant at a rate of \$40.40 an hour for a total cost of \$606.00:

Danielle McCabe Jennifer Cwikla Renee Tybus

7. **MOTION:** To approve the following staff members at the \$40.40 hourly rate of pay for hours listed for attorney to prepare them and to for them to serve as witnesses at a due process hearing for the district:

Maura Dolan 4 hours - \$161.60
Megan Mahoney and Kathleen Salvo 10 hours each - \$404.00 each

8. **MOTION:** To approve the following new hires for the 2013-2014 school year:

- Brittany Hughes – Leave Replacement Teacher (Lindholm) at Lakeview School, from September 1, 2013 – January 31, 2014 + three days for transitioning – pro-rated annual salary of BA1/\$47,410 – no benefits
- Grace Doerr – PT Basic Skills Teacher – Riverview School – MA4 x .39% = \$21,067. – no benefits (Grace was a PT teacher at Lakeview last year)
- Caitlin Pinto – PT Instructional/Personal Aide – Riverview School – Step 1 x .43 (3 hours day) = \$8,824./No Benefits
- Christian DeWees – Lakeview Leave Replacement (Boothby) Instructional/Personal Aide from September 1, 2013 – November 30, 2013 at a pro-rated annual salary of Step 1/\$20,520 (Currently a Substitute).
- Debra Shirley – Lakeview Instructional/Personal Aide – Step 2/\$20,520.
- Laura Boonham – Lakeview Instructional/Personal Aide – Step 3/\$20,520.

- Kristin Andres – Lakeview Instructional/Personal Aide – Step 2/\$20,520.
(Currently a Substitute)
9. **MOTION:** To approve Diane Stickel for a presentation on September 4, 2013 in-service at the Teachers Teaching Teachers rate of \$63.36 an hour for a maximum of 4 ½ hours (3 hours of prep and 1 ½ hours of instruction) – cost not to exceed \$285.12.
10. **MOTION:** To approve the move across the guide for Sarah Northrop, Valleyview Teacher, for having completed 30 credits above her Masters (MA+30/2 = \$54,826.), effective September 1, 2013.
11. **MOTION:** To accept the resignation of Sharon Cohen, Part-time LDTC, effective October 13, 2013 or earlier if possible.
12. **MOTION:** To accept the resignation of Stephanie Anderson, Riverview Lunchroom Aide, effective immediately – Mrs. Anderson will remain on the Substitute List.
13. **MOTION:** To approve the following part-time Riverview staff for additional pay for the dates/times listed for participating in events listed:

In-Service on September 3 and 4 – for a total of \$768.38:

Laura Conklin (up to 2.5 hours total... September 4)
Mayra Meola (up to 6 hours total)
Grace Doerr (up to 6.5 hours total)
Nicole Sproule (up to 4 hours total)

Back to School Night on September 18 (each an additional 2 1/4 hours) – for a total of \$363.52:

Laura Conklin Mayra Meola
Nicole Sproule Grace Doerr

October evening conferences – for a total of \$190.67:

Nicole Sproule (up to an additional 2 1/4 hours)
Grace Doerr (up to an additional 2 1/4 hours if conferences are scheduled during the evening conference times)

ROLL CALL VOTE (Motions 2-13):

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y,
Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y

B. INSTRUCTION and PROGRAM (includes Technology) – Chair Marianna Lindsay

Mrs. Lindsay moved, seconded by Mr. Casse, to approve motions 1-8:

1. **MOTION:** To approve Karen Fiumara as a consultant for the district to be paid for up to 12 hours at \$50. an hour (cost of no more than \$600.) to allow the attorney to prepare her and to for her to serve as a witness at a due process hearing with the district.
2. **MOTION:** To approve the submission to the County for approval for a new Special Education self-contained class at Lakeview School for the 2013-2014 school year.
3. **MOTION:** To approve Sami Passo as a consultant for the Reader’s/Writer’s Workshops to be conducted at Lakeview and Riverview School throughout the 2013-2014 school year for a total of 26 sessions at a cost of \$29,900 (\$21,563 from NCLB and \$8337 from Instruction and Program Budget).
4. **MOTION:** To approve and submit to the New Jersey Commissioner of Education the Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Lakeview, Riverview, and Valleyview Schools.
5. **MOTION:** To approve the following out of district placements for Special Education Students listed - **Total for both = \$145,061.25:**

ID#2021413	Celebrate the Children	\$60,714.
ID# 11490	Bancroft	\$84,347.25

6. **MOTION:** To approve the following independent consultants for the district for the 2013-2014:
school year:
 - Laura Izzo, Social Worker – to provide behavioral consultation and services at the rate of \$408. Day – not to exceed three days a week for a total of \$48,960.
 - Shari Kuzel to provide home ABA services to Student #11496 at the rate of \$50 a session – not to exceed 44 sessions for a total of \$2,200.
 - Diane Loil, Occupational Therapist, for no more than six hours per day for 58 days at \$72. an hour – no more than \$25,056. (Replacing Amanda Newchok during Family Leave September 1 – November 30, 2013)

7. **MOTION:** To approve two Valleyview students to attend Morris Knolls High School for Geometry classes from 9:02 – 10:33 every other day starting September 10, 2013 – this is at no cost to the district other than transportation at a cost not to exceed \$5,200.
8. **MOTION:** To approve Renaissance Training to do three days of Professional Development at Lakeview and Riverview School on September 25-27, 2013 for a total amount of \$7400 from the professional development budget.

ROLL CALL VOTE (Motions 1-8):

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y,
Mr. Napeloni-Y, Mr. Paragian-Y

C. POLICY REVISIONS (includes Technology) – Chair Barbara DeLuna

1. Mrs. DeLuna moved, seconded by Mr. Johnson, to approve the following policy for a First Reading:

Policy and Regulation 5600 – Pupil Discipline and Code of Conduct
Policy 7522 – School District Provided Technology Devices to Staff Members
Policy 7523 – School District Provided Technology Devices to Pupils

ROLL CALL VOTE:

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-N,
Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y

D. OPERATIONS (includes Technology)

D1. TRANSPORTATION – Chair Seth Johnson

D2. BUILDINGS AND GROUNDS – Chair Don Casse

1. Mr. Casse moved, seconded by Mr. Napeloni, to approve the submission to the County Superintendent for approval of alternative method of compliance in accordance with N.J.A.C. 6A:26-6.3 (hZ) 4ii and iii by providing toilet rooms outside the classroom for Riverview Classroom #26 for the 2013-2014 school year.

ROLL CALL VOTE:

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y,
Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y

E. FINANCE (includes Technology) – Chair Seth Johnson

Mr. Johnson moved, seconded by Mr. Casse, to approve motions 1-13:

1. **MOTION:** To approve the attached list of Budget Transfers.
2. **MOTION:** To approve the bills and warrants Check #s 61675-61753 and N0281-N0282 for a total amount of \$584,863.02 and General Organization Account, Check # 1418 in the amount of \$4,600.
3. **MOTION:** To approve the list of Workshops/Expenses for Staff Members and/or Board Members
4. **MOTION:** To accept the following Non-Public Nursing, Textbook and Technology monies for the 2013-14 school year from the State Department of Education:

	Nursing	Textbooks	Technology
St. Mary's	16,366.00	11,628.00	4,240.00
Goddard	1,621.00	1,152.00	420.00

5. **MOTION:** To appoint the following technology monies to these projects:

iPad Initiative:

iPad 2 16GB with Wi-Fi and AppleCare +	90	41,220
iPad Rolling Cart/Charging Station	3	4,500
Otterbox Protective Cover	90	5,220
Logitech wired Keyboard	30	<u>1,650</u>
		\$54,563

Network Rebuild:

Servers	5	6,250
Consulting		9,000
Tech Intern for Setup of workstations		<u>2,000</u>
		\$19,579

Total for Tech Initiatives **\$74,141**

6. **MOTION:** To accept a donation from Riccardo Zuniga of 40-50 gallons of Benjamin Moore paint, brushes, roller, covers to the district.
7. **MOTION:** To approve the receipt of Extraordinary State Aid of \$142,188 for the 2013 grant year and the appropriation, effective December 31, 2013, of \$92,188 of Extraordinary State Aid from the fund balance account 10-770 to fiscal year 2014.
8. **MOTION:** To accept a \$500 “slam dunk” grant from the Morris County Municipal Utilities Authority for indoor/outdoor recycling containers for Valleyview School.
9. **MOTION:** To approve removing damaged district laptops on attached list from the fixed assets and to discard CNU0312WPF/Asset Tag #1935 (HP Probook 6555b). Laptops will be used for spare parts.
10. **MOTION:** To authorize the submission of the NCLB (No Child Left Behind) and IDEA (Individuals with Disabilities Act) grant applications for fiscal year 2014 and accept the grant award of these funds of \$69,943 for NCLB and \$393,815 for IDEA upon the subsequent approval of the fiscal year 2014 NCLB and IDEA applications.
11. **MOTION:** To accept State monies for Non-Publics of \$29,263. for Chapter 192 and \$43,703. for Chapter 193. These funds are used for auxiliary services for basic skills and handicapped services.
12. **MOTION:** To approve an amendment to the 2013 NCLB application to recognize funds carried over from the 2011-2012 grant year.
13. **MOTION:** To approve discarding 50 metal flip top desks at Lakeview School.

ROLL CALL VOTE (Motions 1-13):

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y,
Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y/A Ck. #61752

F. REORGANIZATION

1. Mr. Johnson moved, seconded by Mrs. Lindsay, to approve the revised Board Meeting Calendar for 2013.

ROLL CALL VOTE:

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y,
Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y

Motion #2 will be tabled to interview additional attorneys.

2. **MOTION:** To adopt the following Resolution regarding a Board Attorney for the district:

BE IT RESOLVED that the Board of Education of the Township of Denville appoints the firm of _____ as Board Attorney of Record, effective August 20, 2013 for the remainder of 2013 until the Reorganization Meeting – January 6, 2014. These services are exempt from public advertising for bids under New Jersey Statutes Annotated (18A:18A-3).

BE IT FURTHER RESOLVED that any matters currently being handled by existing Board Attorney may, at the discretion of the Superintendent, be brought to fruition with the existing Board Attorney

V. GOOD OF THE CAUSE

The following was discussed:

- Valleyview Nurse's Hours/Physicals
- Valleyview Aid
- Discuss Bylaw 0155 – Board Committees

VI. OPEN TO COMMENTS

Opened: 9:55 p.m.

Closed: 9:57 p.m.

VII. EXECUTIVE SESSION - Action May Be Taken

Mr. Johnson moved, seconded by Mr. Casse, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas - 7

Nays - 0

Abstentions - 0

Time: 9:57 p.m.

Returned to open session at 10:20 p.m.

PERSONNEL -

Mr. Johnson moved, seconded by Mr. Casse, to rescind the ScIP motion from the July 29th board meeting that read:

MOTION: To approve the following 12 people to be on the School Improvement Panel (ScIP) for the 2013-2014 school year at an annual stipend of \$950 each:

Valleyview:

Marian Lezgus	Jennifer Corforte
Alyson Spreen	Linda Pinto

Riverview:

Cathy Benedict	Jessica Llanaeza
Rachel Jamison	Laurie Smith

Lakeview:

Dan Komorowski	Patty Huizing
Diane Fattorusso	Jennifer Cwikla

ROLL CALL VOTE TO RESCIND:

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y,
Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y

Mr. Johnson moved seconded by Mr. Casse, to approve the following 12 people to be on the School Improvement Panel (ScIP) for the 2013-2014 school year at annual stipend not to exceed a total of \$11,401:

Valleyview: Jennifer Corforte, Marian Lezgus, Linda Pinto, Alyson Spreen

Riverview: Cathy Benedict, Rachel Jamison, Jessica Llanaeza, Laurie Smith

Lakeview: Jennifer Cwikla, Diane Fattorusso, Patty Huizing, Dan Komorowski

ROLL CALL VOTE :

Mrs. DeLuna-Y, Mr. Duarte-N, Mr. Johnson-Y, Mrs. Lindsay-Y,
Mr. Casse-Y, Mr. Napeloni-N, Mr. Paragian-N

VIII. ADJOURNMENT

Mrs. Lindsay moved, seconded by Mr. Johnson, to adjourn the meeting.

ACTION ON MOTION:

Yeas - 7

Nays - 0

Abstentions - 0

Time: 10:36 p.m.

Respectfully submitted,

Eric Larson
Board Secretary