

**MINUTES OF THE MEETING**  
**DENVILLE TOWNSHIP BOARD OF EDUCATION**  
September 30, 2013  
Regular MEETING - 7:30 P.M.  
RIVERVIEW SCHOOL

**I. CALLED TO ORDER BY MR. PARAGIAN**

**A. OPENING STATEMENT**

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or The Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office and at each of the school buildings in the District"

**B. ROLL CALL:**

Mrs. DeLuna-Y, Mr. Duarte-\*, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y,  
Mr. Napeloni-Y, Mr. Paragian-Y \*Arrived at 7:45 p.m.

**C. PLEDGE OF ALLEGIANCE**

**D. Special Presentations:**

- NJ Achieve – Catherine Mozak, Interim Superintendent
- Preschool Parent and Staff Trainings – Dr. Flamini, Interim Director of Special Services

**E. Superintendent's Comments**

**II. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)**

**III. OLD BUSINESS (Action to be Taken)**

Mr. Johnson moved, seconded by Mr. Casse, to approve motions A & C:

**A. REPORTS FOR THE MONTH**

**MOTION:** To approve the following reports from August, 2013. Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of August 31, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. Treasurer of School Monies
2. Board Secretary

**MOTION B HAS BEEN TABLED UNTIL NEXT MEETING.**

**B. EDUCATION REPORTS**

**MOTION:** To approve the following reports:

**Report of Harassment, Intimidation, and Bullying**

**C. MINUTES**

**MOTION:** To approve the following minutes:

Regular Meeting – August 19, 2013

Special Meeting – August 26, 2013

Executive Sessions – August 19, 2013 (2 sets) and August 26, 2013 (2 sets)

**ROLL CALL VOTE (Motion A & C):**

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y,

Mr. Casse-Y, Mr. Napeloni-Y/A on C, Mr. Paragian-Y/A on C.

**IV. NEW BUSINESS - (Action to be Taken)**

**A. PERSONNEL (Includes Technology) – Chair Dave Napeloni**

Upon the recommendation of the Superintendent of Schools, the Board approved the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (Pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing):

Mr. Napeloni moved, seconded Mr. Casse, to approve motions 1-9, 11-24:

1. **MOTION:** To rescind the contract of Teri MacFarlane, PT Instructional/Personal Aide hired for Riverview School, effective immediately – she has taken a full time position elsewhere.
2. **MOTION:** To approve the following Substitutes for the District:

Jigna Jhaveri  
Sal Crivelli

Elementary/TOSD  
Teacher of English

Montclair State  
Randolph Macon

|                    |                         |                            |
|--------------------|-------------------------|----------------------------|
| Connie Romeo       | Substitute Teacher      | American Inter Continental |
| Amilee VanWygerden | Substitute Teacher      | Northeastern University    |
| Laura Doyle        | Substitute School Nurse | College of New Jersey      |
| David Gillespie    | Substitute Teacher      | Dickinson College          |

- 3. MOTION:** To adjust the contract for Angela Bailey, new teacher at Valleyview School, from MA7 to BA+30/7 = \$51,562.
- 4. MOTION:** To approve the attached list of Extra Curricular Advisors for the 2013-2014 year.
- 5. MOTION:** To approve the following new hires **for existing positions** (positions and steps) for 2013-2014 year:

Janet Tamnam – LDTC/PT (25 hours per week) – MA+30/2 x .71 = \$38,926.  
(replaces Sharon Cohen)

Jamie McManus – PT Lunchroom/Playground Aide – Step 1/\$13.96 hour (replaces Stephanie Anderson)

Alyssa Meola - Leave Replacement Teacher (Loro) at Valleyview School, pro-rated annual salary BA1/\$47,410 from October 1, 2013 – April 15, 2014 + 3 days before and after to transition with the Teacher at the daily rate of pay

Sandra Woytas – Instructional/Personal Aide at Riverview School (replaces Courtney Kane), effective October 1, 2013 at the pro-rated annual salary of Step 3/\$20,520.

- 6. MOTION:** To approve the following Maternity and Family Leave for Jennifer Sommer, Lakeview Teacher:
  - December 1, 2013 – January 31, 2014 – Maternity Disability Leave with full salary and full benefits using her sick days.
  - February 1, 2014 – April 30, 2014 – Family Leave – no pay with full benefits with employee paying her portion of benefits.
  - Mrs. Sommer plans to return to the district May 1, 2014 to a position as determined by the Superintendent of Schools.

- 7. MOTION:** To approve Elissa Laprad, Rutgers Graduate Student, to do her Social

Worker Internship – two days per week with Laura Izzo, Independent School Social Worker Consultant, at Lakeview School for the 2013-2014 school year.

8. **MOTION:** To rescind the contract of Mr. Peter Emmel as Manager of Technology.
9. **MOTION:** To increase the time for Diane Stickel for Teachers Teaching Teachers on September 4, 2013 presentation to a total of 6 hours (previously approved for 4 ½ ) at the hourly rate of \$63.36 an hour.

**The Board did not vote at this time in order to discuss in Executive Session.**

10. **MOTION:** Mr./Mrs./Ms. \_\_\_\_\_ Moved, seconded by Mr./Mrs./Ms. \_\_\_\_\_ to approve the following teachers and payment for coming in while on leave to attend the Sami Paso Readers/Writers Workshops in October – payment will be for every four hours of attendance \$81.96 or 1 credit to advancement on the guide – according to contract – maximum number of hours are listed – the total amount will not exceed \$573.72:

Katie Williams – 6 hours  
Huong Tran – 6 hours  
Teresa Lindholm – 6 hours  
Dorothy Wright – 6 hours  
Daari Daniels – 4 hours

11. **MOTION:** To approve the following teachers to do Kindergarten Curriculum Writing – Reading – no more than 20 hours each at the \$40.40 hourly rate of pay (Maximum \$808 each for a total of \$2424.):

Christine Morgan (RV)                      Jenny Terhune (LV)                      Susan Bastello (LV)

12. **MOTION:** To accept the resignation of Ashley Schoen, Maternity Leave Replacement Teacher at Lakeview School for 2013-2014 school year, effective September 20, 2013.

13. **MOTION:** To approve the move across the guide for the following teachers for having achieved their Masters Degree and/or thirty credits above their Masters, effective September 1, 2013:

Kelley Sedek – MA2/\$53,075      Teresa Flanagan-Lindholm - MA+30/4 = \$55,760

**14. MOTION:** To approve Jody McDonald as the Extra Curricular Advisor for the new club approved at Valleyview School – H.O.P.E. (Helping Other People Everyday) effective October 1, 2013 at the prorated annual stipend of A1/\$1,674.

**15. MOTION:** To approve the following people from each school as Substitute Secretaries to help do clerical work in the Nurses’ Office for no more than three (3) hours per week at the Substitute Secretary rate of pay of \$12.84 an hour – this will be paid from a time sheet, effective October 1, 2013 (Not to exceed \$115.56 per week for all three schools):

|                                |                         |
|--------------------------------|-------------------------|
| Mary Jayne Harris – Valleyview | Karin Nixon – Riverview |
| Teresa Catlow - Lakeview       |                         |

**16. MOTION:** To accept the resignation of Courtney Kane, Riverview Instructional Aide, effective October 4, 2013.

**17. MOTION:** To approve Paul Adams to do 5 hours of classroom observation at Valleyview School with Jennifer Corforte as part of his coursework requirements at CCM.

**18. MOTION:** To accept the resignation of Paula Kenah as a Bus Aide for the 2013-2014 school year with her last day as September 30, 2013.

**19. MOTION:** To approve hiring Janis Ackerman-Rowland as a Bus Aide, effective October 1, 2013 – June 30, 2013 - Step 1/\$13.96 an hour for two hours per day.

**20. MOTION:** To approve the following teachers to teach Technology Workshops in October at the Teachers Teaching Teachers rate of 6 hours at \$63.36 an hour for the hours listed:

|                  |                              |
|------------------|------------------------------|
| Renee Sudol      | Total of 6 hours = \$380.16  |
| Diane Fattorusso | Total of 6 hours = \$380.16  |
| Josh Kaplan      | Total of 6 hours = \$380.16  |
| Mat Farber       | Total of 12 hours = \$760.32 |

**21. MOTION:** To approve Candace Cray-Kaden, Lakeview Instructional/Personal Aide for one (1) hour per week at her hourly rate (\$15.00) of pay to convert work sheets to computer files to meet assistive technology needs for Special Education Student #4662 for the 2013-2014 school year.

**22. MOTION:** To approve the following additional runs/contracts for Bus Drivers (Replaces Al Wiedman's AM and PM run and another PM run), effective October 1, 2013 at the pro-rated annual salaries listed:

Eileen Holmes – AM Contract/Step 1 = \$8,438.

Maria Liptak – PM Contract/Step 5=\$8,510.

Rosario Veliz – PM Contract/Step 2 = \$8,438.

**23. MOTION:** To approve the shared service agreement between the Denville Board of Education and the Educational Services Commission of Morris County regarding TEACHNJ Act and Teacher Evaluations at a cost not to exceed \$7,100.

**24. MOTION:** To approve up two (2) hours overtime for the following part-time Teachers at Lakeview School for attending Back to School Night in September:

Bronwyn Springer - \$67.01 an hour for a maximum total of \$134.02

Janet Tammam - \$42.54 an hour for a maximum total of \$85.08

**ROLL CALL VOTE (Motions 1-9 & 11-24):**

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y,  
Mr. Napeloni-Y, Mr. Paragian-Y

**B. INSTRUCTION and PROGRAM (Includes Technology) - Chair Marianna Lindsay**

Mrs. Lindsay moved, seconded by Mr. Casse, to approve motions 1 & 3-5:

**1. MOTION:** To approve the Memorandum of Agreement between Education and Law Enforcement Officials for the 2013-2014 school year – please note there are no changes from the previous year.

**Board tabled until next Board meeting.**

**2. MOTION:** Mr./Mrs./Ms. \_\_\_\_\_ Moved, seconded by Mr./Mrs./Ms. \_\_\_\_\_ to approve the District Goals for 2013-2014.

3. **MOTION:** To approve a new Extra Curricular Club at Valleyview School – H.O.P.E. (Helping Other People Everyday) to be placed on the A category.
4. **MOTION:** To approve 123 ABA Services to provide ABA therapy services for Special Education Student #2026783 at the rate of \$75 hour for individual ABA and Supervision and Program Development of ABA instruction/program at the rate of \$100 an hour for a total of 12 weeks not to exceed \$12,500.
5. **MOTION:** To approve Progressive Therapy of New Jersey to conduct a Functional Behavioral Assessment regarding Special Education Student #2023690 at a cost of \$125 an hour to include observations and written reports not to exceed \$1500.

**ROLL CALL VOTE (Motions 1 & 3-5):**

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y,  
Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y

**C. POLICY REVISIONS (Includes Technology) – Chair Barbara DeLuna**

Mrs. DeLuna moved, seconded by Mr. Casse, to approve motions 1-2:

1. **MOTION:** To approve the following Policies/Regulations for a First Reading:

Bylaw 0000.02 Introduction  
Policy 2468 – Independent Educational Evaluations  
Policy and Regulation 3232 – Tutoring Services  
Policy 6113 – E-Rate  
Policy 6163 – Advertising on School Property  
Policy 6480 – Purchase of Food Supplies

2. **MOTION:** To approve the following Policies for a Second Reading and Adoption:

Policy 7522 – School District Provided Technology Devices to Staff Members  
Policy 7523 – School District Provided Technology Devices to Pupils

**ROLL CALL VOTE (Motions 1-2):**

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y,  
Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y

**D. OPERATIONS (Includes Technology)**



**VII. EXECUTIVE SESSION**

Mrs. Lindsay moved, seconded by Mr. Johnson, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, and/or personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

**ACTION ON MOTION:**

Yeas - 7                      Nays - 0                      Abstentions - 0

Time: 9:38 p.m.

**The Board returned to open session at 10:42 p.m. and voted on the following personnel motions:**

**10.** Mr. Napeloni moved, seconded by Mr. Johnson, to approve the following teachers and payment for coming in while on leave to attend the Sami Paso Readers/Writers Workshops in October – payment will be for every four hours of attendance \$81.96 or 1 credit to advancement on the guide – according to contract – maximum number of hours are listed – the total amount will not exceed \$573.72:

- Katie Williams – 6 hours
- Huong Tran – 6 hours
- Teresa Lindholm – 6 hours
- Dorothy Wright – 6 hours
- Daari Daniels – 4 hours

**ROLL CALL VOTE:**

Mrs. DeLuna-Y, Mr. Duarte-N, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-N,  
Mr. Napeloni-N, Mr. Paragian-N **MOTION FAILED**

Mr. Napeloni moved, seconded by Mr. Johnson, to approve motions 25-26:

**25. MOTION:** To appoint Rene Sudol at an hourly rate of \$15 to enter new students into parent portal for 20 hours in an amount not to exceed \$300.

**26. MOTION:** To approve Katie Williams to return from her Child Rearing Leave for the 2013-2014 school year, effective December 1, 2013 at a pro-rated annual salary of MA10/\$59,282 plus benefits.

**ROLL CALL VOTE (Motion 25-26):**

Mrs. DeLuna-Y, Mr. Duarte-Y/N #26, Mr. Johnson-Y, Mrs. Lindsay-Y,  
Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y/N #26

**VIII. ADJOURNMENT**

Mr. Johnson moved, seconded by Mrs. Lindsay, to adjourn the meeting.

**ACTION ON MOTION:**

Yeas - 7

Nays - 0

Abstentions – 0

Time: 10:44 p.m.

Respectfully submitted,

Eric Larson  
Business Administrator