

MINUTES OF THE MEETING
DENVILLE TOWNSHIP BOARD OF EDUCATION

October 14, 2013

Work Session MEETING – **6:00 P.M.**

RIVERVIEW SCHOOL

I. CALLED TO ORDER BY MRS. LINDSAY

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or The Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office and at each of the school buildings in the District"

B. ROLL CALL:

Mrs. DeLuna-P, Mr. Duarte-*, Mr. Johnson-P, Mrs. Lindsay-P,
Mr. Casse-P, Mr. Napeloni-*, Mr. Paragian-A *Arrived at 7:30 p.m.

C. PLEDGE OF ALLEGIANCE

D. EXECUTIVE SESSION

Mr. Johnson moved, seconded by Mrs. DeLuna, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss legal and negotiations issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas - 4 Nays - 0 Abstentions – 0 Time: 6:05 p.m.

The Board returned to open session at 7:35 p.m.

E. Special Presentations (October 21, 2013 Meeting):

- NJ ASK Testing Results 2012-2013 – Dr. Sandra Cullis, Director of Curriculum and Instruction
- Violence and Vandalism Report for 2012-2013 – Catherine Mozak, Interim Superintendent of Schools

F. Superintendent's Comments

II. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)

Opened: 7:41 p.m.

Closed: 7:41 p.m. No comments made.

The Board discussed the following motions, action will be taken on October 21, 2013:

III. OLD BUSINESS (NO Action to be Taken)

A. REPORTS FOR THE MONTH

MOTION: To approve the following reports from September, 2013. Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of September 30, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

MOTION: To approve the following reports from September 2013:

Report from Superintendent of Schools
Report of Student Enrollment
Report of Medical Office
Report of Harassment, Intimidation, and Bullying (From September and October 2013)

C. MINUTES

MOTION: To approve the following minutes:

Special Meeting – September 9, 2013
Work Session – September 16, 2013
Regular Meeting – September 30, 2013
Executive Session – September 9, 16, and 30, 2013

IV. NEW BUSINESS - (NO Action to be Taken)

A. PERSONNEL (Includes Technology) – Chair Dave Napeloni

Upon the recommendation of the Superintendent of Schools, the Board discussed to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. at the next board meeting (Pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing):

1. **MOTION:** To approve the following Maternity Disability and Family Leave for Patricia Huizing, Lakeview Media Specialist:

- On or about January 15, 2014 – February 28, 2014 – Maternity Disability Leave with full pay using accumulated sick days and personal days + full benefits
- March 1, 2014 – May 15, 2014 – Family Leave – This leave is without pay but full benefits with the employee paying their portion of the benefits.
- Mrs. Huizing plans to return on May 16, 2014 to a position as determined by the Superintendent of Schools.

2. **MOTION:** To approve the following Maternity Disability and Family Leave for Stacia Rothrock, Lakeview Teacher:

- February 1, 2014 – March 15, 2014 – Maternity Disability Leave with full pay using accumulated sick days + full benefits
- March 16, 2014 – June 15, 2014 – Family Leave – This leave is without pay but full benefits with the employee paying their portion of the benefits.
- June 16, 2014 – June 30, 2014 – Child Rearing Leave – This leave is without pay and without benefits
- Mrs. Rothrock plans to return September **2014 to a position as determined by the Superintendent of Schools.**

3. **MOTION:** To approve the following Substitutes for the District:

Lucretia DiMartino-Rotella.	Substitute School Nurse	Montclair
Ellen Denuto	Teacher of Art	William Paterson
Marianne Baggot	Teacher of Art	Philadelphia College of Art
Ellyn Weldon	Substitute Teacher	George Mason
Jack Monahan	Substitute Custodian	
Michael DePaul	Teacher of Health and PE	Rowan
Linda Dodd	Substitute Teacher	College of St. Elizabeth

3. **MOTION:** To approve the following Teachers at the Teachers Teaching Teachers rate of pay of \$63.36 an hour for six hours each for October Technology Workshops and/or workshops on October 23, 2013 Minimum Day – total not to exceed \$1,900.80:

Jennifer Corforte – VV – total of 6 hours at \$63.36 = \$380.16

Leanne Foth – VV – total of 6 hours at \$63.36 = \$380.16
Stacia Rothrock – LV - total of 6 hours at \$63.36 = \$380.16
Diane Stickel - - total of 6 hours at \$63.36 = \$380.16
Brenda Harrower – RV – total of 6 hours at \$63.36 = \$380.16

4. **MOTION:** To approve the following part-time teachers for 5 hours each at the \$40.40 rate for the additional time for Parent/Teacher Conferences – total not to exceed \$606.:

Bronwyn Springer = \$202.00 Lisa Phillips = \$202.00
Janet Tammam = \$202.00

5. **MOTION:** To approve the attached list of Parent Training Workshops and for Diane Stickel to conduct five of the workshops for 1 ½ hours each during the 2013-2014 school year at the \$40.40 hourly rate of pay for a cost not to exceed \$303.00.
6. **MOTION:** To approve David Coppola, Valleyview Teacher, to do his Field Study I and Field Study II for the 2013-2014 school year as part of his course work with Kean University with Dr. Flamini at no cost to the district nor time from his normal teaching duties.
7. **MOTION:** To approve the following Instructional/Personal Aides from Valleyview School for no more than 40 minutes of pay, if needed, for extending their day for the October 23, 2013 workshop – total not to exceed \$96.11:

Sharon Andes (\$11.98) Elizabeth Arnao (\$10.95) Mary Jayne Harris (\$12.36)
Paula Kenah (\$13.27) Fran McEnteer (\$12.78) Janis Ackerman-Rowland (\$10.84)
Jennifer Wachterhauser (\$11.15) Pat Zasadzinski (\$12.78)

8. **MOTION:** To accept the resignation of Angela Bailey, Valleyview Teacher, effective October 15, 2013.
9. **MOTION:** To approve the hiring of _____ as a teacher at Valleyview School, effective _____ at a pro-rated annual salary of _____. (Replacement Bailey)
10. **MOTION:** To approve the hiring of _____ as a part-time Instructional/Personal Aide at Riverview School, effective _____ at a pro-rated annual salary of _____.

B. INSTRUCTION and PROGRAM (Includes Technology) - Chair Marianna Lindsay

1. **MOTION:** To approve the authorization of the Superintendent to submit the SOAs (Statement of Assurances) for the 2013-2014 school year to the State Department of Education for NJQSAC by November 15, 2013.

2. **MOTION:** To approve the District Goals for 2013-2014.

3. **MOTION:** To approve Patrick McBride – Senior Trainer to present a workshop on Verbal De-Escalation at the October 23rd workshop at a cost of \$300.00.

C. POLICY REVISIONS (Includes Technology) – Chair Barbara DeLuna

1. **MOTION:** To approve the following Policies/Regulations for a Second Reading/Adoption:

Bylaw 0000.02 Introduction
Policy 2468 – Independent Educational Evaluations
Policy and Regulation 3232 – Tutoring Services
Policy 6113 – E-Rate
Policy 6163 – Advertising on School Property
Policy 6480 – Purchase of Food Supplies

2. **MOTION:** To approve the following Policies/Regulations for a First Reading:

Policy 3144.12–Certification of Tenure Charges – Inefficiency
Policy 3144.3 – Suspension Upon Certification of Tenure Charge
Policy 3372 – Teaching Staff Member Tenure Acquisition
Policy 3373 – Tenure Upon transfer or Promotion
Policy 5120 – Assignment of Pupils
Policy and Regulation – 5512 – Harassment, Intimidation, and Bullying
Policy 5533 – Pupil Smoking
Policy 7434 – Smoking in School Buildings and on School Grounds

D. OPERATIONS (Includes Technology)

D1. TRANSPORTATION – Chair Seth Johnson

D2 BUILDINGS AND GROUNDS – Chair Don Casse

1. **MOTION:** To approve Denville PAL to provide and maintain, at no expense to the Board of Education, a Porta-Potty for the Valleyview School Athletic Fields.

E. FINANCE (includes Technology) – Chair Seth Johnson

1. **MOTION:** To approve the attached list of Budget Transfers.
2. **MOTION:** To approve the bills and warrants from Check #s ____ - ____ in the amount of \$ ____ and from the General Organization Account Check #s ____ - ____ in the amount of \$ ____ and from the Milk Fund Account Check # ____ in the amount of \$ ____
3. **MOTION:** To approve the Field Trip/Sport Activity Requests from the Schools as presented.
4. **MOTION:** To approve the list of Workshops/Expenses for Staff Members and/or Board Members
5. **MOTION:** To approve an additional \$57,000 to the contract agreement with Command Radio Communications, Inc. – State Contract #83927, titled, “Kenwood USA Corporation for Radio, Communications, and Accessories” to deliver and install a district wide radio system for the buses Total not to exceed \$114,500..

V. GOOD OF THE CAUSE

- A. **COMMITTEE REPORTS**
- B. **CORRESPONDENCE**
- C. **Discussion Items:**

- Resolution on The Establishment of a Federal Impact Aid Reserve Account
- Outsourcing Grounds Management
- STEM

VI. OPEN TO COMMENTS

Opened: 8:18 p.m.

Closed: 8:23 p.m.

VII. EXECUTIVE SESSION

Mr. Johnson moved, seconded by Mr. Napeloni, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss legal and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas - 6

Nays - 0

Abstentions - 0

Time: - 8:24 p.m.

The Board returned to open session at 8:52 p.m.

VIII. ADJOURNMENT

Mr. Napeloni moved, seconded by Mr. Casse, to adjourn the meeting.

ACTION ON MOTION:

Yeas - 6

Nays - 0

Abstentions - 0

Time: 8:53 p.m.

Respectfully submitted,

Eric Larson
Board Secretary