

MINUTES OF THE MEETING
DENVERVILLE TOWNSHIP BOARD OF EDUCATION
November 18, 2013
REGULAR MEETING – 6:30 P.M.
RIVERVIEW SCHOOL

I. CALLED TO ORDER BY MR. PARAGIAN

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or The Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office and at each of the school buildings in the District"

B. ROLL CALL:

Mrs. DeLuna-P, Mr. Duarte-A, Mr. Johnson-P, Mrs. Lindsay-*,
Mr. Casse-P, Mr. Napeloni-P, Mr. Paragian-P *Arrived @ 6:34 p.m.

C. PLEDGE OF ALLEGIANCE

D. EXECUTIVE SESSION

Mr. Johnson moved, seconded by Mr. Casse, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be for interviews. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas- 5 Nays - 0 Abstentions - 0

Time: 6:32 p.m.

The Board returned to open session at 7:19 p.m.

E. Special Presentations:

- Chief Christopher Wagner – Denville Police Department - Incident at Lakeview
- Ted Einhorn and Tim Ford of Einhorn Harris Ascher Barbarito & Frost, PC Attorneys at Law – Support to the Valleyview Mock Trial Team
- Valleyview Science Club – Mr. Josh Kaplan, Advisor, with students to show how

they built a Hovercraft and how it works.

- F. Superintendent's Comments
- G. Business Administrator's Comments

II. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)
III. OLD BUSINESS (Action to be Taken)

Mr. Casse moved, seconded by Mr. Johnson, to approve motions A-C:

A. REPORTS FOR THE MONTH

MOTION: To approve the following reports from October, 2013. Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of October 31, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 1. Treasurer of School Monies
- 2. Board Secretary

B. EDUCATION REPORTS

MOTION: To approve the following reports from October 2013:

Report from Superintendent of Schools
Report of Student Enrollment
Report of Medical Office
Report of Harassment, Intimidation, and Bullying

C. MINUTES

MOTION: To approve the following minutes:

Work Session – October 14, 2013
Regular Meeting – October 21, 2013
Executive Session – October 14, 2013 (2 sets) and October 21, 2013

ROLL CALL VOTE (Motions A-C):

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y,
Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y/A Motion C

IV. NEW BUSINESS - (Action to be Taken)

A. PERSONNEL (Includes Technology) – Chair Dave Napeloni

Upon the recommendation of the Superintendent of Schools, the Board approved the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (Pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing):

Mr. Napeloni moved, seconded by Mr. Johnson, to approve motions 1-8 and 10:

1. **MOTION:** To approve Sue Schwartz for the December 11th in-service day at Valleyview School for Teachers Teaching Teachers – 6 hours at \$63.36 an hour for a total of \$380.16 and for two outside vendors for Lakeview and Riverview School – Judy Shapiro and Susan Miller at a cost of \$400 each for two hours for a total cost of \$1180.16.
2. **MOTION:** To approve the following Maternity Disability, Family and Child Rearing Leave for Nicole Sproule, part-time Guidance Counselor at Riverview School:
 - February 1, 2014 – March 15, 2014 – Maternity Disability Leave – this leave is with pay using her accumulated sick days and personal days + full benefits
 - March 16, 2014 – June 15, 2014 – Family Leave – this leave is without pay + full benefits (Mrs. Sproule does not have health benefits)
 - June 16, 2014 – June 30, 2014 – Child Rearing Leave – no pay and no benefits
 - Mrs. Sproule plans to return to a position as determined by the Superintendent of Schools on September 1, 2014.
3. **MOTION:** To approve the following substitutes for the district:

Audrina Quadrel	Substitute Certificate	Montclair State
Roger Bettys	Substitute Certificate	Syracuse University
Donna Prosper	Substitute Lunchroom/Playground Aide	
4. **MOTION:** To approve the following Riverview Teachers to be paid for up to 2 hours each at the \$40.40 hourly rate of pay for Museum Night/Related Arts on March 19, 2014 at Riverview School at a cost not to exceed \$646.40:

Jessica Bertani	Linda Breder	Alex Gambelunghe
Brenda Harrower	Susan Hoferer	Kris Johnson
Kevin Kolankowski	Mayra Meola	

5. **MOTION:** To approve the following Lakeview Part-time Teachers to be paid for hours listed for attending Staff In-service Days on September 3 and 4 for hours above their regular day total cost not to exceed \$472.41:

Bronwyn Springer (2 Hours 40 Minutes - \$178.92) Lisa Phillips (4 Hours - \$178.52)
Janet Reicchar (1 ½ Hours - \$55.31) Susan Stiles (1 ½ Hours - \$59.66)

6. **MOTION:** To approve Mayra Meola to be paid for doing 2 hours of ESL screening at Riverview School at the \$40.40 hourly rate – for a total of \$80.80.
7. **MOTION:** To approve Richard Costa and Kris Johnson for three hours each for aligning the Science Curriculum at the \$40.40 hourly rate of pay – each \$121.20 for a total of \$242.40.
8. **MOTION:** To approve Amanda Landwehrle as the Self Advocacy Club Extra Curricular Advisor at Valleyview School for the 2013-2014 School year replacing Jody McDonald – Stipend A3/\$2,117 – this is Amanda’s third year as Advisor.

The Board held motion 9 to discuss in executive session.

9. **MOTION:** To approve the hiring of _____ as the Manager of Technology, effective _____ to June 30, 2014 at a pro-rated annual salary of \$_____.
10. **MOTION:** To approve the hiring of Lawrence Russell as the Director of Special Services, effective January 2-June 30, 2014 at a pro-rated annual salary of \$125,000.

ROLL CALL VOTE (Motions 1-8 & 10):

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

B. INSTRUCTION and PROGRAM (Includes Technology) - Chair Marianna Lindsay

Mrs. Lindsay moved, seconded by Mr. Napeloni, to approve motions 1-2:

1. **MOTION:** To approve David Coppola, Valleyview Teacher, to conduct a survey as part of his Administrative Internship with Dr. Flamini and his coursework at Kean University.
2. **MOTION:** To approve Allison DaSilva, Student at County College of Morris, to

observe 4 hours with Josh Kaplan at Valleyview School as part of her coursework for the Alternate Route Program.

ROLL CALL VOTE (Motions 1-2):

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

C. POLICY REVISIONS (Includes Technology) – Chair Barbara DeLuna

1. Mrs. DeLuna moved, seconded by Mr. Johnson, to approve the following Policies/Regulations for a Second Reading and Adoption with **the exception of Policy 5512 has been tabled:**

Policy 3144.12–Certification of Tenure Charges – Inefficiency

Policy 3144.3 – Suspension Upon Certification of Tenure Charge

Policy 3372 – Teaching Staff Member Tenure Acquisition

Policy 3373 – Tenure Upon Transfer or Promotion

Policy 5120 – Assignment of Pupils

Policy and Regulation – 5512 – Harassment, Intimidation, and Bullying

Policy 5533 – Pupil Smoking

Policy 7434 – Smoking in School Buildings and on School Grounds

ROLL CALL VOTE:

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

2. Mrs. DeLuna moved, seconded by Mr. Johnson, to approve the following Policies and Regulations for a First Reading:

Policy 3280 – Liability for Pupil Welfare

Policy 3324 – Right of Privacy – Teaching Staff Members

Policy 4324 – Right of Privacy – Support Staff Members

Policy and Regulation 5350 – Pupil Suicide Prevention

Policy and Regulation 5600 – Pupil Discipline/Code of Conduct

Policy 8613 – Waiver of Pupil Transportation

Policy 7510 – Use of School Facilities

Policy and Regulation 9270 – Home Schooling and Equivalent Education

ROLL CALL VOTE:

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

D. OPERATIONS (Includes Technology)

D1. TRANSPORTATION – Chair Seth Johnson

1. Mr. Johnson moved, seconded by Mr. Casse, to approve the following Resolution regarding School Bus Emergency Evacuation Drills:

Be it resolved to accept the School Bus Emergency Evacuation Drill Reports as follows:

Valleyview School:

10/15/13 @ 7:10 a.m. Location: Bus Garage. Route Numbers: C1, 177, 20, 176, 179, 184, 13, 183, 17, 187, 174, 178, 188, 173, 181, 175, 16, 185, 180, 14, 12

Lakeview School:

10/18/13 @ 7:35 a.m. Location: Gravel Lot Route Numbers: 18, 172, 20, 13, 176, 173, 184B, 174, 17, 181, 17, 12, 188, 179, 185, 187, 178, 180, 175, 16, 184C

Riverview School:

10/21/13 @ 8:10 a.m. Location: Big Lot (North Lot) Route Numbers: 20, 174, 172, 179, 177, 187, 12, 180, 178, 176, 185, 186, 188, 173, 181, 175, 13

ROLL CALL VOTE:

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

D2 BUILDINGS AND GROUNDS – Chair Don Casse

E. FINANCE (Includes Technology) – Chair Seth Johnson

Mr. Johnson moved, seconded by Mr. Casse, to approve motions 1-14:

1. **MOTION:** To approve the attached list of Budget Transfers.

2. **MOTION:** To approve the bills and warrants from Check #s 62151 - 62328 and N0295-N0299 in the amount of \$2,515,980.21 and from the General Organization Account Check #s 1423 - 1425 in the amount of \$ 4,942.16 and from the Petty Cash Account Check #1123 for \$120.00 and from the Milk Fund Account Check # 1117 in the amount of \$3,480.58
3. **MOTION:** To approve the attached list of Field Trip/Sport Activity Requests from the Schools.
4. **MOTION:** To approve the attached list of Workshops/Expenses for Staff Members and/or Board Members
5. **MOTION:** To approve discarding the attached fixed assets from Lakeview School:

Smartcart Expression 103 - Asset Tag 624
Smartcart Expression 103 - Asset Tag 636
Smartcart - Asset Tag 2174
Smartcart - No asset tag
Smartcart (2 asset tags are attached) - Asset Tag 607 and 2282
Buhl 2 shelf audio visual cart - No Asset Tag
(2) Stationary Metal Smartboard Stands – No Asset Tag

Board Office – IBM Typewriter/Stand – No Asset Tag
6. **MOTION:** To approve the 2012 - 2013 Comprehensive Annual Financial Audit Report and Auditors Management Report on Administrative Findings for the year ending June 30, 2013 as prepared by Nisivoccia and Company.
7. **MOTION:** To approve the attached Corrective Action Plan for the Audit Recommendations from the Comprehensive Annual Financial Audit Report and Auditors Management Report on Administrative Findings for the year ending June 30, 2013 as prepared by Nisivoccia and Company to be submitted to the County Superintendent of Schools.
8. **MOTION:** To approve Ameriflex for the Flex 125 Program for the fiscal year 2014.
9. **MOTION:** To approve the following resolution for the exterior door replacement at the Riverview, Lakeview and Valleyview Schools, subject to attorney review.

NOW THEREFORE BE IT RESOLVED, that the Denville Board of Education award the Bid to **C and M Door Controls, Inc. (the only bidder)** at the following costs to the district: **Total Bid: \$168,800.**

10. **MOTION:** To approve a change order #001 in the amount of \$6,613 to Salazar & Associates, Inc. for additional work at Lakeview School (kindergarten expansion).
11. **MOTION:** To approve the sale of a used mini-bus to the highest bidder, Joe Blumert (only bidder), in the amount of \$525 as per the bid opening on November 4, 2013.
12. **MOTION:** To approve the Joint Transportation Agreement for the Assumption School (Route # ASPQ2) between the Denville Board of Education and the Mendham Board of Education for the 2013-2014 school year at a cost of \$10,062.72.
13. **MOTION:** To approve the attached Lease Agreement with the Morris County Improvement Authority for the purchase of 300 HP 6475B Notebooks and 34 Balt Charging Carts.
14. **MOTION:** To approve the amounts for the Lease Agreement with the Morris County Improvement Authority for the purchase of 300 HP 6475B Notebooks in the amount of \$166,500 with State Contract #70262 and 34 Balt Charging Carts in the amount of \$21,985 with E Plus (lowest quote) – the approximate cost for 2013-2014 is \$34,266.

ROLL CALL VOTE (Motions 1-14):

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y/A Ck #62184, Mr. Casse-Y,
Mr. Napeloni-Y, Mr. Paragian-Y

V. GOOD OF THE CAUSE

VI. OPEN TO COMMENTS

Opened: 8:53 p.m.

Closed: 9:08 p.m.

VII. EXECUTIVE SESSION

Mrs. Lindsay moved, seconded by Mr. Johnson, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss legal and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas - 6

Nays - 0

Abstentions - 0

Time: 9:08 p.m.

Returned to open session at 9:48 p.m.

The following is Personnel Motion #9:

MOTION: To approve the hiring of Lee Ann Clark as a Consultant of Technology, effective November 25, 2013 – February 28, 2014 at a per diem rate of \$447/day.

ROLL CALL VOTE:

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y,
Mr. Napeloni-Y, Mr. Paragian-Y

The Board dismissed the Superintendent and Business Administrator/Board Secretary.

VIII. EXECUTIVE SESSION

Mrs. Lindsay moved, seconded by Mr. Johnson, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss legal and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas - 6 Nays - 0 Abstentions - 0

Time: 9:48 p.m.

Returned to open session at 10:12 p.m.

XI. ADJOURNMENT

Mr. Casse moved, seconded by Mr. Napeloni, to adjourn the meeting.

ACTION ON MOTION:

Yeas - 6 Nays - 0 Abstentions - 0 Time: 10:13 p.m.

Respectfully submitted,

Eric Larson
Board Secretary