

**MINUTES OF THE MEETING**  
**DENVILLE TOWNSHIP BOARD OF EDUCATION**  
December 9, 2013  
Work Session MEETING - 7:30 P.M.  
RIVERVIEW SCHOOL

**I. CALLED TO ORDER BY MR. PARAGIAN**

**A. OPENING STATEMENT**

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or The Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office and at each of the school buildings in the District"

**B. ROLL CALL:**

Mrs. DeLuna-P, Mr. Duarte-P, Mr. Johnson-P, Mrs. Lindsay-P,  
Mr. Casse-P, Mr. Napeloni-P, Mr. Paragian-P

**C. PLEDGE OF ALLEGIANCE**

**D. Superintendent's Comments**

**E. Business Administrator's Comments**

**II. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)**

**III. OLD BUSINESS (NO Action to be Taken)**

**A. REPORTS FOR THE MONTH**

**MOTION:** To approve the following reports from November, 2013. Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of November 30, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. Treasurer of School Monies
2. Board Secretary

**B. EDUCATION REPORTS**

**MOTION:** To approve the following reports from November 2013:

- Report from Superintendent of Schools
- Report of Student Enrollment
- Report of Medical Office
- Report of Harassment, Intimidation, and Bullying

**C. MINUTES**

**MOTION:** To approve the following minutes:

- Work Session Meeting – November 11, 2013
- Regular Meeting – November 18, 2013
- Special Meeting – November 26, 2013
- Executive Sessions – November 11, 2013 (2 sets); November 18, 2013 (3 sets), November 26, 2013

**IV. NEW BUSINESS - (NO Action to be Taken)**

**A. PERSONNEL (Includes Technology) – Chair Dave Napeloni**

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (Pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing):

**1. MOTION:** To approve the following substitutes for the district:

Christopher Milewski	Elementary Teacher	William Paterson
Daniel Agnello	Substitute Certificate	University of Rhode Island
Robert Kobus	Substitute Certificate	Ramapo College

**2. MOTION:** To approve Pat Zasadzinski to be paid at her hourly rate of pay for assisting Special Education Student # 11337 while she attends the Self Advocacy Club after school for the 2013-2014 school year for a total of 15 hours @ \$19.18 an hour for a total not to exceed \$287.70.

**3. MOTION:** To approve the release of Aime Campanella, Lakeview Lunchroom/Playground Aide, effective November 1, 2013.

4. **MOTION:** To approve the contract termination with Dr. Richard Flamini as Interim Director of Special Services, effective December 31, 2013.
  
5. **MOTION:** To approve Dr. Richard Flamini, Interim Director of Special Services, to serve as an independent consultant to do evaluations in the month of January 2014 at a cost of \$150 per evaluation for no more than 44 evaluations at a total cost of \$6,600.
  
6. **MOTION:** To approve the following Lakeview teachers to participate in the Geography Bee January 9, 2014 for up to two hours each at the \$40.40 rate of pay – not to exceed \$404.00 total:

Lindsay Harris  
Patty Huizing

Kathleen Mygas  
Renee Sudol

Stacia Rothrock

7. **MOTION:** To approve Joseph Blauner, Student at Montclair State University, to observe one day in Jennifer Faliveno’s class at Valleyview School as part of his course, Mental Health Issues in Schools.
  
  8. **MOTION:** To approve the following people as Teachers Teaching Teachers at the January 15, 2015 In-service for six hours each at a rate of \$63.36 an hour (\$380.16 each) for a total of \$1,520.64:
- |   |  |
|---|--|
| <p>Dan Komorowski<br/>Stacia Rothrock</p> | <p>Patricia Huizing<br/>Diane Fattorusso</p> |
|---|--|
9. **MOTION:** To approve Alexandra Stavrenos to do 5 hours of classroom observation with Heidi MacBlane at Valleyview School as part of her course work at County College of Morris.
  
  10. **MOTION:** To approve three students (Kevin Fei, \_\_\_\_\_, and \_\_\_\_\_) to set up 300 laptop computers over their semester break from December 17, 2013 – January 17, 2014 at \$11 an hour x 7.5 hours a day x 15 days – total not to exceed \$3,712.50.
  
  11. **MOTION:** To approve John Critides to do his MSW Internship with Diane Stickel at Riverview and Valleyview Schools as part of his course work at Edinboro University – PA, for a total of 400 hours with no cost to the district.

**12. MOTION:** To approve Matt Farber for 6 hours at the Teachers Teaching Teachers rate of \$63.36 an hour for November 13<sup>th</sup> workshop conducted on Ipad for Beginners/total of \$380.16.

**B. INSTRUCTION and PROGRAM (Includes Technology) - Chair Marianna Lindsay**

- 1. MOTION:** To approve Carl Anderson, as speaker for the February 14, 2014 In-Service Day – topic of Conferring with Writers – Workshop cost is \$3500 + additional travel expenses not to exceed \$1000 – paid for by NCLB Title II Funds.
- 2. MOTION:** To approve Valley Consultation and Training Services to provide two-one day training sessions on Applied Behavior Analysis during the school year at the cost of \$1,125. Per training session (6 hour session – 1 hour travel – 2 hours prep at \$125 an hour) for a total of \$2,250.
- 3. MOTION:** To approve the Kindergarten Reading Curriculum – Unit 3 for implementation during the 2013-2014 school year.

**C. POLICY REVISIONS (Includes Technology) – Chair Barbara DeLuna**

- 1. MOTION:** To approve the following Policies and Regulations for a Second Reading and Adoption:

Policy 3280 – Liability for Pupil Welfare  
Policy 3324 – Right of Privacy – Teaching Staff Members  
Policy 4324 – Right of Privacy – Support Staff Members  
Policy and Regulation 5350 – Pupil Suicide Prevention  
Policy and Regulation – 5512 – Harassment, Intimidation, and Bullying  
Policy and Regulation 5600 – Pupil Discipline/Code of Conduct  
Policy 7510 – Use of School Facilities  
Policy 8613 – Waiver of Pupil Transportation  
Policy and Regulation 9270 – Home Schooling and Equivalent Education

- 2. MOTION:** To approve for a First Reading the following Policies and Regulations:

Policy and Regulation 1240 – Evaluation of Superintendent  
Policy and Regulation 3144 – Certification of Tenure Charges  
Policy and Regulation 3221 – Evaluation of Teachers  
Policy and Regulation 3222 – Evaluation of Teaching Staff Members, Excluding

Teachers and Administrators  
Policy and Regulation 3223 – Evaluation of Administrators, Excluding Principals,  
Vice Principals, and Assistant Principals  
Regulation 5200 – Attendance  
Regulation 5230 – Late Arrival and Early Dismissal

**D. OPERATIONS (Includes Technology)**

**D1. TRANSPORTATION – Chair Seth Johnson**

**D2. BUILDINGS AND GROUNDS – Chair Don Casse**

**E. FINANCE (Includes Technology) – Chair Seth Johnson**

1. **MOTION:** To approve the attached list of Budget Transfers.
2. **MOTION:** To approve the bills and warrants from Check #s \_\_\_\_ - \_\_\_\_ in the amount of \$ \_\_\_\_ and from the General Organization Account Check #s \_\_\_\_ - \_\_\_\_ in the amount of \$ \_\_\_\_ and from the Milk Fund Account Check # \_\_\_\_ in the amount of \$\_\_\_\_\_
3. **MOTION:** To approve the attached list of Field Trip/Sport Activity Requests from the Schools.
4. **MOTION:** To approve the attached list of Workshops/Expenses for Staff Members and/or Board Members
5. **MOTION:** To approve the amendment to the fiscal year 2014 NCLB (No Child Left Behind) to recognize funds carried over from the 2012-2013 grant year of \$40,403. (Title IA - \$12,881. And Title IIA - \$27,522.)
6. **MOTION:** To approve change order # 3 in the amount of \$3,752.60 to Accurate Construction, Inc. for additional work at Riverview School (kindergarten expansion) to install a thermostatic mixing valve at the boiler (\$3,377.22) and to modify cabinets in the Art room to accommodate plumbing lines (\$375.38).
7. **MOTION:** To approve a Capital Reserve Withdrawal of \$154,787 to Fund 12 for the construction costs associated with the kindergarten renovations which were greater than budget. The base bid was \$126,240 greater than budget and change orders and project related costs amounted to \$28,547.
8. **MOTION:** To approve alternate #2 on exterior door replacement project for \$3,200 for the Valleyview Gym Door Project and change order #1 for \$3,400 for a card reader for Lakeview exit #5.

**V. GOOD OF THE CAUSE**

- A. COMMITTEE REPORTS**
- B. CORRESPONDENCE**

**C. OTHER – Discussion Items:**

- **2014 BOE Meeting and Committee Meeting Calendars**

(Combine Work Session Meeting with Reorganization Meeting on January 6, 2014 OR with Regular Meeting on January 27, 2014 – Committee Meetings are scheduled January 7, 8, and 9, 2014)

- **Berkeley Township Resolution**
- **Transportation Report**
- **Projects Manager**

**VI. OPEN TO COMMENTS**

**VII. EXECUTIVE SESSION**

Mrs. Lindsay moved, seconded by Mr. Johnson, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, and/or personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

**ACTION ON MOTION:**

Yeas - 7      Nays - 0      Abstentions - 0

Time: 8:49 p.m.

The Board returned to open session at 10:17 p.m.

**VIII. ADJOURNMENT**

Mr. Casse moved, seconded by Mr. Duarte, to adjourn meeting.

**ACTION ON MOTION:**

Yeas - 7      Nays - 0      Abstentions - 0      Time: 10:29 p.m.

Respectfully submitted,

Eric Larson  
Board Secretary