

MINUTES OF THE MEETING
DENVILLE TOWNSHIP BOARD OF EDUCATION
December 16, 2013
Regular MEETING - 7:30 P.M.
RIVERVIEW SCHOOL

I. CALLED TO ORDER BY MR. PARAGIAN

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or The Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office and at each of the school buildings in the District"

B. ROLL CALL:

Mrs. DeLuna-P, Mr. Duarte-A, Mr. Johnson-P, Mrs. Lindsay-P, Mr. Casse-P, Mr. Napeloni-P, Mr. Paragian-P

C. PLEDGE OF ALLEGIANCE

D. Superintendent's Comments

E. Business Administrator's Comments

II. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)

III. OLD BUSINESS (Action to be Taken)

Mr. Napeloni moved, seconded by Mr. Casse, to approve motions A-C:

A. REPORTS FOR THE MONTH

MOTION: To approve the following reports from November, 2013. Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of November 30, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

MOTION: To approve the following reports from November 2013:

Report from Superintendent of Schools
Report of Student Enrollment
Report of Medical Office
Report of Harassment, Intimidation, and Bullying

C. MINUTES

MOTION: To approve the following minutes:

Work Session Meeting – November 11, 2013
Regular Meeting – November 18, 2013
Special Meeting – November 26, 2013
Executive Sessions – November 11, 2013 (2 sets); November 18, 2013 (3 sets),
November 26, 2013

ROLL CALL VOTE (Motions A-C):

Mrs. DeLuna –Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y,
Mr. Napeloni-Y/A ES Minutes, Mr. Paragian-Y

IV. NEW BUSINESS - (Action to be Taken)

A. PERSONNEL (Includes Technology) – Chair Dave Napeloni

Mr. Napeloni moved, seconded by Mr. Casse, to approve motions 1-13:

Upon the recommendation of the Superintendent of Schools, the Board approved the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (Pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing):

1. MOTION: To approve the following substitutes for the district:

Christopher Milewski	Elementary Teacher	William Paterson
Daniel Agnello	Substitute Certificate	University of Rhode Island
Robert Kobus	Substitute Certificate	Ramapo College

2. MOTION: To approve Pat Zasadzinski to be paid at her hourly rate of pay for assisting Special Education Student # 11337 while she attends the Self Advocacy

Club after school for the 2013-2014 school year for a total of 15 hours @ \$19.18 an hour for a total not to exceed \$287.70.

3. **MOTION:** To approve the release of Aime Campanella, Lakeview Lunchroom/Playground Aide, effective November 1, 2013.
4. **MOTION:** To approve the contract termination with Dr. Richard Flamini as Interim Director of Special Services, effective December 31, 2013.
5. **MOTION:** To approve Dr. Richard Flamini, Interim Director of Special Services, to serve as an independent consultant to do evaluations in the month of January 2014 at a cost of \$150 per evaluation for no more than 44 evaluations at a total cost of \$6,600.
6. **MOTION:** To approve the following Lakeview teachers to participate in the Geography Bee January 9, 2014 for up to two hours each at the \$40.40 rate of pay – not to exceed \$404.00 total:
Lindsay Harris Kathleen Mygas Stacia Rothrock
Patty Huizing Renee Sudol
7. **MOTION:** To approve Joseph Blauner, Student at Montclair State University, to observe one day in Jennifer Faliveno’s class at Valleyview School as part of his course, Mental Health Issues in Schools.
8. **MOTION:** To approve the following people as Teachers Teaching Teachers at the January 15, 2014 In-service for six hours each at a rate of \$63.36 an hour (\$380.16 each) for a total of \$1,900.80:

Lakeview:

Dan Komorowski Patricia Huizing
Stacia Rothrock Diane Fattorusso

Valleyview: Linda Pinto – Argumentative Writing Workshop

9. **MOTION:** To approve Alexandra Stavrenos to do 5 hours of classroom observation with Heidi MacBlane at Valleyview School as part of her course work at County College of Morris.
10. **MOTION:** To approve Kevin Fei, Kimberly Novak, and Matt Polsky to set up 300 laptop computers over their semester break from December 17, 2013 – January 17, 2014 at \$11 an hour x 7.5 hours a day x 15 days – total not to exceed \$3,712.50.

- 11. MOTION:** To approve John Critides to do his MSW Internship with Diane Stickel at Riverview and Valleyview Schools as part of his course work at Edinboro University – PA, for a total of 400 hours with no cost to the district.
- 12. MOTION:** To approve Matt Farber for 6 hours at the Teachers Teaching Teachers rate of \$63.36 an hour for November 13th workshop conducted on Ipad for Beginners/total of \$380.16.
- 13. MOTION:** To approve the hiring of Rachael Rhodes as a Part-Time (5 hours per day) Leave Replacement School Counselor at Riverview School, effective February 1, 2014 – June 30, 2014 at a pro-rated annual salary of MA1 x .57 = \$30,135 + 5 days in January to transition at her per diem rate of pay.

ROLL CALL VOTE (Motions 1-13):

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y

B. INSTRUCTION and PROGRAM (Includes Technology) - Chair Marianna Lindsay

Mrs. Lindsay moved, seconded by Mr. Casse, to approve motions 1, 3 & 4. The Board as a friendly amendment approved motions 2 & 5 with changes. Mr. Casse moved, seconded by Mr. Napeloni to approve motions 2 & 5:

- 1. MOTION:** To approve Carl Anderson, as speaker for the February 14, 2014 In-Service Day – topic of Conferring with Writers – Workshop cost is \$3500 + additional travel expenses not to exceed \$1000 – paid for by NCLB Title II Funds.
- 2. MOTION:** To approve Valley Consultation and Training Services to provide two-one day training sessions on Applied Behavior Analysis during the school year at the cost of \$1,125. Per training session (6 hour session – 1 hour travel – 2 hours prep at \$125 an hour) for a total of \$2,250. **Subject to approval of the incoming Director of Special Services.**
- 3. MOTION:** To approve the Kindergarten Reading Curriculum – Unit 3 for implementation during the 2013-2014 school year.
- 4. MOTION:** To approve Literacy Consultant, Amy Rossi, to present Elementary Literacy Workshop on January 15, 2013 minimum day at a rate of \$360. – she replaces Sami Passo.
- 5. MOTION:** To approve Dr. Richard Flamini to conduct research on self-management techniques to increase on-task behavior with one or two students with disabilities at Valleyview School from January – March 2014 as part of his professional

development course entitled Single Case Design for Educational Research. . **Subject to approval of the incoming Director of Special Services.**

ROLL CALL VOTE (Motions 1, 3 & 4):

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

ROLL CALL VOTE (Motions 2 & 5):

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-N, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

C. POLICY REVISIONS (Includes Technology) – Chair Barbara DeLuna

1. Mrs. DeLuna moved, seconded by Mr. Johnson, to approve the following Policies and Regulations for a Second Reading and Adoption:

Policy 3280 – Liability for Pupil Welfare
Policy 3324 – Right of Privacy – Teaching Staff Members
Policy 4324 – Right of Privacy – Support Staff Members
Policy and Regulation 5350 – Pupil Suicide Prevention
Policy and Regulation – 5512 – Harassment, Intimidation, and Bullying
Policy and Regulation 5600 – Pupil Discipline/Code of Conduct
Policy 7510 – Use of School Facilities
Policy 8613 – Waiver of Pupil Transportation
Policy and Regulation 9270 – Home Schooling and Equivalent Education

ROLL CALL VOTE:

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

2. Mrs. DeLuna moved, seconded by Mr. Johnson, to approve for a First Reading the following Policies and Regulations:

Policy and Regulation 1240 – Evaluation of Superintendent
Policy and Regulation 3144 – Certification of Tenure Charges
Policy and Regulation 3221 – Evaluation of Teachers
Policy and Regulation 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Policy and Regulation 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals

Regulation 5200 – Attendance
Regulation 5230 – Late Arrival and Early Dismissal

ROLL CALL VOTE:

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

D. OPERATIONS (Includes Technology)

D1. TRANSPORTATION – Chair Seth Johnson

D2. BUILDINGS AND GROUNDS – Chair Don Casse

Mr. Casse moved, seconded by Mr. Napeloni to extend the appointment of Charlie Grau as Project Manager from February 12, 2014-March 31, 2014 for an additional 110 hours at \$85/Hr. – total increase not to exceed \$9,350.

ROLL CALL VOTE:

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

E. FINANCE (Includes Technology) – Chair Seth Johnson

Mr. Johnson moved, seconded by Mrs. DeLuna, to approve motions 1-10:

1. **MOTION:** To approve the attached list of Budget Transfers.
2. **MOTION:** To approve the bills and warrants from Check #s62329 -62474 and N Check #s N0302-N0304 in the amount of \$2,684,404.37 and from the General Organization Account Check #s 1426 - 1428 in the amount of \$6,354.10.
3. **MOTION:** To approve the attached list of Field Trip/Sport Activity Requests from the Schools.
4. **MOTION:** To approve the attached list of Workshops/Expenses for Staff Members and/or Board Members
5. **MOTION:** To approve the amendment to the fiscal year 2014 NCLB (No Child Left Behind) to recognize funds carried over from the 2012-2013 grant year of \$40,403. (Title IA - \$12,881. And Title IIA - \$27,522.)

6. **MOTION:** To approve change order # 3 in the amount of \$3,752.60 to Accurate Construction, Inc. for additional work at Riverview School (kindergarten expansion) to install a thermostatic mixing valve at the boiler (\$3,377.22) and to modify cabinets in the Art room to accommodate plumbing lines (\$375.38).

7. **MOTION:** To approve a Capital Reserve Withdrawal of \$154,787 to Fund 12 for the construction costs associated with the kindergarten renovations which were greater than the budget. The base bid was \$126,240 greater than budget and change orders and project related costs amounted to \$28,547. **Subject to approval of the County Business Administrator.**

8. **MOTION:** To approve payment to CM Door Controls, Inc in the amount of \$3,200 for Alternate #2 Exterior Door Replacement for the Valleyview Gym Door Project and change order #GC-01 for \$3,400 for a card reader for Lakeview exit #5.

9. **MOTION:** To approve following Resolution regarding the lease-purchase of photocopiers:

RESOLUTION AUTHORIZING USE OF THE GENERAL SERVICES ADMINISTRATION (GSA) FEDERAL SUPPLY SCHEDULE FOR THE PURCHASE OF PHOTOCOPIERS PURSUANT TO N.J.S.A. 18A:18A-10b

WHEREAS, the Denville Schools District, pursuant to N.J.S.A. 18A:18A-10b(4) and N.J.A.C. 5:34-9.7, may by resolution, utilize the Federal Supply Schedules of the General Services Administration promulgated by the Director of the Division of Purchase and Property in the Department of the Treasury pursuant to section 1 of P.L.1996, c.16, if the Board of Education determines that selection of a vendor from the Federal Supply Schedules would be more advantageous to the Board of Ed; and

WHEREAS, the Denville School District intends to enter into a lease with Stewart Business Systems., which has pricing for its copiers based on state contract number T2075, and

WHEREAS, the Board of Education authorizes the Business Administrator to lease the following machine pursuant to all conditions of the individual GSA contracts:

- Three - Xerox D95CP
- One - Xerox 7835P2
- One- Xerox 7835P – Color
- Four - License of E-Copy PDF PRO – for PDF editable files and automated forms creation
- Staples included

WHEREAS the monthly lease and maintenance for the above machines will have a cost of \$2,809.74 per month, based on a total of 225,249 copies per month, and

WHEREAS excess copy meter charge will be \$0.005 per black and white copy and \$.06 for color copies,

NOW THEREFORE BE IT RESOLVED that the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods,

BE IT FURTHER RESOLVED that the duration of the lease between the Board of Education and Xerox Corporation. shall not exceed sixty (60) months with a \$1 buyout at lease end.

Annual Savings of over \$5,800 will be realized over the prior contract for these machines

- 10. MOTION:** To approve the following Resolution requesting the State of New Jersey for Full Compensation for new State mandates, especially for increased minimum observations of Teachers using Danielson Training and Teachscape Tracking and related Supplies and Administrators' Evaluations involving Kim Marshall Training:

WHEREAS, the State of New Jersey has issued unfunded mandates requiring increased minimum observations of Teachers using Danielson Training and Teachscape Tracking and Supplies and Administrators' Evaluations involving Kim Marshall Training; and

WHEREAS, according to our Business Administrator, the **Denville** Township Board of Education of Morris County, New Jersey, is spending an additional **\$184,435.91 to date with recurring annual costs** on these mandates; and

NOW, THEREFORE, BE IT RESOLVED, that we ask the New Jersey Commissioner of Education, Mr. Chris Cerf, to reimburse us, the **Denville** Township Board of Education, and all school districts for these new mandates and fully fund them in the future.

RESOLVED, that a copy of this resolution be sent to all public school districts in New Jersey **and all Legislators for Morris County** by our Board Secretary.

ROLL CALL VOTE (Motions 1-10):

Mrs. DeLuna –Y, Mr. Johnson-Y, Mrs. Lindsay-Y, A Ck #62354,

Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y

11. Mr. Johnson moved, seconded by Mr. Paragian to amend motion #4 for Barbara DeLuna to attend a negotiations workshop and be included on the travel approval form.

ROLL CALL VOTE:

Mrs. DeLuna-A, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

V. GOOD OF THE CAUSE

- A. COMMITTEE REPORTS
- B. CORRESPONDENCE
- C. OTHER

VI. OPEN TO COMMENTS

A. Public Comments –

Mr. Gable the Denville Town Council liaison thanked the Board on behalf of the town council for all of their hard work as volunteers. Mr. Gable announced that a new town council liaison will take his place in January 2014.

B. Board Comments -

The Board would like to thank Mr. Gable for his consistent attendance at our Board meetings and wish him well in his future endeavors.

VII. EXECUTIVE SESSION

Mr. Johnson moved, seconded by Mrs. DeLuna, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, and/or personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas - 6 Nays - 0 Abstentions - 0

Time: 9:06 p.m.

The Board returned to open session at 10:23 p.m.

VIII. ADJOURNMENT

Mr. Casse moved, seconded by Mr. Johnson, to adjourn the meeting.

ACTION ON MOTION:

Yeas - 6

Nays - 0

Abstentions - 0

Time: 10:24 p.m.

Respectfully submitted,

Eric Larson
Board Secretary