

**MINUTES OF THE MEETING**  
**DENVILLE TOWNSHIP BOARD OF EDUCATION**  
**REORGANIZATION MEETING**  
January 3, 2013 - 7:30 P.M.  
RIVERVIEW SCHOOL

**I. SWEARING IN OF NEW MEMBERS**

Barbara DeLuna and Carlos Duarte, newly elected Board members, read their statements and were sworn in before the meeting was called to order.

**II. CALLED TO ORDER**

**A. Opening Statement**

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act.

"Notice of this meeting was provided to the Daily Record and/or The Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office and at each of the school buildings in the district."

**B. Pledge of Allegiance**

**C. ROLL CALL:**

Mrs. DeLuna-P, Mr. Duarte-P, Mr. Johnson-P, Mrs. Lindsay-P, Mr. Casse-P,  
Mr. Napeloni-P, Mr. Paragian-P

**Administrators present:** Interim Superintendent (Catherine Mozak), Interim Board Secretary (Peter Weigly)

**D. Report of the Results of the Annual School Election held November 6, 2012 - Board Secretary**

**VOTES COUNTED FOR CANDIDATES – Three (3) Three-Year Terms:**

	<u>Total</u>
Barbara DeLuna	5,124
Carlos Duarte	3,879
Write In Votes	<u>34</u>
	9,037

### III. REORGANIZATION

#### A. Nominations for President

Mr. Johnson moved, seconded by Mr. Napeloni, that the name of John Paragian be placed in nomination for President.

##### **ROLL CALL:**

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y,  
Mr. Napeloni-Y, Mr. Paragian-Y

Mr. Paragian, President of the Board of Education, assumed leadership for the meeting.

#### B. Nominations for Vice President

Mr. Johnson moved, seconded by Mr. Duarte, that the name of Mrs. Lindsay be placed in nomination for Vice President.

##### **ROLL CALL:**

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y,  
Mr. Napeloni-Y, Mr. Paragian-Y

#### C. President's Comments

#### D. Committees

The following Committees were appointed by Mr. Paragian:

	<u>Chairperson</u>	<u>Member</u>
Finance Committee	<u>Mr. Johnson</u>	<u>Mrs. DeLuna, Mr. Casse</u>
Building & Grounds Committee	<u>Mr. Casse</u>	<u>Mrs. DeLuna, Mr. Johnson</u>
Personnel Committee	<u>Mr. Napeloni</u>	<u>Mrs. Lindsay, Mr. Duarte</u>
Transportation Committee	<u>Mr. Johnson</u>	<u>Mr. Casse, Mrs. DeLuna</u>
Curriculum Committee	<u>Mrs. Lindsay</u>	<u>Mr. Duarte, Mr. Napeloni</u>
Policy Review Committee	<u>Mrs. DeLuna</u>	

	<u>Representative</u>	<u>Alternate</u>
Representative to Morris County School Boards Association and New Jersey School Boards Association	<u>Mrs. Lindsay</u>	_____
Representative to Morris County Educational Services Commission (MOCESCOM)	<u>Mr. Paragian</u>	_____
Contact Member for following:		
Recreation Committee	<u>Mr. Casse</u>	_____
Legislative Representative	<u>Mr. Napeloni</u>	<u>Mrs. Lindsay</u>
Municipal Alliance Committee	<u>Mr. Duarte</u>	_____
PRIDE Council Representative	<u>Mr. Johnson</u>	_____
DEA/DAA Negotiations Committee	<u>Mr. Casse, Mr. Johnson, Mr. Paragian</u>	
Technology Committee	<u>Mr. Duarte</u>	<u>Mr. Johnson</u>
PTA Representatives	<u>Mr. Duarte (RV), Mrs. Lindsay (VV), Mr. Napeloni (LV)</u>	

**E. Appointments**

Mr. Paragian moved, seconded by Mr. Johnson, to approve motions 1-6:

1. **MOTION:** To adopt the following Resolution:

**BE IT RESOLVED** that the Board of Education of the Township of Denville appoints the firm of Nisivoccia and Company, LLP and Mr. William Schroeder as Auditor for 2013. These services are exempt from public advertising for bids under New Jersey Statutes Annotated (18A: 18A-3).

2. **MOTION:** To adopt the following Resolution:

**BE IT RESOLVED** that the Board of Education of the Township of Denville appoints the firm of Richards and Summers Agency as Insurance Agent of Record for 2013 for Board liability, property, worker's compensation, bonds, and automobile/school vehicles insurance. These services are exempt from public advertising for bids under New Jersey Statutes Annotated (18A: 18A-3).

**3. MOTION:** To adopt the following Resolution:

**BE IT RESOLVED** that the Board of Education of the Township of Denville appoints Philip E. Stern, ESQ of the firm of Adams Stern Gutierrez and Lattiboudere, LLC, as Board Attorney for 2013. These services are exempt from public advertising for bids under New Jersey Statutes Annotated (18A: 18A-3).

**4. MOTION:** To adopt the following Resolution:

**BE IT RESOLVED** that the Board of Education of the Township of Denville appoints the firm of LAN Associates as Architect of Records for 2013. These services are exempt from public advertising for bids under New Jersey Statutes Annotated (18A:18A-3).

**5. MOTION:** To adopt the following Resolution:

**BE IT RESOLVED** that the Board of Education of the Township of Denville appoints the firm of RHM Benefits, Inc. as Insurance Agent of Record for 2013 for the district's health benefit insurance. These services are exempt from public advertising for bids under New Jersey Statutes Annotated (18A:18A-3).

**6. MOTION:** To approve the appointment of Cleary, Giacobbe, Alfieri, Jacobs, LLC as Special Counsel for HIB related matters at the hourly rate of \$145 for 2013. These services are exempt from public advertising for bids under New Jersey Statutes Annotated (18A: 18A-3).

**ROLL CALL (Motions 1-6):**

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y/N#3, Mr. Napeloni-Y, Mr. Paragian-Y

**7.** Mrs. DeLuna moved, seconded by Mr. Johnson, to adopt the following Resolution:

**BE IT RESOLVED** that the following statutory appointments and designations necessary for reorganization of the Board of Education be adopted:

- a. Policies and Bylaws of the Board of Education.
- b. Existing curricula, textbooks, programs, and services.
- c. Existing Chart of Accounts
- d. Existing Parliamentary Procedures
- e. Existing Code of Ethics
- f. Existing contracts between the Board of Education and:

- 1) Denville Education Association
- 2) Denville Administrator's Association
- 3) Denville Education Association/Support Staff

g. The following Personnel appointments:

- 1) Interim Board Secretary – Peter Weigly through January 31, 2013
- 2) Business Administrator/Board Secretary - Eric Larson
- 2) Treasurer of School Monies – Paula Hatch
- 3) Affirmative Action Officer – Elizabeth Baisley
- 4) School Physician/Medical Inspector – Efrem Greenfield, M.D.
- 5) Right-To-Know Consultant – New Wave Engineering, LLC
- 6) Custodian of Petty Cash Fund – Eric Larson
- 7) Purchasing Agent – Peter Weigly through January 31, 2013
- 8) Asbestos Management Officer – New Wave Engineering, LLC
- 9) Indoor Air Quality Designee – Eric Larson
- 10) Integrated Pest Management Coordinator – Jerry Rolph
- 11) Custodian of Records – Eric Larson
- 12) AHERA coordinator – New Wave Engineering, LLC
- 13) Public Agency Compliance Officer – Eric Larson
- 14) 504 Committee Coordinator – James DeLalla
- 15) Safety and Health Designee – Marie Sasso, Head Nurse
- 16) Chemical Hygiene Officer – Eric Larson and Jerry Rolph
- 17) Psychological Examiner Coordinator – Richard Flamini
- 18) Homeless Liaison – Richard Flamini
- 19) Anti-Bullying Coordinator – Richard Flamini
- 20) Attendance Officer – Eric Larson

h. The following newspapers as the official newspapers to publish legal notices of the Board of Education:

- Daily Record                      Star Ledger

i. The following institutions for investments and depositories of Board Funds:

The Provident Bank

**ROLL CALL (Motion #7):**

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y,  
Mr. Napeloni-Y, Mr. Paragian-Y

Mrs. Lindsay moved, seconded by Mr. Johnson, to approve motions 8-10:

**8. MOTION:** To adopt the following Resolution:

**BE IT RESOLVED** that the following companies be approved as Tax Shelter Annuity Companies for the Denville School District:

Met Life Investors  
AXA Equitable

Lincoln National Financial Co.  
Lincoln Investment Planning Inc.

**BE IT FURTHER RESOLVED** that the following Vendor(s) be authorized only to receive Exchanges or Transfers under the District's Tax Shelter Annuity Plan:

United of Omaha  
Great American Life Insurance Co.  
VALIC – Variable Annuity Life Insurance Company

Van Kampen Investments

**9. MOTION:** To adopt the following Resolution:

**BE IT RESOLVED**, the Denville Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on file in Purchasing office pursuant to all conditions of the individual State contracts; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent is authorized to award contracts up to the bid threshold of \$26,000, and

**BE IT FURTHER RESOLVED** that the quote threshold be set at \$3,900

**BE IT FURTHER RESOLVED** that the Denville School District Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

**10. MOTION:** To adopt the following Resolution:

**WHEREAS**, John Paragian has been elected President of the Board of Education;

**WHEREAS**, Catherine Mozak has been approved Interim Superintendent of Schools; and

**WHEREAS**, Peter Weigly has been appointed through January 31, 2013 as Interim School Business Administrator/Board Secretary and Eric Larson has been appointed School Business Administrator/Board Secretary effective February 1, 2013; and

**WHEREAS**, Paula Hatch has been appointed Treasurer of School Monies;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education establish the following bank accounts at The Provident Bank, Denville, NJ, and that Provident Bank is hereby requested, authorized and directed to honor all checks, drafts and other orders for the payment of money drawn in the name of the Board of Education in the following accounts when bearing the true or approved facsimile signature indicated:

Payroll Account	One Signature Required – Treasurer of School Monies
Payroll Agency Account	One Signature Required – Treasurer of School Monies
Unemployment Account	Two Signatures Required – Treasurer of School Monies and Business Administrator
Capital Reserve Account	Three Signatures Required – Board President and Treasurer of School Monies and Business Administrator
Budget Account	Three Signatures Required – Board President and Treasurer of School Monies and Business Administrator
Cafeteria Account	Two Signatures Required – Treasurer of School Monies and Business Administrator
General Organization	One signature required – Board Secretary

**ROLL CALL (Motions 8-10):**

Mrs. DeLuna-Y, Mr. Duarte-Y/A#8, Mr. Johnson-Y, Mrs. Lindsay-Y,  
Mr. Casse-Y/N #8, Mr. Napeloni-Y, Mr. Paragian-Y

11. Mrs. DeLuna moved, seconded by Mr. Johnson, to adopt the attached 2013 Board of Education Public Meeting Calendar as amended.

**ROLL CALL (Motion #11):**

Mrs. DeLuna-N, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-N, Mr. Casse-Y,  
Mr. Napeloni-N, Mr. Paragian-Y

12. Mr. Johnson moved, seconded by Mrs. Lindsay, to approve Seraph, a security consulting company, to provide consulting services relating to Prevention Intrusion and Emergency Preparedness for Riverview, Lakeview and Valleyview for a fee not to exceed \$11,250.

**ROLL CALL (Motion #12):**

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y,  
Mr. Napeloni-Y, Mr. Paragian-Y

**IV. OPEN FOR PUBLIC DISCUSSION (Action Items Only)**

**Opened:** 8:17 p.m.                      **Closed:** 8:18 p.m.  
No comments at this time.

**V. NEW BUSINESS (Action to Be Taken)**

- A. PERSONNEL**
- B. CURRICULUM and INSTRUCTION**
- C. POLICY**
- D. TRANSPORTATION**
- E. BUILDINGS AND GROUNDS**
- F. FINANCE**

**VI. GOOD OF THE CAUSE**

The Board discussed the following:

- Security Issues
- Mr. Paragian discussed the Security Meeting with Chief Wagner and local school administrators. Mr. Paragian made note that funding for increased police to be considered in the near future.
- Mrs. Lindsay suggested adding a special February board meeting to discuss security issues once the Board has more information.

**VII. OPEN TO COMMENTS**

**Opened:** 8:42 p.m.                      **Closed:** 9:05 p.m.

Comments from the public related to security in the schools as well as addressing mental health issues as part of the overall security response.

**VIII. EXECUTIVE SESSION - Action May Be Taken**

Mr. Johnson moved, seconded by Mrs. Lindsay, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

**ACTION ON MOTION:**

Yeas - 7      Nays - 0      Abstentions - 0      Time: 9:05 p.m.



Mr. Duarte and Mr. Napeloni left the meeting for evening.

The Board returned to open session at 9:26 p.m.

**IX. ADJOURNMENT**

Mrs. Lindsay moved, seconded by Mr. Casse, to adjourn the meeting.

**ACTION ON MOTION:**

Yeas - 5      Nays - 0      Abstentions - 0

Time: 9:26 p.m.

Respectfully submitted,

Peter Weigly  
Interim Board Secretary