

MINUTES OF THE MEETING
DENVILLE TOWNSHIP BOARD OF EDUCATION
January 28, 2013
Regular MEETING - **7:00** P.M.
RIVERVIEW SCHOOL

I. CALLED TO ORDER BY MR. PARAGIAN

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or The Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office and at each of the school buildings in the District"

B. ROLL CALL:

Mrs. DeLuna-P, Mr. Duarte-A, Mr. Johnson-P, Mrs. Lindsay-P, Mr. Casse-P, Mr. Napeloni-P, Mr. Paragian-P

C. PLEDGE OF ALLEGIANCE

D. Superintendent's Comments –

Mrs. Mozak spoke about the upcoming newsletter and policy readings.

E. Presentations/Discussions began at 7:30 p.m.

- Full Day Kindergarten was discussed and presentation given by Catherine Mozak
- Demographic Study – Whitehall Associates
- LAN Architects Proposals on Reconfiguring Elementary Space – Peter Weigly and Eric Larson
- Preliminary District Security Plan

II. OLD BUSINESS (Action to be Taken)

Mr. Napeloni moved, seconded by Mr. Johnson, to approve motions A-C:

A. REPORTS FOR THE MONTH

MOTION: To approve the following reports from December, 2012. Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of December 31, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

MOTION: To approve the following reports from December 2012:

Report from Superintendent of Schools
Report of Student Enrollment
Report of Medical Office
Report of Harassment, Intimidation, and Bullying

C. MINUTES

MOTION: To approve the following minutes:

Special Meeting and Executive Session – December 10, 2012
Regular Meeting and Executive Session – December 17, 2012

ROLL CALL VOTE (Motions A-C):

Mrs. DeLuna –Y, Mr. Johnson-Y, Mrs. Lindsay-Y/A 12/17 Min , Mr. Casse-Y,
Mr. Napeloni-Y/A 12/17 Min., Mr. Paragian-Y

III. NEW BUSINESS - (Action to be Taken)

A. PERSONNEL – Chair Dave Napeloni

Upon the recommendation of the Superintendent of Schools, the Board discussed the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (Pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing):

Mr. Napeloni moved, seconded by Mr. Casse, to approve motions 1-15:

1. **MOTION:** To approve the following Resolution:

BE IT RESOLVED that the Denville Board of Education approve the submission to the County Superintendent applications for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of the N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:99-17 et seq, or N.J.S.A. 18A:6-4.13 et seq for those employees listed below (**Substitutes who do not already have a Sub Cert have to be approved for their CHR BEFORE they can**

apply for a Substitute Certificate.)

Megan Tompkins	Rebecca Gatto	Stephanie Delpome
Carol Villanova-Dailey		William Taylor
Christina Dwyer	Jessica Vazzano	Priscilla Ahern

2. **MOTION:** To approve the following staff for 10 hours each at the \$40.40 rate of pay for the further development of Readers Workshop Units – Grade 3:

Diane Fattorusso	Jennifer Cuff	Karen Molina
Carissa Stark		

3. **MOTION:** To accept the resignation of Kristin Haberthur as the softball coach at Valleyview School.
4. **MOTION:** To approve the appointment of Dr. Richard Flamini as the Educational Stability Liaison for the 2012-2013 school year.
5. **MOTION:** To approve the following substitutes for the district:

Carol Villanova-Dailey	Elementary Teacher	Fairleigh Dickinson
Stephanie Delpome	Substitute Certificate	Montclair State
William Taylor	Substitute Bus Driver	
Rebecca Gatto	Substitute Certificate	Rowan University

6. **MOTION:** To approve Elaine Gallagher and Mary DeRiggi as Substitute Bus Aides for the district (they are both currently Lunchroom/Playground Aides at Riverview).
7. **MOTION:** To approve the following teachers to present at Riverview's Math Night in April and be compensated at the \$40.40 an hour rate for 1 ½ hours of Presentation and up to 2 hours of preparation (materials are paid through a PRIDE grant that was received):

Christine Morgan	Laurie Smith
Brad Bertani	Karen Molina
Kristiann Gudelanis	Jennifer Mineo

8. **MOTION:** To approve John Loro as the Valleyview Softball Coach for 2013 – B1/\$2,345.
9. **MOTION:** To approve the revised job description of the Director of Curriculum and Instruction.

10. MOTION: To abolish the job description of Director of Technology.

11. MOTION: To approve the job description of Manager of Technology.

12. MOTION: To accept the resignation of Aura Jimenez, Lakeview
Lunchroom/Playground Aide effective January 31, 2013.

13. MOTION: To approve the following Morris Knolls students to shadow a Lakeview
Teacher for one day as part of their coursework:

Christina Dwyer

Jessica Vazzano

Priscilla Ahern

14. MOTION: To approve Marissa Cohen as a District Home Instructor at the hourly
rate of \$40.40 (She is a certified teacher and a Substitute for the district).

15. MOTION: To approve the hiring of Kathy Gentile as a Leave Replacement Teacher
at Riverview School, effective March 1, 2013 – June 30, 2013 at a pro-rated annual
salary of BA1/\$47,410 + 3 days to transition before at her per diem rate of pay – Mrs.
Gentile is currently doing leave replacement as an Instructional Aide.

ROLL CALL VOTE (Motions 1-15):

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-N, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

B. CURRICULUM and INSTRUCTION – Chair Marianna Lindsay

Mrs. Lindsay moved, seconded by Mr. Casse, to approve motions 1-3:

1. MOTION: To approve Special Education Student # 11490 termination at Allegro
School on January 23, 2013 and start at Bancroft Lindens Neurobehavioral
Stabilization Program effective January 24, 2013 at the daily rate of \$155.

2. MOTION: To adopt the 2012-2013 Annual Statement of Assurance for the
Comprehensive Equity Plan 2011-2014.

3. MOTION: To approve Laura Izzo, Social Worker, as an independent consultant for
up to 12 hours per week at the hourly rate of \$68 from January 29, 2013 – June 30,

2013 for Behavioral Support for Students as needed – will be paid through the IDEA funds.

ROLL CALL VOTE (Motions 1-3):

Mrs. DeLuna-Y, Mr. Johnson-Y, Mrs. Lindsay-Y/N #2, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y

C. POLICY – Chair Barbara DeLuna

Mrs. DeLuna moved, seconded by Mr. Casse, to approve motions 1-2:

1. MOTION: To approve the following Policies and Regulations for a Second Reading/Adoption:

Policy and R 2230 Course Guides

R 2312 Class Size

R 2340 Field Trips

Policy and Regulation 2430 Co-Curricular Activities

2431 Athletic Competition

Policy and Regulation 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries

R 2432 School Sponsored Publications

Policy and Regulation 2530 Resource Materials

2. MOTION: To approve the following Policy for a Second Reading/Adoption:

2551 Musical Instruments

ROLL CALL VOTE (Motions 1-2):

Mrs. DeLuna –Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y

IV. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)

- Various members of the public voiced their opinions both positive and negative related to the full day kindergarten.
- Mr. Paragian stated a Special Meeting will be held on February 11, 2013 to address the proposed full day kindergarten.

The Board recessed at 9:35 p.m. and returned at 9:40 p.m.

3. Mrs. DeLuna moved, seconded by Mr. Johnson, to approve the following Policies and Regulations for a First Reading:

R2624 Grading System
3112 Abolishing Positions
3124 Employment Contract
3130 Assignment and Transfer
3134 Assignment of Additional Duties
Policy and Regulation 3142 Non-Renewal of Non-Tenured Teaching Staff Member
3143 Dismissal
Policy and Regulation 3144 Certification of Tenure Charges

ROLL CALL VOTE (Motion #3):

Mrs. DeLuna –Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

D. TRANSPORTATION – Chair Seth Johnson

E. BUILDINGS AND GROUNDS – Chair Don Casse

Mr. Casse moved, seconded by Mr. Napeloni, to approve motions 1-2:

1. **MOTION:** To approve the use of Valleyview School as a secondary triage site for St. Francis Residential Community should residents and staff need to be evacuated in an emergency.
2. **MOTION:** To approve LAN Architects to proceed, at a cost of \$24,000, to go forward with design, bid specifications, submit for state approval, proceed with bid process, and apply for an amendment to the LRFPP for the renovation of rooms in preparation for a full day kindergarten program to be offered at Lakeview and Riverview Schools in September 2013.

ROLL CALL VOTE (Motions 1-2):

Mrs. DeLuna –Y, Mr. Johnson-Y, Mrs. Lindsay-Y/N#2, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Paragian-Y

F. FINANCE – Chair Seth Johnson

Mr. Johnson moved, seconded by Mr. Casse, to approve motions 1-14:

1. **MOTION:** To approve the attached list of Budget Transfers.
2. **MOTION:** To approve the bills and warrants from Check #s60482- 60629 and N0251-N0255 in the amount of \$ 2,473,957.64 and from the General Organization Account Check #s 1392 - 1393 in the amount of \$3,612.00 and from the Milk Fund Account Check #1108 in the amount of \$2,439.82
3. **MOTION:** To approve the Field Trip/Sport Activity Requests from the Schools as presented.
4. **MOTION:** To approve the list of Workshops/Expenses for Staff Members and/or Board Members
5. **MOTION:** To approve discarding the following equipment at Riverview School:

Overhead Projectors/Serial Numbers:

501071	6100028
501070	501065
1975756	1168812

Televisions/BOE tag numbers: 911 788 789

6. **MOTION:** To approve the following out of state and/or overnight field trips for Valleyview School:
 - May 22 the 7th grade will be going to see Newsies (Broadway Play)
 - May 29, 30, and 31 the 8th grade will be going to Washington and Hershey Park
 - June 13th the 6th grade will be going to the Bronx Zoo
7. **MOTION:** To approve an overnight Field Trip for Advisors and Student cheerleaders to attend the National Cheerleading Championship in Orlando, FL from Friday, February 8, 2013 through Monday, February 11, 2013 – no expense to the district.
8. **MOTION:** To approve the appropriation, effective December 31, 2012, of \$80,848 of Extraordinary State Aid from the fund balance account 10-770 to the fiscal year 2013.

9. **MOTION:** To approve the purchase of two new 24 Passenger V-8 Gasoline 139” Wheelbase Collins Super Bantam CSX5 school buses to replace bus #8 and bus #10 which will reach their 12 year age limit in July 2013 for a cost of \$43,901.50 each through the state bid # MRESC11/12-46.
10. **MOTION:** To appoint Eric Larson as the designated Public Agency Compliance Officer for the fiscal year 2013, effective February 1, 2013.
11. **MOTION:** To appoint Eric Larson, the Temporary Purchasing Agent with a bid limit of \$36,000 and the related quote threshold to \$5,400, effective February 1, 2013 for the fiscal year 2013.
12. **MOTION:** To appoint New Jersey School Boards Association to conduct a Superintendent Search at a cost not to exceed \$8,000.
13. **MOTION:** To approve the appropriation, as of December 31, 2012, of \$912,405 from Capital Reserve for three projects listed and to declare these projects as non-eligible for SDA funding:
 - \$749,405. For Riverview Roof
 - \$141,000. District-Wide Floor Tile Replacements
 - \$22,000. Valleyview Locker Replacements
14. **MOTION:** To approve the Architects, LAN, to go forward with design, bid specifications, submit for state approval, proceed with bid process, and apply for an amendment to the LRFPP for:
 - Replacing Exterior Doors at all three schools at an estimated cost of \$120,000.
 - Replacing Floor Tiles at all three schools which includes an asbestos abatement at an estimated cost of \$141,000.

ROLL CALL VOTE (Motions 1-14):

Mrs. DeLuna –Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Paragian-Y

V. GOOD OF THE CAUSE

- Mr. Paragian thanked Mr. Weigly for his service in the District as the Interim School Business Administrator. Mr. Weigly responded he felt the district was in good hands with Mr. Larson.

- Mrs. Lindsay asked if the Lakeview PTA can make use of the District's website. The Board supported this initiative.
- Mrs. Lindsay noted that school use request requires an update.
- Mr. Johnson asked for budget information for technology services.
- Mrs. Lindsay asked that Board meeting times should be consistent.

VI. OPEN TO COMMENTS

Opened: 10:40 p.m. **Closed:** 10:42 p.m.

Additional comments were made related to the full day kindergarten.

VII. EXECUTIVE SESSION - Action May Be Taken

Mr. Napeloni moved, seconded by Mr. Johnson, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, and/or personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas - 6 Nays - 0 Abstentions - 0 Time: 10:43 p.m.

Mr. Casse left the meeting at 11:05 p.m.

The Board returned to open session at 11:20 p.m.

Mrs. Lindsay requested that Mrs. Mozak update the projected kindergarten costs and additional budget information.

VIII. ADJOURNMENT

Mr. Napeloni moved, seconded by Mr. Johnson , to adjourn the meeting.

ACTION ON MOTION:

Yeas - 5 Nays - 0 Abstentions - 0 Time: 11:23 p.m.

Respectfully submitted,

Eric Larson
Board Secretary