

MINUTES OF THE MEETING
DENVILLE TOWNSHIP BOARD OF EDUCATION
Monday, April 15, 2013
Regular MEETING - 7:30 P.M.
RIVERVIEW SCHOOL

I. CALLED TO ORDER BY MR. PARAGIAN

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or The Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office and at each of the school buildings in the District"

B. ROLL CALL:

Mrs. DeLuna-P, Mr. Duarte-P, Mr. Johnson, Mrs. Lindsay-P, Mr. Casse-P,
Mr. Napeloni-P, Mr. Paragian-A

C. PLEDGE OF ALLEGIANCE

D. The Foundation of Denville Announced Teacher Grants – Judi Ingram

The Board thanked the Foundation and Judi Ingram.

E. Certificates to Students – New Jersey Elementary Science Olympiad – Lakeview and Riverview - Comment was made that this was the most medals given and the best year ever.

The Board recessed at 8:02 p.m. and resumed at 8:07 p.m.

F. Presentation given by Bill Owens, Director of Technology of the 2013- 2016 District's Technology Plan

G. Superintendent's Comments

II. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)

Opened: 8:56 p.m.

Closed: 8:56 p.m.

No comments were made.

III. OLD BUSINESS (Action to be Taken)

Mr. Duarte moved, seconded by Mr. Casse, to approve motions A-C:

A. REPORTS FOR THE MONTH

MOTION: To approve the following reports from March, 2013. Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of March 31, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

MOTION: To approve the following reports from March 2013:

Report from Superintendent of Schools
Report of Student Enrollment
Report of Medical Office
Report of Harassment, Intimidation, and Bullying

C. MINUTES

MOTION: To approve the following minutes:

Special Meeting – March 6, 2013
Regular – March 18, 2013
Budget Hearing – March 21, 2013

Executive Sessions:

- March 6, 2013
- March 18, 2013
- March 21, 2013

ROLL CALL VOTE (Motions A-C):

Mrs. DeLuna- Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-A,
Mr. Casse-Y, Mr. Napeloni-Y

IV. NEW BUSINESS - (Action to be Taken)

A. PERSONNEL – Chair Dave Napeloni

Upon the recommendation of the Superintendent of Schools, the Board approved the

following resignations, retirements, salary adjustments, reassignments, appointments, etc. (Pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing):

Mr. Napeloni moved, seconded by Mr. Casse, to approve motions 1-23:

1. MOTION: To approve the following Resolution:

BE IT RESOLVED that the Denville Board of Education approve the submission to the County Superintendent applications for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of the N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:99-17 et seq, or N.J.S.A. 18A:6-4.13 et seq for those employees listed below (**Substitutes who do not already have a Substitute Certificate or a Teaching Certificate have to be approved for their Criminal History Review BEFORE they can apply for a Substitute Certificate.**)

**Jesus Barossa
Colleen Trophy**

**William Reilly
Samantha Trill**

Patricia Cero

2.MOTION: To approve the contract renewals for all Tenured DEA members for the 2013-2014 school years – steps/salaries are paid according to the DEA Contract.

3.MOTION: To approve the contract renewals for all tenured DAA Members for 2013-2014 – salaries according to contract.

4.MOTION: To approve the contract renewals for all non-tenured DEA Members for 2013-2014 on attached list – steps and/or salaries according to contract.

5.MOTION: To approve the contract renewals for all non-tenured DAA Members on attached list for 2013-2014 – salaries according to contract.

6.MOTION: To approve the 8th grade class trip from May 29, 2013 – May 31, 2013 to Washington, D.C. and the following people to serve as Chaperones at \$131. per night each:

Janet Bacchante
Shannon Casey
Jennifer Di Domenici
Lisa Esculent
Matthew Farber
Christine Herbert
Josh Kaplan
Robert King

Chirrs Bias
Jennifer Comforted
Joe DiMaggio
Jennifer Faliveno
Kristin Habether
Mark Hoffman
Paula Kenah
Laurie Klinck

Amanda Landwehrle	Morgan Lash
Shawn Plumb	Alyson Spreen
Jessica Stanchak	Diane Stickel
Kathleen Szmidt	Brian Wade
Michelle Wallach-Novak	Pat Zasadzinski

Administrator: James DeLalla
Nurses: Deborah Belen and Kathleen Hughes

7. **MOTION:** To approve Renee Sudol to replace Jennifer Mineo to present at Riverview's Math Night in April and be compensated at the \$40.40 an hour rate for 1 ½ hours of Presentation and up to 2 hours of preparation (materials are paid through a PRIDE grant that was received) – Jennifer was approved at the January Meeting and cannot attend.
8. **MOTION #8 WITHDRAWN**
9. **MOTION:** To approve the following Substitutes for the District:

Jesus Barbosa	Teacher of the Handicapped	NJ City University
Megan Tompkins	Substitute Certificate	East Stroudsburg
William Reilly	Substitute Bus Driver	
10. **MOTION:** To approve Daniel Komorowski, Lakeview Teacher, to do 150 hours for his Administrative Internship at Lakeview School for his course work at Centenary College from May 2013 – December 2013 – at no cost to the district.
11. **MOTION:** To approve Family Leave for Hayley Boothby, Lakeview Instructional Aide, from September 1, 2013 – November 30, 2013 – this leave is without pay but with benefits with Mrs. Boothby paying her employee portion.
12. **MOTION:** To approve the extension of Child Rearing Leave for Mrs. Tara Houser, Valleyview Teacher, for the 2013-2014 School Year – this leave is without pay and without benefits.
13. **MOTION:** To approve the hiring of Patricia Cerbo, Lakeview Teacher, effective April 16, 2013 – June 30, 2013 at the pro-rated annual salary of MA1.\$52,869.
14. **MOTION:** To approve Colleen Brophy to do 150 hours of her Administrative Practicum with Paul Iantosca at Valleyview School as part of her course work at the University of Scranton.
15. **MOTION:** To approve a Family Leave for Jennifer Mineo, Riverview Teacher, from April 15, 2013 – June 30, 2013 – this leave is without pay but full benefits.

- 16. MOTION:** To approve Samantha Trillo to do 5 hours of classroom observation in Cathy Benedict's class at Riverview School as part of her coursework at County College of Morris.

Mr. Napeloni moved, seconded by Mr. Casse, to approve a friendly amendment to motion #17 to change wording in contract.

ACTION ON MOTION (friendly amendment):

Yeas – 6 Nays – 0 Abstentions - 0

- 17. MOTION:** To approve the reappointment of Dr. Richard Flamini as Interim Director of Special Services for the 2013-2014 year – ~~rate and terms of the 2012-2013 contract remain the same.~~
- 18. MOTION:** To approve the hiring of Kelley Sedek as a Leave Replacement Teacher at Riverview School from April 16, 2013 – June 30, 2013 at the pro-rated annual salary of BA1/\$\$47,410. (Mrs. Sedek is currently an Instructional Aide for the district and will return to that position in 2013-2014.)
- 19. MOTION:** To approve the following Maternity Disability and Family Leave for Jessica Bertani, Riverview Teacher:
- September 1, 2013 – September 30, 2013 – Maternity Disability Leave – this leave is with pay using sick days plus full benefits.
 - October 1, 2013 – December 31, 2013 – Family Leave – this leave is without pay but full benefits - with Mrs. Bertani paying her employee portion
- 20. MOTION:** To approve Candace Cray-Kaden, Lakeview Instructional/Personal Aide, for one hour per week at her hourly rate of pay to convert worksheets to computer files to meet assistive technology needs for Special Education Student # 4662 for the remainder of the school year.
- 21. MOTION:** To approve Laurie Smith to teach the last three remaining NJASK Classes for Jennifer Mineo at the \$40.40 hour rate of pay.
- 22. MOTION:** To approve the following teachers to take over as 4th Grade Team Leader at Riverview School for Jennifer Mineo for the remainder of the school year – each will do one meeting and get 1/10th of the half year stipend:

Patricia Schell Cathy Benedict Collette Jancerak Iris Berger

23. MOTION: To approve the following teachers at the \$40.40 hour rate of pay for night time functions at Lakeview School:

Math Night – April 18, 2013 – Up to 2 hours each:

Diane Fattorusso	Lisa Feind	Kim Urba
Stacia Rothrock	Darlene Kotteles	Cathy Borecki
Dorothy Wright		

Festival of the Arts – May 2, 2013 – Up to 1 ½ Hours each:

Marissa Birnbaum	Bruce Cattanach	Richard Costa
Matthew Elko	Dan Levin	Patty Huizing
Sarah Kelly	Dan Komorowski	Lisa Phillips

ROLL CALL VOTE (Motions 1-23):

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y,
Mr. Casse-Y, Mr. Napeloni –Y/N #12

B. CURRICULUM and INSTRUCTION – Chair Marianna Lindsay

Mrs. Lindsay moved, seconded by Mr. Casse, to approve motions 1-2:

- 1. MOTION:** To approve the revised 2012-2013 school calendar.
- 2. MOTION:** To approve discarding the following books at Lakeview School:

Scott, Foresman Beginning Dictionary, 1983
ISBN: 0-673-12380-4
Quantity: 33

The World Book Encyclopedia, 1975
21 Volume Set
ISBN: 0-7166-0075-7

General Binding Corporation
Laminator
Model No. Ultima 65
Serial No. LFG642
Asset Tag: 84

ROLL CALL VOTE (Motion 1-2):

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y, Mr. Casse-Y,
Mr. Napeloni-Y

3. Mrs. Lindsay moved, seconded by Mr. Casse, approve the 2013-2016 District Technology Plan to be sent to the County Superintendent of Schools.

ROLL CALL VOTE:

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-N, Mr. Casse-Y,
Mr. Napeloni-Y

C. POLICY – Chair Barbara DeLuna

1. Mrs. DeLuna moved, seconded by Mr. Johnson, to approve the following Policies for a Second Reading/Adoption:

3141 – Resignation
3432 – Sick Leave
3436 – Personal Leave
3437 – Military Leave
3439 – Jury Duty
8505 – School Nutrition
9181 – Volunteer Athletic Coaches and Co-Curricular Activity Advisors/assistants

ROLL CALL VOTE:

Mrs. DeLuna-Y, Mr. Duarte-Y/N#8505, Mr. Johnson-Y, Mrs. Lindsay-Y,
Mr. Casse-Y, Mr. Napeloni-Y

2. Mrs. DeLuna moved, seconded by Mr. Johnson, to approve the following Policies for a First Reading:

0132 – Executive Authority
2415 – No Child Left Behind Programs
2431 – Athletic Competitions
Regulation 2431.1 Emergency Procedures for Athletic Practices and Competitions
Regulation 2431.2 Medical Examination to Determine Fitness for Participation in Athletics
Regulation 3230 Outside Activities
Policy and Regulation 3281 – Inappropriate Staff Conduct
Policy and Regulation 4230 – Outside Activities
Policy and Regulation 4281 – Inappropriate Staff Conduct
Policy and Regulation 5111 – Eligibility of Resident/Non-Resident Pupils

ROLL CALL VOTE:

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y,
Mr. Casse-Y, Mr. Napeloni-Y

- D. TRANSPORTATION – Chair Seth Johnson**
- E. BUILDINGS AND GROUNDS – Chair Don Casse**

- F. FINANCE – Chair Seth Johnson**

Mr. Johnson moved, seconded by Mr. Casse, to approve motions 1-9:

- 1. MOTION:** To approve the attached list of Budget Transfers.

- 2. MOTION:** To approve the bills and warrants from Check #s60993-61111 and N0274 – N0276 in the amount of \$2,252,560.63 and from the General Organization Account Check #s 1400 – 1403 in the amount of \$13,190.50, from Petty Cash #1128 to NJMVC in the amount of \$120.00, and from the Milk Fund Account Check # 1111 in the amount of \$2,350.20.

- 3. MOTION:** To approve the Field Trip/Sport Activity Requests from the Schools as presented.

- 4. MOTION:** To approve the list of Workshops/Expenses for Staff Members and/or Board Members

- 5. MOTION:** To approve the following Resolution:

RESOLVED that the amount of tax monies required for school purposes for the 2013-2014 school year is \$26,671,027.

BE IT FURTHER RESOLVED that these monies be placed in the hands of the Treasurer of School Monies according to the following schedule:

<u>2013</u>	<u>GENERAL FUND</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
July 10	1,014,999.99		1,014,999.99
Aug. 12	1,014,999.99	219,772.50	1,014,999.99
Sept. 11	2,771.435.26		2,771.435.26
Oct. 10	2,771.435.25		2,771.435.25

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Nov. 12	2,771.435.26		2,771.435.26
Dec. 11	2,771.435.25		2,771.435.25
 <u>2014</u>			
Jan. 10	2,185,956.83		2,185,956.83
Feb. 11	2,185,956.83	219,772.50	2,405,729.33
March 12	2,185,956.83		2,185,956.83
April 10	2,185,956.83		2,185,956.83
May 12	2,185,956.83		2,185,956.83
June 11	2,185,956.83		2,185,956.83
 GRAND TOTAL	 26,231,482.00	 439,545.00	 26,671,027.00

6. **MOTION:** To approve the Agreement between the Denville Board of Education and the Township of Denville for garbage collection services for the district, effective June 1, 2013 through May 31, 2017. The cost will be \$2,145 per quarter through December 31, 2013; \$2,649 per quarter from January 1, 2014 – July 31, 2014, and after that it will be at the rate paid by Denville pursuant to Denville’s contract for solid waste collection and disposal.

7. **MOTION:** To approve the acceptance of a non-resident tuition student to the 5th Grade at Lakeview School, effective April 16, 2013 – June 20, 2013 at a pro-rate annual tuition of \$12,602.

8. **MOTION:** To approve the cost to the Board of Education of having approximately 100 regular volunteers (Lakeview = 50, Riverview = 20, Valleyview = 30) fingerprinted for the 2013-2014 school year at a cost not to exceed \$3,000.

9. **MOTION:** To approve the contract between Michael Kim Marshall and the Denville Board of Education for a presentation on Teacher Supervision and Evaluation to Staff on August 9, 2013 – cost not to exceed \$1,600.

ROLL CALL VOTE (Motions 1-9):

Mrs. DeLuna-Y, Mr. Duarte-Y, Mr. Johnson-Y, Mrs. Lindsay-Y/N #8,
Mr. Casse -Y, Mr. Napeloni-Y

V. GOOD OF THE CAUSE

- Board requested Principals to electronically send all correspondence, i.e., invitations to the Board.
- Letter given by a fifth grade student to the report on an idea related to working within the school building was discussed.
- Discussion of NJSBA Resolution on Salary Caps and Mandated Programs
- Discussion of Substitute Service

VI. OPEN TO COMMENTS

Opened: 9:22 p.m. **Closed:** 9:22 p.m.

No comments

VII. EXECUTIVE SESSION - Action May Be Taken

Mr. Johnson moved, seconded by Mrs. Lindsay, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, and/or personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas - 6 Nays - 0 Abstentions - 0

Time: 9:24 p.m.

Returned to open session at 10:30 p.m.

VIII. ADJOURNMENT

Mr. Johnson moved, seconded by Mr. Casse, to adjourn the meeting.

ACTION ON MOTION:

Yeas - 6 Nays - 0 Abstentions - 0

Time: 10:31 p.m.

Respectfully submitted,

Eric Larson
Board Secretary