

MINUTES OF THE MEETING
DENVILLE TOWNSHIP BOARD OF EDUCATION
MONDAY, JULY 18, 2016
Regular Session Meeting – 7:00 p.m.
(Public Portion of Meeting will begin at 7:30 p.m.)
Valleyview School - **CAFETERIA**

I. CALLED TO ORDER BY MR. CAPPELLO

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Andersen – A, Mrs. DeLuna – P, Mr. Luer – P, Mrs. Lindsay - *, Mr. Casse – P,
Mr. Napeloni – P, Mr. Cappello – P *Arrived @ 7:08 p.m.

C. EXECUTIVE SESSION

Mr. Luer moved, seconded by Mr. Casse, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas 5 Nays 0 Abstentions 0 Time: 7:02 pm

D. PLEDGE OF ALLEGIANCE

E. SUPERINTENDENT’S COMMENTS

- Project Updates
 - ✓ VV Roof
 - ✓ VV Oil Remediation – August 1-30, 2016
 - ✓ VV Media Center
 - ✓ LV water infiltration
 - ✓ Windows Project
 - ✓ Bus Garage Project
 - ✓ Water-Lead Project
- 2016 Graduate Class – college acceptance
- Merit Goals update – Goal #1
- Committee Meeting Scheduling – August 2 (Curriculum) and August 15 (Operation)
- 2016-2017 Personnel

F. ASSISTANT SUPERINTENDENT'S COMMENTS

- Merit Goals Update – Goal #3
- PARCC Scores – received
- Parent Portal - Genesis

II. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)

Time Opened: 7:52 p.m. **Time Closed:** 7:52 p.m.

No Comments

III. OLD BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval. Pursuant to N.J.A.C. 6:20-2.13, we certify that as of June, 2016, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr. Napeloni moved, seconded Mr. Casse, to approve the following Resolutions under Old Business:

- A. RESOLVED** that the Board of Education of the Township of Denville approves the following REPORTS from June, 2016:
1. Treasurer of School Monies
 2. Board Secretary
- B. EDUCATION REPORTS**
1. Report of Student Enrollment – June
 2. Report of Medical Office – June
 3. HIB/EVVRS Report(s)
 - RV-03
 - LV-06, LV-07
 - EVVRS and HIB Report for the 2015-2016 SY presented on June 20, 2016
- C. MINUTES – RESOLVED** that the Board of Education of the Township of Denville approve the minutes of the Special Meeting and Executive Session of the Special Meeting of Tuesday, June 7, 2016; the Work Session and Executive Sessions #1 and #2 of Monday, June 13, 2016; and the minutes of the Regular Session and Executive Sessions #1 and #2 of Monday, June 20, 2016.

ROLL CALL (Motions A-C):

Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y/N on C,

Mr. Cappello-Y/N on 6/20 minutes

IV. NEW BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, Mr. Cappello

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

Mr. Cappello moved, seconded by Mr. Casse, to approve the following Resolutions under Personnel:

#1 BE IT RESOLVED – NEW HIRES/RESIGNATIONS/RETIREMENTS/ EXTRA PAY/SALARY ADJUSTMENT – that the Board of Education of the Township of Denville approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Reason/Time	Amount
a.	Breder, Linda	Sick days payout	\$8,580.00
	Castello-Harrower		\$3,795.00
	Hoferer, Susan		\$10,461.00
	Kish, Michael		\$10,890.00
	Maag, Elizabeth		\$10,890.00
b.	Sasso, Marie	School nurses to work during the summer to prepare for nursing needs for new and returning students, up to 4, 7-hr. days at \$40.40/hr.	Not to exceed \$1,131.20 each
	Seidel, Jessica		
c.	Kallas, Risa	School Nurse @ RV to work during the summer to prepare for 2016-17 SY, up to 3, 7-hr. days at \$40.40/hr.	Not to exceed \$848.40
d.	Bastello, Susan	Complete Kindergarten screenings @ LV on Aug. 30, 2016 for up to 4 hrs. at \$40.40/hr. rate	Not to exceed \$161.60
e.	Julich, Lauren	Attend Pre-school Orientation @ LV on Aug. 30, 2016 for 1.5 hrs. at \$40.40/hr. rate	Not to exceed \$60.60 each
	Scala, Alyssa		
	Zacharyczuk, Linda		
f.	Bastello, Susan	Attend Kindergarten Orientation @ LV on Aug. 30, 2016 for 1.5 hrs. each at \$40.40/hr. rate	Not to exceed \$60.60 each
	Cohen, Stephanie		
	Reilly, Jamie		
	Smith, Courtney		
g.	Terhune, Jenny	Attend Pre-school Orientation @ LV on Aug. 30, 2016 for 1.5 hrs. at their hourly rate:	
	Instructional Aides:		

	Name	Reason/Time	Amount
	Adams, Christine	\$15.30/hr	Not to exceed \$22.95
	Bloom, Sheri	\$18.15/hr	Not to exceed \$27.23
	Boonham, Laura	\$15.30/hr	Not to exceed \$22.95
	Donadio, Rose	\$15.88/hr	Not to exceed \$23.82
	Kolk, Dorothy	\$15.73/hr	Not to exceed \$23.60
	Mellini, Tracy	\$15.88/hr	Not to exceed \$23.82
	Shirley, Debra	\$15.30/hr	Not to exceed \$22.95
h.	Sasso, Marie	School Nurse to attend Pre-school, Kindergarten and New Student orientations as well as complete screenings on new students on Aug. 30, 2016 up to 7 hrs.	\$40.40/hr. Not to exceed \$282.80
i.	Kallas, Risa McCabe, Todd Morgan, Christine Pinto, Caitlin Pridham, MaryBeth Reichhard, Alison Rispoli, Ann	Attend Kindergarten Orientation @ RV on Aug. 31, 2016, up to 2 hrs. each	\$40.40/hr. Not to exceed \$80.80 each
j.	Warner, Debra	Attend Section 504 meetings up to 5 hrs.	\$40.40/hr. Not to exceed \$202.00
k.	Boggio, Danielle	New hire 5 th Grade Teacher @ LV to replace D. McCabe for 2016-17 SY	BA2 - \$50,614.00
l.	Rubinaccio, Cara	New hire, PT Spec Ed Teacher @ RV; 0.5 FTE for 2016-17 SY	BA1 - \$25,057.00
m.	Stutz, Erin	New hire, Behaviorist, District-Wide for 2016-17 SY	MA 11- \$67,135
n.	Ulrich, Sarah	New hire, FT, ABA Instructional/ Personal Aide @ RV for 2016-17 SY	\$24,004.00/Step 11
o.	Vyksyuk, Mariana	New hire, PT Nurse @ LV; 0.3 FTE for 2016-17 SY	BA3 - \$15,364.20
p.	Cohen, Stephanie	Maternity leave replacement for Kristin Davenport; Kindergarten Teacher @ LV; Sept. 1, 2016 – Jan. 6, 2017; not eligible for tenure	\$280.00/day
q.	Wallace, Marie	Paternity leave replacement teacher for Daniel Komorowski, Music Vocal Teacher at LV; Sept. 1, 2016 – Nov. 5, 2016; not eligible for tenure	\$270.00/day
r.	White, Lori	Maternity leave replacement teacher for Josephine Alexander, Spec Ed @ VV; Sept. 1, 2016 – Dec. 2, 2016; not eligible for tenure	\$254.00/day
s.	Bertani, Brad	Teacher at Riverview move across the Guide, effective Sept. 1, 2016	MA5 - \$56,690.00
t.	Andreazza, Carole	Teach an additional 1.5 periods/week of Honors Biology for 2016-17 SY	Not to exceed \$3,941.05
u.	Ramos, Kathleen	PT ESL Teacher to provide ESL screenings for incoming students	\$40.40/hr. Not to exceed \$363.60

	Name	Reason/Time	Amount
		between July 19 and Aug. 31, 2016 for up to 9 hrs.	
v.	Stiles, Susan	Participate in first 2 days of school activities, Sept. 1 st and 2 nd up to 2 hrs.	\$42.51/hr. Not to exceed \$85.02
w.	Henches, Michelle	Participate in first 2 days of school activities, Sept. 1 st and 2 nd up to 3 hrs.	\$39.71/hr. Not to exceed \$119.13
x.	Heller, Gary	Train new hire - Joseph DeCagna, Jr. for CDL License at bus garage beginning August 1, 2016, 4 hrs./week for 12 weeks	\$23.75/hr. Not to exceed \$1,140.00
y.	DeCagna, Joseph	New hire, Bus Driver AM/PM routes for 2016-17 SY (pending completion of CDL.	Step 2- \$17,746.00
z.	Tarantino, Elyse	Spec Ed Teacher to provide reading instruction, if needed, from 8/8-15/16 up to 15 hrs. of instruction and preparation time	\$40.40/hr rate (Not to exceed \$606.00)

- #2 BE IT RESOLVED – SUBSTITUTE(S)** – that the Board of Education of the Township of Denville approve the following new hire substitute(s) for the district:

	Name	Position/Location	Effective Date	Step/Salary
a.	Standish, Amelia	Substitute Certification	As needed	\$85.00/day

- #3 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the Merit Goal completion and payment for Superintendent Steven Forte as per contract: 1.2% of salary at \$1,860.00 for Quantitative Goal #1, part B, bring in at least \$50,000 in recurring revenue from grants, tuition, rentals, advertising, etc.
- #4 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the 2016-2017 employment contract for Dr. Sandra Cullis, Assistant Superintendent at \$150,858 per Morris County Executive Superintendent approval.
- #5 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the 2016 – 2017 employment contracts for the following staff members:

Name	Position/Location	2016-2017 Salary
Baisley, Beth	Principal @ Lakeview	\$142,764.00
Theodoropoulos, Christina	Principal @ Riverview	\$124,963.00
Iantosca, Paul	Principal @ Valleyview	\$148,926.00
Scala, Evan	Vice-Principal @ Lakeview	\$102,225.00
Piccioletti, Michael	Vice-Principal @ Riverview	\$104,393.00
Korman, Seth	Vice-Principal @ Valleyview	\$118,475.00
Costanza, Cynthia	Manager of Technology	\$93,636.00
Cotreau, Daniel	Transportation Coordinator	\$69,769.00
Rolph, Gerald	Maintenance Specialist	\$83,131.00

Nielsen-Mango, Catherine	Admin Asst to the BA/Asst Brd Sec	\$73,865.00
Troast, Deborah	Confidential Payroll Bookkeeper	\$63,655.00
O'Dell, Colleen	Conf Admin Asst. to the Superintendent	\$57,500.00
Scheer, Lucille	Conf Sec/Accounts Payable Bookkeeper	\$56,734.00

#6 BE IT RESOLVED that the Board of Education of the Township of Denville withhold the salary increment of employee #233 as of September 1, 2016.

#7 BE IT RESOLVED that the Board of Education of the Township of Denville rescind the May 23, 2016 motion A., #n. under Personnel, the appointment of Jennie Morello, FTE 0.5 Special Education Teacher for the 2016-2017 school year.

#8 BE IT RESOLVED that the Board of Education of the Township of Denville rescind the June 20, 2016 motion A., #1aa. under Personnel, resignation of Danielle McCabe, Teacher at Lakeview.

#9 BE IT RESOLVED that the Board of Education of the Township of Denville approve the deferred retirement for Danielle McCabe, Teacher at Lakeview.

~~**#10 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the attached job description for Strategic Plan Internal Coordinator.~~

#11 BE IT RESOLVED that the Board hereby approves Daniel Komorowski Elementary teacher, for an unpaid leave of absence under the NJ Family Leave Act (FLA) effective September 1 through October 31, 2016 as requested in writing.

ROLL CALL (Motions 1-9 & 11):

Mrs. DeLuna-Y, Mr. Luer-Y/A #3, #6/N #10, Mrs. Lindsay-Y/N #10, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Cappello-Y/N #10 **MOTION #10 FAILED**

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Mrs. Lindsay

Mrs. Lindsay moved, seconded by Mr. Casse, to approve the following Resolutions under Instruction and Program:

#1 BE IT RESOLVED, WORKSHOPS with EXPENSES – that the Board of Education of the Township of Denville approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.31 per mile:

	Name/Position	Cost	Event/Location	Date
a.	Ackerman, Kathleen	Tuition + travel not to exceed \$1,250.00	Gesell Inst of Child Development – 3-Day Workshop, New Haven, CT	July 27-29, 2016
b.	Benedict, Dr. Cathy	Tuition + travel not to exceed \$800.00	Approve attendance at Grit & Imagination: An Educator Summit; Philadelphia, PA	Aug. 1-3, 2016
c.	Schwartz, Sue	\$589.00 (paid w/ Title II funds) + travel	Wilson Reading Advanced Training; Saddle Brook, NJ	Aug. 15-17, 2016
d.	Tran, Huong	\$259.00 reg. + travel	Foundations Level 1 @ Saddle Brook, NJ	July 20, 2016

#2 BE IT RESOLVED that the Board of Education of the Township of Denville approve the attached list of Field Trip Requests.

#3 BE IT RESOLVED that the Board of Education of the Township of Denville approve discard of the following books:

Publisher/Date	Title	ISBN #	Count
Silver Burdett and Gin, 1991	Science Horizons Text Books	0-382-17258-2	143
Silver Burdett and Gin, 1991	Science Horizons Teacher's Manual	0-382-17265-5	5
Houghton Mifflin Co., 1997	(Social Studies), Some People I Know	0-395-80927-4	132

#4 BE IT RESOLVED that the Board of Education of the Township of Denville approve Educere for Spanish II and French II for Valleyview students at a cost of \$499.00 per qualifying student.

ROLL CALL (Motions 1-4):

Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Cappello-Y

C. POLICY REVISIONS

Mr. Luer moved, seconded by Mrs. Lindsay, to approve the following Resolutions under Policy Revisions:

#1 BE IT RESOLVED that the Board of Education of the Township of Denville adopt the following policies and/or regulations as first reading or second reading/adoption as indicated:

Policy/Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/Adoption
2361 P&R	Acceptable Use of Computer Networks/Computers and Resources (M)	X	
4125	Employment of Support Staff (M)		X

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
5512 P&R	Harassment, Intimidation, and Bullying (M)		X

ROLL CALL:

Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Cappello-Y

D. FINANCE (Includes Technology) – Chair, Mrs. DeLuna

Mrs. DeLuna moved, seconded by Mr. Casse, to approve the following Resolutions under Finance:

- #1 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the enclosed check lists(s) in the following amounts:

<u>Amount – 2015/2016</u>	<u>Description</u>	<u>Check Register</u>
\$362,913.52	Check #'s 68190 - 68313 No. 535 - 545	Current Expense

<u>Amount – 2016/2017</u>	<u>Description</u>	<u>Check Register</u>
\$776,116.68	Check #'s 1000 - 1054 and #99001	Current Expense

\$ 1,742.05	Check #1146	Milk Fund
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- #2 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the submission of the ESEA-NCLB application for Fiscal Year 2017, and accepts the grant award of the funds upon subsequent approval of the FY 2017 ESEA-NCLB application with the following amounts:

- Title I Public: \$37,769
- Title I Neglected: \$ 6,201
- Title II: \$27,549

- #3 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the submission of the Individuals with Disabilities Education Act (IDEA) application for Fiscal Year 2017, and accepts the grant award of the funds upon subsequent approval of the FY 2017 IDEA application with the following amounts:

- Basic Public: \$348,997
- Non-Public: \$ 17,671
- Preschool: \$ 21,614

- #4 BE IT RESOLVED** that the Board of Education of the Township of Denville approve Educational Harmony, LLC to provide inclusionary support and social skills services for School Year 2016/2017 at the rate of \$35.00/day for no more than 100 school days, not to exceed \$35,000.00.

- #5 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the following students to attend the program/school listed for the dates and tuition costs identified:

Student ID	Program/School/Dates	Total Cost
#20231061	The Calais School for 2016-17 SY, commencing July 6, 2016	\$70,557.90
#11466	The Calais School for 2016-17 SY, commencing July 6, 2016	\$70,557.90
#2021413	Celebrate the Children, Sept. 8, 2016	\$70,524.00
#2023690	Celebrate the Children, Sept. 8, 2016 w/ aide	\$97,524.00
#20251481	Celebrate the Children, Sept. 8, 2016 w/ aide	\$97,524.00

- #6 BE IT RESOLVED** that the Board of Education of the Township of Denville hereby rescind the June 20, 2016 motion D., #16 under Finance to contract for ESY and SY 2016-2017 with Rockaway Township for the period commencing June 27, 2016 – June 30, 2017 in the amount of \$56,756.50 for student ID #2026700.

ROLL CALL (Motions 1-6):

Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y/A #5, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Cappello-Y

E. BUILDINGS AND GROUNDS – Chair, Mr. Casse

Mr. Casse moved, seconded by Mr. Napeloni, to approve the following Resolutions under Buildings and Grounds:

- #1 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the submission to the Morris County Superintendent of Schools for the following Dual Use of Educational Space, Change of Use of Educational Space, and/or Renewal of Temporary Instructional Space for the 2016-2017 SY as follows: Valleyview School, Change of Use of Library to Computer Lab.
- #2 BE IT RESOLVED** that the Board of Education of the Township of Denville hereby rescind the June 13, 2016 motion D., #1 under Buildings and Grounds, Valleyview School, Dual Use of Library and Computer Lab.
- #3 BE IT RESOLVED** that the Board approve Patwood Roofing Company to complete Change Order #1 for the Valleyview and Lakeview partial roof project in the amount of \$400.00 for the purpose of removing existing exhaust and curb and re-roof area.
- #4 BE IT RESOLVED** that the Board approve Patwood Roofing Company to complete Change Order #2 for the Lakeview partial roof project in the amount of \$107,665.00 for the purpose of removing existing roof system, new roof drains and installation of new Garland 40 Year roof on section I- All Purpose Room 4,000 Square Feet.

- #5 BE IT RESOLVED** that the Board approve Ulrich and Sons to complete the structural and trim work at the bus garage as well as repairs to a concrete floor in Lakeview and complete indoor waterproofing in Lakeview Cafeteria for a cost of \$35,500.00.

ROLL CALL (Motions 1-5):

Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Cappello-Y

F. TRANSPORTATION – Chair, Mr. Casse

V. GOOD OF THE CAUSE

- The Board commented on the Strategic Plan Internal Coordinator
 - Suggestions were made to consult with School Board representative for clarification on the plan and the needs/recommendation for a coordinator.
 - Funds was appropriated for the purpose of the Strategic Plan expenditures.
 - After consideration, the Board agreed to put back resolution #10 under Personnel for the Strategic Plan Internal Coordinator for the August 15th Board meeting.

DISCUSSION ITEMS

- Call from Chris Jones – NJ School Board legislative person - meeting July and August-2016
- Property Taxes
 - i. Morris Hills Regional tax impact to Denville residence
 - ii. Denville Tax assessment – Re-evaluation

VI. OPEN TO COMMENTS

Time Opened: 9:01 p.m. **Time Closed:** 9:01 p.m.

No Comments

VII. ADJOURNMENT

Mrs. Lindsay moved, seconded by Mr. Luer, to adjourn the meeting.

ACTION ON MOTION:

Yeas – 6 Nays – 0 Abstentions – 0 Time: 9:02 p.m.

Respectfully submitted,

Damaris Gurowsky
Board Secretary