

MINUTES OF THE MEETING
DENVILLE TOWNSHIP BOARD OF EDUCATION
MONDAY, MAY 23, 2016
Regular Session Meeting – 7:00 p.m.
(Public Portion of Meeting will begin at 7:30 p.m.)
Valleyview School - **CAFETERIA**

I. CALLED TO ORDER BY MR. CAPPELLO

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Andersen-A, Mrs. DeLuna-P, Mr. Luer-P, Mrs. Lindsay-*, Mr. Casse-P,
Mr. Napeloni-P, Mr. Cappello-P *Arrived at 7:09 p.m.

C. EXECUTIVE SESSION

Mr. Luer moved, seconded by Mrs. DeLuna, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas – 5 Nays – 0 Abstentions – 0 Time: 7:01 p.m.

D. PLEDGE OF ALLEGIANCE

Public portion of meeting began at 7:31 P.M.

E. SUPERINTENDENT’S COMMENTS – Mr. Forte discussed the following:

- School Closing – May 27 and June 20-22 (notification send via Friday folder and email)
- Lead water update – Proposal from DiCara-Rubino
- Valleyview Quad – 15 out of 30 gold medals won
- Weeding of Library Books – books will be donated to St. Clare’s book barn

F. ASSISTANT SUPERINTENDENT’S COMMENTS – Dr. Cullis discussed the following:

- NJASK Science test – May 25, 2016 (4th and 8th grades)
- Lakeview 3rd graders – released 50 butterflies after observing their life cycle
- Riverview met the Math Madness goal – 150,000 math problems completed
- Valleyview performed the musical “Footloose”

G. BUSINESS ADMINISTRATOR’S COMMENTS – Mrs. Gurowsky discussed the following:

- Certification from the State of New Jersey – Public Records Image Processing System Certification of Registration

II. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)

Time Opened: 7:36 p.m.

Time Closed: 7:36 p.m.

No Comments

III. OLD BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval. Pursuant to N.J.A.C. 6:20-2.13, we certify that as of April, 2016, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr. Napeloni moved, seconded by Mr. Casse, to approve the following Resolutions under Old Business (A-C):

A. RESOLVED that the Board of Education of the Township of Denville approves the following REPORTS from April, 2016:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment – April
2. Report of Medical Office – April
3. HIB Report
 - None

C. MINUTES – RESOLVED that the Board of Education of the Township of Denville approve the minutes of the Work Session and Executive Session of Monday, April 11, 2016 and the minutes of the Regular Session and Executive Sessions #1 and #2 of Monday, April 25, 2016.

ROLL CALL (Motions A-C):

Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-N,
Mr. Cappello-Y

IV. NEW BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, Mr. Cappello

Upon the recommendation of the Superintendent of Schools, the Board approved the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

Mr. Cappello moved, seconded by Mr. Napeloni, to approve the following Resolutions under Personnel (Motions 1-10):

#1 BE IT RESOLVED – NEW HIRES/RESIGNATIONS/RETIREMENTS/EXTRA PAY/SALARY ADJUSTMENT – that the Board of Education of the Township of Denville approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name/Position	Reason/Time	Amount
a.	Korman, Seth, VP	Cash-in 4 vacation days	\$1,919.88
b.	Theodoropoulos, Christina, Principal	Cash-in 9 vacation days	\$4,556.25
c.	Bias, Sue Secretary	Cash-in 22 vacation days	\$5,145.80
d.	Tomensky, Carol Secretary	Cash-in 20 vacation days	\$4,883.20
e.	Cirasella, Joseph Maintenance	Cash-in 5 vacation days	\$1,340.15
f.	Pitre-Irizarry, Kuiryath	Summer maintenance	\$15.00/hr.
g.	Van Dyk, Zachary	Summer maintenance	\$15.00/hr.
h.	Benshoof, Lindsay	New hire VV Special Education Teacher, replacing M. Kish (retired) for 2016-17 SY	\$53,214 BA7
i.	Conway, Meghan	New hire LV Kindergarten for 2016-17 SY	\$56,690 MA5
j.	Jacobus, Deborah	Leave replacement for J. Mineo, RV 5 th grade, Sept. 1-30, 2016	\$259.00/day
k.	Jacobus, Deborah	New hire RV 5 th grade replacing J. Mineo (resign), Oct. 1, 2016 – June 30, 2017	\$51,814/ prorated; BA4
l.	Kelly, Heather	Maternity leave replacement for A. Galluscio, grade 2 @ RV, for the 2016-17 SY; not eligible for tenure	\$261.00/day
m.	Laxamana, Ron	New hire RV 5 th grade replacing K. Bishop (retire), for the 2016-17 SY	\$55,573 MA1
n.	Morello, Jennie	Part-time. 0.50 Special Education Teacher @ RV for the 2016-17 SY	\$28,606.50 MA6
o.	Navarro, Carina	New hire as School Psychologist, district-wide, replacing G. Hartman, for the 2016-17 SY	\$57,950 MA30-3

	Name/Position	Reason/Time	Amount
p.	Pinto, Caitlin	New hire RV Kindergarten replacing E. Maag (retire) for the 2016-17 SY	\$50,614 BA2
q.	Sawka, Allison	New hire 5 th Grade @ RV to replace R. Sudol for 2016-17 SY	\$50,114 BA1
r.	Scott, Rose	Maternity leave replacement for M. Kane, Guidance @ VV, Sept. 1 to Nov 5, 2016; not eligible for tenure	\$280.00/day
s.	Scrape, Jordan	New hire RV 4 th grade replacing K. Sedek for the 2016-17 SY	\$50,114 BA1
t.	Skiff, Emily	New hire VV 6 th grade Math Teacher replacing S. Sadowski (resign) for the 2016-17 SY	\$51,814 BA4
u.	Westbrook, Aaron	Maternity leave replacement for T. Lindholm, LV 3 rd grade, Sept 1 to Dec 31, 2016; not eligible for tenure	\$269.08/day
v.	Mineo, Jennifer	Resignation as RV 5 th grade teacher effective Sept. 30, 2016	NA
w.	Sadowski, Sara	Resignation as VV 6 th grade Math Teacher effective June 30, 2016	NA
x.	Bolen, John Caruso, Don Cinquino, Glenn Diaz, Patricia Gonzalez, Cindy Grasso, Lori Greenhagen, Stacey Harris, Phyllis Hasler, Tammy Hennessy, Eileen Holmes, Eileen Liptak, Maria McGeen, Rob Meier, Shirley Melillo, Kathy SanRoman, Diane Tatum, Allan Veliz, Rosario Yuill, Lisa	Approve bus drivers to work the Extended School Year (ESY) Program, June 27 – August 4, 2016, 4/days week, Mon-Thurs	\$23.75/hr.
y.	Brozurski, JoAnn Cavaliere, Cathleen	Approve bus aides to work the Extended School Year (ESY) Program, June 27 – August 4, 2016, 4/days week, Mon-Thurs	\$14.25/hr.
z.	Collins, Sue DiDomenico, Jennifer Garcia, Kelly Musynske, Aileen Nielsen, Genevieve Northrop, Sarah	Approve 2 hours each of ELA curriculum work @ \$40.40/hr.	\$80.80/person not to exceed a total of \$646.40

	Name/Position	Reason/Time	Amount
	Radcliffe, Jacquelynne		
	Selimo, Samantha		
aa.	Feind, Lisa	Resignation as Lakeview Elementary School Teacher effective June 30, 2016	NA
bb.	Parke, Erica	New Hire as RV Librarian 0.8 FTE and district-wide Technology Coach at 0.2 FTE, repl. L. Breder for 2016-17 SY	\$63,848 MA10
cc.	Plumb, Shawn	Summer Painter, Maintenance Helper	\$18.50/hr.

#2 BE IT RESOLVED – SUBSTITUTES – that the Board of Education of the Township of Denville approve the following new hire substitute(s) for the district:

	Name	Position/Location	Effective Date	Step/Salary
a.	Johnson, Ryan	Substitute Certification; CHR pending	As needed	\$85.00/day
b.	Trillo, Samantha	Substitute Certification; CHR approved	As needed	\$85.00/day
c.	Van Dyk, Zachary	Substitute Custodian; CHR approved	As needed	\$17.30/hr.

#3 BE IT RESOLVED that the Board of Education of the Township of Denville approve the attached list of personnel inadvertently left off the May 9, 2016 list for the 2016-2017 school year.

#4 BE IT RESOLVED that the Board of Education of the Township of Denville approve the attached Annual Holiday List for 12-month employees.

#5 BE IT RESOLVED that the Board of Education of the Township of Denville approve the After School Enrichment Program for the 2016-2017 school year for Lakeview and Riverview Elementary Schools at a \$75.00 fee per class, \$12.00 registration fee to the Board to cover expenses, \$8.00 registration fee to staff members for administration of the program, and \$55.00 registration fee to the instructor.

#6 BE IT RESOLVED that the Board of Education of the Township of Denville approve the attached job descriptions for:
(a) After School Enrichment Instructor
(b) After School Enrichment Coordinator

#7 BE IT RESOLVED that the Board of Education of the Township of Denville approve the leave of absence for Josephine Alexander, Teacher at Valleyview Middle School having received doctor's certification commencing September 1, 2016 under the Federal Family Medical Leave Act (FMLA), and under the NJ Family Leave Act (FLA) ending after twelve (12) weeks on November 25, 2016 while utilizing twenty (20) sick days as requested in writing; and

BE IT FURTHER RESOLVED that the Board hereby approves the leave for Josephine Alexander and anticipated return to work on November 28, 2016.

#8 BE IT RESOLVED that the Board of Education of the Township of Denville approve the leave of absence for Cheryl Granito, Teacher at Lakeview Elementary School having received doctor’s certification commencing September 1, 2016 under the Federal Family Medical Leave Act (FMLA), and under the NJ Family Leave Act (FLA) ending after twelve (12) weeks on November 25, 2016 while utilizing twenty (20) sick days as requested in writing; and

BE IT FURTHER RESOLVED that the Board hereby approves the leave for Cheryl Granito and anticipated return to work on January 3, 2017.

#9 BE IT RESOLVED that the Board of Education of the Township of Denville hereby approves Diane San Roman, Bus Driver, for an unpaid leave of absence under the NJ Family Leave Act (FLA) effective May 16 through June 3, 2016 as requested in writing.

#10 BE IT RESOLVED that the Board of Education of the Township of Denville approve the transfer of Renee Sudol, Teacher at Riverview to FTE 0.8 Technology Teacher at Riverview replacing B. Harrower, and FTE 0.2 Technology Coach, District-Wide for the 2016 – 2017 school year.

ROLL CALL (Motions 1-10):

Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Cappello-Y

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Mrs. Lindsay

Mrs. Lindsay moved, seconded by Mr. Casse, to approve the following Resolutions under Instruction and Program (Motions 1-4):

#1 BE IT RESOLVED, WORKSHOPS with EXPENSES – that the Board of Education of the Township of Denville approve the following professional development workshops with expenses for staff members and/or Board members’ payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.31 per mile:

	Name/Position	Cost	Event/Location	Date
a.	Ackerman, Kathleen @ LV	\$259.00 reg. + mileage/parking	Wilson Foundations, Saddle Brook, NJ	July 20, 2016
		\$150.00 reg. + mileage/parking	Climate, Science and Sustainable Actions; Duke Farms, Hillsborough	Aug 1-5, 2016
b.	Cartagena, Julissa	\$264.00 registr		

	Name/Position	Cost	Event/Location	Date
	Piccittoli, Michael	+ mileage/park	NJTESOL/NJBE, New Brunswick, NJ	June 2, 2016
	Ramos, Kathleen	\$344.00 registr + mileage/park	NJTESOL/NJBE, New Brunswick, NJ – 2 nights	

#2 BE IT RESOLVED that the Board of Education of the Township of Denville approve the attached list of Field Trip Requests.

#3 BE IT RESOLVED that the Board of Education of the Township of Denville approve Jenna Tucker, currently a student in the Academy for Education and Learning at the Morris County Vocational School of Technology studying to become a teacher, observe in Mrs. Alyson Kasper’s class at Valleyview Middle School on Tuesday, May 30, 2016.

#4 BE IT RESOLVED that the Board of Education of the Township of Denville approve the Valleyview Summer Reading Titles (students select at least one title):

- 6th Grade – Hatchet by Gary Paulsen or Counting by 7s by Holly Goldberg Sloan
- 7th Grade – Tuck Everlasting by Natalie Babbitt
- 8th Grade – The Running Dream by Wendelin Van Draanen or Deathwatch by Robb White

ROLL CALL (Motions 1-4):

Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Cappello-Y

C. POLICY REVISIONS

Mrs. DeLuna moved, seconded by Mr. Casse, to approve the following Resolutions under Policy Revisions:

#1 BE IT RESOLVED that the Board of Education of the Township of Denville adopt the following policies and/or regulations as first reading or second reading/adoption as indicated:

Policy/Reg #	Policy/Regulation Name	1st Reading	2nd Reading/Adoption
1240	Evaluation of Superintendent (M)		X
1240(R)	Evaluation of Superintendent (M)		X
3221 P&R	Evaluation of Teachers (M)	X	
3222 P&R	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)	X	
3223 P&R	Evaluation of Administrators, Excluding Principals, Vice-Principals and Assistant Principals (M)	X	
3224 P&R	Evaluation of Principals, Vice-Principals and Assistant Principals (M)	X	

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
3431.1	Family Leave Teaching Staff (M)	X	
4431.1	Family Leave Support Staff (M)	X	
5330 P&R	Administration of Medication (M)	X	
5339	Screening for Dyslexia (M)	X	
5516	Remotely Activating Communication Devises-Pagers and Cellular Telephones (M)	X	
7441(R)	Electronic Surveillance in School Buildings and on School Grounds		X

ROLL CALL:

Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Cappello-Y

D. FINANCE (Includes Technology) – Chair, Mrs. DeLuna

Mrs. DeLuna moved, seconded by Mr. Napeloni, to approve the following Resolutions under Finance (Motions 1-8):

- #1 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the enclosed check lists(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register</u>
\$2,595,569.07	Check #'s 67671 – 67820 No. 515 – 524	Current Expense
\$ 29,579.00	Check #'s 1498 – 1500	General Organization
\$ 3,675.12	Check #1143	Milk Fund

- #2 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the purchase of 325 Chromebooks, 300 to be paid out of the 2016-2017 technology budget, 25 to be paid for out of the Valleyview Library Project; ordered from CDW with 1-year accidental damage and warranty, Go Guardian and Chrome Management. Each device with Go Guardian, Warranty and Management is \$236.58. Technology to spend \$70,974.00, Library to spend \$5,914.50 for a total cost of \$76,888.50 per attached quote.

- #3 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the contract agreement with Frontline Technologies for the implementation of the Aesop substitute placement and absence management service database to begin for the 2016-2017 school year with a start-up cost of \$5,500.00 and annual subscription, recurring cost rate of \$11,287.50.

- #4 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the following tuition rates for the 2016-2017 school year:

- Pre-K/Kindergarten: \$14,311
- Grades 1-5: \$15,672

- Grades 6-8: \$14,999
- LLD: \$42,102

#5 BE IT RESOLVED that the Board of Education accept the listed donations to the Valleyview Middle School for the following projects towards the production of the Annual School Production:

New Stage Lighting System

<u>Company</u>	<u>Amount</u>
• PABC (Performing Arts Booster Club)	\$6,006.88
• iTellus	\$8,380 in labor
• iTellus	\$1,450 in loaned equipment
• Richner Industry Services	\$1,750 in labor

New Projected Backdrop System

<u>Company</u>	<u>Amount</u>
• PABC	\$2,686
• Foundation of Denville	\$2,286 for show projector rental
• iTellus	\$2,870 in labor
• iTellus	\$3,699.54 in loaned equipment
• Richner Industry Services	\$1,000 in labor

New Stage Sets

<u>Company</u>	<u>Amount</u>
• PABC	\$1,894
• iTellus	\$1,500 in labor
• Don and Elisa Fries	\$1,500 in labor
• Loro General Carpentry	\$500 in labor

New Shed Work

<u>Company</u>	<u>Amount</u>
PABC	\$263.67
iTellus	\$150 in labor
Loro General Carpentry	\$500 in labor

#6 BE IT RESOLVED that the Board of Education of the Township of Denville approve 123 ABA, LLC to provide behavioral support services for the Extended School Year (ESY) Program from June 27 to August 4, 2016 at a rate of \$75.00/hr. not to exceed \$2,700.00.

#7 BE IT RESOLVED that the Board of Education of the Township of Denville approve proposal #1519 from Creative Library Concepts, for the purpose of providing furniture selection for the Valleyview School Media Center project in the amount of \$3,950.

BE IT FURTHER RESOLVED that the Board hereby approve proposal #1517 from Haskell Office Furniture, New Jersey State contract #81716, for the purpose

of providing furniture selection for the Valleyview School Media Center project in the amount of \$6,274.56.

- #8 BE IT RESOLVED** that the Board of Education of the Township of Denville, that pursuant to PL 2015, Chapter 47, intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et.seq.

ROLL CALL (Motions 1-8):

Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y/A Ck #67707, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Cappello-Y

E. BUILDINGS AND GROUNDS – Chair, Mr. Casse

Mr. Casse moved, seconded by Mr. Napeloni, to approve the following Resolutions under Buildings and Grounds (Motions 1-2):

- #1 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the attached facility usage agreement with the Township of Denville.
- #2 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the reunification drill to take place on June 9, 2016; 25 to 50 Riverview students (to be determined) will be transported to County College of Morris to be reunited with parents. School transportation to CCM will be provided; parents will drive students home.

ROLL CALL (Motions 1-2):

Mrs. DeLuna-N #1/Y #2, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Cappello-Y

Mr. Casse moved, seconded by Mr. Napeloni, to approve the following Resolutions:

- #3 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the proposal (project #3088) by DiCara-Rubino Architects to study and recommend upgrades to the drinking water, district-wide, at a cost up to \$6,000.00 plus expenses.

ROLL CALL (Motion #3):

Mrs. DeLuna-Y, Mr. Luer-N, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Cappello-Y

F. TRANSPORTATION – Chair, Mr. Casse

V. GOOD OF THE CAUSE

- Morris County School Board Association Meeting – Board was awarded for re-certification as of May-2016.
- District Evaluation Advisory Committee-Friday, May 20, 2016
- Special Education Parent Advisory Committee (SEPAC) – Final meeting for 2015-2016 School year.
- School Board – Inclusion of Administrative staff for District Goals Setting.
- Superintendent of Schools – timeline and completion of evaluations by the Board.
- Special meeting for June 7, 2016 for the purpose of discussing the Superintendent’s evaluation.

Discussion Item:

- Policy 1310, Employment of the Business Administrator – revise language to give the Board the option to interview the candidate.

VI. OPEN TO COMMENTS

Time Opened: 8:40 p.m. **Time Closed:** 8:40 p.m.

No comments were made.

VII. EXECUTIVE SESSION

Mr. Napeloni moved, seconded by Mr. Casse, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas – 6 Nays – 0 Abstentions – 0 Time: 8:41 p.m.

The Board returned to open session at 9:08 p.m.

VIII. ADJOURNMENT

Mrs. Lindsay moved, seconded by Mr. Cappello, to adjourn the meeting.

ACTION ON MOTION:

Yeas – 6 Nays – 0 Abstentions – 0 Time: 9:08 p.m.

Respectfully submitted,

Damaris Gurowsky
Board Secretary