

## **MINUTES OF THE MEETING**

### **DENVILLE TOWNSHIP BOARD OF EDUCATION**

**October 10, 2016**

Work Session Meeting – 7:00 p.m.

(Public Portion of Meeting will begin at 7:30 p.m.)

Valleyview School - **CAFETERIA**

#### **I. CALLED TO ORDER BY MR. CAPPELLO AT 7:00 P.M.**

##### **A. OPENING STATEMENT**

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

##### **B. ROLL CALL**

Mr. Andersen-A, Mrs. DeLuna-A, Mr. Luer-P, Mrs. Lindsay-A, Mr. Casse-P,  
Mr. Napeloni-P, Mr. Cappello-P

##### **C. EXECUTIVE SESSION**

Mr. Luer moved, seconded by Mr. Cappello, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss legal and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

##### **ACTION ON MOTION:**

Yeas - 4                      Nays - 0                      Abstentions - 0                      Time: 7:02 p.m.

The Board returned at 7:30 p.m.

##### **D. PLEDGE OF ALLEGIANCE**

##### **E. SPECIAL PRESENTATIONS – Dr. Cullis presented as follows:**

- The 2015-2016 PARCC Assessment Test results.
- Compared the New Jersey Report vs. Denville’s outcome in English Language Arts/Literacy, and Mathematics including Algebra and Geometry. Dr. Cullis

emphasized that Denville's overall proficiency for Algebra and Geometry significantly exceeds the state average.

- Presented the End-of-Year Benchmark Data Report. The presentation included the following:
  - Start Early Literacy (Kindergarten)-Four level of readers
  - Compared the results from 2014-2015 to 2015-2016 in literacy, comprehension, writing, math, and fact fluency for Kindergarten, Elementary and Middle School.
  - The results will be posted on the school website.

#### **F. SUPERINTENDENT'S COMMENTS –**

- The Denville Town Hall Lease Agreement was advertised in the local newspaper and the Board resolution is for approval at the October 24, 2016 meeting.
- Valleyview – Chromebooks were distributed during Back to School Night on October 6, 2016.
- Jed Baker presentation sponsored by Special Education Parent Advisory Committee (SEPAC) October 13, 2016.

#### **G. ASSISTANT SUPERINTENDENT'S COMMENTS –**

- 2016-2017 District Testing Calendar is posted on the District website

#### **H. BUSINESS ADMINISTRATOR'S COMMENTS – No comments.**

### **II. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)**

**Opened:** 8:07 p.m.      **Closed:** 8:08 p.m.

- ### **III. OLD BUSINESS (NO ACTION TO BE TAKEN) –** The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval. Pursuant to N.J.A.C. 6:20-2.13, we certify that as of October 2016, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board discussed the following resolutions, action will be taken on October 24<sup>th</sup>.

To approve the following Resolutions under Old Business:

- A. **RESOLVED** that the Board of Education of the Township of Denville approves the following REPORTS from September 2016:
  - 1. Treasurer of School Monies
  - 2. Board Secretary
  
- B. **EDUCATION REPORTS**
  - 1. Report of Student Enrollment – September 2016
  - 2. Report of Medical Office – September 2016
  - 3. HIB Report – HIB Case VVMS-01
  
- C. **MINUTES – RESOLVED** that the Board of Education of the Township of Denville approve the following minutes:

Work Session Meeting & Executive - September 12, 2016  
Regular Meeting & Executive Session - September 26, 2016

IV. **NEW BUSINESS (ACTION TO BE TAKEN)** – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

- A. **PERSONNEL (Includes Technology) – Chair, Mr. Cappello**  
Upon the recommendation of the Superintendent of Schools, the board approved the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-Employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

Mr. Cappello moved, seconded by Mr. Napeloni, to approve the following Resolutions under Personnel:

**#1 BE IT RESOLVED – NEW HIRES/RESIGNATIONS/RETIREMENTS/EXTRA PAY/SALARY ADJUSTMENT** – that the Board of Education of the Township of Denville approve the following staff members for new hire,

resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	<b>Name/Position</b>	<b>Reason/Time</b>	<b>Amount</b>
<b>a.</b>	Maggio, Mike/Custodian LV	Resignation as Head Custodian - Effective 10/10/16	
<b>b.</b>	Karen M. Thompson/Aide	Resignation as Bus Aide - Effective 9/23/16	
<b>c.</b>	Alexis Hines/Driver	Retired as Bus Driver - Effective 12/31/16	
<b>d.</b>	Navarro, Carina/ Psychologist @ VV&RV	Attend Back to School Night - Effective 10/6/16	\$40.40/Hr. (Not to exceed 2 hours)
<b>e.</b>	Dickerson, Taylor/Teacher @ VV	Increased one (1) additional period, one (1) time per week - Effective 10/11/16 as per IEP as needed.	\$1,687.13 prorated
<b>f.</b>	Morgan, Laura/LR Teach. @ LV	Hire Spec. Education Leave Replacement Teacher Effective 11/1/16-1/22/17	\$261. /Per Diem Not eligible for Tenure

**#2 BE IT RESOLVED – SUBSTITUTES** – that the Board of Education of the Township of Denville approve the following new hire substitute(s) for the district:

	<b>Name</b>	<b>Position/Location</b>	<b>Effective Date</b>	<b>Step/Salary</b>
<b>a.</b>	Rubineti, Thomas	Substitute Teacher	10/11/16	\$110 Per Diem

**#3 BE IT RESOLVED**, that the Board approve the attached list of field trip requests.

**ROLL CALL (Motions 1-3)**

Mr. Luer – Y, Mr. Casse – Y, Mr. Napeloni - Y, Mr. Cappello - Y

**B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Mrs. Lindsay**

Mr. Casse moved, seconded by Mr. Napeloni, to approve the following Resolutions under Instruction and Program:

**#1 BE IT RESOLVED, WORKSHOPS with EXPENSES** – that the Board of Education of the Township of Denville approve the following professional

development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.31 per mile:

	<b>Name/Position</b>	<b>Cost</b>	<b>Event/Location</b>	<b>Date</b>
<b>a.</b>	Piccittoli, Michael/VP-RV	\$150 + Mileage	NJ Tiered System of Support/Monroe, NJ	10/18/16, 12/6/16, 1/13/17
<b>b.</b>	Johnson, Grace/Director CST	\$150 + Mileage	NJ Tiered System of Support/Monroe, NJ	10/18/16, 12/6/16, 1/13/17
<b>c.</b>	Kasper, Alyson/T.	\$175 + Mileage	NJ Science Convention/Princeton, NJ	10/26/16
<b>d.</b>	Benshoof, Lindsay/T. DiDomenico, Jennifer/T. McBride, Sharon/T. Patel, Disha/T. Radcliff, J./T. Rossi, Amy/T. Selimo, Sam/T.	\$165 + Mileage	Getting Ready for SBAC! Supporting analytical reading, text-based writing and academic vocabulary. / New York, NY	01/26/17
<b>e.</b>	Huizing, Patty/T. Rothrock, Stacia/T.	\$195 + Mileage	Using Google for Organization & Assessment / Montvale, NJ	12/1/16

**ROLL CALL**

Mr. Luer – Y, Mr. Casse – Y, Mr. Napeloni - Y, Mr. Cappello - Y

**C. FINANCE (Includes Technology) – Chair, Mrs. DeLuna**

Mr. Casse moved, seconded by Mr. Napeloni, to approve the following under Finance:

**#1 BE IT RESOLVED**, that the Board of Education of the Township of Denville approve the enclosed check lists(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register</u>
\$150,144.55	Check #'s 8302016, 908302016, 990011	Current Expense

**#2 BE IT RESOLVED**, that the Board of Education of the Township of Denville approve the attached Budget Calendar for fiscal year 2017-2018.

**#3 BE IT RESOLVED**, that the Board approve a Maintenance Reserve withdrawal of \$100,000.00 to assist in funding building repairs and equipment.

**ROLL CALL (Motions 1-3)**

Mr. Luer – Y, Mr. Casse – Y, Mr. Napeloni - Y, Mr. Cappello - Y

**D. BUILDINGS & GROUNDS – Chair, Mr. Casse**

Mr. Casse moved, seconded by Mr. Napeloni, to approve the following Resolutions under Buildings and Grounds:

**#1 BE IT RESOLVED**, that the Board approve the contract for BOZ Electrical Contractors in the amount of \$15,068.24 for the purpose of additional lighting in the Valleyview Gym. Funds will be used from Maintenance Reserve.

**ROLL CALL**

Mr. Luer – Y, Mr. Casse – Y, Mr. Napeloni - Y, Mr. Cappello - Y

**E. TRANSPORTATION – Chair, Mr. Casse**

N/A – No motions

**V. NEW BUSINESS (NO ACTION TO BE TAKEN)** – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

The Board reviewed the following resolutions, action will be taken on October 24<sup>th</sup>.

To approve the following Resolutions under Personnel:

**A. PERSONNEL (Includes Technology) – Chair, Mr. Cappello**

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New

Jersey Criminal Background Check and the Pre-Employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

To approve the following Resolutions under Personnel:

**#1 BE IT RESOLVED – NEW HIRES/RESIGNATIONS/RETIREMENTS/EXTRA PAY/SALARY ADJUSTMENT** – that the Board of Education of the Township of Denville approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay: N/A –No motions

**#2 BE IT RESOLVED**, that the Board approve Steve Forte, Superintendent of Schools, effective July 1, 2016 - June 30, 2020 at an annual salary of \$155,000 as per attached contract.

**B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Mrs. Lindsay**

To approve the following Resolutions under Instruction and Program:

**#1 BE IT RESOLVED**, that the Board approve the revised Denville Public Schools Mission Statement:

The Denville School District's mission is to educate and empower all students to excel.

**#2 BE IT RESOLVED**, that the Board approve Mary Fowler, to provide an in-service presentation on ADHD for the Valleyview Faculty on November 9, 2016 at a cost of \$750.00.

**C. POLICY REVISIONS**

To approve the following Resolutions under Policy Revisions:

**#1 BE IT RESOLVED**, that the Board of Education of the Township of Denville adopt the following policies and/or regulations as first reading or second reading/adoption as indicated:

Policy/ Reg #	Policy/Regulation Name	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading/ Adoption
8600	Pupil Transportation	X	

**D. FINANCE (Includes Technology) – Chair, Mrs. DeLuna**

To approve the following Resolutions under Finance:

**#1 BE IT RESOLVED**, that the Board approve the 2016-17 QSAC Statement of Assurance.

**#2 BE IT RESOLVED**, that the Board approve Steve Forte, Michael Andersen, Barbara DeLuna and Dino Cappello to attend the New Jersey School Board Workshop and Exposition in Atlantic City, New Jersey on October 25-27, 2016 at a

rate of \$275 per person and group hotel reservation cost of \$714.00. Additional costs per person is as follows: Meals/Incidental \$48.00 first and last day, \$64 for full day and mileage cost of \$84.62.

**#3 BE IT RESOLVED**, that the Board approve 123 ABA to provide additional behavioral support of 11.5 hrs. @ the rate of \$75.00/hourly for School Year 2016/2017.

**E. BUILDINGS AND GROUNDS – Chair, Mr. Casse**

To approve the following Resolutions under Buildings & Grounds:

**#1 BE IT RESOLVED**, the Denville Township Board of Education (“Board”) and Township of Denville (“Township”) have reached an understanding regarding the Board leasing a portion of the Township Municipal Building; and

**WHEREAS**, the Township and Board will enter into a lease agreement to memorialize their understanding; now therefore be it

**RESOLVED**, that the Board approves of the lease concept between the Board and Township; and be it further



**RESOLVED**, that the Board approves the projected maximum funding level in the amount of \$1.00 for each year of the lease; and be it further

**RESOLVED**, that the Board hereby provides assurance that the annual lease payment and any operating expenses related to the lease agreement can be included within the school district's net budget spending growth limitations and will not result in the need for approval by the voters of additional spending proposals to maintain existing instructional programs or extracurricular activities; and be it further

**RESOLVED**, that the Board hereby provides authorization to request approval from the New Jersey Department of Education to amend the Long Range Facilities Plan to reflect the leased facility and to request any other approvals needed to enter into the lease.

**#2 BE IT RESOLVED**, that the Board approve to discard five (5) old cheerleading mats no longer in use and worn.

**F. TRANSPORTATION – Chair, Mr. Casse**

**VI. GOOD OF THE CAUSE**

The Board commented on the following:

- Attendance Report – The Board requested a comparison report with prior year attendance information.

**DISCUSSION ITEMS -**

- Strategic Plan Participation meetings:
  - Kick-off first meeting
  - Advertise the first meeting as a regular Board meeting (include all Board Members)
  - 2<sup>nd</sup> Meeting – Discuss the objective of the Strategic Plan
  - 3<sup>rd</sup> Meeting – Objective and move forward with the Strategic Plan
- Mission Statement

**VII. OPEN TO COMMENTS**

**Time:** 8:41 p.m.

**Closed:** 8:41 p.m.

No comments were made.

**IX. ADJOURNMENT**

Mr. Luer moved, seconded by Mr. Napeloni, to adjourn the meeting.

**ACTION ON MOTION:**

Yeas - 4

Nays - 0

Abstentions - 0

Time: 8:42 p.m.

Respectfully submitted,

Damaris Gurowsky  
Board Secretary