

MINUTES OF THE MEETING

DENVILLE TOWNSHIP BOARD OF EDUCATION

December 12, 2016

Work Session/Regular Meeting – 7:00 p.m.

Valleyview School - CAFETERIA

I. CALLED TO ORDER BY MR. CAPPELLO AT 7:02 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Andersen-*, Mrs. DeLuna-P, Mr. Luer-P, Mrs. Lindsay-**, Mr. Casse-P,
Mr. Napeloni-P, Mr. Cappello-P *Arrived @ 7:03 p.m. **Arrived @ 7:06 p.m.

C. EXECUTIVE SESSION

Mr. Luer moved, seconded by Mr. Casse, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas - 4 Nays - 0 Abstentions – 1 Time: 7:03 p.m.

The Board returned to open session at 7:33 p.m.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS - Valleyview Students & Staff -Chromebooks 1:1 Program

- The Valleyview Students and Staff presented an informative assessment on how they use Chromebooks in the classroom.
- The audience participated in a competitive science quiz.
- The students assisted the Board, staff and audience on how to use the Kahoot.it website.
- Three (3) students explained why they like to use Chromebooks and how it has impacted their learning.

F. SUPERINTENDENT’S COMMENTS –

- The Superintendent presented the Hour of Code 2016
 - 322m world wide
 - All students grade 1-8 participated in an hour of coding
 - 10 students from MHRD came to help at Valleyview MS
 - 17 students from Valleyview Middle School helped at Riverview and Lakeview
 - Skype speakers to discuss the coding at Riverview and Lakeview
- ESIP Project – Lights; Valleyview Media Center
- Denville Schools Application (200 downloads) – Goal is to reach 1,000 downloads
- Substandard/Standard Space for schools
 - Students in trailers
 - More programs and services
 - Continuation of LLD and Autistic Programs
 - Additional Resource Room Classes
 - Transitions K/1
 - Additional speech and other services
- Strategic Plan (59 people signed up)

G. ASSISTANT SUPERINTENDENT’S COMMENTS –

- Lakeview Band – 160 students involved in band
- Riverview Band - December 15, 2016
- In-Service Day - December 7, 2016 - Great Presentation on Security

H. BUSINESS ADMINISTRATOR’S COMMENTS – No Comments

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 8:11 p.m.

Closed: 8:11 p.m.

No Comments

III. OLD BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval. Pursuant to N.J.A.C. 6:20-2.13€, we certify that as of December 2016, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr. Andersen moved, seconded by Mr. Casse, to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approves the following REPORTS from November 2016:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment – November 2016
2. Report of Medical Office – November 2016
3. HIB Report – HIB Case VVMS-05 and HIB Case LV-01

C. MINUTES – RESOLVED that the Board approve the following minutes:

Regular Meeting & Executive Session – October 10, 2016
 Work Session & Executive Session – November 14, 2016
 Regular Meeting & Executive Session – November 28, 2016

ROLL CALL (Motions A-C)

Mr. Andersen –Y/A Minutes 10/10/16, Mrs. DeLuna-Y/A Minutes 10/10/16, Mr. Luer-Y, Mrs. Lindsay-Y/A Minutes 10/10/16, Mr. Casse-Y, Mr. Napeloni-Y/A Minutes 11/28/16, Mr. Cappello-Y

IV. NEW BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Mr. Cappello moved, seconded by Mr. Casse, to approve the following Resolutions under Personnel:

A. PERSONNEL (Includes Technology) – Chair, Mr. Cappello

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-Employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

1. **BE IT RESOLVED –NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT** – that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name/Position	Reason/Time	Amount
a.	Rustad, Judy/Bus Aide	Hire	\$15.06/hr.-Step 2
b.	Benedict, Cathleen/Teacher @ RV	Retirement 12/31/16	
c.	Korman, Seth/VP @ VV	Cash-In 5 Vacation Days	\$2,468.25
d.	Helmstetter, Doug/Bus Aide	Hire	\$15.06/hr.-Step 1
e.	Meakem, William/Teacher @ VV	Girls’ Softball Coach	\$4,173-Step 4
f.	Dolan, Maura/Speech Therapist @ VV	Conduct speech language evaluations up to 3 hrs.	\$40.40/hr.
g.	Meade, Tina/Instr. Aide @ LV	Special Ed. support for 16-17 SY, as needed.	\$18.15/hr.
h.	Warner, Debra/Counselor @ LV	CPI certification & recertification training for 16-17 SY	\$63.36/hr. Not to exceed 16 hrs.
i.	Fries, Elisa/Teacher @ RV	Holiday Concert	\$40.40/hr.

			Not to exceed 2 hrs.
j.	Westbrook, Aaron/Rpl Teacher @ LV	3 day transition, 1/3/17 - 1/5/17	\$269.00/Per Diem
k.	Sinha, Jennifer/Nurse @ VV	Nursing services on bus for student #2022181 as needed	\$40.40/hr.
l.	Stieve, Sharon/Teacher @ RV	Hire to replace Cathleen Benedict 1/1/17-6/30/17	\$58,855/MA-8 Pro-rated
m.	Trien, Vicky/Teacher @ LV Cray-Kaden, Candace/Teacher @ LV Barakat, Debra/Teacher @ LV Oliver, Alyssa/Teacher @ LV Mygas, Kathleen/Teacher @ LV McBride, Sharon/Teacher @ VV Babula, Christina/Teacher @ VV Schwarz, Lisa/Teacher @ VV Dickerson, Taylor/Teacher @ VV Patel, Disha/Teacher @ VV	Homework Help for Peer Place from January- June 2017. Not to exceed \$8,000 total from Title 1 funding	\$40.40/hr.
n.	Kenny, Peter/Bus Driver	New hire replacement	\$18,324-Step 5 Pro-rated

2. **BE IT RESOLVED – SUBSTITUTES** – that the Board approve the following new hire substitute(s) for the district:

	Name	Effective Date	Salary/Step
a.	Fitzpatrick, Wendy	12/13/16	\$85.00
b.	Veltri, Alyssa	12/13/16	\$85.00

3. **BE IT RESOLVED**, that the Board hereby approve Marie Sasso, Elementary School Nurse, for an extended leave of absence under Federal Family Medical Leave Act (FMLA), effective, December 1, 2016 through December 30, 2016, while utilizing available sick days as requested in writing.

BE IT FURTHER RESOLVED, that the Board approve the leave for Marie Sasso and anticipate a return to work on January 3, 2017.

ROLL CALL (Motions 1-3)

Mr. Andersen –Y, Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Cappello-Y

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Mrs. Lindsay

Mrs. Lindsay moved, seconded by Mr. Andersen, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED**, that the Board approve the attached list of field trip requests.
2. **BE IT RESOLVED – WORKSHOPS with EXPENSES** – that the Board approve the following professional development workshops with expenses for staff members and/or Board members’ payable through the professional development account. Travel may include mileage reimbursement

specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.31 per mile:

	Name/Position	Cost	Event/Location	Date
a.	Patricia Huizing/Library Media Specialist @ LV	\$209.00 + Mileage	Judy Freeman's Winners! Workshop, Whippany, NJ	5/12/17
b.	Renee Sudol/Tech Teacher @ RV	\$199.00 + Mileage	NJ Educational Computing Conf. 2017/Montclair State University	1/10-1/11/17
c.	Erica Parke/Library/Media @ RV	\$199.00 + Mileage	NJ Educational Computing Conf. 2017/Montclair State University	1/10-1/11/17
d.	Bunkers, Jennifer/OT @ VV & LV Newchok, Amanda/OT @ LV & RV	\$245.00 + Mileage	Time Saving Strategies to Integrate OT Interventions into Classrooms - Newark, NJ	01/11/17

3. **BE IT RESOLVED**, that the Board approve the following students from Morris Hills Regional District to participate in the Teacher Academy Program and observe at Lakeview, Riverview and Valleyview Schools beginning January 2017 through May 30, 2017 at no cost to the District:

Sarah Backes	Julia Antonacci	Patrick Clackner
Alexandra Casco	Rachel Eckert	Meghan Sheldon
Caroline Fischer	Megan Gaeb	Diana Taveras
Margaux Rustad	Danielle Jackson	Gianna Venturini
Nicole Snyder	Mackenzie McDermott	Alex Wyszowski
Rachel Sola	Cassandra Soto	
Cassandra Soto	Ashley Yeager	
Leah Sussman		

4. **BE IT RESOLVED**, that the Board approve Amy Polay, teacher at Goddard School, to observe Mrs. Sproule for 8-10 hours at Riverview School at no cost to the District.
5. **BE IT RESOLVED**, that the Board approve Samantha Glynn, Montclair State University student, to complete 45 hours of service learning with Cheryl Caputo during 16-17 SY as part of the SPUR Program, at no cost to the District.
6. **BE IT RESOLVED**, that the Board approve Kerri Anderson, Liberty University student, to observe Rachel Jamison for 30 hours between January 3 - 9, 2017 to meet field experience requirement, at no cost to the District.
7. **BE IT RESOLVED**, that the Board approve Misty Moncrief, Fort Hays State University student, to observe Karen Hagman and Ron Rossi for 13 weeks for internship, at no cost to the District.
8. **BE IT RESOLVED**, that the Board approve Steve Forte and Cindy Costanza to attend the Techspo in Atlantic City, NJ on January 26 – 27 2017, at a rate of \$425 per person, hotel reservation cost of \$99 per person, up to \$64.00 per day for other expenses and mileage and toll reimbursement for Cindy Costanza.

ROLL CALL (Motions 1-8)

Mr. Andersen –Y, Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Cappello-Y

C. POLICY REVISIONS

Mr. Napeloni moved, seconded by Mr. Casse, to approve the following Resolutions under Policy Revisions:

- 1. BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated:

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
5120	Assignment of Pupils	X	
8600	Transportation (M)	X	

ROLL CALL

Mr. Andersen –Y, Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y,
Mr. Cappello-Y

D. FINANCE (Includes Technology) – Chair, Mrs. DeLuna

Mrs. DeLuna moved, seconded by Mr. Casse, to approve the following Resolutions under Finance:

- 1. BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register</u>
\$722,322.11	Ck #1821-1943	Current
	Ck # 990022-990023	
	Ck #912012016	
\$3,478.93	Ck #1149	Milk Fund

- 2. BE IT RESOLVED**, that the Board approve to publish an advertisement for bid solicitation for the sale of old cabinets and shelves.

BE IT FURTHER RESOLVED, if there are no bidders the Board authorizes the BA to discard accordingly

- 3. BE IT RESOLVED**, that the Board approve the donation of the old filing cabinets and shelves to St. Mary’s Prep.

- 4. BE IT RESOLVED**, that the Board approve the submission and acceptance of the 2016-2017 amendment Individuals with Disabilities Education Act grant (IDEA) with the following amounts:
 - Basic Skills - \$348,997
 - Non-Public - \$17,949
 - Preschool - \$21,614

5. **BE IT RESOLVED**, that the Board approve reimbursement of co-pays up to \$2,000 for ABA home therapy and parent training from January 1, 2017 through June 30, 2017 for Student #2026783 per settlement agreement signed April 2016.
6. **BE IT RESOLVED**, that the Board approve Ardor Health Solutions to provide Speech Services commencing January 9, 2017 through June 12, 2017 at the rate of \$75.00/hour. Estimated total \$10,500.
7. **BE IT RESOLVED**, that the Board approve the purchase of 205 Houghton Mifflin Harcourt Big Ideas Math-Grade 6 texts at a cost of \$17,228.24.

ROLL CALL (Motions 1-7)

Mr. Andersen –Y, Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y/A Ck. #1850, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Cappello-Y

E. BUILDING AND GROUNDS – Chair, Mr. Casse

Mr. Casse moved, seconded by Mrs. DeLuna, to approve the following Resolutions under Building and Grounds:

The Board consensus was to approve a friendly amendment to reword motion #1 as follows:

1. **BE IT RESOLVED**, that the Board approve the following Capital Reserve Account Withdrawal for 2016-2017 budget:

Addressing Substandard Space District Wide	\$900,000
Total Capital Reserve Withdrawal	\$900,000

2. **BE IT RESOLVED**, that the Board approve the following Maintenance Reserve Account Withdrawal for 2016-2017 budget:

Lakeview, Riverview, and Valleyview School Facility Costs	\$800,000
Total Maintenance Reserve Withdrawal	\$800,000

ROLL CALL (Motions 1-2)

Mr. Andersen –Y, Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Cappello-Y

F. TRANSPORTATION – Chair, Mr. Casse

No Motions

V. GOOD OF THE CAUSE

The Board commented on the following:

- School Winter Break – Holiday: Jewish/Christmas
- Dr. Cullis thanked Dr. Benedict for her services to the District
- Security Meeting – December 15, 2016
- The Board thanked Mr. Napeloni for his years of service as a Board Member, Mr. Napeloni offered new/fresh ideas and suggestions.
- Mr. Cappello presented Mr. Napeloni with a clock for his dedication and service to the District
- Mrs. Lindsay attended the Delegate Assembly Meeting December 10, 2016
- Board Meetings for 2017 at Town Hall vs school.
- Delay with BOE office move to Town Hall – estimated for 9/1/2017

VI. OPEN TO COMMENTS

Time: 9:03 p.m.

Closed: 9:04 p.m.

The Administration and Board of Education thanked Dave Napeloni for his service to the Board of Education and the students of Denville.

VII. ADJOURNMENT

Mr. Napeloni moved, seconded by Mr. Casse, to adjourn the meeting.

ACTION ON MOTION:

Yeas- 7

Nays - 0

Abstentions - 0

Time: 9:05 p.m.

Respectfully submitted,

Damaris Gurowsky
Board Secretary