

MINUTES OF THE MEETING
DENVILLE TOWNSHIP BOARD OF EDUCATION
MONDAY, FEBRUARY 22, 2016
Regular Meeting – 7:00 p.m.
(Public Portion of Meeting will begin at 7:30 p.m.)
Valleyview School

I. CALLED TO ORDER BY MR. CAPPELLO

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Andersen P Mrs. DeLuna P Mr. Luer P Mrs. Lindsay *
Mr. Casse A Mr. Napeloni P Mr. Cappello P

*Arrived at 7:02 p.m.

C. PLEDGE OF ALLEGIANCE

D. EXECUTIVE SESSION

Mr. Luer moved, seconded by Mrs. DeLuna, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas 5 Nays 0 Abstentions 0 Time: 7:02

The Board recessed after Executive Session at 7:20 p.m. and reconvened in the public portion of the meeting at 7:30 p.m.

E. SPECIAL PRESENTATION(S): Preliminary 2016 – 2017 Budget Presented by Mr. Forte:

- 2016-2017 – Budget Calendar
- District Goals
- Funding for Technology
- Funding for Facilities
- Funding for Other items
- Property Tax Data 2015 Comparison
- Estimated Tax Impact

Questions/comments from Board Members on the following:

- Transportation Contract
- Floor project
- Valleyview Media Center Project
- Trailers
- ESIP
- Roof Project
- Technology
- Chromebooks

Mr. Forted responded to the comments.

F. SUPERINTENDENT'S COMMENTS – Mr. Forte comments as follows:

- Resolution to approve 3 external Cameras/DVR for school buses to help with the DPD effort to stop motorist from passing school buses.
- \$1,000 Donation from the Lake Hopatcong Elks #782
- 8th grade science projects in Valleyview media center
- Security- Reunification plan meeting at CCM February 22, 2016.

G. ASSIS'T SUPERINTENDENT'S COMMENTS – Dr. Cullis comments as follows:

- Parents Academy – March 2, 2016 Meeting at Valleyview Middle School
- Staff Professional Development Academy

H. BUSINESS ADMINISTRATOR'S COMMENTS – Mrs. Gurowsky comments:

- 2016-2017 Budget

II. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)

Time Opened: 8:33 p.m.

Time Closed: 8:34 p.m.

No comments were made.

III. OLD BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval. Pursuant to N.J.A.C. 6:20-2.13c, we certify that as of January, 2016, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr. Andersen moved, seconded by Mrs. DeLuna to approve the following Resolutions under Old Business (A-C):

- A. RESOLVED** that the Board of Education of the Township of Denville approves the following REPORTS from January, 2016:
1. Treasurer of School Monies
 2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment –January
2. Report of Medical Office – January
3. HIB Report from January:
 - Valleyview – 03
 - Riverview – 02

C. MINUTES – RESOLVED that the Board of Education of the Township of Denville approve the minutes of the Reorganization Meeting and Executive Session of Monday, January 4, 2016; the minutes of the Work Session and Executive Session of Monday, January 11, 2016; the minutes of the Regular Session and Executive Sessions #1 and #2 of Monday, January 25, 2016.

ROLL CALL (Motions A-C):

Mr. Andersen-Y/A Minutes 1/25, Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Napeloni-Y/A on C, Mr. Cappello-Y

IV. NEW BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, Mr. Cappello

Upon the recommendation of the Superintendent of Schools, the Board approved the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

Mr. Cappello moved, seconded by Mr. Andersen, to approve the following Resolutions under Personnel (Motions 1-4):

#1 BE IT RESOLVED – NEW HIRES/RESIGNATIONS/RETIREMENTS/EXTRA PAY/SALARY ADJUSTMENT – that the Board of Education of the Township of Denville approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name/Position	Reason/Time	Amount
a.	Fenimore, Jim Teacher @ LV	Move across the Guide, 2/1/16, retroactively	MA/30 \$58,785
b.	Rossi, Amy @ BOE	Approve completion of her contracted 10 extra days (72.5 hours) for curriculum work and planning on or before 5/20/16	\$44.56/hr. prorated not to exceed \$3,230.60.
c.	Benedict, Cathy @RV Corforte, Jennifer @ VV		

	Name/Position	Reason/Time	Amount
	Faliveno, Jennifer @ VV	Provide professional development to staff after school through the staff professional development academy at the Teacher's Teaching Teachers rate; not to exceed 6 hrs. each	\$63.36/hr. not to exceed \$380.16 each
	Huizing, Patty @ LV		
	Rothrock, Stacia @ LV		
	Steimke, Kim @ LV		
	Farber, Matt @ VV	Provide PD per above, not to exceed 12 hrs. each	\$63.36/hr. not to exceed \$760.32 ea
	Rossi, Amy @ BOE		
	Worts, Denise @ VV		
d.	Marie Sasso @ LV	Assist with Kindergarten registration on Wed., Feb. 24 th after regular school hours up to 3 hours	\$40.40/hr. not to exceed \$121.20
	Carol Tomensky @ LV		\$45.78/hr. not to exceed \$137.34
e.	Cheryl Caputo, Counselor @ LV	Extend unpaid medical leave per doctor's certification effective immediately until March 1, 2016	NA
f.	Mary (Terry) Kaag @ LV	Leave replacement teacher for Susan Dolce, Basic Skills; 1 st 19 days at substitute rate of \$110.00/day; subsequent days @ \$250.00/day as long as needed	\$110.00/day x 19 not to exceed \$2,090; \$250.00/day x # days TBD
g.	Andreazza, Carol @ VV	Present at the Parent Academy for Success on March 2, 2016 for 4.5 hrs. (1.5 hrs. presentation/3 hrs. preparation)	\$40.40/hr not to exceed \$181.80 per person
	Kaspar, Alyson @ VV		
	Rossi, Ron @ RV		

#2 BE IT RESOLVED – SUBSTITUTES – that the Board of Education of the Township of Denville approve the following new hire(s) substitutes for the district:

	Name	Position/Location	Effective Date	Step/Salary
a.	Cirasella, Michael	Substitute custodian/maintenance	Pending CHR approval	\$17.30/hr.
b.	Greulich, Lauren	Substitute Teacher P-12/English	Immediate	\$110.00/day

#3 BE IT RESOLVED that the Board of Education of the Township of Denville approve the following students from County College of Morris to participate in classroom observation for 20 hours each:

Jennifer Mele	Mrs. Smith's Special Ed/Resource Classroom
Rebecca Taggart	Mrs. Davenport's Kindergarten Classroom

#4 BE IT RESOLVED that the Board of Education of the Township of Denville approve the attached job description for Facilities Manager.

ROLL CALL (Motions 1-4):

Mr. Andersen Y Mrs. DeLuna Y Mr. Luer Y Mrs. Lindsay Y
Mr. Napeloni Y Mr. Cappello Y

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Mrs. Lindsay

Mrs. Lindsay moved, seconded by Mr. Napeloni, to approve the following Resolutions under Instruction and Program (motions 1-5):

#1 BE IT RESOLVED that the Board of Education of the Township of Denville approve the following class trips for the Valleyview Middle School grades; chaperone lists to follow:

- 8th grade trip to Washington, DC, June 1-3, 2016
- 7th grade to Philadelphia, PA, May 26, 2016
- 6th grade to Bronx Zoo June 9, 2016

#2 BE IT RESOLVED that the Board of Education of the Township of Denville approve the attached list of Field Trip Requests.

#3 BE IT RESOLVED that the Board of Education of the Township of Denville approve the establishment of the Denville Staff Professional Development Academy to offer professional development courses after school to interested staff members. Per contract, teachers will receive compensation of \$81.96 for 4 hours of in-service participation, and instructional aides and support staff will receive \$12.86 per hour for in-service participation.

#4 BE IT RESOLVED that the Board of Education of the Township of Denville approve the School Calendar Adjustments for 2015-2016 that provides 5 snow days. In the event the district does not use all snow days, the calendar will be adjusted as follows:

Snow days used:	Schools closed on:
0 of 5 days used	March 28; May 27; June 20, 21, 22
1 of 5 days used	March 28; June 20, 21, 22
2 of 5 days used	June 20, 21, 22
3 of 5 days used	June 21, 22
4 of 5 days used	June 22
5 of 5 days used	No change to calendar

#5 BE IT RESOLVED – WORKSHOPS with EXPENSES – that the Board of Education of the Township of Denville approve the following professional development workshops with expenses for staff members and/or Board members payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.31 per mile:

	Name/Position	Cost	Event/Location	Date
a.	Damaris Gurowsky, BA	\$510.00 + \$84.00 mileage = \$594.00/person	NJASBO Conference @ Atlantic City, NJ	June 8-10, 2016
	Cathy Nielsen-Mango, Asst to BA			
b.	Cindy Costanza Mgr of Technology	\$395.00	Attend Google Administrator Console Training; Montvale, NJ	March 1, 2016

ROLL CALL (Motions 1-5):

Mr. Andersen Y Mrs. DeLuna Y Mr. Luer Y Mrs. Lindsay Y
Mr. Napeloni Y Mr. Cappello Y

C. POLICY REVISIONS

Mr. Napeloni moved, seconded by Mrs. DeLuna, to approve the following Resolution under Policy Revisions:

#1 BE IT RESOLVED that the Board of Education of the Township of Denville adopt the following policies and/or regulations as first reading or second reading/adoption as indicated:

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
2416	Programs for Pregnant Students (M)		X
5111	Eligibility of Resident/Non-resident Pupils (M)		X
2363	Pupil Use of Privately Owned Technology	X	
5120	Assignments of Pupils	X	
5756	Transgender Students	X	

ROLL CALL

Mr. Andersen Y Mrs. DeLuna Y Mr. Luer Y Mrs. Lindsay Y
Mr. Napeloni Y Mr. Cappello Y

D. FINANCE (Includes Technology) – Chair, Mrs. DeLuna

Mrs. DeLuna moved, seconded by Mr. Napeloni, to approve the following Resolutions under Finance (Motions 1-11):

#1 BE IT RESOLVED that the Board of Education of the Township of Denville approve the tuition rate of \$12,000 per year for non-resident students to attend Valleyview School advanced program for 2016-2017.

#2 BE IT RESOLVED that the Board of Education of the Township of Denville approve Prevention Specialist Incorporated for drug/alcohol testing for the Transportation Department as agreed upon in the 2016 Letter of Agreement and

DOT Testing fee schedule as follows (no increase from last year): DOT Random Drug Testing (mobile) \$68 per bundled test, DOT Random Drug Testing (secured site) \$58 per bundled test, DOT Alcohol Testing \$39 per test, DOT Support Services \$485 per year.

- #3 BE IT RESOLVED** that the Board of Education of the Township of Denville approve consulting services with E-Rate Consulting, Inc.; and

WHEREAS, in order to carry out the business and responsibilities of the Denville Board of Education (the "Board"), the Board has determined that it will require the provision of consulting services in connection with the Schools and Libraries Program of the Universal Service Fund, also known as the E-Rate Program; and

WHEREAS, the Board approves the appointment of E-Rate Consulting, Inc., to provide consulting services in connection with the E-Rate Program for the 2016-2017 and 2017-2018 Funding Years.

NOW, THEREFORE, BE IT SO RESOLVED, that upon the recommendation of the School Superintendent, the Board hereby approves E-Rate Consulting, Inc., to provide E-Rate consulting services to the Denville Township Schools at a rate equivalent to eight percent (8%) of all amounts funded through the E-Rate Program as a result of all applications filed in connection therewith during the term of the Parties' Agreement.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board Secretary to execute said agreement on its behalf.

- #4 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the out-of-district placements contract with Celebrate the Children for Special Education services for student ID#2023690 for the 2015-2016 school year for a total amount of \$84,431 (\$57,431 tuition plus \$27,000 extraordinary services).

- #5 BE IT RESOLVED** that the Board of Education of the Township of Denville rescind the motion to approve the bills list of January 25, 2016.

- #6 BE IT RESOLVED** that the Board approve the enclosed check lists(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register</u>
\$2,670,090.15	Check #66796-67022 And No482-No487	Current Expense

- #7 BE IT RESOLVED** that the Board approve the enclosed check lists(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register</u>
\$2,334,499.48	Check #67024-67350 And No 489-No 495	Current Expense
\$ 3,516.57	Check #1141	Milk Fund

- #8 BE IT RESOLVED** that the Board of Education of the Township of Denville approve an additional \$7,000.00 to PG chambers to provide further Occupational Therapy services for the remainder of the 2015-2016 school year.
- #9 BE IT RESOLVED** that the Board of Education of the Township of Denville accept the donation to the Special Services Department from the Lake Hopatcong Elks #782, Special Children's Committee, in the amount of \$1,000.00.
- #10 BE IT RESOLVED** that the Board of Education of the Township of Denville approve Student ID#2024674 to attend Windsor Learning Center effective February 29, 2016 at the pro-rated tuition of \$22,588.72 (\$297.22/day) for the remaining 2015-2016 school year.
- #11 BE IT RESOLVED** that the Board of Education of the Township of Denville approve Above and Beyond Learning Group to provide ABA consultation services for student ID#2025443, effective February 23, 2016 – June 30, 2016 at a cost not to exceed \$7,000.00.

ROLL CALL (Motions 1-11):

Mr. Andersen-Y, Mrs. DeLuna-Y/A Ck. #66934, Mr. Luer-Y/A Ck. #66911,
Mrs. Lindsay-Y/A Ck. #66842 & Ck. #67112/A Motion 4, Mr. Napeloni-Y,
Mr. Cappello-Y/A Ck. #66934

E. BUILDINGS AND GROUNDS – Chair, Mr. Casse

Mr. Luer moved, seconded by Mr. Andersen, to approve the following Resolutions under Buildings and Grounds (motions 1-2):

- #1 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the use of the Riverview Elementary School all-purpose room and gymnasium from July 18-22, 2016 for the NY Yankees Baseball Camp and on July 25-29, 2016 for the NY Giants Football Camp.
- #2 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the contract with Magic Touch construction for the installation of 3 sinks in the science classrooms at Valleyview Middle School at a cost of \$19,872.90.

ROLL CALL (Motions 1-2):

Mr. Andersen-Y, Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Napeloni-Y,
Mr. Cappello-Y

F. TRANSPORTATION – Chair, Mr. Casse

Mr. Cappello moved, seconded by Mrs. Lindsay, to approve the following Resolution under Buildings and Grounds:

- #1 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the purchase of three camera/DVR sets for 3 school buses in cooperation with the Denville Police Departments efforts to reduce the problem of motorists passing school buses, at a cost of \$4,679.37 by Angeltrax.

ROLL CALL

Mr. Andersen Y Mrs. DeLuna Y Mr. Luer Y Mrs. Lindsay Y
Mr. Napeloni Y Mr. Cappello Y

V. GOOD OF THE CAUSE

Committee Reports:

- Technology
 - BYOD trial
 - Chromebooks insurance
 - Server environment
 - Google cloud
 - Wireless network
- Finance
 - Preliminary Budget

Board Members Commented on the following:

- Special Education Parent Advisory Committee (SEPAC) – March 15, 2016 (Riverview).

VI. OPEN TO COMMENTS

Time Opened: 9:35 P.M. **Time Closed:** 9:35 P.M.

No comments were made.

VII. ADJOURNMENT

Mr. Cappello moved, seconded by Mrs. Lindsay, to adjourn the meeting.

ACTION ON MOTION:

Yeas – 6 Nays – 0 Abstentions – 0 Time: 9:37 p.m.

Respectfully submitted,

Damaris Gurowsky
Board Secretary