

MINUTES OF THE MEETING
DENVER TOWNSHIP BOARD OF EDUCATION
MONDAY, APRIL 11, 2016
Work Session Meeting – 7:00 p.m.
(Public Portion of Meeting will begin at 7:30 p.m.)
Valleyview School

I. CALLED TO ORDER BY MR. CAPPELLO

A. OPENING STATEMENT

“This meeting of the Denver Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Andersen-*, Mrs. DeLuna-P, Mr. Luer-P, Mrs. Lindsay-*, Mr. Casse-P,
Mr. Napeloni-P, Mr. Cappello-P *Arrived at 7:07 p.m.

C. EXECUTIVE SESSION

Mr. Luer moved, seconded by Mrs. DeLuna, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss legal and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas – 5 Nays – 0 Abstentions – 0 Time: 7:02 p.m.

The Board returned to open session @ 7:32 p.m.

D. PLEDGE OF ALLEGIANCE

E. SUPERINTENDENT’S COMMENTS –Mr. Forte discussed the following:

- PARCC
- School Closing, May 27, 2016 and June 20-22 - notification sent via Friday Folder and email.
- Presentation May 9, 2016 on Sustainable Jersey – Mr. Bertani and Mr. Rossi
- Investigation on the Biodiesel fuel for buses
- Budget presentation - April 4, 2016 at the Senior Center and April 12, 2016 at the Township Council
- Merit Goals update

F. ASSISTANT SUPERINTENDENT’S COMMENTS – Dr. Cullis discussed the following:

- PARCC testing reminder
- Staff Development Academy update
- CPR courses- no fees
- Meeting with St. Mary’s and Municipal Alliance

G. BUSINESS ADMINISTRATOR’S COMMENTS – Mrs. Gurowsky discussed the following:

- March 31, 2016 bid results for the Lakeview and Valleyview Roof Project

II. OPEN FOR PUBLIC DISCUSSION (Agenda Items Only)

Time Opened: 7:40 p.m. **Time Closed:** 7:45 p.m.

- Town Hall Liason shared letter on the water quality sampling and provided an update on the housing element and fair share housing plan for the Township of Denville.

III. OLD BUSINESS (NO ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval. Pursuant to N.J.A.C. 6:20-2.13, we certify that as of March, 2016, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

To approve the following Resolutions under Old Business:

- A. RESOLVED** that the Board of Education of the Township of Denville approves the following REPORTS from March, 2016:
1. Treasurer of School Monies
 2. Board Secretary
- B. EDUCATION REPORTS**
1. Report of Student Enrollment – March
 2. Report of Medical Office – March
 3. HIB Report
 - None
- C. MINUTES – RESOLVED** that the Board of Education of the Township of Denville approve the minutes of the Work Session and Executive Sessions #1 and #2 of Monday, March 14, 2016 and the minutes of the Regular Session and Executive Session of Monday, March 28, 2016.

IV. NEW BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, Mr. Cappello

Upon the recommendation of the Superintendent of Schools, the Board approved the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

Mr. Cappello moved, seconded by Mr. Napeloni, to approve the following Resolutions under Personnel (motions 1-3):

#1 BE IT RESOLVED – NEW HIRES/RESIGNATIONS/RETIREMENTS/EXTRA PAY/SALARY ADJUSTMENT – that the Board of Education of the Township of Denville approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name/Position	Reason/Time	Amount
a.	Landwehrle, Amanda @ VV/RV	Resignation as School Psychologist with CST effective April 1, 2016	NA
b.	Stanchak, Jessica @ VV	Resignation as RR Teacher effective March 28, 2016	NA
c.	Nachbaur, Julane @ LV	ABA Instructional/Personal Aide, FTE 1.0, Step 6; pending CHR approval for immediate hire	\$21,978 prorated
d.	Kelly, Sarah @ LV	Participate in the Festival of Arts May 5 th for up to 2 hours	\$40.40/hr. not to exceed \$80.80
e.	Scala, Evan, VP @ LV	Cash-in 9 vacation days	\$3,727.17
f.	Cannarozzi, Michelle, IP Aide @ LV	Provide support for student #20281434 to attend after school enrichment program for not more than 6 hrs.	\$15.02/hr. not to exceed \$90.12

#2 BE IT RESOLVED – SUBSTITUTES – that the Board of Education of the Township of Denville approve the following new hire substitute(s) for the district:

	Name	Position/Location	Effective Date	Step/Salary
a.	Thompson, Samantha	Substitute Teacher Certification	As needed	\$85.00/day

#3 BE IT RESOLVED that the Board of Education of the Township of Denville retroactively approves Susan Dolce, Elementary School Teacher at Lakeview School, for an extended leave of absence having received doctor’s certification, commencing February 14, 2016 under the Federal Family Medical Leave Act (FMLA), while utilizing available sick days, as needed, as requested in writing.

ROLL CALL (Motions 1-3):

Mr. Andersen-Y, Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-y, Mr. Casse-Y,
Mr. Napeloni-Y, Mr. Cappello-Y

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Mrs. Lindsay

Mrs. Lindsay moved, seconded by Mrs. DeLuna, to approve the following Resolutions under Instruction and Program:

#1 BE IT RESOLVED, WORKSHOPS with EXPENSES – That the Board of Education of the Township of Denville approve the following professional development workshops with expenses for staff members and/or Board members’ payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.31 per mile:

	Name/Position	Cost	Event/Location	Date
a.	Theodoropoulos, Christina Principal @ RV	\$150.00 + mileage	Teach NJ: A New Paradigm for Corrective Action Plans @ FEA	April 1, 2016 Retroactively approve
b.	Sudol, Renee @ RV	\$250.00 + mileage	Google Certified Trainer Boot Camp @ Bergen Co EHC	April 4-5, 2016 Retroactively approve
c.	Picciottoli, Michael @ RV	\$825.00 registration; and \$24.28/day mileage + \$50.00 daily park/ tolls, not to exceed \$371.40 total	Attend the August Reading Summer Literacy Inst @ Teachers College	August 8-12, 2016
d.	Forte, Steve, Superintendent	\$40 for travel; (\$3,400 event fee was donated)	Own the Room Leadership & Public Speaking, NYC	April 13-14, 2016
e.	Forte, Steve, Superintendent	\$395.00 + mileage/park/tolls	NJASA Mentor Training, Trenton	April 18-19, 2016

ROLL CALL:

Mr. Andersen-Y, Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y,
Mr. Napeloni-Y, Mr. Cappello-Y

C. FINANCE (Includes Technology) – Chair, Mrs. DeLuna

Mrs. DeLuna moved, seconded by Mr. Casse, to approve the following Resolutions under Finance:

#1 BE IT RESOLVED that the Board of Education of the Township of Denville approve the following companies to provide Child Study Team and Related Service Evaluations as needed, at an amount not to exceed \$380.00 for Educational Services Commission of Morris County and \$445.00 per evaluation for P.G. Chambers School. Rates also serve as the reasonable and customary rate

for Child Study Team and Related Service Evaluation according to Board Policy 2468, Independent Educational Evaluations:

#2 BE IT RESOLVED that the Board of Education of the Township of Denville approve to award Patwood Roofing Company, the lowest responsible bidder in accordance with the District’s bid document requirements and Public School Purchasing laws, for the Valleyview Middle School partial roof replacement, State Project #1090-080-16-1000, and the Lakeview Elementary School partial roof replacement, State Project #1090-050-16-1000, in the amount of \$855,500.

ROLL CALL (Motions 1-2):

Mr. Andersen-Y, Mrs. DeLuna-Y, Mr. Luer-Y, Mrs. Lindsay-Y, Mr. Casse-Y, Mr. Napeloni-Y, Mr. Cappello-Y

V. NEW BUSINESS (NO ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, Mr. Cappello

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

To approve the following Resolutions under Personnel:

#1 BE IT RESOLVED – NEW HIRES/RESIGNATIONS/RETIREMENTS/EXTRA PAY/SALARY ADJUSTMENT – that the Board of Education of the Township of Denville approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name/Position	Reason/Time	Amount
a.	Andreazza, Carole	VV Science Teachers to develop Science Curriculum writing for 15 hrs. each	\$40.40/hr. not to exceed \$606.00 each
	Kasper, Alyson		
	Plumb, Amy		
b.	Conway, Megan @ LV	Approve substituting for the after school Student Success Academy	\$40.40/hr.

#2 BE IT RESOLVED – SUBSTITUTES – that the Board of Education of the Township of Denville approve the following new hire substitute(s) for the district:

	Name	Position/Location	Effective Date	Step/Salary
a.	Arnao, Elizabeth	Substitute Certification	Pending County Sub Cert	\$85.00/day
b.	DeRiggi, Kelly	Substitute Certification	Pending County Sub Cert	\$85.00/day

	Name	Position/Location	Effective Date	Step/Salary
c.	Hoferer, Anna	Substitute Certification	Pending County Sub Cert	\$85.00/day

#3 BE IT RESOLVED that the Board of Education of the Township of Denville approve the following people as Chaperones for the Valleyview 8th Grade trip to Washington D.C. on June 1-3, 2016 at \$131.00/night for two nights each:

Paul Iantosca	Denville Police:	Personal Aide for L.B.:
Gerard Marinelli	Officer Peter Neidstadt	Mercedes Allaman

Nurses: Deborah Belen, Laura Doyle

Christopher Bias	Christine Herbert	Carina Navarro
Shannon Caravano	Marla Jaffe	Disha Patel
Erin Clark	Kristine Johnson	Shawn Plumb
Jennifer Corforte	Alyson Kasper	Sara Sadowski
David Dawes	Paula Kenah	Lisa Schwarz
Jennifer Faliveno	Robert King	Lydia Stiles
Amy Farley	Stephen Liloia	Elyse Tarantino
Courtney Ferris	John Loro	Brian Wade
Kelly Garcia	Aileen Musynske	

#4 BE IT RESOLVED that the Board of Education of the Township of Denville approve the attached job description for Behaviorist.

#5 BE IT RESOLVED that the Board of Education of the Township of Denville hereby approves Morgan Kane, Middle School Counselor, to extend her current leave of absence without benefits, with an anticipated return to work on November 1, 2016 as requested in writing.

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Mrs. Lindsay

To approve the following Resolutions under Instruction and Program:

#1 BE IT RESOLVED that the Board of Education of the Township of Denville approve the attached list of Field Trip Requests.

#2 BE IT RESOLVED that the Board of Education of the Township of Denville approve Amanda Appleby, a student from Caldwell University, as a student teacher in Mrs. Stanton’s first grade class from September 1, 2016 through December 12, 2016.

#3 BE IT RESOLVED that the Board of Education of the Township of Denville approve the attached weeding log report for the 1,971 non-fiction titles that were removed from the Valleyview Middle School library. Books were selected for removal based on their condition, age, and/or content validity.

C. POLICY REVISIONS

To approve the following Resolutions under Policy Revisions:

#1 BE IT RESOLVED that the Board of Education of the Township of Denville adopt the following policies and/or regulations as first reading or second reading/adoption as indicated:

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
1240	Evaluation of Superintendent (M)	X	
1240(R)	Evaluation of Superintendent (M)	X	
7441(R)	Electronic Surveillance in School Buildings and on School Grounds	X	

The Board passed a friendly amendment to include as a 2nd Reading/Adoption Policy #1310 and #5512. Both were inadvertently left off the agenda.

D. FINANCE (Includes Technology) – Chair, Mrs. DeLuna

To approve the following Resolutions under Finance:

#1 BE IT RESOLVED that the Board of Education of the Township of Denville approve the following resolution regarding the 2016-2017 school district budget:

RESOLVED, upon the recommendation of the Superintendent, that the Denville Board of Education, in the County of Morris, New Jersey approves the following resolution:

BE IT RESOLVED, to approve the 2016-2017 school district budget in the following amounts:

General Fund	\$30,219,106
Special Revenue Fund	\$ 491,385
Debt Service Fund	\$ <u>541,600</u>
Total:	\$31,252,091

BE IT FURTHER RESOLVED, that there should be raised for taxes for the General Fund \$28,390,548 and for the Debt Service \$397,176 for the ensuing School Year (2016-2017).

BE IT FURTHER RESOLVED, that the budget includes the adjustment for health benefits in the amount of \$91,601 to offset the increase in health benefits premium.

BE IT FURTHER RESOLVED, that the budget includes the use of banked cap in the amount of \$487,136 for the purpose of necessary upgrade and improvements District Wide. These improvements and upgrade will be completed by the end of fiscal year 2016-2017.

BE IT FURTHER RESOLVED, the Denville Township Board of Education, in the County of Morris, New Jersey approved that the unused taxing authority of \$453,944 be banked for potential use in the subsequent fiscal year (2017-2018).

WHEREAS, the Denville Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per event where prior Board approval shall not be required unless this event threshold for a staff member is exceeded during July 1 through June 30; and

WHEREAS, travel and related expenses not in compliance with N.J.A. C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3 (a), a maximum of expenditure of \$55,000 for all staff and board members.

BE IT FURTHER RESOLVED the Board of Education approve a maximum annual expenditure for professional services in accordance with N.J.A.C. 6A:23A-5.2(1):

Auditor	\$29,700
Attorney	\$85,000
Architect	\$ 5,000

E. BUILDINGS AND GROUNDS – Chair, Mr. Casse

To approve the following Resolutions under Finance:

- #1 BE IT RESOLVED** that the Board of Education of the Township of Denville approve the Memorandum of Agreement between the Denville Township Board of

Education and the County College of Morris for the use of the County College of Morris campus for a reunification point for parents, students and staff through June 30, 2017.

F. TRANSPORTATION – Chair, Mr. Casse

VI. GOOD OF THE CAUSE

VII. OPEN TO COMMENTS

Time Opened: 8:18 p.m.

Time Closed: 8:29 p.m.

Public Comments:

- Mr. Paragian, former board member, commented on the affordable housing plan in the Town of Denville. Also questioned the banked cap, health insurance increase, and architect expenses in the 2016-2017 school budget.

Board Comments:

- County Board Meeting – final decision on the Atlantic City unfunded mandates.
- Demographic Study expenditures and the new affordable housing plan in Denville.
- Strategic plan
- Payment in lieu of Taxes – PILOT program

VIII. ADJOURNMENT

Mrs. Lindsay moved, seconded by Mr. Andersen, to adjourn the meeting.

ACTION ON MOTION:

Yeas – 7

Nays – 0

Abstentions – 0

Time: 8:39 p.m.

Respectfully submitted,

Damaris Gurowsky
Board Secretary