

AGENDA

DENVILLE BOARD OF EDUCATION

November 20, 2023.

Work/Regular Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville

Members of the public may remotely access this Board Meeting through Google Meet, a remote video conferencing system. Starting December 12, 2022, public Board Meeting comments will be accepted by those in attendance or remotely using the Google Meet application in accordance with Policy 0167.

Please visit the District Website for more information: http://www.denville.org/board_of_education/boe_meeting_schedule

Free direct access is available by copying and pasting the URL or via telephone.

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30 pm)

For questions in reference to this meeting, for technical assistance, and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the “Re” portion of your email: “Virtual Meeting Assistance Requested.” Emails will be checked during the public meeting as well.

I. CALL TO ORDER

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star-Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

C. EXECUTIVE SESSION

Mr./Mrs. _____ Moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: _____ Nays: _____ Abstentions: _____ Time: _____.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- **November 20, 2023:** HIB Board Training by Frances Febres, School Board Attorney at 7:30 PM. Ref: CC.
- **December 11, 2023:** Space Considerations Ad Hoc Committee to present on their findings. Ref O1
- **December 11, 2023:** Denville Green Team: Ref SS2

F. SUPERINTENDENT’S COMMENTS

G. ASSISTANT SUPERINTENDENT’S COMMENTS

H. BUSINESS ADMINISTRATOR’S COMMENTS

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: _____ Closed: _____.

III. OLD BUSINESS (ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **November 2023** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr./Mrs._____ moved, seconded by Mr./Mrs._____to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **October 2023**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **October 2023**
2. Report of Health Office - **October 2023**
3. HIB Case VV.23.24.02
4. HIB Case VV.23.24.03
5. The attached District Calendar for the 2024-2025 School Year

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session & Executive Session Meeting - October 9, 2023.
2. Regular Session & Executive Session Meeting I & II - October 30, 2023.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Clifford Moore

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, “Pass the Trash” Employment Verification and Pre-Employment Drug Testing)*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Chemris, Michael Johnson, Kristina Koeber, Natalie	Teacher	VV	<i>Retroactively</i> To chaperone the Halloween dance on 10/20/23	SS 4		\$35

b.	Kenah, Paula	Instructional Aide	VV	<i>Retroactively</i> To chaperone the Halloween dance on 10/20/23	SS 4	\$20.92/hr
c.	Montefinese, Stephanie	In-House Clinician	Dist. Wide	One day per week Effective 01/11/24 For the remainder of the 23/24 SY and for five days between 01/02/24 - 01/10/24	CC 1 CC 3	\$325/day or \$56.03/hr.
d.	Scala, Evan	Vice Principal	LV	Cash-in 9 Vacation days For 23/24 SY		\$4,848.39

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED**, that the Board retroactively approve employee #D0001271, for a leave of absence, under the Federal Family Medical Leave Act (FMLA), commencing October 10, 2023, while utilizing available sick days, anticipated return to work is unknown.
3. **BE IT RESOLVED**, that the Board retroactively approve employee #D0000531 for a leave of absence commencing October 22, 2023, under the Federal Family Medical Leave Act (FMLA), while utilizing sick days.
4. **BE IT RESOLVED**, that the Board retroactively approve employee #D0000589, for a leave of absence, under the Federal Family Medical Leave Act (FMLA), commencing November 17, 2023, while utilizing available sick days. Anticipate return to work on December 4, 2023.
5. **BE IT RESOLVED**, that the Board approve to extend employee #D0000805, for an unpaid leave of absence under the Federal Family Medical Leave Act (FMLA) until December 31, 2023.
6. **BE IT RESOLVED**, that the Board approve the attached DEA sidebar agreement for employee #D0000805.
7. **BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Sicilian, Matthew	Teacher	23/24 SY	\$150/day
b.	Montefinese, Stephanie	In-House Clinician	23/24 SY	\$325/day \$56.03/hr.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Michael Andersen

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.47 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
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a.	Hoferer, Anna	Teacher	LV	\$295 + Travel Expenses	To attend the NJIDA Fall Conference on Dyslexia, Reading Difficulties, and Comprehension in Somerset, NJ. Both virtually and in person.		12/01/23-12/02/23
b.	McCabe, Todd	Vice Principal	RV	\$279	To virtually attend a workshop entitled "Practical Strategies for Improving the Behavior of Attention-Seeking, Manipulative and Challenging Students"		12/04/23
c.	Tobia, Jacqueline	District Behaviorist	Dist. Wide	\$200	To attend the virtual training, The Happy Medium Approach.		12/04/23-12/11/23
d.	Costanza, Cynthia	Director of Technology	Dist. Wide	\$540 + Travel Expenses Each.	To attend Techspo 2024 In Atlantic City, NJ.		01/24/24-01/26/24
	Bebb, Jennifer	Technology Support					
e.	Nojiri, Patricia	Speech Language Specialist	LV	\$425	To virtually attend the Assistive Technology Industry Association (ATIA) 2024 Conference	CC 3	01/25/24-01/26/24
f.	Nacht, Brooke	School Psychologist	VV	\$199	To virtually attend the NASP 2024 Annual Convention		02/15/24-02/16/24
g.	Bunkers, Jennifer	Occupational Therapist	LV	\$175	To virtually attend a webinar entitled Fostering Independent Executive Function Skills		03/19/24

2. **BE IT RESOLVED**, that the Board approve the attached Field Trips.
3. **BE IT RESOLVED**, that the Board approve the attached Nursing Services Plan for 2023-2024. Ref: CC3.
4. **BE IT RESOLVED**, that the Board approve Caitlyn Torsiello, a student at CCM, to observe during the 2023-2024 SY. Ref: FC3.
5. **BE IT RESOLVED**, that the Board approve the Valleyview Viking Connections Club to attend a Sussex County Miner Baseball Game at 11 AM on 05/16/24. Ref: SS3.
6. **BE IT RESOLVED**, that the Board approve the following High School Students and Teachers from Morris Hills Regional District to work with some of the Valleyview 8th grade art students on November 30, 2023: Ref: SS2, FC5.

Nick Levigne (teacher)
Rachel Gallo (teacher)
Kayla Reid
Danielle Rizzo
Makayla Hawkes
Leah Coliendo
Jillian Kurland
Skylar Labonia

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

C. POLICY REVISIONS

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/Adoption
P 8540	SCHOOL NUTRITION PROGRAMS (M) - ABOLISHED		X
P 3432	SICK LEAVE - ABOLISHED		X
R 3212	ATTENDANCE (M) - NEW		X
R 4212	ATTENDANCE (M) - NEW		X
P 3212	ATTENDANCE (M)		X
P 4212	ATTENDANCE (M)		X
P 5111	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (M)		X
R 5111	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (M)		X
P 2270	RELIGION IN THE SCHOOLS		X
P 3161	EXAMINATION FOR CAUSE		X
P 3324	RIGHT OF PRIVACY		X
P 4161	EXAMINATION FOR CAUSE		X
P 4324	RIGHT OF PRIVACY		X
P 5116	EDUCATION OF HOMELESS CHILDREN AND YOUTHS		X

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed checklist(s) in the following amounts:

Amount	Description	Check Register
\$11,574.61	Ck #'s 0004 - 0008	Milk Fund
\$2,203,030.16	Ck #'s 15901 - 16044, Adv52-Adv57, Payroll for 11/15/23	Current Expense
		Elementary Enrichment

2. **BE IT RESOLVED**, that the Board authorize the use of the competitive contracting process for the High Impact Tutoring Grant and;

WHEREAS; it is the recommendation of the School Business Administrator/Board Secretary to seek proposals from qualified providers for the following contract:

HIGH IMPACT TUTORING SERVICES

NOW, THEREFORE, BE IT RESOLVED, the Board of Education, according to N.J.S.A. 18A:18A-4.3 (a), authorizes the use of the Competitive Contracting procurement process to enter into a contract for High Impact Tutoring Services.

The Competitive Contracting process shall be administered by the School Business Administrator/Board Secretary according to N.J.S.A. 18A:18A-4.3 (b).

The funding for this proposal is from the New Jersey Learning Acceleration Program: High-Impact Tutoring Grant, a pass-through grant using Federal funds.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Operations:

1. TRANSPORTATION

2. BUILDING AND GROUNDS

- 2.1. BE IT RESOLVED**, that the Board approve the attached change order #2 from American Roof Maintenance for the Riverview Elementary roof repair project in the amount of \$12,500.00 funded with the Maintenance Reserve Fund.
- 2.2. BE IT RESOLVED**, that the Board retroactively approve Bako Construction Company, for the Lakeview Elementary School Asbestos Abatement of Duct Vibration Collars & Pipe Elbows project in the amount of \$12,900 funded with Maintenance Reserve Fund.
- 2.3. BE IT RESOLVED**, that the Board approve the attached contract for the purchase of land located at 46 Nicole Drive Denville, NJ. The contract price is for \$600,000.00, the appraised value. The purchase is contingent upon attorney review, inspections, and New Jersey Department of Education approval. The purchase will be funded with Capital Reserve per Subchapter 14: Reserve Accounts 6A:23A-14.1 Ref: O1.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Board Meeting Highlights, Ref 1-4
- Classroom Space Considerations

D. OTHER

VI. OPEN TO COMMENTS

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period, after all, comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Time:_____ Closed:_____.

VII. EXECUTIVE SESSION - Action May Be Taken

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____.

VIII. ADJOURNMENT

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to adjourn the meeting.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____.