

AGENDA

DENVILLE BOARD OF EDUCATION

October 9, 2023.

Work Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville

Members of the public may remotely access this Board Meeting through Google Meet, a remote video conferencing system. Starting December 12, 2022, public Board Meeting comments will be accepted by those in attendance or remotely using the Google Meet application in accordance with Policy 0167.

Please visit the District Website for more information: http://www.denville.org/board_of_education/boe_meeting_schedule

Free direct access is available by copying and pasting the URL or via telephone.

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30 pm)

For questions in reference to this meeting, for technical assistance, and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

I. CALL TO ORDER

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star-Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

C. EXECUTIVE SESSION

Mr./Mrs. _____ Moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: _____ Nays: _____ Abstentions: _____ Time: _____

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- **October 9, 2023:** 2022-2023 HIB Self-grading presentation. Ref: CC3.
- **October 30, 2023:** 2022-2023 Audit presentation by Man Lee, from Nisivoccia LLC
- **October 30, 2023:** Dr. Cullis Presents 2022-2023 NJSLA Test Results. Ref: SS.
- **November 20, 2023:** HIB Board Training by Frances Febres, School Board Attorney at 7:30 PM. Ref: CC.

F. SUPERINTENDENT’S COMMENTS

G. ASSISTANT SUPERINTENDENT’S COMMENTS

H. BUSINESS ADMINISTRATOR’S COMMENTS

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened:_____ Closed:_____

III. OLD BUSINESS (NO ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **October 2023** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____ to approve the following Resolutions under Old Business:

A. **RESOLVED** that the Board approve the following REPORTS from **September 2023**:

1. Treasurer of School Monies
2. Board Secretary

B. **EDUCATION REPORTS**

1. Report of Student Enrollment - **September 2023**
2. Report of Health Office - **September 2023**

C. **MINUTES - RESOLVED** that the Board approve the following Minutes:

1. Work Session & Executive Session Meeting - September 11, 2023.
2. Regular Session & Executive Session Meeting - September 25, 2023.

ROLL CALL

Mr. Andersen ___, Mrs. Zeydelis ___, Dr. Arunajatesan ___, Dr. Moore ___, Mr. Kim ___, Mr. Casse ___, Mr. Cappello ___.

IV. NEW BUSINESS (**ACTION TO BE TAKEN**) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. **PERSONNEL (Includes Technology) - Chair, Clifford Moore**

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing)*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Ferrante, Cynthia	P/T Instructional Aide	LV	New Position, FTE .80 effective 10/10/23		8C	\$22,096 prorated
b.	Dykes, Tamika	P/T Instructional Aide	RV	Increase in FTE to .80 effective 10/10/23 to provide needed assistance in classrooms	SS 3	10 ABA	\$22,176 prorated
c.	Gramo, Keri	P/T Instructional Aide	RV	Increase in FTE to .80 effective 10/10/23 to provide needed assistance in classrooms	SS 3	10C	\$22,096 prorated
d.	Gulick, Jennifer	Bus Driver	Trans.	Resignation eff. 10/31/23			

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED**, that the Board approve to extend of employee #805, for an unpaid leave of absence, under the Federal Family Medical Leave Act (FMLA), effective October 10, 2023. The extension is for approximately eight (8) weeks and the expected return to work is to be determined.

3. **BE IT RESOLVED**, that the Board approve the following revised Leave of Absence resolution for employee #509:

BE IT RESOLVED, that the Board retroactively approves employee #509, for a leave of absence, having received doctor's certification, commencing September 26, 2023 under the Federal Family Medical Leave Act (FMLA), ending on December 15, 2023, while utilizing twenty-eight (28) sick days.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave under the NJ Family Leave Act (FLA) for employee #509, commencing on November 5, 2023 through February 2, 2024.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave for employee #509 and anticipate a return to work for the 2024-2025 School Year.

4. **BE IT RESOLVED**, that the Board approve Walmart in Boonton to provide an optional vaccine clinic for the District Staff at no cost to the district on October 19, 2023.

5. **BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Arlington, Janine	Teacher	23/24 SY	\$150
b.	Hardenberg, Tiffany	Teacher	23/24 SY	\$150
c.	Hatem, Patricia	Teacher	23/24 SY	\$150
d.	Maccarella, Christine	Teacher	23/24 SY	\$150
e.	Monaco, Renee	Teacher	23/24 SY	\$150

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Michael Andersen

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

- 1. BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.47 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Minieri, Debra	School Counselor	LV	\$1,849 + Travel Expenses	To attend the Nonviolent Crisis Intervention Trainer Renewal Course in Edison, NJ.		10/26/23
b.	Corforte, Jennifer Pridham, MaryBeth Rossi, Amy	Teacher Teacher Teacher	District RV District	At the rate of \$63.36 per hour each not to exceed \$380.16 each	To provide professional development workshops for district staff	CC3	10/9/23
c.	Minieri, Debra	School Counselor	LV	At the rate of \$63.36/hr. not to exceed 20 hours	To provide Crisis Prevention Intervention (CPI) training for district staff	CC3	10/9/23 for the 23-24 SY

- 2. BE IT RESOLVED**, that the Board approve the attached Field Trips.
- 3. BE IT RESOLVED**, that the Board approve the report of the 2022-23 HIB Self Grading

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

C. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Finance:

- 1. BE IT RESOLVED**, that the Board approve the attached Budget Calendar for fiscal year 2024-2025.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

D. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Operations:

1. TRANSPORTATION

- 1.1. BE IT RESOLVED**, that the Board approve to publish an advertisement for bid solicitations for the sale of the following school bus:

Sealed Bid: Bus# 187, 2011 International, 54 Passenger Vin# 4DRBUAAP3BB289618

1.2. BE IT RESOLVED, that the Board approve to utilize the District school buses to transport students from Lerner Limited, LLC (Little Learner) at an hourly rate of \$70/hr. on the following dates:

- October 17, 2023 (Little Lerner Denville) Wightman Farms
- October 19, 2023 (Little Lerner Morristown) Wightman Farms
- October 18, 2023 (Little Lerner Jefferson) Ideal Farms

2. BUILDING AND GROUNDS

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

V. NEW BUSINESS (NO ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Clifford Moore

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing)*, etc.:

1. BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Stark, Richard	Custodian	LV	Cash-out Sick days at Retirement			\$8,000
b.	Kellam, Nicole	Lunch Aide	RV	Resigning eff. 11/1/23			
c.	Kellam, Nicole	Bus Driver	Trans.	For Kindergarten Run, replacing Jennifer Gulick, eff. 11/1/23		6	\$7,680
d.	Glynn, Samantha	Psychologist	LV	<i>Retroactively</i> To develop the counseling and social skills schedule for Lakeview School for the 23/24 SY. Not to exceed two (2) hours			\$41.21/hr.
e.	Paradiso, Lisa	Teacher	RV	To provide Home Instruction during the 23/24 School Year As needed	SS 3		\$50/hr

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. BE IT RESOLVED, that the Board approve revisions to the following job descriptions:

- School Counselor
- Social Worker
- Psychologist

3. **BE IT RESOLVED**, that the Board approve the following Morris Knolls students to observe at Riverview School:

- Jacobs, Molly
- Rosenberg, Sarah
- Rosso, Sophia
- Shields, Emily

4. **BE IT RESOLVED**, that the Board approve the attached shared services agreement with CJ Pride for the 2023-24 SY. Ref: CC2

5. **BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitutes(s) for the district:

	Name	Position	Effective Date	Per Diem Rate

6. **BE IT RESOLVED**, that the Board approve the following Mentor-Mentee relationship for the 23-24 SY, \$550 each paid by Mentee with a CEAS to Mentor, prorated by month, to be reimbursed by the Board of Education upon successful completion of the program and renewal for the 24-25 SY:

	Mentee	School	Mentor	Ref
a.	Cordero, Sabrina	LV	Strunck, Amelia	CC3
b.	Hollenback, Mikayla	LV	Cwikla, Jennifer	CC3

7. **BE IT RESOLVED**, that the Board approve the following revised Mentor-Mentee Fees for the 23-24 SY at \$1,000 each, paid by Mentee with a CE to Mentor, prorated by month, to be reimbursed by the Board upon successful completion of the program and renewal for the 24-25 SY:

	Mentee	School	Mentor	Ref
a.	Tuzzino, Kerry	RV	Dell'Aquila, Adrienne	CC3
b.	Perna, Jennifer	VV	Brigando, Vanessa (4 months) & Protasiewicz, Emily (6 months)	CC3

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Michael Andersen

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.47 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Pillion, Connie	Teacher	LV	\$700	To attend a virtual workshop entitled Adapting Curricula for Students Who Have IEPs Institute 2024		01/22/24-01/24/24
b.	Levin, Daniel	Teacher	LV	\$169	To attend the NJAHPERD Convention in Princeton, NJ		02/26/24
c.	Molina, Karen	Teacher	RV	\$180 plus travel expenses	To attend the Fellowship of Language Educators Annual Conference in New Brunswick, NJ		3/13/21

ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

C. POLICY REVISIONS

Mr./Mrs. ____ moved, seconded by Mr./Mrs. ____, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/Adoption
P 8540	SCHOOL NUTRITION PROGRAMS (M) - ABOLISHED	X	
P 3432	SICK LEAVE - ABOLISHED	X	
R 3212	ATTENDANCE (M) - NEW	X	
R 4212	ATTENDANCE (M) - NEW	X	
P 3212	ATTENDANCE (M)	X	
P 4212	ATTENDANCE (M)	X	
P 5111	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (M)	X	
R 5111	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (M)	X	
P 2270	RELIGION IN THE SCHOOLS	X	
P 3161	EXAMINATION FOR CAUSE	X	
P 3324	RIGHT OF PRIVACY	X	
P 4161	EXAMINATION FOR CAUSE	X	
P 4324	RIGHT OF PRIVACY	X	
P 5116	EDUCATION OF HOMELESS CHILDREN AND YOUTHS	X	

ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

D. FINANCE (Includes Technology) - Chair, James Kim

1. **BE IT RESOLVED**, that the Board approve the enclosed checklist(s) in the following amounts:

Amount	Description	Check Register
		Milk Fund
		Current Expense
		Elementary Enrichment

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Finance:

ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Operations:

1. TRANSPORTATION

2. BUILDING AND GROUNDS

ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

VI. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Board Meeting Highlights, Ref 1-4
- Classroom Space Considerations

D. OTHER

VII. OPEN TO COMMENTS

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period, after all, comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Time: _____ . Closed: _____ .

VIII. EXECUTIVE SESSION - Action May Be Taken

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: _____ . Nays: _____ . Abstentions: _____ . Time: _____ .

IX. ADJOURNMENT

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to adjourn the meeting.

ACTION ON MOTION:

Yeas: _____ . Nays: _____ . Abstentions: _____ . Time: _____ .