

AGENDA

DENVILLE BOARD OF EDUCATION

September 25, 2023.

Regular Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville

Members of the public may remotely access this Board Meeting through Google Meet, a remote video conferencing system. Starting December 12, 2022, public Board Meeting comments will be accepted by those in attendance or remotely using the Google Meet application in accordance with Policy 0167.

Please visit the District Website for more information: http://www.denville.org/board_of_education/boe_meeting_schedule

Free direct access is available by copying and pasting the URL or via telephone.

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30 pm)

For questions in reference to this meeting, for technical assistance, and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

I. CALL TO ORDER

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star-Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

C. EXECUTIVE SESSION

Mr./Mrs. _____ Moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: _____ Nays: _____ Abstentions: _____ Time: _____

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- **Denville Schools Convocation 2023 Video. Ref: FC1 & FC3.**
- **October 30, 2023: 2022-2023 Audit presentation by Man Lee, from Nisivoccia LL**
- **October 30, 2023: Dr. Cullis Presents 2022-2023 NJSLA Test Results. Ref: SS.**
- **November 20, 2023: HIB Board Training by Frances Febres, School Board Attorney at 7:30 PM. Ref: CC.**

F. SUPERINTENDENT’S COMMENTS

G. ASSISTANT SUPERINTENDENT’S COMMENTS

H. BUSINESS ADMINISTRATOR’S COMMENTS

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: _____ Closed: _____

III. OLD BUSINESS (ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **September 2023** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____ to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **August 2023**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work/Regular Session & Executive Session Meeting - August 21, 2023.

ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Clifford Moore

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, “Pass the Trash” Employment Verification and Pre-Employment Drug Testing*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Colucci, Shannon	Non-Certified Nurse	RV	New Hire Full-Time for the 23/24 SY Effective Date TBD Replacing employee #1399		BA 2	\$56,240 Prorated
b.	Tietz, Amarilee	Non-Certified Nurse	RV	New Hire Full-Time for the 23/24 SY Effective Date TBD Replacing employee #1319		BA 13	\$65,345 Prorated
c.	Quevedo, Gladys	PM Bus Aide	Dist. Wide	New Hire For the 23/24 SY Effective Date TBD			\$17.04/hr.

d.	Gillo, Nicole	School Secretary	LV	<i>Retroactively</i> For the 23/24 SY - (4hrs/day) Effective 09/01/2023.			\$22,080
e.	Lunney, Kerrie	Instructional Aide	LV	<i>Retroactively</i> For extra hours coverage For the 23/24 SY Effective 09/13/2023. As needed		1C	\$19.05/hr.
f.	Boonham, Laura Corbo, Rosemarie Donadio, Rose Furgal, Erica Paolicelli, Margarete Vance, Robin	Instructional Aide	RV	<i>Retroactively</i> To attend a classroom meet and greet on Tuesday 08/29/23 Not to exceed 1 hour each			19.58/hr. 20.04/hr. 20.24/hr. 19.05/hr. 19.44/hr. 20.24/hr.
g.	Anderson, Stephanie Cucci, Taylor Dell'Aquila, Adrienne Gomer, Alison Margotta, Renee Molina, Karen Morgan, Christine Paradiso, Lisa Pascale, Brian Reidel, Julianne Scafati, Christopher Sylvester, Susan Wilson, Kevin Bias, Susan Molina, Karen	Teacher Teacher Teacher Teacher Teacher Teacher Teacher Teacher Teacher Teacher Teacher Teacher Coordinator Coordinator	RV	To run the After School Enrichment classes For the 23/24 School Year Fully Funded by Registration Fees			
h.	Biase, Stephanie Cordero, Gina Cuff, Jennifer Cusack, Jennifer Davenport, Kristin Delargy, Marlene Disimino, Stephanie Elko, Matthew Fattorusso, Diane Gallagher, Jenna Glynn, Samantha Hall, Maribeth Harris, Lindsay Hoferer, Anna Horsfield, Emma King, Caroline Kolk, Dorothy Levin, Daniel Lunney, Kerrie Matschke, Jennifer McQueeney, Catherine Meade, Tina Muldowney, Alexis Nardone, Julie Pillion, Connie	Teacher Teacher	LV	To run the After School Enrichment classes For the 23/24 School Year Fully Funded by Registration Fees			

	Rideout, Hannah Sommer, Jennifer Stevens, Debra Thomas, Carly Tran, Huong Trien, Victoria Wilson, Kevin Zeleny, Debbie Tomensky, Carol Minieri, Debra	Teacher Teacher Teacher Teacher Teacher Teacher Teacher Coordinator Coordinator					
i.	Bershefski, Heather Chemris, Michael Jaffe, Marla Maio, Michelle Molina, Karen Mygas, Kathleen Nydham, Kathleen Smith, Laurie Steinberg, Aileen Trien, Victoria Troast, Danielle Werth, Lauren	Teacher Teacher Teacher Teacher Teacher Teacher Teacher Teacher Inst. Aide Teacher Teacher		To provide Home Instruction during 23/24 School Year As needed	SS 3		\$50.00/hr.
j.	Handal, Kristina	Instructional Aide	LV	For ABA program collaboration For the 23/24 School Year Not to exceed 252 hours	SS 3		\$19.65/hr.
k.	Boonham, Laura Corbo, Rosemarie Donadio, Rose Filicetti, Nicole Furgal, Erica Moceikis, Daniella Narcise-Uppal, Alicia Russello, Donna Standish, Amelia Vance, Robin Zasadzinski, Catherine	Instructional Aide	RV	For ABA program collaboration For the 23/24 School Year Not to exceed 126 hours each	SS 3		\$19.58/hr. \$20.04/hr. \$20.24/hr. \$20.24/hr. \$19.05/hr. \$19.05/hr. \$20.18/hr. \$20.18/hr. \$20.24/hr. \$20.24/hr. \$19.12/hr.
l.	Paz, Rachel Spellman, Melissa	Teacher	RV	For ABA program collaboration For the 23/24 School Year Not to exceed 126 hours each	SS 3		\$41.21/hr.
m.	O'Neil, Heather	Behaviorist	RV	For ABA program collaboration For the 23/24 School Year Not to exceed 60 hours	SS 3		\$41.21/hr.
n.	Dolan, Maura Newchok, Amanda Smith, Patricia	Speech Therapist Occ. Therapist Speech Therapist	RV	For ABA program collaboration For the 23/24 School Year Not to exceed 7.5 hours each	SS 3		\$41.21/hr.
o.	Ducey, Rachel Fries, Elisa Huizing, Patricia Paradiso, Lisa	Teacher	RV RV LV RV	To work on the book audit For the 23/24 School Year Not to exceed 30 hours each	SS 3		\$41.21/hr.

	Smith, Laurie		RV			
p.	Wilson, Deborah	Instructional Aide	LV	To work on the book audit For the 23/24 School Year Not to exceed 40 hours	SS 3	\$18.91/hr.
q.	Quinn, Taylor	Teacher	RV	To replace employee #1401 on Riverview's School Improvement Panel (SciP) For the 23-24 school year.	CC 4	
r.	Paz, Rachel	Teacher	RV	To replace employee #1401 as a member of the Sustainable NJ Team For the 2023-24 school year	O1	

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board approve employee #1566, for a leave of absence, having received doctor's certification, commencing November 27, 2023, under the Federal Family Medical Leave Act (FMLA), ending on February 23, 2024, while utilizing seven (7) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1566, commencing on January 8, 2024, through March 7, 2024.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #1566 and anticipate a return to work on March 8, 2024.

- BE IT RESOLVED**, that the Board approve employee #1066 for a leave of absence having received doctor's certification, commencing November 8, 2023, under the Federal Family Medical Leave Act (FMLA) while utilizing available sick days. Anticipated return to work to be determined.

- BE IT RESOLVED**, that the Board approve the following students from MK and MH to visit the 7th and 8th grade Family Consumer Science classes on Monday, October 23, 2023, to teach a unit on "Babysitting." Ref: SS2 & FC5.

- | | |
|--|--|
| <ul style="list-style-type: none"> ● Ashlyn Albro ● Mel Chirichillo ● Sage Donnelly ● Kim Gambrell ● Molly Greenfield ● Val Hernandez ● Molly Jacobs ● Jayden Leser ● Julia Lucid | <ul style="list-style-type: none"> ● Colleen McGavin ● Lauren McKeon ● Kari Mindrebo ● Kamila Munoz ● Kyara Olivera ● Laura Paredes-Lopez ● Sarah Priore ● Sarah Rosenberg ● Sophia Rosso |
|--|--|

- BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Quevedo, Gladys	AM Bus Aide / Lunch Aide	23-24 SY	\$17.04/hr.
b.	Narcise, Mary	Teacher	23-24 SY	\$150/day

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Michael Andersen

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.47 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Sommer, Jennifer Dell'Aquila, Adrienne	Teacher	LV RV	\$180 each + Travel	State-of-the-Art Literacy Instruction: Introducing the New K-2 Units of Study in Reading and Writing, and Jump Rope Readers Decodable Texts in Edison, NJ.	SS 3	10/03/2023
b.	Theodoropoulos, Christina	Principal	RV	\$347 + Hotel & Travel	To attend the 2023 NJPSA/FEA/NJASCD Fall Conference in Atlantic City, NJ. For the 23/24 school year. Not to exceed \$500.		10/12/23- 10/13/23
c.	McCabe, Todd	Vice Principal	RV	\$475 + Hotel & Travel	To attend the 2023 NJPSA/FEA/NJASCD Fall Conference in Atlantic City, NJ. For the 23/24 school year. Not to exceed \$1,100.		10/11/23- 10/13/23
d.	Hall, Maribeth Minieri, Debra	School Counselors	LV	\$349/each + Hotel & Travel	To attend the Character.org National Conference at the Crystal Gateway Marriott in Arlington, VA. For the 23/24 school year. Not to exceed \$1,100. Each		11/05/23- 11/07/23
e.	Glynn, Samantha	School Psychologist	LV	\$220	To virtually attend The Zones of Regulation Comprehensive Training Live Webinar For the 23/24 school year.		09/20/23 Or 10/11/23

- BE IT RESOLVED**, that the Board approve Heather Glogolich to present to the Valleyview students on October 2, 2023 "Be the Change" at no charge. Ref: SS2 & CC2.
- BE IT RESOLVED**, that the Board approve the attached plan for the Denville Enrichment Program for 2023-24 for RV and LV. Ref: SS4.
- BE IT RESOLVED**, that the Board approve the Morris Arts World Dance Residency at Riverview School for Grade 2 for the 2023-2024 school year; Funded by the William E. Davenport PTA; (Total Cost of Program: \$4,500). Ref: SS3 & SS4.
- BE IT RESOLVED**, that the Board approve the submission and acceptance of the New Jersey Learning Acceleration Program: High Impact Tutoring Grant application to NJDOE for consideration. To provide tutoring in math grades 3-5 in the amount of \$115,000. Ref: SS3.

- BE IT RESOLVED, that the Board approve the classroom use of appliances (refrigerator, coffee maker) for the community-based/life skills instruction program at Valleyview Middle School for the 2023-2024 SY. Ref: SS3.**

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

C. POLICY REVISIONS

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4**

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
R 2419	SCHOOL THREAT ASSESSMENT TEAMS (M) - NEW		X
P 1642.01	SICK LEAVE - NEW		X
R 1642.01	SICK LEAVE - NEW		X

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Finance:

- BE IT RESOLVED, that the Board approve the enclosed checklist(s) in the following amounts:**

Amount	Description	Check Register
		Milk Fund
\$2,790373.07	Check #'s 15534-15733, Payroll-8/30/23 & 9/8/23, & Adv 26-38	Current Expense
		Elementary Enrichment

- BE IT RESOLVED, that the Board accept the donation from the Lakeview School PTA of a drone camera (DJI Drone); Cost \$1,000 to be utilized for Lakeview Events and instruction during the 2023-2024 school year. Ref: SS3.**
- BE IT RESOLVED, that the Board accept the donation of 15 boxes of school supplies from Denville Social Services. Ref: FCC3.**
- BE IT RESOLVED, that the Board accept the donation of 20 books to be utilized as resource books for teachers across all grade levels for Lakeview School; Donated by the Randolph House. Ref CC1.**
- BE IT RESOLVED, that the Board accept the donation of \$10,000 from Denville Twp Social Services to help defray the cost of providing free lunch to students in need for 2023/24. Ref: CC4 & O3.**
- BE IT RESOLVED, that the Board approve the addendum to the agreement with Tri-County Behavioral Care (TCBC) to provide School Clearance and Substance Evaluation & Treatment assessments for the 23-24 SY. Ref: CC3.**
- BE IT RESOLVED, that the Board approve CVS in Denville to provide an optional vaccine clinic for the District Staff at no cost to the district at a date to be determined in 2023.**

8. **BE IT RESOLVED**, that the Board approve the attached settlement contract for student #20353049.
9. **BE IT RESOLVED**, that the Board approve the following out-of-district placements as per the student's IEP for the dates and tuition indicated: Ref: CC3.
 - **Student: 20353049**
Placement: Educational Partnership for Instructing Children (EPIC)
Dates: September 18, 2023-June 30, 2024
Amount: \$98,544.26
Notes: Tuition
 - **Student: 20332488**
Placement: Celebrate the Children - After-School enrichment program
Dates: Fall 2023, Winter 2024, and Spring 2024 semesters
Amount: \$1,890
Notes: Aide Tuition Cost
10. **BE IT RESOLVED**, that the Board approve Dr. Steve Forte, Mr. Dino Cappello, Mr. Michael Andersen, Mrs. Andrea Zeydelis, Dr. Clifford Moore, Mr. James Kim, and Mr. Gerald Marinelli, to attend the New Jersey School Board Workshop and Exposition in Atlantic City, New Jersey on October 23-26, 2023, at a group reservation rate of \$2,200.00. Additional costs per person are as follows: Hotel \$98/per night, Meals/Incidental \$44.25 for first and last day, \$59 for a full day plus mileage reimbursement expense.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Operations:

1. TRANSPORTATION

2. BUILDING AND GROUNDS

- 2.1. **BE IT RESOLVED**, that the Board approve the attached Revised Use of Facilities Form and Fees of \$40/hr for Saturdays and \$55/ hr for Sundays. Effective 2024/2025 SY
- 2.2. **BE IT RESOLVED**, that the Board approve the attached proposal from Maxxforce Sales & Services LLC for a stainless steel dump body for the 2015 maintenance truck in the amount of \$18,744.20 funded with the Maintenance Reserve Fund.
- 2.3. **BE IT RESOLVED**, that the Board approve the attached proposal from Roxbury Auto Wreckers for an aluminum tube top for the repair of the Lakeview trailer in the amount of \$7,535. funded with the Maintenance Reserve Fund.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

VI. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Board Meeting Highlights, Ref 1-4
- Classroom Space Considerations

D. OTHER

VII. OPEN TO COMMENTS

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period, after all, comments have been heard.

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All statements, questions, or inquiries shall be directed to the Board President.

Time:_____ Closed:_____.

VIII. EXECUTIVE SESSION - Action May Be Taken

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____.

IX. ADJOURNMENT

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to adjourn the meeting.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____.