

AGENDA

DENVILLE BOARD OF EDUCATION

September 11, 2023.

Work Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville

Members of the public may remotely access this Board Meeting through Google Meet, a remote video conferencing system. Starting December 12, 2022, public Board Meeting comments will be accepted by those in attendance or remotely using the Google Meet application in accordance with Policy 0167.

Please visit the District Website for more information: http://www.denville.org/board_of_education/boe_meeting_schedule

Free direct access is available by copying and pasting the URL or via telephone.

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30 pm)

For questions in reference to this meeting, for technical assistance, and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the “Re” portion of your email: “Virtual Meeting Assistance Requested.” Emails will be checked during the public meeting as well.

I. CALL TO ORDER

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star-Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

C. EXECUTIVE SESSION

Mr./Mrs. _____ Moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: _____ Nays: _____ Abstentions: _____ Time: _____

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- **November 20, 2023:** HIB Board Training by Frances Febres, School Board Attorney at 7:30 PM. Ref: CC.

F. SUPERINTENDENT’S COMMENTS

G. ASSISTANT SUPERINTENDENT’S COMMENTS

H. BUSINESS ADMINISTRATOR’S COMMENTS

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: _____ Closed: _____

III. OLD BUSINESS (NO ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **September 2023** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____ to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **August 2023**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work/Regular Session & Executive Session Meeting - August 2023.

ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Clifford Moore

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, “Pass the Trash” Employment Verification and Pre-Employment Drug Testing)*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Caputo, Robert	Teacher	VV	New Hire Full-Time for the 23/24 SY Effective Date TBD Replacing employee #876		MA 3	\$61,790 Prorated
b.	Lewis-Natal, Tarsha	Instructional Aide	VV	New Hire Full-Time for the 23/24 SY Effective Date TBD Replacing employee #1106		8	\$27,420 Prorated

c.	Garbarini, Eileen	Instructional Aide	VV	New Hire Full-Time for the 23/24 SY Effective Date TBD Replacing employee #1556	12 Cert.	\$28,395 Prorated
d.	Christ, Catherine	Instructional Aide	LV	<i>Retroactively to 09/05/23</i> To increase FTE from .93 to 1.0 For the 23/24 SY	6 Sub. Cert.	\$26,380
e.	Cumming, Jillienne Moehrle, Arianne Morgan, Christine Scarzella, Alison Spellman, Melissa	Teacher	RV	<i>Retroactively</i> To attend/assist with Orientation For the 23/24 SY on 08/29/23. Not to exceed 6 hours each.		\$46.57/hr. \$43.45/hr. \$58.56/hr. \$47.91/hr. \$49.31/hr.
f.	Davenport, Kristin DeCaito, Amanda Julich, Lauren Lindholm, Teresa Maclay, Nasim McCauley, Heather McQueeney, Catherine Mellini, Tracy Muldowney, Alexis Pillion, Connie Terhune, Jenny	Teacher	LV	<i>Retroactively</i> To attend/assist with Orientation For the 23/24 SY on 08/29/23. Not to exceed a total of 6 hours each		\$51.52/hr. \$46.97/hr. \$47.91/hr. \$53.38/hr. \$42.97/hr. \$43.91/hr. \$46.37/hr. \$51.95/hr. \$43.92/hr. \$55.06/hr. \$71.47/hr.
g.	Lunney, Kerrie	Instructional Aide	LV	<i>Retroactively</i> To attend/assist with Pre-K Orientation on 08/29/23 Not to exceed 1.5 hours each.		\$19.05/hr.
h.	Somogyi, Dana	Leave Replacement Teacher	RV	Extend contract for employee #1415 until 03/28/24		\$300/day
i.	Forkins. Jessica	Speech Therapist	VV	To move rooms in preparation for the 23/24 SY.		\$226.37
j.	Smith, Laurie	Teacher	RV	To teach 1 extra period per day For the 23/24 SY		\$16,704.17
k.	Patel, Disha	Teacher	VV	Resignation Effective 10/21/23.		
l.	Skorupa, Kelli	School Nurse	RV	Resignation Effective 10/25/23.		

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board retroactively approve employee #891, for a leave of absence, under the Federal Family Medical Leave Act (FMLA), commencing the 2023-2024 School Year while utilizing available sick days, anticipated return to work to be determined.
- BE IT RESOLVED**, that the Board approve employee #1415 for an unpaid extended leave of absence and anticipate a return to work on April 8, 2024.
- BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Barchetto, Megan	Teacher	23/24 SY	\$150/day

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Michael Andersen

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED**, that the Board approve Brittney DeBose-Collado as an Administrative Intern for the 2023-2024 School Year; Attending Montclair State University: will be working with Skye Sardanopoli at Lakeview School.
- BE IT RESOLVED**, that the Board approve the Morris Arts World Dance Residency at Lakeview School for Grades 2 & 3 during the 2023-2024 School Year; Funded by the AR Spinola Lakeview PTA; Total Cost of Program: \$10,000. Ref: SS3 & SS4.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

C. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the enclosed checklist(s) in the following amounts:

Amount	Description	Check Register
		Milk Fund
		Current Expense
		Elementary Enrichment

- BE IT RESOLVED**, that the Board approve the Parent/Transportation Contract PC05-2023 for Student #20353186 for the 2023-2024 SY at a total cost of \$1,350
- BE IT RESOLVED**, that the Board approve the Parent/Transportation Contract PC07-2023 for Student #20353546 for the 2023-2024 SY at a total cost of \$2,700

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

D. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Operations:

1. TRANSPORTATION

- 1.1. BE IT RESOLVED**, that the Board retroactively approve to contract with Rockaway Township for a joint transportation agreement for the rental of a mini school bus as needed for the 2023-2024 School Year at a per diem rate of \$100.00.

2. BUILDING AND GROUNDS

- 2.1. **BE IT RESOLVED**, that the Board retroactively approve the attached revised quote from Green Horizon to provide services for grading soil and seed at the Valleyview Middle School in the amount of \$23,900 for FY 2023-2024 utilizing Maintenance Reserve.
- 2.2. **BE IT RESOLVED**, that the Board approve the attached proposal from American Roof Maintenance for Chimney Flashing Restoration at Valleyview Middle School in the amount of \$12,500.00 funded with the Maintenance Reserve Fund.
- 2.3. **BE IT RESOLVED**, that the Board approve the attached quote from Bob Squire Painting & Landscaping to power wash the trailers and decking stain the exterior wall at the Valleyview and Lakeview schools in the amount of \$7,925.00 utilizing Maintenance Reserve.

ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

V. NEW BUSINESS (NO ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Clifford Moore

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing).* etc.:

- 1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.							
b.							

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- 2. **BE IT RESOLVED**, that the Board approve employee #1566, for a leave of absence, having received doctor's certification, commencing November 27, 2023, under the Federal Family Medical Leave Act (FMLA), ending on February 23, 2024, while utilizing seven (7) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1566, commencing on January 8, 2024, through March 7, 2024.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #1566 and anticipate a return to work on March 8, 2024.

- 3. **BE IT RESOLVED**, that the Board approve employee #1066 for a leave of absence having received doctor's certification, commencing November 8, 2023, under the Federal Family Medical Leave Act (FMLA) while utilizing available sick days. Anticipated return to work to be determined.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Michael Andersen

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.47 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)

- BE IT RESOLVED**, that the Board approve Heather Glogolich to present to the Valleyview students on October 2, 2023 "Be the Change" at no charge. Ref: SS2 & CC2.
- BE IT RESOLVED**, that the Board approve the attached plan for the Denville Enrichment Program for 2023-24 for RV and LV. Ref: SS4.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

C. POLICY REVISIONS

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
R 2419	SCHOOL THREAT ASSESSMENT TEAMS (M) - NEW		X
P 1642.01	SICK LEAVE - NEW		X
R 1642.01	SICK LEAVE - NEW		X

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the enclosed checklist(s) in the following amounts:

Amount	Description	Check Register
		Milk Fund

		Current Expense
		Elementary Enrichment

2. **BE IT RESOLVED**, that the Board accept the donation from the Lakeview School PTA of a drone camera (DJI Drone); Cost \$1,000 to be utilized for Lakeview Events and instruction during the 2023-2024 school year. Ref: SS3.
3. **BE IT RESOLVED**, that the Board accept the donation of 15 boxes of school supplies from Denville Social Services. Ref: FCC3.
4. **BE IT RESOLVED**, that the Board accept the donation of 20 books to be utilized as resource books for teachers across all grade levels for Lakeview School; Donated by the Randolph House. Ref CC1.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Operations:

1. **TRANSPORTATION**
2. **BUILDING AND GROUNDS**

2.1. **BE IT RESOLVED**, that the Board approve the attached Revised Use of Facilities Form and Fees of \$40/hr for Saturdays and \$55/ hr for Sundays.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

VI. GOOD OF THE CAUSE

- A. **COMMITTEE REPORTS**
- B. **CORRESPONDENCE**
- C. **DISCUSSION ITEMS**
 - Board Meeting Highlights, Ref 1-4
 - Classroom Space Considerations
- D. **OTHER**

VII. OPEN TO COMMENTS

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period, after all, comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be

liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Time:_____ Closed:_____.

VIII. EXECUTIVE SESSION - Action May Be Taken

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____.

IX. ADJOURNMENT

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to adjourn the meeting.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____.