

AGENDA

DENVILLE BOARD OF EDUCATION

April 24, 2023.

Work/Regular Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

Members of the public may remotely access this Board Meeting through Google Meet, a remote video conferencing system. Starting December 12, 2022, public Board Meeting comments will be accepted by those in attendance or remotely using the Google Meet application in accordance with Policy 0167.

Please visit the District Website for more information: http://www.denville.org/board_of_education/boe_meeting_schedule

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(The meeting line will open at 7:30 pm)

For questions in reference to this meeting, for technical assistance, and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

I. CALL TO ORDER

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star-Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

C. EXECUTIVE SESSION

Mr./Mrs. _____ Moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: _____ Nays: _____ Abstentions: _____ Time: _____.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- 2023-2024 Public Hearing & 2023-24 Budget Presentation.

F. SUPERINTENDENT’S COMMENTS

G. ASSISTANT SUPERINTENDENT’S COMMENTS

H. BUSINESS ADMINISTRATOR’S COMMENTS

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: _____ Closed: _____.

III. OLD BUSINESS (ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **April 2023** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr./Mrs._____ moved, seconded by Mr./Mrs._____to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **March 2023**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **March 2023**
2. Report of Health Office - **March 2023**

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session & Executive Session Meetings I, II & III - March 13, 2023.
2. Regular Session & Executive Session Meeting - March 27, 2023.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Clifford Moore

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, “Pass the Trash” Employment Verification and Pre-Employment Drug Testing*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Burdi, Tara	LDTC	Dist. Wide	New Hire Full-Time 23/24 SY Effective Date TBD Replacing employee #672		MA 12	\$68,510 (adjustment after DEA contract approved)
b.	Smith, Laurie Jacobus, Deborah Zeleny, Tia	Teacher	RV	To prepare for and attend the Family Math Night on 04/19/23 From 6:30-8:30.	1C		\$41.21/hr.

	Paradiso, Lisa O'Hara, Allison Sloane, Emily Tahmoosh, Lauren Castiglia, Maria			Not to exceed two hours.			
c.	Tomensky, Carol	School Secretary	LV	Run evening Kindergarten Registration on 04/04/23. Not to exceed 4 hours.	1C		\$54.72/hr.
d.	Vyksyuk, Mariana	School Nurse	LV	Run evening Kindergarten Registration on 04/04/23. Not to exceed 4 hours.	1C		\$41.21/hr.
e.	Whalen, James Mendez, Richy Kovacs, Jamie Brautigam, Morgan Nacht, Brooke	Teacher Teacher Teacher Teacher School Psychologist	VV	To provide professional development to staff during 05/03/23 in-service at Teachers Teaching Teachers Not to exceed 6 hours each.	2D		\$63.36/hr.
f.	Gonzalez, Cynthia Hasler, Tammy Meier, Shirley Roumes, Kimberly Kellam, Nicole Liptak, Maria Diaz, Patricia Hennessy, Eileen Belic, Lelica Morris, Walter Alessandra, Georgia Sacco, Maria Capps, Michael		Dist. Wide	ESY - Bus Driver			\$24.25/hr.
g.	LaBuda, Beverly Costanza, Christina Corbosiero, Michael Pyatetsky, Svetlana Fennimore, Amy		Dist. Wide	ESY - Bus Aide (adjustment on rates after DEA contract approved)			\$17.45/hr. \$17.07/hr. \$17.85/hr. \$17.45/hr. \$17.45/hr.
h.	Colvin, Patrick	Network Technology	Dist. Wide	Cash-out 5 vacation days For 22/23 SY			\$1,863.85
i.	Johnson, Julian	L/T Sub. Teacher	LV	Resignation Effective 04/25/23			
j.	Urba, Kimberly	Teacher	LV	Resignation Effective 07/01/23			
k.	Giacopelli, Tara	Teacher	RV	Resignation Effective 07/01/23			

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board approve employee #1077, for a leave of absence, having received doctor's certification, commencing August 30, 2023, under the Federal Family Medical Leave Act (FMLA), ending on November 17, 2023, while utilizing ten (10) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1077, commencing on September 25, 2023, through December 16, 2023.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #1077 and anticipate a return to work on December 18, 2023.

3. **BE IT RESOLVED**, that the Board approve employee #519 for a leave of absence commencing March 29, 2023, under the Federal Family Medical Leave Act (FMLA). The expected return to work is tentatively April 21, 2023.
4. **BE IT RESOLVED**, that the Board approve an extended leave of absence for employee #508 and anticipate a return to work for the 2024-2025 School Year.
5. **BE IT RESOLVED**, that the Board approve an extended leave of absence for employee #724, and anticipate a return to work for the 2024-2025 School Year.
6. **BE IT RESOLVED**, that the Board approve the Artist-in-Residency program with local artists Tori Burkley and Corrie Carmiche working with the 4th and 5th graders in creating a mural from April 18-20. Residency funded by the RV-PTA. Ref: 1C.
7. **BE IT RESOLVED**, that the Board approve the attached job description for Director of Facilities and Security
8. **BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Kelly, Elise	Bus Driver	<i>Retroactively</i> 04/05/23 22 - 23 SY	\$24.25/hr.
b.	Hopler, Cole	Bus Driver	Effective 05/09/23 22 - 23 SY	\$24.25/hr.
c.	Kelly, Elise	ESY - Bus Driver	22 - 23 SY	\$24.25/hr.
d.	Brenner, Kurt	ESY - Bus Driver	22 - 23 SY	\$24.25/hr.
e.	Meier, Emily	ESY - Bus Aide	22 - 23 SY	\$15/hr.
f.	Pena, Rosina	Lunch Aide	22 - 23 SY	\$15/hr.
g.	Gibbons, Alyssa	Teacher	22 - 23 SY	Sub. Rate
h.	Kline, Patricia	Teacher	22 - 23 SY	Sub. Rate

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Michael Andersen

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Mendoza, Maria	Counselor	MCHS	\$215 To be paid through Morris Catholic Title II Funds	To attend NASW-NJ Annual Conference virtually		04/30/23- 05/02/23
b.	Huizing, Patricia	Library Media Specialist	LV	\$279 To be funded through ARP ESSER.	To attend a virtual workshop entitled "Helping Your Distracted Students by Increasing Attention, Mindfulness, and Motivation"		04/21/23
c.	Dickerson, Taylor Vargas, Lisa	Teacher	VV	\$278.71 each (including registration fee and travel expenses) To be funded through ARP ESSER.	To attend a 1-day workshop entitled "Fostering a Passion for Mathematics" at The College of New Jersey, Ewing Twp., NJ.		05/12/23
d.	Karakus, Gulten Cordero, Gina	Teacher	RV VV LV	\$450 each To be funded through ARP ESSER.	To attend the NJTESOL Spring Conference virtually		06/02/23- 06/05/23

2. **BE IT RESOLVED**, that the Board approve the attached Field Trips.
3. **BE IT RESOLVED**, that the Board approve the attached Girl Scouts Gold Award Plan for bicycle safety
4. **BE IT RESOLVED**, that the Board approve Ryan Dauber, student, County College of Morris to observe at Lakeview during the 22-23 SY. Ref: 1C.
5. **BE IT RESOLVED**, that the Board approve Grace McArthur, student, County College of Morris, to observe at Lakeview School 22-23 SY. Ref: 1D.
6. **BE IT RESOLVED**, that the Board approve the grant from The Denville Education Foundation, allowing Lakeview School to hold a new assembly, focused on Women's History. 2 presentations all students will participate. (Total Cost: \$2,590; Title: They Made A Difference: Women In History; Given by: Mobile Ed Productions). Ref: 1C.
7. **BE IT RESOLVED**, that the Board approve 1.5 hours of Professional Development from KJ Feury of the Denville Dawgs Rugby team for the District's Physical Education teachers to be trained on youth rugby instruction.
8. **BE IT RESOLVED**, that the Board approve Educational Connections to provide a 6th grade Executive Function/Study Skills program for 2023-2024 SY at a total cost of \$27,375 paid with Title 1 funds. Ref: 2A.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

C. POLICY REVISIONS

Mr./Mrs. _____moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
P 3421.13	POSTNATAL ACCOMMODATIONS		X
P 4421.13	POSTNATAL ACCOMMODATIONS		X
P 5601	SCHOOL CLEARANCE FOLLOWING CRISIS	X	

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the enclosed checklist(s) in the following amounts:

Amount	Description	Check Register
\$5,777.84	Check #'s 201273 - 201276	Milk Fund
\$3,999,875.01	Check #'s 14889 - 14988, 990385 - 990387, 903302023, 904062023	Current Expense
\$2,660.45	Check #'s 1563 - 1574	Elementary Enrichment

- BE IT RESOLVED**, that the Board accepts the donation to Valleyview Science Department of approximately 90 squids from Lund's Fisheries in Cape May, NJ to be used in dissections. Ref: 1C.
- BE IT RESOLVED**, that the Board approve the attached contract with Celebrate the Children for After School Enrichment Program from January 9, 2023 - June 15, 2023, for student No. 20332488 in the amount of \$1,080.00. Ref: 2A.
- BE IT RESOLVED**, that the Board accept the 2023 Safety Grant through the New Jersey Schools Insurance Group's ERIC WEST in the amount of \$2,000.00 for the period July 1, 2023, through June 30, 2024.
- BE IT RESOLVED**, that the Board approve that the 2023-2024 budget of the Denville Board of Education be approved by the Board of Education as follows:

General Fund	\$41,568,576.
Special Revenue Fund	\$ 362,862.
Total	\$41,931,438.

BE IT RESOLVED, that there should be raised for taxes for the General Funds \$34,705,112 for the ensuing School Year (2023-2024).

BE IT RESOLVED, that the Board of Education includes in the budget the adjustment for enrollment in the amount of \$376,029. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

BE IT RESOLVED, that the Board of Education includes in the budget the adjustment for increased costs of health benefits in the amount of \$746,518. The additional funds will be used to pay for the additional increases in health benefit premiums.

BE IT RESOLVED, that the Board of Education includes in the budget the adjustment for banked cap in the amount of \$185,336. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used for the purpose of necessary upgrade and improvements

District Wide. The Board of Education will complete this by June 30, 2023 and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

BE IT RESOLVED, that the budget includes in the budget a capital reserve withdrawal in the amount of \$2,900,000 to assist with various school-wide projects as listed below. These improvements and upgrades will be completed by the end of the fiscal year 2023-2024.

- Lakeview-HVAC project \$2,900,000.

BE IT RESOLVED, that the budget includes the use of maintenance reserve withdrawal of \$403,000 to assist in funding building repairs and equipment District-Wide. These improvements and upgrade will be completed by the end of fiscal year 2023-2024.

- Brick Repointing repair \$ 50,000.
- Concrete Work-District wide \$ 50,000.
- Repair/Repave Parking lot curbs \$250,000.
- Other required Maintenance repair/Upgrade-District wide \$ 53,000.

WHEREAS, the Denville Board of Education recognize school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150.00 per event where prior Board approval shall not be required unless this event threshold for a staff member is exceeded during July 1 through June 30;

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, that the Board approve all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT RESOLVED, that the Board include in the budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$27,900 all staff and board members for the 2023-2024 school year. The maximum travel expenditure amount for the 2022-2023 school year is \$23,672, of which, \$ 13,105 has been spent and \$10,567 is encumbered to date.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

BE IT RESOLVED, that the Board approve a maximum annual expenditure for professional services in accordance with N.J.A.C. 6A:23A-5.2(1):

Auditor	\$34,000.
Attorney	\$80,000.
Architect	\$ 5,000.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Operations:

1. TRANSPORTATION

1.1. BE IT RESOLVED, that the Board approve the utilization of the District school buses to transport students from Lerner Limited, LLC (Little Learner) at an hourly rate of \$70/hr. on the following dates:

- July 11, 2023 (Little Lerner Morristown) Turtle Back Zoo
- July 28, 2023 (Little Lerner Morristown) High View Farms
- August 1, 2023 (Little Lerner Morristown) New Vernon Fire House
- August 4, 2023 (Little Lerner Morristown) Skyzone
- August 11, 2023 (Little Lerner Morristown) Movies
- August 15, 2023 (Little Lerner Morristown) Field Station Dinosaurs
- August 21, 2023 (Little Lerner Morristown) Twister Gymnastics
- August 24, 2023 (Little Lerner Morristown) Splash Pad

- July 11, 2023 (Little Lerner Jefferson) Turtle Back Zoo
- July 25, 2023 (Little Lerner Jefferson) High View Farms
- August 1, 2023 (Little Lerner Jefferson) New Vernon Fire House
- August 4, 2023 (Little Lerner Jefferson) Skyzone
- August 11, 2023 (Little Lerner Jefferson) Movies
- August 15, 2023 (Little Lerner Jefferson) Field Station Dinosaurs
- August 22, 2023 (Little Lerner Jefferson) Splash Pad
- August 25, 2023 (Little Lerner Jefferson) Twister Gymnastics

- July 11, 2023 (Little Lerner Denville) Turtle Back Zoo
- July 14, 2023 (Little Lerner Denville) Twister Gymnastics
- July 27, 2023 (Little Lerner Denville) High View Farms
- August 1, 2023 (Little Lerner Denville) New Vernon Fire House
- August 4, 2023 (Little Lerner Denville) Skyzone
- August 11, 2023 (Little Lerner Denville) Movies
- August 15, 2023 (Little Lerner Denville) Field Station Dinosaurs
- August 23, 2023 (Little Lerner Denville) Splash Pad

2. BUILDING AND GROUNDS

2.1. WHEREAS the Board of Education of Denville in the county of Morris, New Jersey is authorizing Board representatives for the submission of required approvals from the New Jersey Department of Education in conjunction with the following projects:

- Brick Repointing Repair and Replacement Project at the Valleyview Middle School.
- Brick Repointing Repair and Replacement Project at the Lakeview Elementary School.
- Brick Repointing Repair and Replacement Project at the Riverview Elementary School.

WHEREAS the Denville Board of Education has selected EI Associates, Architects, and Engineers to implement the above-referenced projects, and the District is not seeking debt service aid, therefore the projects should be considered Other Capital Projects, and the district is anticipating State Assistance through ROD Grants for these projects;

WHEREAS, the projects are required to be submitted to the State Department of Education, and the projects are consistent with the long-range facilities plan in accordance with the requirements of N.J.A.C. 6A:26-2.3, 2.1 (f), 3.1 and 3.11;

NOW, THEREFORE BE IT RESOLVED, that the Denville Board of Education authorize El Associates as appropriate representatives of the Board (the "Board Representatives") to submit any required educational plans and schematic plans for the projects. Be it further resolved that the Board Representatives are hereby authorized and directed to submit the schematic plans and any other required information to any agency required for NJDOE and ROD Grant submittals for review and comment, if necessary with the prescribed projects.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Board Meeting Highlights, Ref 1-4
- Classroom Space Considerations

D. OTHER

VI. OPEN TO COMMENTS

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period, after all, comments have been heard.

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All statements, questions, or inquiries shall be directed to the Board President.

Time:_____ Closed:_____.

VII. EXECUTIVE SESSION - Action May Be Taken

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____

VIII. ADJOURNMENT

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to adjourn the meeting.

ACTION ON MOTION:

Yeas: _____. Nays: _____. Abstentions: _____. Time: _____.