

AGENDA

DENVILLE BOARD OF EDUCATION

February 13, 2023.

Work Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

Members of the public may remotely access this Board Meeting through Google Meet, a remote video conferencing system. Starting December 12, 2022, public Board Meeting comments will be accepted by those in attendance or remotely using the Google Meet application in accordance with Policy 0167.

Please visit the District Website for more information: http://www.denville.org/board_of_education/boe_meeting_schedule

Free direct access is available by copying and pasting the URL or via telephone.

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30 pm)

For questions in reference to this meeting, for technical assistance, and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the “Re” portion of your email: “Virtual Meeting Assistance Requested.” Emails will be checked during the public meeting as well.

I. CALL TO ORDER

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star-Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

C. EXECUTIVE SESSION

Mr./Mrs. _____ Moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- Take a photo for the Valleyview yearbook.
- July 1 - Dec 31, 2022 SSDS and HIB Mid-Year Presentation
- March 13, 2023: Preliminary 2023-24 Budget Presentation & Budget Approval.
- April 24, 2023: 2023-24 Public Hearing & Budget Presentation.

F. SUPERINTENDENT’S COMMENTS

G. ASSISTANT SUPERINTENDENT’S COMMENTS

H. BUSINESS ADMINISTRATOR’S COMMENTS

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened:_____ Closed:_____

III. OLD BUSINESS (NO ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **February 2023** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____ to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **January 2023**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **January 2023**
2. Report of Health Office - **January 2023**
3. Report of July 1-Dec 31, 2022 SSDS and HIB Mid-Year
4. HIB Case LV.22.23.06

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Reorganization Session Meeting - January 3, 2023.
2. Work Session & Executive Session Meeting - January 3, 2023.
3. Regular Session & Executive Session Meeting - January 23, 2023.

ROLL CALL

Mr. Andersen ___, Mrs. Zeydelis ___, Dr. Arunajatesan ___, Dr. Moore ___, Mr. Kim ___, Mr. Casse ___, Mr. Cappello ___.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Clifford Moore

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, “Pass the Trash” Employment Verification and Pre-Employment Drug Testing*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Donadio, Rose	Instructional Aide	LV	Retroactively .71 Aide/ABA Cert		13	Prorated \$20,501.96
				.29 Teacher Effective 01/30/23 through 06/30/23		BA 5	\$16,103.70 Prorated

b.	Glynn, Samantha Foth, Leanne	Psychologist LDTC	LV VV	<i>Retroactively</i> To complete additional mandated Child Study Team evaluations and IEP meetings for the 22-23 SY. As needed			\$43.98/hr. \$69.84/hr.
c.	Shay, Chelsea	Instructional Aide	VV	<i>Retroactively</i> To provide support to student #20271253 for after-school clubs/activities for the 22/23 SY As needed			\$18.24/hr.
d.	King, Caroline	Leave Replacement Teacher	LV	<i>Retroactively</i> Extend Contract through 06/30/23 Replacing Employee #1275			\$275/day
e.	Ferraro, Christine	Leave Replacement Teacher	VV	Extend Contract through 05/02/23 Replacing Employee #868			\$315/day
f.	Bebb, Jennifer	Technology Support Specialist	Dist. Wide	Increase FTE from .75 to Full-Time Effective 02/14/23 to 05/31/23			\$43,875 Prorated
g.	Salvo, Kathleen	LDTC	LV	Retirement Effective 04/01/23			

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board retroactively approve employee #758 for a leave of absence commencing February 9, 2023 under the Federal Family Medical Leave Act (FMLA) utilizing available sick and vacation days. Expected return to work is tentatively May 22, 2023.
- BE IT RESOLVED**, that the Board approve Cole Hopley, transportation aide, to be mentored and trained as a School Bus Driver by the Transportation Department.
- BE IT RESOLVED**, that the Board approve Karl Roth, LV custodian, to be mentor and trained as a School Bus Driver by the Transportation Department.
- BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Garcia, Ashley	Teacher	22-23 SY	Sub. Rate
b.	Laufer, Rebecca	Teacher	22-23 SY	Sub. Rate
c.	Marum, Scott	Teacher	22-23 SY	Sub. Rate
d.	Moceikis, Daniella	Teacher	22-23 SY	Sub. Rate
e.	Somogyi, Dana	Teacher	22-23 SY	Sub. Rate
f.	Kleiman, Rachel	Teacher	22-23 SY	Sub. Rate
g.	Weisburg, Paige	Teacher	22-23 SY	Sub. Rate
h.	Gulla, Colleen	Nurse	22-23 SY	\$200/day
i.	Brenner, Kurt	Driver	22-23 SY	\$24.25/hr.

ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Michael Andersen

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

- 1. BE IT RESOLVED**, that the Board approve the NJ State Police Marine Services Bureau to provide an ice safety program for our elementary school students in 22/23

ROLL CALL

Mr. Andersen____, Mrs. Zeydelis____, Dr. Arunajatesan____, Dr. Moore____, Mr. Kim____, Mr. Casse____, Mr. Cappello____.

C. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Finance:

- 1. BE IT RESOLVED**, that the Board accept the 2021 – 2022 Comprehensive Annual Financial Audit Report which had no recommendations, and Auditor’s Management Report on Administrative Findings for the year ending June 30, 2022.

V. NEW BUSINESS (NO ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Clifford Moore

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, “Pass the Trash” Employment Verification and Pre-Employment Drug Testing*, etc.:

- 1. BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Jacobus, Deborah Paradiso, Lisa	Teacher	RV	To lead rehearsals after school and to direct the Talent Show on 03/09/23 Not to exceed 6 hours each. (\$247.26)	1C		\$41.21/hr. \$41.21/hr.
b.	Vyksyuk, Mariana Sinha, Jennifer	Nurse	LV VV	To provide Nursing Services to Student #20322816 at LV for the after-school enrichment program for the 22-23 SY. As needed			\$41.21/hr. \$41.21/hr.
c.	Bias, Susan Beere, Barbara	School Secretary School Nurse	RV	To attend evening Kindergarten Registration on 04/04/23 Not to exceed 3 and 1/2 hours each. (\$191.52 - SB) (\$144.24 - BB)	1C 3C		\$54.72/hr. \$41.21/hr.
d.	Mellini, Tracy	Teacher	LV	To complete additional ABA program collaboration for the 22-23 SY. Not to exceed 25 hours (\$1,030.25)	2D		\$41.21/hr.

e.	Handal, Kristina	Instructional Aide	LV	To complete additional ABA program collaboration for the 22-23 SY. As needed		\$18.78/hr.
f.	Scala, Evan	Vice Principal	LV	Cash-in 5 vacation days for 22/23 SY		\$2,621.45
g.	Bias, Susan	School Secretary	RV	Cash-in 5 vacation days for 22/23 SY		\$1,459.20
h.	Simonis, Linda	School Secretary	VV	Cash-in 5 vacation days for 22/23 SY		\$1,459.20

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board approve employee #1415 for a leave of absence, having received doctor's certification, commencing April 27, 2023, under the Federal Family Medical Leave Act (FMLA), ending on September 30, 2023, while utilizing twenty (20) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1415, commencing on May 29, 2023, through October 27, 2023.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #1415 and anticipate a return to work on December 20, 2023.

- BE IT RESOLVED**, that the Board approve employee #1275 for an unpaid extended Family Leave and anticipate a return to work on April 24, 2023.

- BE IT RESOLVED**, that the Board approve employee #738 for a leave of absence, having received doctor's certification, commencing May 1, 2023, under the Federal Family Medical Leave Act (FMLA), ending on September 29, 2023, while utilizing twenty (20) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #738, commencing on September 5, 2023, through November 22, 2023.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #738 and anticipate a return to work for the 2024-2025 School Year.

- BE IT RESOLVED**, that the Board approve employee #1468 for a leave of absence, having received doctor's certification, commencing April 21, 2023, under the Federal Family Medical Leave Act (FMLA), ending on September 22, 2023, while utilizing five (5) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1468, commencing on June 5, 2023, through November 3, 2023.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #1468 and anticipate a return to work on November 6, 2023.

- BE IT RESOLVED**, that the Board approve the attached 12-Month Staff Holiday Calendar for 2023-2024 SY

ROLL CALL

Mr. Andersen __, Mrs. Zeydelis __, Dr. Arunajatesan __, Dr. Moore __, Mr. Kim __, Mr. Casse __, Mr. Cappello __.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Michael Andersen

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

- 1. BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)

- 2. BE IT RESOLVED**, that the Board approve the attached Field Trips.
- 3. BE IT RESOLVED**, that the Board approve Ellen Pietsch, a student from Caldwell University, to complete an internship at Valleyview for 22-23 SY. Ref: 1C.
- 4. BE IT RESOLVED**, that the Board approve Eric Wordsman, a student from County College of Morris to observe at Valleyview for the remainder of the 22-23 SY. Ref: 1C.

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

C. POLICY REVISIONS

Mr./Mrs. _____moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Policy Revisions:

- 1. BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
P 1648.11	THE ROAD ROAD FORWARD COVID-19 - ABOLISH	X	
P 1648.13	SCHOOL EMPLOYEE VACCINATION REQ'S. - ABOLISH	X	
P 0152	BOARD OFFICERS	X	
P 0161	CALL, ADJOURNMENT, AND CANCELLATION	X	
P 0162	NOTICE OF BOARD MEETINGS	X	
P 2423	BILINGUAL AND ESL EDUCATION (M)	X	
R 2423	BILINGUAL AND ESL EDUCATION (M)	X	
P 2425	EMERGENCY VIRTUAL OR REMOTE INSTRUCTION (M)	X	
R 2425	EMERGENCY VIRTUAL OR REMOTE INSTRUCTION (M)	X	
P 5200	ATTENDANCE (M)	X	
R 5200	ATTENDANCE (M)	X	
P 5512	HARASSMENT, INTIMIDATION, OR BULLYING (M)	X	
P 5600	STUDENT DISCIPLINE CODE OF CONDUCT (M)	X	
P 8140	STUDENT ENROLLMENTS (M)	X	
R 8140	ENROLLMENT ACCOUNTING (M)	X	
P 8330	STUDENT RECORDS (M)	X	
R 8330	STUDENT RECORDS (M)	X	

R 8420.2	BOMB THREATS (M)	X	
R 8420.7	LOCKDOWN PROCEDURES (M)	X	
R 8420.10	ACTIVE SHOOTER (M)	X	

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Finance:

- 1. BE IT RESOLVED**, that the Board approve the enclosed checklist(s) in the following amounts:

Amount	Description	Check Register
		Milk Fund
		Current Expense
		Elementary Enrichment

- 2. BE IT RESOLVED**, that the Board accept the donation of \$2,125.30 from the Denville PAL and \$2,125.30 from the Denville Education Foundation toward the purchase of new chairs and a rack for VV and PAL Athletic Events at Valleyview.
- 3. BE IT RESOLVED**, that the Board approve the donation of White Boards for "Thinking Classrooms" from the VV PTA with a value of \$320.98 for the following Math Teachers:
 - Mrs. Protasiewicz
 - Mrs. Brigando

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Operations:

- 1. TRANSPORTATION**
- 2. BUILDING AND GROUNDS**
 - 2.1. BE IT RESOLVED**, that the Board approve the attached Memorandum of Agreement with CCM for reunification 22/23.
 - 2.2. BE IT RESOLVED**, that the Board approve the attached Use of Facility request from DST Basketball

ROLL CALL

Mr. Andersen___, Mrs. Zeydelis___, Dr. Arunajatesan___, Dr. Moore___, Mr. Kim___, Mr. Casse___, Mr. Cappello___.

VI. GOOD OF THE CAUSE

- A. COMMITTEE REPORTS**
- B. CORRESPONDENCE**

C. DISCUSSION ITEMS

- Board Meeting Highlights, Ref 1-4

D. OTHER

VII. OPEN TO COMMENTS

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period, after all, comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Time:_____ Closed:_____.

VIII. EXECUTIVE SESSION - Action May Be Taken

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____.

IX. ADJOURNMENT

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to adjourn the meeting.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____.