

MINUTES OF THE MEETING

DENVILLE BOARD OF EDUCATION

December 12, 2022

Work/Regular Session Meeting - 6:30 p.m.

(Public Portion of the Meeting will begin at 6:30 p.m.)

Riverview Elementary School

Members of the public may remotely access this Board Meeting through Google Meet, a remote video conferencing system. Starting December 12, 2022, public Board Meeting comments will be accepted by those in attendance or remotely using the Google Meet application in accordance with Policy 0167.

Please visit the District Website for more information: http://www.denville.org/board_of_education/boe_meeting_schedule

Free direct access is available by copying and pasting the URL or via telephone.

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Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 6:30 pm)

For questions in reference to this meeting, for technical assistance, and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

I. CALLED TO ORDER BY MR. ANDERSEN AT 06:31 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star-Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Cappello - P, Mrs. Wagner - P, Mr. Casse - P*, Mr. Kim - P, Dr. Arunajatesan - P, Dr. Moore - P, Mr. Andersen - P.

*Mr. Casse arrived at 6:49 p.m.

C. EXECUTIVE SESSION - No Executive Session was needed.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- December 12, 2022: Strategic Planning.

F. SUPERINTENDENT’S COMMENTS - Dr. Forte discussed the following:

- Reorganization meeting scheduled for January 3rd, 2023 at 6:00 PM.
- Met with Ms. Zeydelis in December 2022 to discuss board member protocols.

G. ASSISTANT SUPERINTENDENT’S COMMENTS - None

H. BUSINESS ADMINISTRATOR’S COMMENTS - None

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: 6:34 p.m. Closed: 6:34 p.m.

No comments were made.

III. OLD BUSINESS (ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **December 2022** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr. Cappello moved, seconded by Mr. Kim to approve the following Resolutions under Old Business:

A. **RESOLVED** that the Board approve the following REPORTS from **November 2022**:

1. Treasurer of School Monies
2. Board Secretary

B. **EDUCATION REPORTS**

1. Report of Student Enrollment - **November 2022**
2. Report of Health Office - **November 2022**
3. HIB Case VV.22.23.04
4. HIB Case VV.22.23.05
5. The attached District Calendar for the 2023-24 SY.

C. **MINUTES - RESOLVED** that the Board approve the following Minutes:

1. Work Session & Executive Session Meeting I & II - November 14, 2022.
2. Regular Session & Executive Session Meeting - November 28, 2022.

ROLL CALL (Motions A-C)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. **PERSONNEL (Includes Technology) - Chair, Laura Wagner**

Mrs. Wagner moved, seconded by Mr. Kim, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing)*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Mellifiore, Toni Ann	Permanent Sub. Teacher	Dist. Wide	Re-Hire Full-Time For 22/23 SY Effective on or before 01/03/23			\$215/day

b.	Monteiro, Evelyn	Permanent Sub. Teacher	Dist. Wide	For the remainder of the 22/23 SY			\$215/day
c.	Wilbur, Mary Ann	Instructional Aide	LV	To provide support to students for the After School Enrichment program, for the 22-23 SY As needed.	3C		\$19.25/hr.
d.	Harris, Kristin Gallagher, Jenna Furgal, Erica	Instructional Aide L/T Sub. Teacher Instructional Aide	RV	To assist with the After School Enrichment Classes	1C		\$19.85/hr. \$18.84/hr. \$18.24/hr.
e.	Smith, Laurie	Teacher	RV	To assist with the After School Enrichment Classes Funded by Registration Fees	1C		
f.	Surdyn, Lena	Leave Replacement Teacher	RV	To lead the chorus in performing at RV Winter Concert on 12/14/22 at 6 pm. Not to exceed 2 hours (\$82.42)	1C		\$41.21/hr.
g.	Scala, Evan	Vice Principal	LV	Cash-in four (4) vacation days for 22/23 SY.			\$2,097.16
h.	Korman, Seth	Principal	VV	Cash-in five (5) vacation days for 22/23 SY.			\$3,261.40
i.	Doran, Mary Beth	Lunch Aide	LV	Resignation Effective 12/14/2022.			
j.	Ordonez, Viviana	Instructional Aide	VV	Resignation Effective 01/01/2023.			
k.	Santaniello, Carlo	Teacher	VV	Resignation Effective 02/06/2023.			
l.	Meade, Nancy	Leave Replacement Teacher	VV	Resignation Effective 02/10/2023.			

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board approve employee #10, for an unpaid leave of absence, under the Federal Family Medical Leave Act (FMLA), commencing January 1, 2023, and anticipated return to work on February 1, 2023.
- BE IT RESOLVED**, that the Board approve additional sick days for employee #10, not to exceed 17.5 less the pay of a substitute per article 7.3 of the DEA agreement.
- BE IT RESOLVED**, that the Board approve the transfer of Lena Surdyn to district-wide permanent substitute teacher at the completion of her current assignment as a leave replacement teacher at RV in February 2023 at the rate of \$215/day for the 22/23 SY
- BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Shemon, Thomas A.	Teacher	22/23 SY	\$125/day

ROLL CALL (Motions 1-5)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Dino Cappello

Mr. Cappello moved, seconded by Mr. Kim, to approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)

- BE IT RESOLVED**, that the Board approve the following students from MCST to observe at Lakeview. Ref: 1C.

- | | |
|-------------------------|----------------------|
| • Buccieri, Amanda | • Luer, Veronica |
| • Diez, Bianca | • Marotta, Bianca |
| • Edore, Jaelyn | • Mogro, Giselle |
| • Giambattista, Hope | • Myers, Ani |
| • Hansbrough, Maxwell | • Oroszlany, Kaitlin |
| • Krowska, Addison | • Rozo, Eliana |
| • LaMorte, Vincent Luke | • Shrem, Kaila |

- BE IT RESOLVED**, that the Board approve Viviana Salazar, CCM student, to observe at Lakeview and Riverview Schools for the 22-23 SY. Ref: 1C.
- BE IT RESOLVED**, that the Board approve Rachel Bodnarczuk and Anna Torres, Morris Knolls students, to observe during the 22-23 SY. Ref: 1C.
- BE IT RESOLVED**, that the Board approve Urmi Mistry, Morris County School of Technology student, to observe at Valleyview for the 22-23 SY. Ref: 1C.
- BE IT RESOLVED**, that the Board approve the following Morris Knolls High School students: Emily McGuire and Kailyn Casperson to observe at Riverview School as part of their Ed 101 course. Ref: 1C.
- BE IT RESOLVED**, that the Board approve Holly Winans, William Paterson University, to complete a student internship at Riverview School from January-December 2023. Ref: 1C.
- BE IT RESOLVED**, that the Board approve the attached list of Field Trips.

ROLL CALL (Motions 1-8)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

C. POLICY REVISIONS

Mr. Kim moved, seconded by Mrs. Wagner, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
P 9150	SCHOOL VISITORS	X	

ROLL CALL (Motion 1)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr. Kim moved, seconded by Dr. Arunajatesan, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed checklist(s) in the following amounts:

Amount	Description	Check Register
\$9,448.12	Ck #'s 201246 - 201250	Milk Fund
\$923,361.67	Ck #'s 13888-13889*, 13997-14103, 990366-990370	Current Expense
		Elementary Enrichment

* Check #'s 13890-13996 are void because of a printing error.

2. **BE IT RESOLVED**, that the Board approve the attached amended 2022 Calendar of Meetings.
3. **BE IT RESOLVED**, that the Board approve the attached agreement for the purchase of Natural Gas Services and purchase of Electric Generation Services through the Alliance for Competitive Energy Services (ACES) Bid Cooperative Pricing System ID#E8801-ACESCPS
4. **BE IT RESOLVED**, that the Board approve the attached Corrective Action Plan for the Milk Program Audit Recommendation for the year ending June 30, 2021.
5. **BE IT RESOLVED**, that the Board Approve the attached agreement with Payschool Central application to manage the payments transactions for the milk program, Chromebook insurance fees, field trips, and other services as needed for the 2023/2024 School Year.

ROLL CALL (Motions 1-5)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

To approve the following Resolutions under Operations:

1. **TRANSPORTATION**
2. **BUILDING AND GROUNDS**

The Board went into executive session at 6:49 p.m. and returned to the open public meeting at 7:30 p.m.

V. EXECUTIVE SESSION - Action May Be Taken

Mr. Cappello moved, seconded by Mrs. Wagner, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, student, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: 6. Nays: 0. Abstentions: 0. Time: 6:49 p.m.

VI. GOOD OF THE CAUSE

- Acknowledgement Ad-Hoc Committee discussion on how to recognize school/community/ sports to ensure recognition for team's/individual accomplishments and championships.

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Board Meeting Highlights, Ref 1-4
 1. Strategic Planning
 2. Acknowledgement Program Initiative
 3. Payschool Application

D. OTHER: Strategic Planning - Public Program with NJSBA

Mr. Andersen, Board President, welcomed the community and thanked them for their collaboration and participation in the strategic planning and helping the school District design the roadmap for the next five years.

Mr. Andersen presented a clock to Mrs. Wagner and thanked her for the six years of service and dedication to the School District and the Community of Denville.

Facilitator Charlene Peterson, from New Jersey School Boards Association, provided an overview of the steps taken over the last two meetings on November 14th and November 28th, 2022. She stated that over the last two meetings staff, board members, students, parents, and community members came together to continue the strategic planning process. This third and final meeting will focus on creating a shared vision for the Denville Township School District for the next five years.

Mrs. Peterson showed a PowerPoint that made the participants think about the future that we are preparing our students for and what skills are needed for future success.

She reminded the public that the Denville School District is being honored for its outstanding work in advancing student achievement.

Participants then gathered in four groups of about 25 blended stakeholders to finalize the goals and objectives to support the goal statement using the input from the previous meeting. The outcomes of the groups were shared with all meeting participants.

VII. OPEN TO COMMENTS

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period, after all, comments have been heard.

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All statements, questions, or inquiries shall be directed to the Board President.

Time: 9:12 p.m. Closed: 9:13 p.m.

No comments were made.

VIII. ADJOURNMENT

Mrs. Wagner moved, seconded by Mr. Cappello, to adjourn the meeting.

ACTION ON MOTION:

Yeas: 7. Nays: 0. Abstentions: 0. Time: 9:13 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary