

AGENDA

DENVILLE BOARD OF EDUCATION

January 03, 2023.

Work Session Meeting - 6:00 p.m.

(Public Portion of the Meeting will begin at 6:00 p.m.)

Township of Denville - Council Chambers

Members of the public may remotely access this Board Meeting through Google Meet, a remote video conferencing system. Starting December 12, 2022, public Board Meeting comments will be accepted by those in attendance or remotely using the Google Meet application in accordance with Policy 0167.

Please visit the District Website for more information: http://www.denville.org/board_of_education/boe_meeting_schedule

Free direct access is available by copying and pasting the URL or via telephone.

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 6:00 pm)

For questions in reference to this meeting, for technical assistance, and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the “Re” portion of your email: “Virtual Meeting Assistance Requested.” Emails will be checked during the public meeting as well.

I. CALL TO ORDER

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star-Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Cappello __, Mrs. Zeydelis __, Mr. Casse __, Mr. Kim __, Dr. Arunajatesan __, Dr. Moore __, Mr. Andersen __.

C. EXECUTIVE SESSION

Mr./Mrs. _____ Moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: _____ Nays: _____ Abstentions: _____ Time: _____

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

F. SUPERINTENDENT’S COMMENTS

G. ASSISTANT SUPERINTENDENT’S COMMENTS

H. BUSINESS ADMINISTRATOR’S COMMENTS

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: _____ Closed: _____

III. OLD BUSINESS (NO ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **January 2023** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____ to approve the following Resolutions under Old Business:

A. **RESOLVED** that the Board approve the following REPORTS from **December 2022**:

1. Treasurer of School Monies
2. Board Secretary

B. **EDUCATION REPORTS**

1. Report of Student Enrollment - **December 2022**
2. Report of Health Office - **December 2022**
3. HIB Case VV.22.23.07

C. **MINUTES - RESOLVED** that the Board approve the following Minutes:

1. Work/Regular Session & Executive Session Meeting - December 12, 2022.

ROLL CALL

Mr. Cappello ____, Mrs. Zeydelis ____, Mr. Casse ____, Mr. Kim ____, Dr. Arunajatesan ____, Dr. Moore ____, Mr. Andersen ____.

IV. NEW BUSINESS (**ACTION TO BE TAKEN**) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. **PERSONNEL (Includes Technology) - Chair, Andrea Zeydelis**

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Shay, Chelsea	Aide	LV	New Hire Full-Time for 22-23 SY Effective Date: On or about 01/03/23		10 Cert.	\$26,451 Prorated
b.	Velasco-Quinn, Mirna	Aide	LV	New Hire Full-Time for 22-23 SY Effective Date TBD		5	\$25,226 Prorated

c.	Arias, Martha	Lunch/ Bus Aide	Dist. Wide	New Hire Part-Time for 22-23 SY Effective Date TBD	5	\$17.07/hr.
d.	Hopler, Cole	Lunch/Recess Aide	LV	Re-Hire Part-Time for 22-23 SY Effective Date TBD	5	\$17.07/hr.
e.	Kelly, Elise	Sub. Teacher	Dist. Wide	<i>Retroactively Approve</i> Resignation Effective 12/21/22		

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board approve employee #564 for an intermittent leave of absence, under the Federal Family Medical Leave Act (FMLA), commencing January 3, 2023.
- BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Hopler, Cole	Bus Aide	22-23 SY	\$17.07/hr.
b.	Jennings, Eva	Custodian	22-23 SY	\$17.30/hr.
c.	Crocker, Chris	Teacher	22-23 SY	\$125/day
d.	Ciottone, George A.	Teacher	22-23 SY	\$125/day

ROLL CALL

Mr. Cappello___, Mrs. Zeydelis___, Mr. Casse___, Mr. Kim___, Dr. Arunajatesan___, Dr. Moore___, Mr. Andersen___.

B. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Operations:

1. TRANSPORTATION

- 1.1. BE IT RESOLVED**, that the Board approve to publish of an advertisement for bid solicitations for the sale (parts only) of the following school bus:

- Sealed Bid: Bus 15, 2008 Chevy Wheel Chair Van, Mileage 114,766 (8 passengers).

2. BUILDING AND GROUNDS

- 2.1. BE IT RESOLVED**, that the Board approve the attached proposal from Alltec Inc, for plumbing work at the transportation department in the amount of \$9,870.00 funded with Maintenance Reserve Fund.
- 2.2. BE IT RESOLVED**, that the Board approve the attached change order for Gordian Group (Murray Paving and Concrete), ESCNJ State Approved Coop #65MCESCCPS JOC Contract No. 20/21-03 to provide contract services for the Valleyview Middle School cafeteria and band room HVAC project in the amount of \$57,715.52 funded with Maintenance Reserve funds.

ROLL CALL

Mr. Cappello___, Mrs. Zeydelis___, Mr. Casse___, Mr. Kim___, Dr. Arunajatesan___, Dr. Moore___, Mr. Andersen___.

V. NEW BUSINESS (NO ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Andrea Zeydelis

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing)*, etc.:

- 1. BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Connolly, Casey	Teacher	VV	To provide Home Instruction during the 22-23 School Year As needed.	2A		\$50/hr.
b.	Rideout, Hannah	Instructional Aide	LV	After School Enrichment Program. For the 22-23 SY - As needed.	3C		\$19.85/hr.

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

ROLL CALL

Mr. Cappello ____, Mrs. Zeydelis ____, Mr. Casse ____, Mr. Kim ____, Dr. Arunajatesan ____, Dr. Moore ____, Mr. Andersen ____.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Dino Cappello

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

- 1. BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)

- 2. BE IT RESOLVED**, that the Board approve the attached Field Trip.

ROLL CALL

Mr. Cappello ____, Mrs. Zeydelis ____, Mr. Casse ____, Mr. Kim ____, Dr. Arunajatesan ____, Dr. Moore ____, Mr. Andersen ____.

C. POLICY REVISIONS

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
P 9150	SCHOOL VISITORS		X

ROLL CALL

Mr. Cappello___, Mrs. Zeydelis___, Mr. Casse___, Mr. Kim___, Dr. Arunajatesan___, Dr. Moore___, Mr. Andersen___.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed checklist(s) in the following amounts:

Amount	Description	Check Register
		Milk Fund
		Current Expense
		Elementary Enrichment

ROLL CALL

Mr. Cappello___, Mrs. Zeydelis___, Mr. Casse___, Mr. Kim___, Dr. Arunajatesan___, Dr. Moore___, Mr. Andersen___.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Operations:

1. **TRANSPORTATION**
2. **BUILDING AND GROUNDS**

ROLL CALL

Mr. Cappello___, Mrs. Zeydelis___, Mr. Casse___, Mr. Kim___, Dr. Arunajatesan___, Dr. Moore___, Mr. Andersen___.

VI. GOOD OF THE CAUSE

- A. **COMMITTEE REPORTS**
- B. **CORRESPONDENCE**
- C. **DISCUSSION ITEMS**
 - Board Meeting Highlights, Ref 1-4
- D. **OTHER**

VII. OPEN TO COMMENTS

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to

speaking on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period, after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Time: _____ Closed: _____.

VIII. EXECUTIVE SESSION - Action May Be Taken

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: _____ Nays: _____ Abstentions: _____ Time: _____.

IX. ADJOURNMENT

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to adjourn the meeting.

ACTION ON MOTION:

Yeas: _____ Nays: _____ Abstentions: _____ Time: _____.