

MINUTES OF THE MEETING

DENVILLE BOARD OF EDUCATION

November 28, 2022.

Regular Session Meeting - 6:30 p.m.

(Public Portion of the Meeting will begin at 6:30 p.m.)

Riverview Elementary School

Members of the public may remotely access this Board Meeting through Google Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting is posted on the Denville Board of Education website.

Please visit the District Website for more information: http://www.denville.org/board_of_education/boe_meeting_schedule

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Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30 pm)

For questions in reference to this meeting, for technical assistance, and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the “Re” portion of your email: “Virtual Meeting Assistance Requested.” Emails will be checked during the public meeting as well.

I. CALLED TO ORDER BY MR. ANDERSEN AT 6:30 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star-Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Cappello - P, Mrs. Wagner - P, Mr. Casse - P, Mr. Kim - P, Dr. Arunajatesan - P, Dr. Moore - P*, Mr. Andersen - P.

*Dr. Moore arrived at 7:30 p.m.

C. EXECUTIVE SESSION - No Executive Session was needed

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- November 28 and December 12, 2022: Strategic Planning.

F. SUPERINTENDENT’S COMMENTS - Dr. Forte discussed the following:

- Reorganization meeting scheduled for January 3rd, 2023: Conflict with the Township Council Meeting. Suggestion to move the meeting from 7:00 pm to 6:00 PM
- Scheduled a meeting with Ms. Zeydelis for December 2022 to discuss board member protocols.

G. ASSISTANT SUPERINTENDENT’S COMMENTS - Dr. Cullis discussed the following:

- Start Strong Individual Student Reports should arrive to the district on December 15th, and will be mailed home prior to winter break.

H. BUSINESS ADMINISTRATOR’S COMMENTS - Mrs. Gurowsky discussed the following:

- Congratulations to Mr. Casse on his re-election and Ms. Andrea Zeydelis newly appointed Board member.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: 6:36 p.m. Closed: 6:37 p.m.

No comments were made.

III. OLD BUSINESS (ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **November 2022** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr. Cappello moved, seconded by Mr. Casse to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **October 2022**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **October 2022**
2. Report of Health Office - **October 2022**
3. HIB Case - LV.22.23.04

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session & Executive Session Meeting - October 10, 2022.
2. Regular Session & Executive Session Meeting I & II - October 24, 2022.

ROLL CALL (Motions A-C)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Mr. Andersen - Y.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Laura Wagner

Mrs. Wagner moved, seconded by Mr. Cappello, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS /RETIREMENTS /EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	D'Innocenzo, Cristiana	Leave Replacement Speech Therapist	Dist. Wide	New Hire Full-Time for 22/23 SY Replacing employee #818		MA	\$301/day

b.	Black, Rachel Musynske, Aileen Olarde, Fanny Plumb, Shawn Tatarka, Ryan	Teacher	VV	To provide Home Instruction during the 2022-2023 School Year As needed	2A		\$50/hr.
c.	Smith, Larissa	PT Teacher	RV	To attend in-service days, including PD days, throughout the school year, back-to-school night, and parent-teacher conferences.	1C		\$59.18/hr.
d.	McDonald, Jody	Guidance of Counselor	VV	<i>Rescind from 08/15/22 Resolution Under Personnel - Item 9</i> As Club Advisor for the Viking Connections for the 2022-2023 SY			
	Foth, Leanne	LDTC	VV	As Club Advisor for the Viking Connections for the 2022-2023 SY Schedule A	1C	4	\$2,489
e.	Dell' Aquila, Adrienne	Teacher	RV	<i>Rescind from 08/15/22 Resolution Under Personnel - Item 9</i>			
	Rogers, Caitlin			To be part of the ScIP Committee For the 22/23 SY	2D		
f.	Zeleny, Tia	Teacher	RV	<i>Rescind from 05/09/22 Resolution Under Personnel - Item 2</i>		BA 30 Step 9	\$59,935
				For the 22/23 SY		BA 30 Step 10	\$61,610
g.	Zeleny, Tia	Teacher	RV	Move across the Guide Effective 09/01/22		MA Step 10	\$64,910
h.	Koeber, Natalie	Lv Rpl Teacher	VV	Extend her contract through the 22/23 SY			\$275/day
i.	Plumb, Amy	Teacher	VV	To continue their extra period through 02/28/23 or earlier.			\$1,509.58 month
	Tatarka, Ryan						\$1,085.58 /month
	Bias, Christopher						\$1,622.92 /month
	King, Robert						\$1,118.92 /month
j.	Kasper, Alyson	Teacher	VV	To teach an extra period from 12/01/22 - 02/28/23 or earlier.			\$1,110.58 /month
k.	Berkowitz, Alyson	AM Band		Stipend for 22/23 SY		B3	\$3,431
l.	Anderson, Stephanie Bershefski, Heather Bias, Susan Cucci, Taylor Del'Aquila, Adrienne Harsanyi, Erin Jacobus, Deborah Molina, Karen Paradiso, Lisa	Instructional Aide Teacher/Inst. Aide School Secretary Teacher Teacher Teacher Teacher Teacher	RV	To conduct after-school Enrichment classes For the 22/23 SY Funded by registration fees.	1C		

	Pascale, Brian Scafati, Christopher Sylvester, Susan Wilson, Kevin Corbo, Rosemarie Vance, Robin	Teacher Lv Rpl Teacher Teacher Teacher Instructional Aide Instructional Aide					
m	Engelhardt, Bonny	Bus / Lunch Aide	LV	Resignation Effective 11/25/22			
n.	Delaporte, Steven	Lv Rpl Teacher	RV	Resignation Effective 11/29/22			
o.	Klimaski, Joyce	Leave Replacement Aide	RV	New Hire Part-Time for 22/23 SY - FTE 0.69 Replacing employee #1267 Effective 12/01/22 - 06/23/23		13 Cert.	\$19,855 Prorated
p.	Allocco, Abigail	Leave Replacement Aide	RV	Part-Time for 22/23 SY - FTE 0.80 Replacing employee #1429 Effective 12/01/22 - 06/23/23		4 Cert.	\$20,152 Prorated

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employee's actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board approve the leave of absence for employee #1144 and anticipate a return to work for the 2023/2024 School Year.
- BE IT RESOLVED**, that the Board approve employee #364, for a leave of absence under the Federal Family Medical Leave Act (FMLA), commencing November 21, 2022, utilizing sick days anticipated return to work is January 17, 2023.
- BE IT RESOLVED**, that the Board approve employee #320, for an intermittent leave of absence under the Federal Family Medical Leave Act (FMLA) utilizing available sick days.
- BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Engelhardt, Bonny	Bus / Lunch Aide	22/23 SY	\$15/hr.
b.	Lange, Aileen	Teacher	22/23 SY	\$125/day
c.	Bebb, Jennifer	Teacher	22/23 SY	\$125/day
d.	Ibeh, Simeon	Teacher	22/23 SY	\$125/day
e.	Mejia, Liam	Permanent Sub. Teacher	22/23 SY	\$215/day

ROLL CALL (Motions 1-5)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Mr. Andersen - Y.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Dino Cappello

Mr. Cappello moved, seconded by Mr. Casse, to approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law

2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Angster, Alexa	Special Services Administrative Assistant	Dist. Wide	\$515 + Mileage/Hotel	To attend NJASA TechSpo Atlantic City, NJ	2D	01/25/23-01/27/23
b.	Costanza, Cynthia	Technology Manager	Dist. Wide	\$515 + Mileage/Hotel	To attend NJASA TechSpo Atlantic City, NJ		01/25/23-01/27/23
c.	Mellini, Tracy	Teacher	LV	\$279	To virtually attend "Reducing Disruptive Behaviors while Increasing Self-regulation + Academics success (grades Pre K - 2)"	2D	12/09/22
d.	Rossi, Amy	Instructional Coach	Dist. Wide	\$700	To virtually attend "Supporting Grammar & Academic Language Across your Workshop" To be funded through ARP ESSER		01/23/23 - 01/25/23

- BE IT RESOLVED**, that the Board approve Kaitlyn Erickson, student at Grove City College, to observe during the 22-23 SY. Ref: 1C.
- BE IT RESOLVED**, that the Board approve Kaitlyn Meier, student at Rider University, to observe at Riverview School for the 22-23 SY. Ref: 1C.
- BE IT RESOLVED**, that the Board approve Michaela McNally, a high school student to observe at Valleyview for the 22-23 SY. Ref: 1C.
- BE IT RESOLVED**, that the Board approve the attached Field Trip.
- BE IT RESOLVED**, that the Board approve the attached Girl Scouts project for Abby Rokicki, MKHS Senior to be conducted at VV during the 22/23 SY in cooperation with MKHS and VV staff.

ROLL CALL (Motions 1-6)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Mr. Andersen - Y.

C. POLICY REVISIONS

Mrs. Wagner moved, seconded by Mr. Kim, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/Adoption
P 5512	HARASSMENT, INTIMIDATION, AND BULLYING (HIB) - REVISED		X
P 0167	PUBLIC PARTICIPATION IN BOARD MEETINGS - REVISED		X

ROLL CALL (Motion 1)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Mr. Andersen - Y.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr. Kim moved, seconded by Mr. Casse, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed checklist(s) in the following amounts:

Amount	Description	Check Register
\$12,528.22	Ck #'s 201242 - 201245	Milk Fund
\$3,855,664.85	Ck #'s 13697-13887, 990361-990365, 910282022, 911152022	Current Expense
\$2,199.99	Ck #'s 1528-1533	Elementary Enrichment

- ~~2. **BE IT RESOLVED**, that the Board approve the attached agreement with PaySchool Central application to manage the payments transactions for Milk Program, Chromebook Insurance Fees, Field Trips, and other services as needed for the 2022/2023 School Year. - Tabled*~~
3. **BE IT RESOLVED**, that the Board approve the following out-of-district placement as per the student's IEP for the dates and tuition indicated. Ref:2A.

Student ID: 20322211
 School: Celebrate the Children
 Dates: November 29, 2022 - June 2023
 Amt: \$109,080
 Notes: Tuition & Aide

*The Board made a friendly amendment to table resolution #2 under Finance.

ROLL CALL (Motion 1 & 3)

Mr. Cappello - Y (Abs. Ck #13736), Mrs. Wagner - Y, Mr. Casse - Y (N-Milk), Mr. Kim - Y (Abs. Ck #13787), Dr. Arunajatesan - Y, Mr. Andersen - Y (Abs. Ck #13719).

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr. Casse moved, seconded by Mr. Kim, to approve the following Resolutions under Operations:

1. **TRANSPORTATION**

- 1.1. **BE IT RESOLVED**, that the Board approve to contract with Hunterdon Educational Service Commission for the rental of a wheelchair school bus as needed for the 2022-2023 School Year at the per diem rate of \$125.00.

2. **BUILDING AND GROUNDS**

- 2.1. **BE IT RESOLVED**, that the Board approve the submission and acceptance of the SSB-VEEVR, School and Small Business Ventilation and Energy Efficiency Verification and Repair Program - HVAC Replacement/New System Program Grant through the New Jersey Clean Energy Program application # 68355 in the amount of \$2,233,125 for the project as listed below. The work must be completed, and supporting documentation received by TRC by November 7, 2023.

- Lakeview Elementary School Cafeteria HVAC
- Lakeview Elementary School All Purpose Room HVAC
- Lakeview Elementary School Gym HVAC

- 2.2. **BE IT RESOLVED**, that the Board approve the attached rental agreement with Kids to Pros Camp for Summer 2023 at Riverview for \$10,000 for three (3) rooms.

2.3. BE IT RESOLVED, that the Board approve Morris Knolls HS to borrow the VV wrestling mat for their tournament on December 17, 2022.

2.4. BE IT RESOLVED, that the Board approve the following projects to be completed during the 2022-2023 school year utilizing Maintenance Reserve Funds:

- Bell Electric Contracting - Electrical work at Valleyview School \$10,780.00
- Bell Electric Contracting - Replace/repair lights at Bus Garage \$5,180.00
- Alltec, Inc - Install CWN270PM Boiler and RJS120M ASME glass lined storage tank at Valleyview \$17,675
- R. Ulrich & Son Contractors, LLC - Waterproof retaining wall at Lakeview Elementary School \$8,500.00
- Master Grinding & Security LLC - Install hardware and repair Gym & Cafeteria doors at Valleyview \$9,744.00
- C&M Door Controls, Inc - Replace Door #3 at Lakeview \$6,600.00

ROLL CALL (Motions 1.1-2.4)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Mr. Andersen - Y.

The Board went into executive session at 7:03 p.m. and returned to the open public meeting at 7:30 p.m

V. EXECUTIVE SESSION - Action May Be Taken

Mr. Cappello moved, seconded by Mr. Casse, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss legal, student, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: 6. Nays: 0. Abstentions: 0. Time: 7:03 p.m.

VI. GOOD OF THE CAUSE

- Mrs. Wagner congratulated the Denville Blue Angels for the championship against Mount Olive.
- Set up an Ad-Hoc Committee for discussion on how to recognize school/community sports to ensure acknowledgment for team's/individual accomplishments and championships.

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Board Meeting Highlights, Ref 1-4
 1. Strategic Planning
 2. Kids to Pros Summer Camp 2023 Contract
 3. Policy #0167: Public Participation in Board Meetings

D. OTHER: Strategic Planning - Public Program with NJSBA

- Mr. Andersen, Board President welcomed back the strategic planning participants and thanked them for joining the Board for the 2nd meeting. He stated that these three strategic planning meetings are the roadmap and the most important meetings over the course of the next five years.
Mr. Andersen introduced Charlene Petersen, an NJSBA representative, who gave a recap of the strategic planning meeting process.

- Charlene Peterson gave a brief explanation about the 2nd meeting process. Similar to the last meeting, she asked the participants to divide into small groups and continue to explore the goals for the next five years and determine the “what.”
- Ms. Petersen talked about the district vision, the student’s achievements, and where are we now. She asked the public to think about 10 strengths and 10 opportunities or challenges and brainstorm how to help develop the road map that will guide the District for the next five years (2023-2028)
- Next meeting overview is scheduled for December 12, 2022, at 7:30 p.m.

VII. OPEN TO COMMENTS

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period, after all, comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments, and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: 9:27 p.m. Closed: 9:27 p.m.

No comments were made.

VIII. ADJOURNMENT

Mr. Cappello moved, seconded by Mr. Kim, to adjourn the meeting.

ACTION ON MOTION:

Yeas: 7. Nays: 0. Abstentions: 0. Time: 9:28 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary