

MINUTES OF THE MEETING

DENVILLE BOARD OF EDUCATION

October 24, 2022.

Regular Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

Members of the public may remotely access this Board Meeting through Google Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting is posted on the Denville Board of Education website.

Please visit the District Website for more information: http://www.denville.org/board_of_education/boe_meeting_schedule

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(The meeting line will open at 7:30 pm)

For questions in reference to this meeting, for technical assistance, and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the “Re” portion of your email: “Virtual Meeting Assistance Requested.” Emails will be checked during the public meeting as well.

I. CALLED TO ORDER BY MR. ANDERSEN AT 7:30 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star-Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Cappello - P, Mrs. Wagner - P, Mr. Casse - P, Mr. Kim - A, Dr. Arunajatesan - P, Dr. Moore - A, Mr. Andersen - P.

C. EXECUTIVE SESSION

Mr. Cappello Moved, seconded by Mrs. Wagner, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss legal, security, student, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: 5. Nays: 0. Abstentions: 0. Time: 07:01 p.m.

The Board returned to the open session at 7:31 p.m.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- November 14, 28, and December 12, 2022: Strategic Planning.
- **October 24, 2022: Lakeview Week of Respect - PRIDE Presentation.**

The Lakeview students led by the School Principal, Vice Principal, and staff walked into the Chamber room cheering the Lakeview Pride!

Mrs. Sardanopoli thanked everyone for joining the presentation. She shared a little bit of what it means to be a Lakeview Lion. She mentioned that in conjunction with academics, they also foster social and emotional learning, character education, and so much more.

Mr. Scala presented the poster contest winners for each grade-level.

Several students shared their motivation behind the creativity of the contest posters.

Ms. Minieri and Ms. Hall, Lakeview School counselors thanked the parents for supporting the school and raising these amazing children. They supervise the Lakeview Lions program. They stated that the mission of the program is to create connections among the students at Lakeview School.

Three Lakeview Lion leaders (students) shared their core values and what the Lakeview lions mean to them.

Ms. Tran introduced Lakeview Lion (Gabrielle-4th grade), who shows pride on a daily basis and shows core values in addition to helping the school community.

The Lakeview Lions shared their lion's paws and wristbands with the Board and administrators.

Mr. Andersen congratulated the students and thanked the staff and the parents for a great presentation and for coming to the meeting this evening.

- **October 24, 2022: Dr. Cullis 2021-22 Testing Data.**

Dr. Cullis, Assistant Superintendent, presented the 2021-2022 NJSLA testing data results.

Dr. Cullis summarized the 2021-2022 spring NJSLA ELA/Language Arts and Mathematics results. She stated that behind all these data are the kids of Denville. She reviewed the baseline and compared Denville's score with the State average for each levels: ELA and Math.

Overall the Denville scores are above the State average, however, in some areas such as math, the percentages dropped in comparison to the District's 2019 scores.

Dr. Cullis reviewed the demographic subgroups by race, gender, and program in the following categories:

Free/Reduce Lunch
Gifted
Section 504
ELL
Special Education
General Education

Dr. Cullis highlighted areas for growth and improvements among the grades and discussed the different strategies to address deficiencies. Dr. Cullis discussed several strategies on how to address the deficiencies. She specifically explained some of the most popular applications such as Dreambox, Math 180, Virtual tutoring with Air Tudors, and Math workshop.

Highlights

- ELA scores at or similar to 2019 achievement
- New Growth baseline created
- Learning loss/unfinished learning varies by individual student
- Males and Females have similar achievement data
- More individualized assessments and programs to address student needs
- The achievement gap between students with IEPs and those without has reduced.

Areas for growth

- Math Proficiency
- Consistency in Math Scores
- Special Education Subgroups, Math, and ELA-continue to close gaps.
- Economically disadvantaged subgroup-gaps in achievement.

The Board thanked Dr. Cullis and had several questions.

F. SUPERINTENDENT'S COMMENTS - Dr. Forte discussed the following:

- Valleyview Athletics:
 - Boys and Girls Soccer in Semifinals of County Tournament - Girls are undefeated
 - Boys will play Wednesday at Memorial (Hanover)
 - Girls Home vs Kinnelon

- Cross Country: Last week, the cross country team competed in the Grade Race. The teams will race in the County Championship on Thursday.
- Denville Leadership Academy - kick-off, great opportunity to work with one of the administrative team members.
 - Veteran's Day:
 - Lakeview - November 4, 2022, at 8:30 AM
 - Riverview - November 9, 2022, at 9:30 AM
- Strategic Plan - Nov 14, 28, and Dec 12 - invitations sent; Move meeting along, 2nd public comments after the strategic planning meeting, but can be adjusted accordingly.
- Memorandum of Agreement (MOA) and Memorandum of Understanding (MOU) - signature required from Board president.

G. ASSISTANT SUPERINTENDENT'S COMMENTS - No comments were made

H. BUSINESS ADMINISTRATOR'S COMMENTS - Mrs. Gurowsky discussed the following:

- The preliminary Budget planning started this month, the 2023/2024 Budget Calendar is on the agenda for approval pending the dates for gubernatorial speech.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: 8:24 p.m. Closed: 8:24 p.m.

No comments were made.

III. OLD BUSINESS (ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **October 2022** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr. Cappello moved, seconded by Mrs. Wagner to approve the agenda as a block.

A. RESOLVED that the Board approve the following REPORTS from **September 2022**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **September 2022**
2. Report of Health Office - **September 2022**
3. The 2021-22 District HIB Self-Grading
4. HIB Case VV.22.23.01
5. The attached 2022-23 Nursing Services Plan

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work/Regular Session & Executive Session Meeting - September 12, 2022.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Laura Wagner

To approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing), etc.:*

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS /RETIREMENTS /EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Corbosiero, Michael	AM Bus Aide	District Wide	New Hire Full-Time 22/23 SY Effective Date TBD		7	\$17.85/hr.
b.	Engelhardt, Bonny	AM/PM Bus Aide & Lunch Aide	LV	Full-Time 22/23 SY Effective 11/14/22		10	\$17.85/hr.
c.	Cordero, Justin	Teacher	LV	<i>Retroactively approve:</i> Change in FTE to Teacher MA .72 Aide .28 Effective 10/14/22 For the 22-23 SY.	2B	8	\$44,406.00 Prorated \$7,406.28 Prorated
d.	Lupo, Marlene Jacobus, Deborah Cucci, Taylor Wilbur, Maryann	Teacher Teacher Teacher Instructional Aide	LV RV RV LV	<i>Retroactively approve:</i> Additional hours for lunch duty coverage during DALA Summer program 2022 Not to exceed 5 hours (\$244.90)	2B		\$48.98/hr.

e.	Ko, Mary	Physical Therapist	Dist. Wide	To provide physical therapy for the 22-23 SY. Student #20343315 Not to exceed 57 hours (\$2,348.97)	2B	\$41.21/hr.
f.	Worrall, James	Instructional Aide	VV	To provide aide support to students for after-school clubs/activities for the 22-23 SY. As needed.	3C	\$19.71/hr.
g.	Navarro, Ana Meade, Tina Van Dean, Christine Terhune, Jenny	Instructional Aide	LV	To provide aide support to students for after-school clubs/activities for the 22-23 SY. As needed.	3C	\$17.91/hr. \$19.71/hr. \$18.24/hr. \$19.85/hr.
h.	Benedetto, Savannah Russello, Donna Jaffe, Marla Didomenico, Jennifer	Speech Therapist Instructional Aide Teacher Teacher	Dist. Wide RV VV VV	To provide Home Instruction during the 2022-2023 SY As needed	2A	\$50/hr.
i.	Dolan, Maura	Speech Therapist	RV VV	To provide Alternative Augmentative Communication (AAC) Training to Staff at Riverview at the Teachers Teaching Teachers for the 2022-2023 SY. Not to exceed 7 hours (\$443.52)	2D	\$63.36/hr.
j.	Minieri, Debra	School Counselor	LV	To provide Crisis Prevention Intervention (CPI) training to District staff for the 2022-2023 SY. Not to exceed 22 hours (\$1,393.92)	2D	\$63.36/hr.
k.	Cortes, Carlos	Maintenance	VV	Plumbing/Electrical trades Stipend per DEA Contract Article 46.4 Effective 01/01/2023.		\$4,590.00 Prorated
l.	Huizing, Patricia	Teacher	LV	For book audit Not to exceed 30 hours (\$1,236.30)	2A	\$41.21/hr.

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board approve employee #1429 for a leave of absence, having received doctor's certification, commencing December 1, 2022, under the Federal Family Medical Leave Act (FMLA), ending on March 3, 2023, while utilizing fourteen (14) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1429, commencing on January 9, 2023, through March 31, 2023.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #1429 and anticipate a return to work for the 2023/2024 School Year.

- BE IT RESOLVED**, that the Board approve the one-day suspension without pay for employee # 1344.

4. **BE IT RESOLVED**, that the Board approve the attached sidebar with the DEA regarding payment for waiver of health benefits
5. **BE IT RESOLVED**, that the Board approve the attached list of Enrichment Staff for the 22-23 SY. Fully funded through registration fees.
6. **BE IT RESOLVED**, that the Board rescind the Mentor-Mentee Relationship. Ref: 2D.

Mentee - Julie Reidel, RV, Teacher
Mentor - Lori Baumann, RV, Teacher

7. **BE IT RESOLVED**, that the Board approve Mentor-Mentee Relationship for the 22/23 SY. \$550 paid by Mentee to Mentor prorated by month. To be reimbursed by the Board upon successful completion of the program and renewal for the 23/24 SY. Ref: 2D.

Mentee - Julie Reidel, RV, Teacher
Mentor - Michelle Byrne, RV, Teacher

8. **BE IT RESOLVED**, that the Board approve to remove employee #1475 from the District Substitute List Effective 10/24/2022.

9. **BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	School	Effective Date	Per Diem Rate
a.	Rustad, Margaux	Teacher	District Wide	22-23 SY	\$125/day up to 10 days. \$145/day after 10 days.
b.	Knudsen, Cheryl	Teacher	District Wide	22-23 SY	\$125/day up to 10 days. \$145/day after 10 days.
c.	Snyder, Nicole	Teacher	District Wide	22-23 SY	\$125/day up to 10 days. \$145/day after 10 days.
d.	Corbosiero, Michael	Teacher Security	District Wide	22-23 SY	\$125/day up to 10 days. \$145/day after 10 days. \$30/hour

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Dino Cappello

To approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Tobia, Jacqueline	Behaviorist	Dist. Wide	\$385	To attend PEAK Level 1 Certification Training Virtually.	2D	TBD

2. **BE IT RESOLVED**, that the Board approve VV personnel to discard the attached list of out-of-date books.
3. **BE IT RESOLVED**, that the Board approve Dr. Howard Bobrow Orthodontics from Denville to provide information and gifts for students in grades 3-5 for National Orthodontic Month in October 2022.

4. **BE IT RESOLVED**, that the Board approve the following students to observe for the 22-23 SY. Ref 1D.

- Cassidy Sofia, Student, Morris Knolls RD
- Swisher Ella, Student, Morris Knolls RD
- McGavin Megan, Student, Morris Knolls RD
- Lepre Jaclyn, Student, Morris Knolls RD

5. **BE IT RESOLVED**, that the Board approve the revised Technology Curriculum to reflect new NJSL standards and title, Computer Science and Design Thinking. Ref: 2A

6. **BE IT RESOLVED**, that the Board approve John Castrignano, Montclair University, to complete the school psychologist internship at Lakeview, 22-23 SY.

7. **BE IT RESOLVED**, that the Board approve the attached Field Trips.

8. **BE IT RESOLVED**, that the Board approve Valleyview Middle School Field Trips for the 2022-2023 School Year. Ref: 3A, 3C.

Dorney Park,	Allentown, PA	8th grade	June 6, 2023.
Fairview Lake YMCA,	Newton, NJ	7th grade	June 5, 2023.
Hands in 4 Youth,	West Milford, NJ	6th grade	June 9, 2023.

9. **BE IT RESOLVED**, that the Board accept a grant from the Denville Education Foundation to provide supplemental enrichment to the Beyond the Blues 8th grade residency.

Gullah Island Masterclass Artist appearances (5@195.00): \$975.00
Final Full Band performance: \$2,500.00

Total grant of \$3,475.00

C. POLICY REVISIONS

To approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
R 2425	EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM - NEW		X
P 2425	EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM - REVISED		X
P 5512	HARASSMENT, INTIMIDATION, AND BULLYING (HIB) - REVISED	X	
P 0167	PUBLIC PARTICIPATION IN BOARD MEETINGS - REVISED	X	

D. FINANCE (Includes Technology) - Chair, James Kim

To approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed checklist(s) in the following amounts:

Amount	Description	Check Register
\$3,595.69	Ck # 201241	Milk Fund

\$3,749,949.71	Ck #'s 13506-13696, 990359-990360, 909302020/22, 910152022	Current Expense
\$3,410.00	Ck # 1385	General Organization
\$875.30	Ck # 1527	Elementary Enrichment

2. **BE IT RESOLVED**, that the Board approve the attached Budget Calendar for the fiscal year 2023-2024.
3. **BE IT RESOLVED**, that the Board approve proposals #100808 and 101160 from Creative Library Concepts, for the purpose of providing furniture selection for the Valleyview School Media Center in the amount of \$5,244.16 utilizing Maintenance Reserve funds.
4. **BE IT RESOLVED**, that the Board accept the donation of dictionaries to the third-grade students from the Denville Rotary.
5. **BE IT RESOLVED**, that the Board accept a donation of \$1,950.00 from the Municipal Alliance to fund the Stephen Hill Speak Sobriety program for VVMS.
6. **BE IT RESOLVED**, that the Board accept the donation of \$100 worth of books for each class at RV by the RV PTA.
7. **BE IT RESOLVED**, that the Board accept the donation of the following office equipment by Michael Short of the Denville All State Insurance Office:
 - 25 office chairs
 - 2 desks
8. **BE IT RESOLVED**, that the Board approve SNAP (Special Needs Athletic/Awareness Program) to provide Disability Awareness training for students at Valleyview Middle School at a total cost not to exceed \$150. Ref 1C.
9. **BE IT RESOLVED**, that the Board approve the Riverview PTA to contract with On the Go Vending for 2 vending machines at the RV Annex for healthy snacks for staff and students for 22/23 SY.
10. **BE IT RESOLVED**, that the Board approve the agreement with Stepping Forward Counseling Center to provide Home Instruction services for Student #20322803 at the rate of \$50 per hour.
11. **BE IT RESOLVED**, that the Board approve the agreement with Stepping Forward Counseling Center to provide Home Instruction Services for Student #20271390 at \$50 per hour.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

To approve the following Resolutions under Operations:

1. TRANSPORTATION

- 1.1. **BE IT RESOLVED**, that the Board approve to rent a 24 Passenger School bus from Lerner Limited, LLC (Little Learner) at a cost of \$50/day as needed.
- 1.2. **BE IT RESOLVED**, that the Board *retroactively* approve the following school bus emergency evacuation drill reports:

Lakeview - October 7, 2022 @ 9:00 - 11:30 am
Location: Parking Lot at Lakeview
Route #'s 189, 190, 192, 194 & 195

Riverview - October 6, 2022 @ 9:00 - 11:30 am
Location: North Lot at Riverview
Route #'s 190, 192, 194 & 195

Valleyview - September 14 - 15, 2022 @ 9:10 am
Location: Valleyview Parking Lot
Route #'s 190, 192, 193, 194 & 195

- 1.3. BE IT RESOLVED**, that the Board approve the utilization of the District School buses to transport students from Lerner Limited, LLC (Little Learner) at an hourly rate of \$70/hr. on the following dates:

October 25, 2022 (Little Lerner – Denville) Wightman's Farm
October 27, 2022 (Little Lerner – Morristown) Wightman's Farm
October 25, 2022 (Little Lerner – Jefferson) Wightman's Farm

2. BUILDING AND GROUNDS

- 2.1. BE IT RESOLVED**, that the Board approve the 2022-2023 Memorandum of Agreement with the Denville Police Department and the 2022-2023 Memorandum of Understanding with the Denville Police Department for live streaming of cameras.

ROLL CALL (Motions III to IV) - As a block.

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Dr. Arunajatesan - Y, Mr. Andersen - Y.

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Board Meeting Highlights, Ref 1-4
 - Dr. Cullis 2021-2022 Testing Data presentation
 - Lakeview week of respect – PRIDE presentation

D. OTHER

VI. OPEN TO COMMENTS

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period, after all, comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: 8:28 p.m. Closed: 8:28 p.m.

No comments were made.

VII. EXECUTIVE SESSION - Action May Be Taken

Mrs. Wagner moved, seconded by Dr. Arunajatesan, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss student, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: 5. Nays: 0. Abstentions: 0. Time: 08:29 p.m.

VIII. ADJOURNMENT

Mr. Casse moved, seconded by Mrs. Wagner, to adjourn the meeting.

ACTION ON MOTION:

Yeas: 5. Nays: 0. Abstentions: 0. Time: 09:25 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary