

MINUTES OF THE MEETING

DENVILLE BOARD OF EDUCATION

June 13, 2022.

Work Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

Members of the public may remotely access this Board Meeting through Google Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting are posted on the Denville Board of Education website.

Please visit the District Website for more information: http://www.denville.org/board_of_education/boe_meeting_schedule

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(The meeting line will open at 7:30 pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance, and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the “Re” portion of your email: “Virtual Meeting Assistance Requested.” Emails will be checked during the public meeting as well.

I. CALLED TO ORDER BY MR. ANDERSEN AT 7:30 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star-Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Cappello - P, Mrs. Wagner - P, Mr. Casse - P, Mr. Kim - P, Dr. Arunajatesan - P, Dr. Moore - P, Mr. Andersen - P.

C. EXECUTIVE SESSION - No Executive Session was needed

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- June 27, 2022: Dr. Forte and Dr. Cullis with Charlene Peterson of NJSBA - Goal Setting for 2022/23. Ref: 1-4.
- July 18, 2022: 2021-22 Full Year HIB-SSDS Presentation.
- **Valleyview Boys and Girls Soccer County Champions.**

VV Soccer championship: Mr. Englishman thanked the Board, Dr. Forte, and Dr. Cullis for their continued support of the Valleyview athletic program. He stated that the school returned after two years with a full athletic program on 21/22. This is the 1st season using the renovated AR Spinola Valleyview field. Teams advanced to the tournament finals; however, the greatest achievement this season belongs to both, boys' and girls' soccer teams. Both teams won the Greater Morris County group III championship. Boys 9-2; Girls 60 goals completed- 16-1.

Mr. Plum and Mr. Santaniello, coaches, introduced each player and made special remarks about the Team.

- **Presentation of the 2022 Denville Public Schools/ Denville Education Foundation Persons of the Year Awards.**

President of the Denville Education Foundation, Jeff Barnish, gave a brief history of the foundation and proceeded to present the community of the year award. He presented the award and a \$200 gift card to Judy Ingraham. Judy and her family started the Denville Education Foundation, and they have been great contributors to the foundation.

Dr. Forte introduced the Staff Member of the Year: Lydia Stiles, VV science teacher. Mrs. Stiles started many environmental initiatives and won the Environmental Educator Award last year.

Mr. Andersen presented a \$200 gift card and the award to Mrs. Stiles.

Dr. Forte introduced the Student of the year; Lakeview 5th grade student: Amanda Lescaro, who set up an anti-literary campaign among many other great accomplishments.

The PTA presented the Student of the Year Award to Amanda and \$200 worth of gift cards.

- **Susan Marinello Communications Consultant: Recap of 2021/22 and suggestions for 2022/23.**

Mrs. Marinello introduced herself and mentioned a few remarks about her background and how she started working with public relations and brand awareness.

Mrs. Marinello completed an initial review of the school district's communication tools. Below is an overview of the process that informed the upcoming Communications Surveys as well as other implementations that have been made, to date, in order to achieve the district's ongoing Communications Goals.

The goal of the 2022 Communications Audit of the Denville Township Public Schools is to:

- Evaluate opportunities to elevate and consistently represent the mission, motto, and brand of the district, both in messaging and logo, while effectively communicating with all stakeholders.
- Determine how stakeholders respond to district communications and assess what is working and identify areas for improvement.

The Communications Audit includes both internal and external communications.

- An initial review of the district's communication tools has been completed.
- Additionally, an assessment, through upcoming surveys, of the effectiveness of those tools in achieving the goals of CONTENT, MESSAGING, FORMAT CONSISTENCY, and EASE OF USE, has been developed for both internal and external users.
- The surveys will provide an opportunity to measure the staff and public's response to, and reception of, the district's communication tools.

Communications Audit, Evaluation, and Implementation January 2022 to June 2022:

- The district's daily, weekly, and ongoing communication tools have been evaluated and analyzed using a rubric that includes:
 - Analytics of usage data
 - Best Practices in content
 - Communications/Marketing strategies and goals
- The following communications tools have been evaluated for CONTENT, MESSAGING, FORMAT CONSISTENCY, and EASE OF USE:
 - The district website - in particular, the district landing page and each school landing page, as well as a selection of the body of information on the site.
 - Friday Folders
 - The Superintendent's scheduled communications and COVID updates
 - The district's blast email format
 - The district's YouTube, Twitter, and Facebook feeds
- Identification of immediate district communication goals resulted from the initial review.
- Based on the above, implementation of best practices in CONTENT, MESSAGING, FORMAT CONSISTENCY, and EASE OF USE, a reformatted, branded, and user-friendly design for emphasis and consistency have been applied to
 - Friday Folders
 - The Superintendent's scheduled communications
 - The district's blast email format
 - The district's website as it pertains to each school landing page and the district landing page.
 - On-going research into formats and design is currently in process.
 - The district's YouTube, Twitter, and Facebook feed
- Surveys for both internal and external stakeholders (staff and parents) have been developed and will be issued in the near future.

The initial 2022 Communications Review of the Denville Township Public Schools revealed:

- A strong commitment to clear communication.

- However, CONSISTENCY IN MESSAGING; CONSISTENCY IN FORMAT, BRANDING, and CONTENT; as well as EASE OF USE all offer opportunities for improvement.
 - As stated above, many of these improvements have been, or are in the process of implementing improvements. The upcoming surveys will assist in prioritizing the next areas of focus.
- Implementing improvements in the identified communications areas, elevates both the effectiveness of and confidence in, communications.

Communications Implementation Next Steps June 2022 - June 2023:

- Results of Communications Surveys of stakeholders (staff and parents) to be reviewed and analyzed.
 - Survey results will identify how the community is using the district's communication tools and the community's expectations of those tools.
 - Survey results will inform the next steps and goals in adjusting and improving communications in the areas highlighted by stakeholders.
 - Survey results will also guide website priorities.
- All identified areas of improvement will include an emphasis on the district's mission, motto, and brand and stated goals of CONTENT, MESSAGING, FORMAT CONSISTENCY, and EASE OF USE.
- Further data collection through interviews and additional targeted surveys will help to refine the focus for specific communication areas of improvement or expansion.
- Develop detailed Communications Plans for strengthening the consistency of communications techniques throughout the district, based on identified areas of focus.
 - Each identified goal in the Communications Plans will be
 - Broken into steps,
 - Assigned deadlines for research and strategies,
 - As well as deadlines for achievement of implementation.

The 2022-2023 academic year will see the development and implementation of the Denville Township Public Schools New Strategic Plan.

- This process will:
 - Involve stakeholders at all levels.
 - Assess the district's strengths, and examine areas of potential growth and advancement.
 - Evaluate the changing landscape of the local and global community at large.
 - Identify opportunities, and recommend strategies for achieving educational success in both the immediate and distant future.
- A school district's strategic plan is a vision that unites all members of the educational community—students, administrators, educators, and board members – with a set of guidelines that builds on past strengths, and propels the district toward the future.

I. STRATEGIC PLAN INTERNAL COORDINATOR 2022-2023 School Year:

- Work with IT and district communicators to develop a Communications Plan for promotion and updates to the internal and external school community
- Recruit team members
- Present weekly updates to the Superintendent as well as regular updates to the Board of Education, staff, and community
- Interface with any consultants, advisors, faculty, staff, professionals or volunteers whose expertise will assist in formulating the district's Strategic Plan
- Set, attend and manage all meetings and maintain records
- Finalize Action Teams and select team leaders
- Monitor, encourage and evaluate the work of action teams
- Create presentation materials
- Present approved Strategic Plan
- Support and assist the Superintendent in the implementation of the plan.

Mrs. Marinello stated that the Superintendent has a strong commitment to clear communication. This is especially important in the day to day communications.

The Board thanked Mrs. Marinello for the great presentation and had some follow-up questions.

F. SUPERINTENDENT'S COMMENTS - Dr. Forte discussed the following:

- Chief Perna, Sargent Weldon, and Dr. Forte - visited all school's faculty meetings on June 6, and June 13th. Also visited the Transportation Department on June 10th, 2022 to discuss security issues. Dr. Forte stated that the number one goal is to keep the students and staff safe.
- Projects update: moving forward.
- The LHYMCA has offered all staff the opportunity to use the YMCA facility for the remaining of the School Year, 2021-22.
- School:
 - June 20 and 21 Early Dismissal for all Schools
 - June 22 last day for Lakeview only- early dismissal
 - COVID Update – posted on the district website.

G. ASSISTANT SUPERINTENDENT'S COMMENTS - Dr. Cullis discussed the following:

- Wrapping up the academic year with field trips, and presentations of student work.
- LV LEAD graduation will be on June 20th at 9:00 am
- Summer Programs start on June 27th at Lakeview

H. BUSINESS ADMINISTRATOR'S COMMENTS - Mrs. Gurowsky discussed the following:

- NJSBA October Conference in Atlantic City: Please notify Business Administrator if attending.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: 8:52 p.m. Closed: 9:00 p.m.

One member of the public read a resolution from another School District in reference to the New Jersey Department of Education Core Curriculum on human sexuality and family life education.

Dr. Cullis explained that the NJ DOE standards provide guidelines, however, the District does not have to adapt or accept all the language as indicated in the NJ DOE Student Learning Standards-Comprehensive Health and Physical Education. Dr. Cullis stated that the District need to meet the required curriculum standards which will be reviewed with the curriculum department and the committee during the summer-2022.

III. OLD BUSINESS (NO ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **June 2022** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

To approve the following Resolutions under Old Business, action will be taken on June 27th:

A. **RESOLVED** that the Board approve the following REPORTS from **May 2022**:

1. Treasurer of School Monies
2. Board Secretary

B. **EDUCATION REPORTS**

1. Report of Student Enrollment - **May 2022**
2. Report of Health Office - **May 2022**
3. HIB Case VV.21.22.12

C. **MINUTES - RESOLVED** that the Board approve the following Minutes:

1. Work Session & Executive Session Meeting - May 09, 2022.
2. Regular Session & Executive Session Meeting - May 23, 2022.

IV. NEW BUSINESS (**ACTION TO BE TAKEN**) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. **PERSONNEL (Includes Technology) - Chair, Laura Wagner**

Mrs. Wagner moved, seconded by Mr. Cappello, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS /RETIREMENTS /EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Tatarka, Ryan	Teacher	VV	New Hire Full Time for 22/23 SY Replacing employee #885		BA 13	\$65,135
b.	Clark, Kaitlin	Media Specialist	VV	New Hire Full Time for 22/23 SY		MA 30	\$77,525

		Librarian		Replacing employee #1418		Step 14	
c.	Castiglia, Maria	Teacher	RV	New Hire Full Time for 22/23 SY		BA 3	\$55,280
d.	Black, Rachel	Teacher	VV	New Hire Full Time for 22/23 SY Replacing employee #1386		BA 4	\$55,530
e.	Vitolo, Giaci	Leave Replacement Teacher	LV	New Hire Full Time for 22/23 SY Replacing employee #508			\$312/day
f.	Berger, Katie	ESY Instructional Aide	LV	New Hires for Summer 2022 ESY Program Not to exceed 69 hours. (\$1,381.38)	2B		\$20.02/hr.
g.	Allocco, Abigail	ESY Instructional Aide	LV	New Hire for Summer 2022 ESY Program Not to exceed 69 hours. (\$1,381.38)	2B		\$20.02/hr.
h.	Plumb, Amy	Teacher	VV	Biology Summer curriculum work. Not to exceed 20 hours (\$824.20)	2A		\$41.21/hr.
i.	Kovacs, Jamie Whalen, James Mendez, Richy Brautigam, Morgan	Teacher	VV	<i>Retroactively approve</i> To provide staff professional development on 05/04/22 at the Teachers Teaching Teachers (TTT) Not to exceed 6 hours each. (\$380.16)			\$63.36/hr.
j.	Van Dean, Nicholas	Summer Help	Dist. Wide	For 22/23 SY			\$15.50/hr.
k.	Vyksyuk, Mariana	School Nurse	LV	To complete work over the Summer. Not to exceed 20 hours. (\$824.20)	1C		\$41.21/hr.
l.	Cordero, Gina Karakus, Gulden	ESL Teacher	LV RV	To complete ESL Screenings over the Summer. Not to exceed 15 hours each. (\$618.15)	1C		\$41.21/hr.
m.	Williams, Kathleen Brautigam, Morgan	Teacher	LV VV	For Summer Curriculum Work Book Audit. Not to exceed 72 hours divided by interested staff (\$2,967.12)			\$41.21/hr.
n.	Scalfani, Danielle Paradiso, Lisa	Teacher	LV RV	For Summer Curriculum Hours for Social Studies. Not to exceed 10 hours each. (\$412.10)	2A		\$41.21/hr.
o.	Wilson, Kevin	Teacher	LV RV	For Summer Curriculum Work-Family Life Units Not to exceed 8 hours (\$329.68)	2A		\$41.21/hr.
p.	Minieri, Debra Hall, Maribeth	School Counselors	LV	To complete work with administration over the summer. (Topics include but not limited to: Welcoming Schools Training follow-up and planning, culture & climate survey follow-up and planning for 22-23 SY, social emotional learning 21-22 follow-up and planning for 22-23 SY) Not to exceed 12 hours each. (\$494.52)	1C		\$41.21/hr.
q.	Huizing, Patricia	Media Specialist Librarian	LV	To work with administration over the summer to plan for Support Services/TSS for the 2022-2023 SY.	1C		\$41.21/hr.

				Not to exceed 8 hours. (\$329.68)		
r.	Cordero, Gina Smith, Laurie	Teacher	LV RV	To provide instruction for the Denville Accelerated Learning Academy Summer Program 2022. Not to exceed 75 hours each. (3,673.50)	2B	\$48.98/hr.
s.	Nixon, Karin	Instructional Aide	RV	To assist at the Community Resource Fair on 06/08/22. Not to exceed 2 hours. (\$36.88)	1C	\$18.44/hr.
t.	Young, Mark	Instructional Aide	RV	Resignation Effective 06/30/22.		
u.	Lupo, Marlene	Instructional Aide	RV	Resignation Effective 08/08/22.		
v.	Mahn, Amanda	Teacher	LV	Resignation Effective 06/13/22.		
w.	Geller, Randi Rydzewski, Tara	ESY Instructional Aide	LV	New Hire for Summer 2022 ESY Program Not to exceed 69 hours each. (\$1,381.38)	2B	\$20.02/hr.
x.	Angiuoli, Joyce	PM Bus Aide	Dist. Wide	For 22/23 SY		\$17.85/hr.
y.	Grimaldi, Cheryl	AM Bus Aide	Dist. Wide	For 22/23 SY		\$17.45/hr.

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board retroactively approve employee #355 leave of absence under the NJ Family Leave Act (FLA) from June 6-17, 2022, while utilizing family illness days; anticipated return to work to be determined.
- BE IT RESOLVED**, that the Board retroactively approve employee #373, for a leave of absence, having received doctor's certification, commencing March 21, 2022, under the Federal Family Medical Leave Act (FMLA), ending on June 17, 2022, while utilizing thirty-nine (39) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #373, commencing on May 23, 2022, through October 21, 2022.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #373 and anticipate a return to work on October 24, 2022.

- BE IT RESOLVED**, that the Board retroactively approve employee #1144, for a leave of absence, having received doctor's certification, commencing May 17, 2022, under the Federal Family Medical Leave Act (FMLA), ending October 14, 2022, while utilizing twenty-four (24) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1144, commencing on June 20, 2022, through November 18, 2022.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #1144 and anticipate a return to work on December 19, 2022.

- BE IT RESOLVED**, that the Board approve the attached Substitutes for the ESY and DALA programs at Lakeview School at \$48.98/hr. for Teachers/Nurse/Counselor staff and \$20.02/hr. for Aides.

6. **BE IT RESOLVED**, that the Board approve the attached Staff to attend mandated IEP meetings over the summer as needed at \$41.21/hr.
7. **BE IT RESOLVED**, that the Board approve the attached list of hourly and substitute rates for the 22/23 SY.
8. **BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Meier, Emily	Bus Aide	22/23 SY	\$15/hr.
b.	Grimaldi, Cheryl	Bus Aide	22/23 SY	\$17.45/hr.
c.	Fennimore, Amy	Bus Aide	22/23 SY	\$17.45/hr.
d.	Allocco, Abigail	Teacher	21/22 SY & 22/23 SY	\$120/day
e.	Angiuoli, Joyce	Bus Aide	21/22 ESY	\$17.85/hr.

9. **BE IT RESOLVED**, that the Board accept the resignation of Shawn Maass as RV head custodian effective June 10, 2022.

BE IT FURTHER RESOLVED, that the Board approve Shawn Maass as custodian, Step 9, \$46,615 for the remainder of the school year 2021/2022.

10. **BE IT RESOLVED**, that the Board approve Thomas R. Shemon as Head Custodian, Step 10, \$50,415 Prorated (\$210.06 per day), for the remainder of the school year 2021/2022, effective 6/13/2022.

ROLL CALL (Motions 1-10)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Dino Cappello

Mr. Cappello moved, seconded by Mr. Kim, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Oliveira, Michelle	Teacher	VV	\$850 Using ARP Esser Accelerated Learning funding	Virtual TCRWP June Reading Institute	2D	
b.	Huizing, Patricia	Media Specialist Librarian	LV	\$279	Virtual PD - What's New in Children's Books & Creative, Powerful.	2D	06/30/22

2. **BE IT RESOLVED**, that the Board approve the attached parent communications survey. Ref 3D.

ROLL CALL (Motions 1-2)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

C. FINANCE (Includes Technology) - Chair, James Kim

Mr. Kim moved, seconded by Mr. Casse, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve PG Chambers School to provide Physical Therapy and Occupational Therapy Services for the ESY Program Summer 2022 at Lakeview School at \$98/hr. up to 105 hours (\$10,290). Ref 2B.
2. **BE IT RESOLVED**, that the Board approve the following out-of-district placements as per the student's IEP for the dates and tuition indicated: Ref 2A.

Student ID: 2026783
School: EPIC
Dates: 22/23 ESY & SY
Amt: \$119,935.20
Notes: Tuition

Student ID: 20342890
School: Mountain Lakes BOE
Dates: 07/05/2022-07/29/2022
Amt: \$8,178.00
Notes: ESY Tuition & PT

Student ID: 20281546
School: Limitless
Dates: 07/06/2022-08/05/2022
Amt: \$8,104.00
Notes: ESY Tuition & Aide

Student ID: 20343315
School: PG Chambers
Dates: 22/23 ESY & SY
Amt: \$90,554.10
Notes: Tuition

Student ID: 20272368
School: Education Service Commission
Dates: 07/05/2022-08/11/2022
Amt: \$8,100.00
Notes: ESY Tuition & Aide

3. **BE IT RESOLVED**, that the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) application for the Fiscal Year 2023, and accepts the grant award of the funds upon subsequent approval of the FY 2023 IDEA application with the following amounts:

- Basic Public: \$374,996
- Preschool: \$ 23,582

ROLL CALL (Motions 1-3)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

V. NEW BUSINESS (NO ACTION TO BE TAKEN)

A. PERSONNEL (Includes Technology) - Chair, Laura Wagner

To approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing).* etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS /RETIREMENTS /EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Lindholm, Teresa Rideout, Hannah Tokle, Sarah White, Lori Biase, Stephanie Pillion, Connie Smith, Susanna Sapienza, Nina Nydham, Kathleen Williams, Kathleen Forkins, Jessica	Teacher	LV	To move rooms in preparation for the 2022-2023 School Year (\$226.37 each)	1C		\$226.37
b.	Vyksyuk, Mariana Minieri, Debra Hall, Maribeth	School Nurse School Counselor School Counselor	LV	To attend/assist with Pre-K, Kindergarten & New Student Orientations on August 30, 2022. Not to exceed 7 hours each. (\$288.47)	1C		\$41.21/hr.
c.	Maclay, Nasim Lindholm, Teresa McQueeney, Katie Davenport, Kristin	Teacher	LV	To attend/assist with Kindergarten Orientation on August 30, 2022. Not to exceed 1.5 hours each. (\$61.82)	1C		\$41.21/hr.
d.	Vandenbos, Patricia Kolk, Dorothy Handal, Kristina Meade, Tina Navarro, Ana Shirley, Debra Odell, Kristine Mania, Elizabeth Adams, Christine	Instructional Aides	LV	To attend/assist with Pre-K/Kindergarten Orientation on August 30, 2022. Not to exceed 1.5 hours each. (\$30.03)	1C		\$20.02/hr.
e.	Julich, Lauren Mellini, Tracy Terhune, Jenny McCauley, Heather	Teacher	LV	To attend/assist with Pre-K Orientation on August 30, 2022. Not to exceed 1.5 hours each. (\$61.82)	1C		\$41.21/hr.
f.	Bellini, Adrienne	Teacher	RV	Move across the Guide Effective 09/01/22		MA 30 Step 12	\$70,610.
g.	Navarro, Ana	Instructional Aide	LV	For the ESY program Summer 2022. Not to exceed 69 hours. (\$1,381.38)	2B		\$20.02/hr.
h.	Meier, Jeff	Custodian	VV	Cash-in 5 vacation days, 21/22 SY			\$1,170.65
i.	Theodoropoulos, Christina	Principal	RV	Cash-in 9 vacation days, 21/22 SY			\$5,598.90

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

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2. **BE IT RESOLVED**, that the Board approve employee #10, for a leave of absence, under the Federal Family Medical Leave Act (FMLA), commencing September 1, 2022, while utilizing available sick days, anticipated return to work is undetermined.
3. **BE IT RESOLVED**, that the Board approve employee #1066 for a leave of absence having received doctor's certification, commencing October 3, 2022, under the Federal Family Medical Leave Act (FMLA) ending on December 23, 2022, while utilizing twenty (20) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1066, commencing on November 28, 2022, through December 23, 2022.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #1066 and anticipate a return to work on January 3, 2023.

4. **BE IT RESOLVED**, that the Board approve the attached job description for Nurse-Non-Certified.
5. **BE IT RESOLVED**, that the Board approve the attached contract for Mrs. Damaris Gurowsky, Business Administrator, for the 2022-2023 School Year.
6. **BE IT RESOLVED**, that the Board approve the attached contract for Dr. Sandra Cullis, Assistant Superintendent, for the 2022-2023 School Year.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Dino Cappello

To approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Brigando, Vanessa Cicchino, James Connolly, Casey Corforte, Jennifer Dickerson, Taylor Lukeman, Courtney Morris, Kristin Plumb, Shawn Protasiewicz, Emily Santaniello, Carlo	Teacher	VV	\$3,108 To be paid through ARP Esser: Accelerated Learning Coach and Educator Support funds	To attend the virtual workshop "Making Best Use of DESMOS to Strengthen Your MATH Instruction" presented for 6 hours on either July 6, 11, or 14, 2022 (teacher choice) at a cost of \$259 per person	2D	July 6, 11, or 14, 2022

Schwarz, Lisa						
Vargas, Lisa						

- BE IT RESOLVED**, that the Board adopt the Revised Reading and Writing Units of Study K-2, and Reading Units of Study 6-8 written by Teachers College Reading and Writing Project published by Heinemann 2022. *Cost to be added. Ref: 2A

C. POLICY REVISIONS

To approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/Adoption
P 1648.14	SAFETY PLAN FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS – COVID-19 (M) (ABOLISHED)	X	
P 1648.15	RECORDKEEPING FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS – COVID-19 (M) (NEW)	X	
P 2415.04	TITLE I – DISTRICT – WIDE PARENT AND FAMILY ENGAGEMENT (M) (REVISED)	X	
P 2415.50	TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT (M) (NEW)	X	
P 2417	STUDENT INTERVENTION AND REFERRAL SERVICES (M) (REVISED)	X	
P 3161	EXAMINATION FOR CAUSE (REVISED)	X	
P 4161	EXAMINATION FOR CAUSE (REVISED)	X	
P 7410	MAINTENANCE AND REPAIR (M) (REVISED)	X	
R 7410	MAINTENANCE AND REPAIR (M) (REVISED)	X	
R 7410.01	FACILITIES MAINTENANCE, REPAIR SCHEDULING, AND ACCOUNTING (M) (REVISED)	X	
P 8420	EMERGENCY AND CRISIS SITUATIONS (M) (REVISED)	X	
P 9320	COOPERATION WITH LAW ENFORCEMENT AGENCIES (M) (REVISED)	X	
R 9320	COOPERATION WITH LAW ENFORCEMENT AGENCIES (M) (REVISED)	X	
P 0155.1	BOARD MEMBER PARTICIPATION USING ELECTRONICS	X	
P 8601	STUDENT SUPERVISION AFTER SCHOOL DISMISSAL (M)	X	

D. FINANCE (Includes Technology) - Chair, James Kim

To approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the enclosed checklist(s) in the following amounts:

Amount	Description	Check Register
		Milk Fund
		Current Expense
		Elementary Enrichment

2. **BE IT RESOLVED**, that the Board approve the following resolution regarding the Capital Reserve Transfer:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and;

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and;

WHEREAS, the Board wish to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year-end, and;

WHEREAS, the Board have determined that an amount not to exceed \$3,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the Board that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

3. **BE IT RESOLVED**, that the Board approve the following resolution regarding the Maintenance Reserve Transfer:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and;

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and;

WHEREAS, the Board wish to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year-end, and;

WHEREAS, the Board have determined that an amount not to exceed \$1,500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the Board that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

4. **BE IT RESOLVED**, that the Board approve pursuant to PL 2015, Chapter 47, intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to fully comply with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. seq. for 2022-2023 SY.

5. **BE IT RESOLVED**, that the Board approve authorizing the Business Administrator/Board Secretary to proceed with all necessary entries for the 2021-2022 school year; including the cancellation of purchase orders, stale-dated checks, transfers, compliance with Public Contract Law, and award of bids, and other such actions as may be required by statute, code and policy. The Board of Education shall confirm any action taken at its next regular public meeting.

6. **BE IT RESOLVED**, that the Board approve the following resolution regarding providing milk for the students for the 2022-2023 School Year

NOW, THEREFORE, BE IT RESOLVED, that Cream O'Land Dairy be awarded the proposal to provide milk to the students of the Denville School District at the following margin rates for the 2022/2023 SY.

- ½ Pint Chocolate Fat-Free \$0.44

- ½ Pint 1% White \$0.44
- ½ Pint Fat-Free Milk \$0.44

7. **BE IT RESOLVED**, that the Board approve the attached Educational Services Commission of Morris County 22/23 Shared Services Agreement and Addendum for the Bidding/Purchasing Program, in the amount of \$6,110.00
8. **BE IT RESOLVED**, that the Board approve the attached District Bid Award Letters from the Educational Services Commission of Morris County for School supplies for the 2022/2023 SY.
9. **BE IT RESOLVED**, that the Board approve the attached Shared Service Agreement with CJ Pride in the amount of \$300.00 for the 2022-2023 SY. Ref 3.
10. **BE IT RESOLVED**, that the Board approve a change in the DEA non-resident tuition agreement for the 2022-23 School Year from 50% of the published tuition to 25% of the published tuition. All staff tuition agreements are subject to Board approval and availability of classroom space.
11. **BE IT RESOLVED**, that the Board accept a \$63 donation from the Riverview School PTA. The funds will be utilized to buy additional books for the RV school library.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

To approve the following Resolutions under Operations:

1. TRANSPORTATION

- 1.1. **BE IT RESOLVED**, that the Board approve the use of the District school buses to transport students from Lerner Limited, LLC (Little Learner) at an hourly rate of \$70/hr. on the following dates:

- July 21, 2022 (Little Lerner Morristown) High View Farms
- July 27, 2022 (Little Lerner Morristown) Space Farms
- August 05, 2022 (Little Lerner Morristown) Skyzone
- August 17, 2022 (Little Lerner Morristown) Turtle Back Zoo

- July 20, 2022 (Little Lerner Jefferson) High View Farms
- July 27, 2022 (Little Lerner Jefferson) Space Farms
- August 05, 2022 (Little Lerner Jefferson) Skyzone
- August 17, 2022 (Little Lerner Jefferson) Turtle Back Zoo

- July 19, 2022 (Little Lerner Denville) High View Farms
- July 27, 2022 (Little Lerner Denville) Space Farms
- August 05, 2022 (Little Lerner Denville) Skyzone
- August 17, 2022 (Little Lerner Denville) Turtle Back Zoo

2. BUILDING AND GROUNDS

- 2.1. **BE IT RESOLVED**, that the Board approve the attached quotes #96298 with RFS Commercial, ESCNJ bid # 20/21-01 to renovate and install new cabinetry and other miscellaneous items at the Valleyview Middle School Band Room in the amount of \$42,532.08 utilizing Maintenance Reserve Funds.

BE IT RESOLVED, that the Board approve the attached quotes#95908 with RFS Commercial, ESCNJ bid # 20/21-56 to remove and install new lights fixtures with diffuser lens at the Valleyview Middle School Band Room in the amount of \$13,626.91 utilizing Maintenance Reserve Funds.

BE IT RESOLVED, that the Board approve the attached quotes#96300 with RFS Commercial, ESCNJ bid # 20/21-01 to renovate and install new cabinetry and other miscellaneous items at the Valleyview Middle School Art Room in the amount of \$64,026.87 utilizing Maintenance Reserve Funds.

BE IT RESOLVED, that the Board approve the attached quotes#95908 with RFS Commercial, ESCNJ bid # 20/21-56 to remove and install new lights fixtures with diffuser lens at the Valleyview Middle School Art Room in the amount of \$13,626.91 utilizing Maintenance Reserve Funds.

2.2. BE IT RESOLVED, that the Board approve the submission of the “Anticipated Facility Requests for 2022-2023 School Year” to the Morris County Superintendent of Schools. The Denville Board of Education does not anticipate applying for changes of use and/or Dual-use for the 22-23 SY.

2.3. BE IT RESOLVED, that the Board approve the attached quote from Rubberecycle, LLC with NJ State Contract # 16-FLEET-00131 for the removal and replacement of the damaged rubber playground at Lakeview School in the amount of \$140,888.80 utilizing maintenance reserve funds.

2.4. BE IT RESOLVED, that the Board approve Cashman Landscape Management & Design, Inc, for landscaping services District-wide in the amount of \$38,180 pro-rated for FY 2022-2023.

VI. GOOD OF THE CAUSE

- Strategic Planning: Advertise a Special Public Board meeting for November 12th, 28th, and December 12, 2022, at 6:30 pm.
- The Board meeting scheduled for October 24, 2022, will remain unchanged. Board members attending the NJSBA October conference will drive either the same night or the day after.
- Community service representing Hub Soccer
- The Board congratulated Mrs. Jaffe for the successful entrepreneur program.
- LRFP is delayed
- FEMA grant submission and award in the amount of 134K
- The Board congratulated Mrs. Greenhagen and the Transportation Department for the great work this past school year.
- VV graduation: June 17, 2022, at Morris Knolls HS – 7:00 pm.

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Board Meeting Highlights, Ref 1-4
 - Valleyview Boys and Girls Soccer County Champions.
 - Presentation of the 2022 Denville Public Schools/ Denville Education Foundation Persons of the Year Awards.
 - Susan Marinello Communications Consultant presentation.
- Discussion about Strategic Planning Logistics, Ref 1-4

D. OTHER

VII. OPEN TO COMMENTS

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period, after all, comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking.

Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: 9:29 p.m. Closed: 9:29 p.m.

No comments were made - No emails were received.

VIII. EXECUTIVE SESSION - Action May Be Taken

Mr. Cappello moved, seconded by Mr. Kim, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: 7. Nays: 0. Abstentions: 0. Time: 9:30 p.m.

IX. ADJOURNMENT

Mr. Kim moved, seconded by Mrs. Wagner, to adjourn the meeting.

ACTION ON MOTION:

Yeas: 7. Nays: 0. Abstentions: 0. Time: 9:59 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary