

MINUTES OF THE MEETING

DENVILLE BOARD OF EDUCATION

March 28, 2022

Regular Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

Members of the public may remotely access this Board Meeting through Google Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments is posted on the Denville Board of Education website. All public comments must include the sender's full name and address and will be read aloud at the Board Meeting. Questions may be submitted via email at boemeetingcomments@denville.org.

Please visit the District Website for more information: http://www.denville.org/board_of_education/boe_meeting_schedule

Free direct access is available by copying and pasting the URL or via telephone.

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30 pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance, and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

Google Meet Directions for Public

1. When you enter the Meeting, mute yourself (If you are not already muted.)
2. During the open public comments section of the meeting please contribute by emailing boemeetingcomments@denville.org

Please be sure to state your name and address for the record.

I. CALLED TO ORDER BY MR. ANDERSEN AT 7:00 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star-Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Cappello - P, Mrs. Wagner - P, Mr. Casse - P, Mr. Kim - P, Dr. Arunajatesan - P, Dr. Moore - P, Mr. Andersen - P.

C. EXECUTIVE SESSION

Mr. Cappello Moved, seconded by Mr. Kim, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss student/personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: 7. Nays: 0. Abstentions: 0. Time: 07:01 p.m.

The Board returned to the open session at 7:33 p.m.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

F. SUPERINTENDENT’S COMMENTS - Dr. Forte discussed the following:

- Projects Updates:
 - Valleyview Field Netting: netting project is almost complete.
 - LV Roof- waiting for a final inspection.
 - RV HVAC: Gym and APR a little more time needed to tie up loose ends.
- Job Fair - March 23, 2022, with CJ pride – District’s team conducted several interviews with candidates virtually.
- QSAC - virtual submission: The Morris County Superintendent will conduct a short visit on March 30, 2022.
- Valleyview: ½ days walking downtown - over 300 VV students walked to town on the two nice days. Dr. Forte, along with Denville Police Department, and Mr. Korman walked around to see how it was going.
- The District may not be able to transport students to and/or from all local daycare centers during the 22/23 School Year. Information is available on the District’s website and in the Friday Folder.

G. ASSISTANT SUPERINTENDENT’S COMMENTS - Dr. Cullis discussed the following:

- Valleyview mock trial club with Tim Ford of Einhorn and Allison Minion – a case was selected to be heard by a judge and jury by the New Jersey Bar Association.
- Kindergarten Registration 22-23 School Year is open, currently, 154 students are registered (LV: 86; RV: 56; Flex Zone: 12).

H. BUSINESS ADMINISTRATOR’S COMMENTS - No comments were made.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: 7:39 p.m. Closed: 7:40 p.m.

No comments were made - No emails were received.

III. OLD BUSINESS (ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **March 2022** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr. Cappello moved, seconded by Mrs. Wagner to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **February 2022**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **February 2022**
2. Report of Health Office - **February 2022**
3. HIB Case RV.21.22.01

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session & Executive Session Meeting - February 14, 2022.
2. Regular Session & Executive Session Meeting #1 & #2 - February 28, 2022.

ROLL CALL (Motions A-C)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Laura Wagner

Mrs. Wagner moved, seconded by Mr. Kim, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing)*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS /RETIREMENTS /EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Connolly, Casey Tadros, Natalia Carlucci, Victoria	Teachers	LV	Extended School Year program for Summer 2022 Not to exceed 75 hours each (\$3,673.50)	2A		\$48.98/hr.
b.	Nojiri, Patricia	Speech Therapist	LV	Extended School Year program for Summer 2022 Not to exceed 75 hours (\$3,673.50)	2A		\$48.98/hr.
c.	Garbarini, Eileen Carmiche, Corinne Ordonez, Viviana Montgomery, Daniel	Instructional Aides	LV	Extended School Year program for Summer 2022 Not to exceed 69 hours each (\$1,381.38)	2A		\$20.02/hr.
d.	Pascale, Brian	School Counselor	RV	To provide instruction for the Denville Accelerated Learning Academy (DALA) program for Summer 2022 Not to exceed 75 hours (\$3,673.50)	2B		\$48.98/hr.
e.	Colvin, Patrick	Network-Tech	Dist.	Cash-Out 5 Vacation days - SY 21-22			\$1,823.35
f.	Minion, Alison	Librarian	VV	Resignation Effective on or before 05/14/2022			
g.	Phil, Renee	Elementary Teacher	LV	Resignation Effective 06/30/2022			

*Any staff member approved for leave will pay their portion of their health benefits while on leave, and upon their return, the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED**, that the Board approve employee #1182, for a leave of absence, having received doctor's certification, commencing May 2, 2022, under the Federal Family Medical Leave Act (FMLA), ending on September 30, 2022, while utilizing twenty-seven (27) sick days and three (3) personal days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1182, commencing on June 20, 2022, through November 18, 2022.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #1182 and anticipate a return to work on November 28, 2022.

3. **BE IT RESOLVED**, that the Board approve the attached list of staff for the Summer Exploration Program for the 22-23 SY. Fully funded through registration fees.
4. **BE IT RESOLVED**, that the Board approve employee #1396, for an extended leave of absence until April 1, 2022, and anticipate a return to work on April 4, 2022.
5. **BE IT RESOLVED**, that the Board approve the attached job description for a Physical Therapist.
6. **BE IT RESOLVED**, that the Board approve employee #551 for an unpaid extended Family Leave and anticipate a return to work for the 2023/2024 SY

ROLL CALL (Motions 1-6)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Dino Cappello

Mr. Capello moved, seconded by Mrs. Wagner, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Mendoza, Maria	Teacher	MCHS	\$99	To attend NASW-NJ Annual Conference To be paid by Title II Morris Catholic Funds.	2D	04/01/22 04/02/22
b.	Morozov, Valeryia	Teacher	MCHS	\$900	To attend Manhattan College Advanced Placement Summer Institute (French AP) virtually To be paid by Title II Morris Catholic Funds.	2D	08/08/22- 08/12/22
c.	Drew, Susan	Teacher	MCHS	\$600	To attend virtually AP Psychology Summer Institute To be paid by Title II Morris Catholic funds.	2D	06/27/22

2. **BE IT RESOLVED**, that the Board approve the attached list of field trips.
3. **BE IT RESOLVED**, that the Board approve the attached list of students from Morris County School of Technology to observe at Lakeview School for the remainder of the 21-22 SY. Ref 1C

ROLL CALL (Motions 1-3)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

C. POLICY REVISIONS

Mrs. Wagner moved, seconded by Mr. Kim, to approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
P 2530	RESOURCE MATERIALS		X
P 9130	PUBLIC COMPLAINTS AND GRIEVANCES		X
R 9130	PUBLIC COMPLAINTS AND GRIEVANCES		X
P 3233	POLITICAL ACTIVITIES	X	
P 2431.4	PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES (M)	X	
R 2431.4	PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES (M)	X	
P 2415.05	STUDENTS SURVEYS, ANALYSIS, EVALUATIONS, EXAMINATIONS, TESTING, OR TREATMENT (M)	X	
P 9560	ADMINISTRATION OF SCHOOL SURVEYS (M)	X	
P 2622	STUDENT ASSESSMENT (M)	X	
R 2622	STUDENT ASSESSMENT (M) - NEW	X	
P 5541	ANTI-HAZING (M) - NEW	X	
P 8465	BIAS CRIMES AND BIAS-RELATED ACTS (M)	X	
R 8465	BIAS CRIMES AND BIAS-RELATED ACTS (M)	X	

ROLL CALL (Motion 1)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr. Kim moved, seconded by Mr. Cappello to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the enclosed checklist(s) in the following amounts:

Amount	Description	Check Register
\$10,836.75	Ck #'s 201220, 201221, 201222	Milk Fund
\$3,885,719.81	Ck #'s 12497-12647, 990329-990330, 903152022, 903302022	Current Expense
\$4,455.35	Ck #'s 1479-1490	Elementary Enrichment

- BE IT RESOLVED**, that the Board accept the donation of \$500 in gift cards from Gen Youth and Acme Markets Foundation for needy families in Denville.
- BE IT RESOLVED**, that the Board approve the Professional Support/Non-Public Service Agreements with Non-Public Chapters 192-193, Speech Services, Non-Public Nursing, Non-Public Technology, Non-Public Textbooks, and Non-Public IDEA-B addendum and supporting documents between Denville Schools and the Educational Services Commission of Morris County for the 2022-2023 school year.
- BE IT RESOLVED**, that the Board accept the donation of a Pizza Warmer from the Valleyview PTA. Ref: 3A.
- BE IT RESOLVED**, that the Board Approve the agreement with Warren County Special Services School District for 4 sessions at H.I.L.L.S. House at Centenary University for Community-Based Instruction for Riverview Students, April - June 2022 for \$978.00. Ref: 2A

6. **BE IT RESOLVED**, that the Board Approve the discard of the following item.

- RCA TV
Asset Tag: 444
Model: F25254GY
Serial #: 541517292
Manufacture Date: 1995

7. **BE IT RESOLVED**, that the Board accept donations from the Denville Education Foundation: Ref 3

- \$458 for birdhouse cameras for the green-sustainable initiatives.
- \$2,500 to provide an in-person program for the Blues and Beyond Residency for VV 8th Grade.

8. **BE IT RESOLVED**, that the Board accepts the donation of three banners from the Valleyview PTA to be placed along the fence around the field. Ref: 3A.

ROLL CALL (Motion 1-8)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y (N - Milk), Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr. Casse moved, seconded by Mr. Kim, to approve the following Resolutions under Operations:

1. TRANSPORTATION

1.1. **BE IT RESOLVED**, that the Board approve the Joint Transportation Agreement with the Educational Services Commission of Morris County for the 2022-2023 school year.

2. BUILDING AND GROUNDS

2.1. **BE IT RESOLVED**, that the Board approve the attached quotes with RFS Commercial, ESCNJ State approved contract #18/19-59 to remove and install new concrete District-wide utilizing Maintenance Reserve Funds.

2.2. **BE IT RESOLVED**, that the Board approve the revised submission and acceptance of the SSB-VEEVR, Pathway 2 - HVAC Replacement/New System Program Grant through the New Jersey Clean Energy Program application #67639 in the amount of \$464,812.50 for the project as listed below. The work must be completed, and supporting documentation received by TRC by February 11, 2023.

- Valleyview Middle School Cafeteria HVAC
- Valleyview Middle School Band Room HVAC
- Valleyview Middle School Art HVAC
- EI Associates Professional Services

2.3. **BE IT RESOLVED**, that the Board approve the initial submission to the Department of Education for the Valleyview Middle School HVAC Project #27-1090-080-22-1000

WHEREAS, the Board has selected EI Associates, Architects, and Engineers to implement the above-referenced projects. The District is not seeking debt service aid; therefore, the projects are considered Other Capital Projects.

WHEREAS, the project is required to be submitted to the State Department of Education. The Denville BOE authorizes EI Associates to amend and submit amendments to the District's long-range facilities plan.

NOW, therefore be it resolved that the Board authorizes EI Associates as appropriate representatives of the Board (the “Board Representatives”) to submit any required educational plans and schematic plans for the projects.

BE IT FURTHER RESOLVED, that the Board Representatives are hereby authorized and directed to submit the schematic plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment with the prescribed project.

- 2.4. BE IT RESOLVED**, that the Board approve the initial submission to the Department of Education for the Lakeview Elementary School Electrical Service Upgrade Project #27-1090-050-22-1000

WHEREAS, the Denville Board of Education has selected French & Parrello Associates to implement the above-referenced projects. The District is not seeking debt service aid; therefore, the projects is considered Other Capital Projects.

WHEREAS, the project is required to be submitted to the State Department of Education. The Denville BOE authorizes French & Parrello Associates as appropriate representatives of the Board (the “Board Representatives”) to submit any required educational plans and schematic plans for the projects.

BE IT FURTHER RESOLVED, that the Board Representatives are hereby authorized and directed to submit the schematic plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment with the prescribed project.

- 2.5. BE IT RESOLVED**, that the Board authorize EI Associates to amend and submit the District’s Long Range Facilities Plan.

ROLL CALL (1.1 - 2.5)

Mr. Cappello - Y, Mrs. Wagner - Y, Mr. Casse - Y, Mr. Kim - Y, Dr. Arunajatesan - Y, Dr. Moore - Y, Mr. Andersen - Y.

V. GOOD OF THE CAUSE

1. Mr. Andersen, Mr. Cappello, Dr. Forte, Dr. Cullis, & Mrs. Gurowsky participated in a leadership team-building workshop. The team dimension profile provided an overview of the individual person as well as the strengths and challenges of the team as a whole. The Board was encouraged to consider participating in a similar team-building exercise in the future.
2. Mr. Kim asked Dr. Forte for an update on the S2 committee. Dr. Forte stated that he reached out to the committee and asked to be included.
3. Mr. Cappello mentioned the new bill proposed by the legislation from the Assembly Speaker to push statewide high school start times to no earlier than 8.30 a.m. beginning in the 2024-2025 school year.
4. Mrs. Wagner announced that she will not be running for re-election at the end of her term on December 31, 2022. She encourages the public to file an application with the County Clerk in July – 2022.

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Board Meeting Highlights, Ref 1-4
- Field Trips
- Various Donations:
 - o Valleyview PTA
 - o Gen Youth and Acme Markets Foundation

- o Denville Education Foundation
- o Tim Ford of Enhorn: Mock Trail

D. OTHER

VI. OPEN TO COMMENTS

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses, and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board or District Administration. Any response that is provided will be made at the end of the public comment period, after all, comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

All statements, questions, or inquiries shall be directed to the Board President.

Time: 8:00 p.m. Closed: 8:01 p.m.

No comments were made - No emails were received.

Mr. Andersen reminded the public that there is an email address to send comments to the Board.

VII. EXECUTIVE SESSION - Action May Be Taken

Mr. Cappello moved, seconded by Mrs. Wagner, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss students' issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: 7. Nays: 0. Abstentions: 0. Time: 08:02 p.m.

VIII. ADJOURNMENT

Mr. Kim moved, seconded by Mrs. Wagner, to adjourn the meeting.

ACTION ON MOTION:

Yeas: 7. Nays: 0. Abstentions: 0. Time: 08:11 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary