

MINUTES OF THE MEETING

DENVILLE BOARD OF EDUCATION

January 6, 2022

Work/Regular Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Hangouts Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Educations' website. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting.

Please visit the District Website for more information: www.denville.org

Free direct access is available by copying and pasting the URL or via telephone

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

Google Meet/Hangout Directions for Public

1. When you enter the Meeting/Hangout, mute yourself (If you are not already muted.)
2. During the open public comments section of the meeting please contribute by:
 - a. Typing your question or comments in the textbox
 - b. By unmuting and asking the question or comment
 - c. State your name and address for the record

I. CALL TO ORDER BY MR. ANDERSEN AT 8:44 P.M

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

II. Dr. Arunajatesan - P, Dr. Moore - P, Mr. Kim - P, Mr. Casse - P, Mr. Cappello - P, Mr. Andersen – P, Mrs. Wagner - P.

A. EXECUTIVE SESSION - No Executive Session was Needed

B. PLEDGE OF ALLEGIANCE

C. SPECIAL PRESENTATIONS – Dr. Cullis presenting district test scores from 2021 on January 24, 2022 Ref 1-3

D. SUPERINTENDENT’S COMMENTS - Dr. Forte discussed the following:

- LV Roof- punch list-need one warmer day to be complete.
- RV HVAC: Gym reopened Friday- insulation of ducts and fire alarms need to be completed.
- District -wide COVID cases – report available on District website.
- Region COVID Activity – see District website for more information.
- In-person partial day Special Education classes at RV 1/6/2022 and 1/7/2022.
- Update on status of schools and schedule will be determined on Friday, January 7, 2022.

E. ASSISTANT SUPERINTENDENT’S COMMENTS – Dr. Cullis discussed the following:

- Kindergarten registration open February 1, 2022; information will be posted on the District website.

F. BUSINESS ADMINISTRATOR’S COMMENTS - Mrs. Gurowsky discussed the following:

- The registration form to pre-register your student for covid testing was emailed on January 5, 2022. Due date is Friday, January 7, 2022 by 4pm.
- Newly elected Board members will receive an email in reference to NJSBA required training.

III. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.

In order to permit the fair and orderly expression of such comment, the participant must preface comments by an announcement of their name and place of residence.

Statements made by a participant shall be limited to three (3) minutes’ duration, and no participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: 8:50 p.m. Closed: 8:54 p.m.

One member of the public asked about accessing the survey without the google account.

IV. OLD BUSINESS (NO ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13E, we certify that as of **January 2022** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board discussed the following Resolutions, action will be taken on January 24, 2022.

To approve the following Resolutions under Old Business:

A. **RESOLVED** that the Board approve the following REPORTS from **December 2021**:

1. Treasurer of School Monies
2. Board Secretary

B. **EDUCATION REPORTS**

1. Report of Student Enrollment - **December 2021**
2. Report of Health Office - **December 2021**
3. HIB Case - VV.21.22.04
4. HIB Case - VV.21.22.05
5. HIB Case - LV.21.22.02

C. **MINUTES - RESOLVED** that the Board approve the following Minutes:

1. Regular Session & Executive Session Meeting - December 13, 2021

V. **NEW BUSINESS (ACTION TO BE TAKEN)** - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. **PERSONNEL (Includes Technology) - Chair, _____**

Mr. Cappello moved, seconded by Mr. Casse to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments (pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing), etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS /RETIREMENTS /EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	O'Neill, Lauren	Instr. Aide	VV	New Hire, FTE 0.69 for 21/22 SY. Effective date TBD. Replacing employee #1269.		12 Cert	\$18,913.59 prorated
b.	Belic, Lelica	Bus Driver	BUS	New Hire, AM/PM runs for 21/22 SY		6	\$20,690 prorated
c.	Belic, Lelica	Lunch Aide	LV	New Hire, 21/22 SY		3	\$16.60/hr
d.	Nojiri, Patricia	Teacher	LV	Rescind from 12/13/21 meeting, Personnel, 1, #i, speech evaluation <hr/> Approve Speech-language evaluation for student #20363360. Not to exceed 7.25 hrs (\$320.74) for 21/22 SY.			\$320.70 <hr/> \$44.24/hr
e.	Kaiser, Lynn	Teacher	VV	Rescind from 12/13/21 meeting, Personnel, 1, #j <hr/> Approve to teach one additional period per day for up to 10 days in 2022 per DEA contract			\$34.22/period <hr/> \$62.22/period

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED**, that the Board approve to extend employee #72, a leave of absence and anticipate a return to work on April 11, 2022.
3. **BE IT RESOLVED**, that the Board approve employee #672, under the Federal Family Medical Leave Act (FMLA), commencing January 24, 2022 and anticipate a return to work on February 14, 2022 part-time three (3) days a week and full-time after eight (8) weeks from January 24, 2022, while utilizing available sick days.
4. **BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Johnson, Julian	Long-Term Sub Teacher	1/4/2022	\$210/day

ROLL CALL VOTE (Motions 1-4):

Dr. Arunajatesan –Y, Dr. Moore -Y, Mr. Kim -Y, Mr. Casse -Y, Mr. Cappello -Y, Mr. Andersen -Y, Mrs. Wagner –Y.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, _____

Mr. Casse moved, seconded by Mrs. Wagner to approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Costanza, Cindy Angster, Alexa	Dir. of Technology Admin Asst for Spec Svcs	Dist	\$754 + travel each Using ARP funds	TechSpo Conference 2022 Atlantic City, NJ		1/26/22 - 1/28/22

- BE IT RESOLVED**, that the Board approve Disha Patel to complete Montclair Education Administration Internship at Valleyview Middle School during the 21/22 SY. Ref 2D

ROLL CALL VOTE (Motions 1-2):

Dr. Arunajatesan -Y, Dr. Moore -Y, Mr. Kim -Y, Mr. Casse -Y, Mr. Cappello -Y, Mr. Andersen -Y, Mrs. Wagner -Y.

C. FINANCE (Includes Technology) - Chair, _____

Mr. Kim moved, seconded by Mr. Casse to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve to award Cornerstone Technologies the highest responsible bidder in accordance with the District's bid document requirements and Public School Purchasing Laws for the six hundred thirty-two (632) used Chromebooks consisting of a mix of models in the amount of \$11,060.00.

Friendly amendment to add the word "of" in between mix "and" models.

- BE IT RESOLVED**, that the Board retroactively approve to rent a twenty-four (24) passenger school bus from Lerner Limited, LLC (Little Learner) at a monthly cost of \$1,000 effective December 1, 2021 as needed.

ROLL CALL VOTE (Motions 1-2):

Dr. Arunajatesan -Y, Dr. Moore -Y, Mr. Kim -Y, Mr. Casse -Y, Mr. Cappello -Y, Mr. Andersen -Y, Mrs. Wagner -Y.

VI. NEW BUSINESS (NO ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, _____

The Board discussed the following Resolutions, action will be taken on January 24, 2022.

To approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing*, etc.:

- BE IT RESOLVED - NEW HIRES / RESIGNATIONS /RETIREMENTS /EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education’s authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board approve the Parent Survey created by Lakeview School Counselors, Debra Minieri and Maribeth Hall, to obtain information to help inform the planning process for the Lakeview School Parent Workshop - to be held in February 2022. Link to Survey: [Parent Interest Survey 2021](#) Ref 1C
- BE IT RESOLVED**, that the Board approve employee #724, for a leave of absence, having received doctor’s certification, commencing April 6, 2022 under the Federal Family Medical Leave Act (FMLA), ending September 14, 2022, while utilizing forty (40) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #724, commencing on June 8, 2022 through November 2, 2022.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #724 and anticipate a return to work for the 2023-2024 SY.

- BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, _____

To approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members’ payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)

POLICY REVISIONS

C. To approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
P 1648.11	THE ROAD FORWARD COVID-19 – HEALTH AND SAFETY (M)		X
P 1648.14	SAFETY PLAN FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS – COVID-19 (M)		X
P 2422	COMPREHENSIVE HEALTH AND PHYSICAL EDUCATION (M)		X
P 2425	EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM (M)		X
P 2467	SURROGATE PARENTS AND RESOURCE FAMILY PARENTS (M)		X
P 4436	PERSONAL LEAVE		X
P 5111	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (M)		X
P 5116	EDUCATION OF HOMELESS CHILDREN		X
P & R 5751	SEXUAL HARASSMENT OF STUDENTS (M)		X
P 6115.01	FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – ALLOWABILITY OF COSTS (M)		X
P 6115.02	FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – MANDATORY DISCLOSURES (M)		X
P 6115.03	FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – CONFLICT OF INTEREST (M)		X
P 6311	CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS (M)		X
P & R 7432	EYE PROTECTION (M)		X
P 8420	EMERGENCY AND CRISIS SITUATIONS (M)		X
R 8420.1	FIRE AND FIRE DRILLS (M)		X
P 8540	SCHOOL NUTRITION PROGRAMS (M)		X
P 8600	STUDENT TRANSPORTATION (M)	X	
Abolish the following:			
P 1648	RESTART AND RECOVERY PLAN (M)		X
P 1648.02	REMOTE LEARNING OPTIONS FOR FAMILIES (M)		X
P 1648.03	RESTART AND RECOVERY PLAN - FULL-TIME INSTRUCTION (M)		X
P 5114	CHILDREN DISPLACED BY DOMESTIC VIOLENCE		X

FINANCE (Includes Technology) - Chair, _____

To approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
		Milk Fund
		Current Expense
		Elementary Enrichment

2. **BE IT RESOLVED**, that the Board appoints French & Parrello Associates to provide Electrical Engineering Services for the Lakeview electrical service upgrade in the amount of \$24,300 funded with Maintenance Reserve. These services are exempt from public advertising for bids under New Jersey Statutes Annotated (18A:18A-3).
3. **BE IT RESOLVED**, that the Board approve the contract with Susan Marinello for communications consultation for 21/22 SY at a cost of \$8,500. Ref 1C

E. OPERATIONS (Includes Technology) - Chair, _____

To approve the following Resolutions under Operations:

1. TRANSPORTATION

2. BUILDING AND GROUNDS

2.1. BE IT RESOLVED, that the Board approve the following building- facilities usage for Summer 2022:

- NY Yankees Camp- Riverview
- Pro Sports Experience Football Camp- Riverview
- Denville Recreation Summer Camp- TBA
- Denville Schools ESY Program- TBA
- Denville Schools Enrichment Program- TBA

VII. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Board Meeting Highlights, Ref 1-4
 - Appointment of new Board Members
 - Thank you to Scott Lerner
 - Mr. Andersen – School Board President
 - Mr. Cappello – School Board Vice-President
 - Start Strong Test Score Presentation – January 24, 2022

D. OTHER

Mr. Kim asked for an update on the Demographic Study.

Mrs. Wagner reminded the public that when school are virtual, the district may have a virtual meeting as well.

Mr. Cappello welcomed the new Board members and asked them to reach out to the other members with any questions.

VIII. OPEN TO COMMENTS

The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.

In order to permit the fair and orderly expression of such comment, the participant must preface comments by an announcement of their name and place of residence.

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All statements, questions, or inquiries shall be directed to the Board President.

Time: 9:12 p.m. Closed: 9:18 p.m.

One member of the public congratulated Mr. Andersen and asked about testing on Covid and test results presentation. She also re-read her prior comment to the Board.

IX. EXECUTIVE SESSION - Action May Be Taken

Mr. Casse moved, seconded by Mr. Cappello to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss either negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: 7 Nays: 0 Abstentions: 0 Time: 9:19 p.m.

X. ADJOURNMENT

Mr. Kim moved, seconded by Mrs. Wagner, to adjourn the meeting.

ACTION ON MOTION:

Yeas: 7 Nays: 0 Abstentions: 0 Time: 9:30 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary