

MINUTES OF THE MEETING

DENVILLE BOARD OF EDUCATION

November 22, 2021

Regular Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

The Board Meetings may be viewed live via YouTube Live or attended in-person. Please click here for the Denville Township School District YouTube Channel. <https://www.youtube.com/user/DenvilleSchools>

To submit questions or comments for the next Board meeting please email boemeetingcomments@denville.org. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting. Questions/Comments will be addressed during the Board Meeting. Please be aware that email is not always instantaneous, which may delay response.

I. CALLED TO ORDER BY MRS. WAGNER AT 7:30 P.M.

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District".

B. ROLL CALL

Mr. Cappello - P, Mr. Casse - P, Mr. Andersen - P, Mr. Luer - P, Mr. Kim - P, Mrs. Gould - P, Mrs. Wagner - P

C. EXECUTIVE SESSION– No Executive Session was needed

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- Dr Cullis presenting district test scores from 2021 on January 24, 2022 Ref 1-3

F. SUPERINTENDENT'S COMMENTS – Dr. Forte discussed the following:

- Superintendent replied to email from 11/8/2021 received after open public comments closed.
- Public comments emailed after the Board meeting ends will be handled by the superintendent.
- Emails addressed to the Superintendent will be replied by superintendent; other emails addressed to the Board will be replied by Board President or Vice-President.
- EO 253 – staff, volunteers, and students being offered testing every Wednesday from 1-5 p.m. at the Riverview Trailer.
- Projects:
 - LV Roof- punch list- minor open items.
 - RV HVAC:
 - HVAC units are in place
 - The electrical connection will be worked on this week
 - RV gym is closed until project is complete – possible re-open by 12/3
- District-wide COVID CASES:
 - 15 positive

- 4 new cases
- 44 quarantined

- LRFP- Dec/Jan completed report by March

G. ASSISTANT SUPERINTENDENT’S COMMENTS – Dr. Cullis discussed the following:

- Start Strong completed, parent reports will be available after December 15th.
- Student reports will be mailed home and electronic versions will be available in the NJSLA parent portal.
- In celebration of Native American Heritage Month, the Thunderbird American Indian Dancers performed at Lakeview and Riverview.

H. BUSINESS ADMINISTRATOR’S COMMENTS – Mrs. Gurowsky discussed the following:

- Delta Dental Insurance - increase 3% for the next two years (calendar year beginning Jan. 2022- Dec 2023).
- The traffic officer (Duda) scheduled training for the transportation staff on December 1 at the Community Center to address bus accident protocols and other transportation guidelines.
- Dr. Forte found a grant opportunity through the NJ Clean Energy Program. The goal of the grant is to ensure that small businesses and school facilities have functional HVAC systems to improve air quality and energy efficiency in school buildings. We submitted an application with the hope to receive approval for some of the cost on the RV HVAC project and other related air improvement expenditures district wide.
- Purchase of School buses 2-54; 1-24 passengers early this year. Supply is limited and need to order as soon as possible to guarantee delivery by summer 2022.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.

In order to permit the fair and orderly expression of such comment, the participant must preface comments by an announcement of their name and place of residence.

Statements made by a participant shall be limited to three (3) minutes’ duration, and no participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: 7:43 p.m. Closed: 7:43 p.m.

No comments were made.

III. OLD BUSINESS (ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **November 2021** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr. Cappello moved, seconded by Mr. Casse to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **October 2021**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **October 2021**
2. Report of Health Office - **October 2021**

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session & Executive Session Meeting - October 11, 2021
2. Regular Session & Executive Session 1 & 2 Meetings - October 25, 2021

ROLL CALL (Motions A-C)

Mr. Cappello Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mrs. Wagner-Y

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr. Andersen moved, seconded by Mr. Cappello, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing)*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS /RETIREMENTS /EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Korman, Seth	VP	VV	Cash-in 5 vacation days for 21/22 SY			\$3,166.40
b.	Mania, Elizabeth	Instr Aide	LV	New Hire for 21/22 SY. Effective date TBD.		13	\$28,286 prorated
c.	Harris, Kristin Corbo, Rose Sayed, Hala Trien, Vicky Meade, Tina	Instr Aides	RV RV LV LV LV	Provide support to students, as needed, for after school enrichment programs for 21/22 SY.	3C		\$18.91/hr \$19.37/hr \$19.37/hr \$19.51/hr \$19.37/hr
d.	Corforte, Jen	Teacher	Dist	<i>Retroactively approve:</i> 3 Summer work days 21/22 SY	2D		\$500.41/day
e.	Bauer, Maureen Angster, Alexa	Secretary	CST	Secretarial staff to assist during COVID Testing, as needed, for the 21/22 SY			\$35.46/hr \$37.52/hr
f.	Navarro, Ana	Instr Aide	LV	<i>Retroactively approve:</i> Move across the guide Effective 11/1/21	2D	5 ABA	\$25,031 prorated
g.	Minion, Alison Brautigam, Morgan Benshoof, Lindsay Margino, Samantha Patel, Disha Wallach, Michelle	Teachers	VV	Battle of the Books Coaches for 21/22 SY	2A		\$600/ea

h.	Gomer, Alison Sardanopoli, Skye	Teacher Principal	RV/LV LV	Run Staff Workout on 12/1/21 for Prof. Dev. Day. Not to exceed 6 hrs each. (\$380.16)	1C		\$63.36/ea
i.	Fiorella, Holly	PR/Benefits Coordinator	BOE	Position change effective 1/1/2022			\$72,411.48 prorated
j.	Pena, Rosina	Bus Aide	BUS	New Hire for 21/22 SY Effective date TBD		3	\$16.60/hr
k.	Herbert, Christine	Instr. Aide	VV	Retirement, effective 2/1/2022			
l.	Valeri, Kayla	Custodian	RV	FTE increase from 0.69 to 0.72 for 21/22 SY, effective 12/1/21		1	\$30,610.80 prorated
m.	Sinha, Jennifer	Nurse	VV	FTE increase from 0.64 to 0.73 for 21/22 SY, effective 11/22/21		6	\$39,533.15 prorated

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED**, that the Board approve Riverview Annex Nurse, Kelli Skorupa, NJCU school nurse practicum. Ref 1D.

3. **BE IT RESOLVED**, that the Board approve employee #1323, for a leave of absence, having received doctor's certification, commencing February 14, 2022 under the Federal Family Medical Leave Act (FMLA), ending on May 13, 2022, while utilizing twenty-two (22) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1323, commencing on March 28, 2022 through June 10, 2022.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #1323 and anticipate a return to work for the 2022-2023 School Year.

4. **BE IT RESOLVED**, that the Board approve employee #874, for an unpaid and intermittent leave of absence under the NJ Family Leave Act (FLA), commencing on January 3, 2022 through January 14, 2022 and anticipate a return to work on January 18, 2022.

BE IT FURTHER RESOLVED, that the Board approve a second leave of absence for employee #874 commencing on March 1, 2022 through March 31, 2022 and anticipate a return to work on April 1, 2022.

5. **BE IT RESOLVED**, that the Board approve employee #373, for a leave of absence, having received doctor's certification, commencing March 21, 2022 under the Federal Family Medical Leave Act (FMLA), ending on June 17, 2022, while utilizing thirty-nine (39) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #373, commencing on May 23, 2022 through October 21, 2022.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #373 and anticipate a return to work February 13, 2023.

6. **BE IT RESOLVED**, that the Board retroactively approve employee #741 for an extended leave of absence commencing October 1, 2021 under the Federal Family Medical Leave Act (FMLA), while utilizing sick days and anticipating a return to work on December 1, 2021.

7. **BE IT RESOLVED**, that the Board approve the attached list of Virtual tutors at the cost of \$41.21 per hour as needed for the 21-22 SY. Total cost of tutoring program not to exceed \$27,200 funded through American Rescue Plan (ARP): Evidence Based Comprehensive Beyond the School Day Grant. Ref 2B
8. **BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Hoppe, Wilter	Custodian	12/1/2021	\$21/hr
b.	Solari-Stone, Michael	Maintenance	12/1/2021	\$23/hr
c.	Solari-Stone, Michael Cirasella, Michael Iloff, Dave	Snow Removal, as needed	21/22 SY	\$27/hr
d.	Maass, Shawn Roth, Karl	Provide security as needed during community gym usage funded by user fees.	21/22 SY	\$30/hr
e.	Rozanski, Rachel	Teacher	21/22 SY	\$120/day
f.	Johnson, Julian	Teacher	21/22 SY	\$120/day

A friendly motion was made by the Board to strike Mrs. Sardanopoli from Motion #1h.

ROLL CALL (Motions 1-8)

Mr. Cappello Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mrs. Wagner-Y

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mrs. Gould moved, seconded by Mr. Kim, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Pillion, Connie Nardone, Julie Fattorusso, Diane	Teachers	LV	\$650/ea Funded by ARP: Accelerated Learning Coach and Educator Support	Teachers College TCRWP "Supporting Students with Dyslexia in Reading Workshop and Across the School Day"	2D	11/8/21 - 11/10/21
b.	Rideout, Hannah	Teacher	LV	\$650/ea Funded by ARP: Accelerated Learning Coach and Educator Support	Teachers College TCRWP "Using Decodable Texts to Support Early Readers"	2D	11/15/21 - 11/17/21

2. **BE IT RESOLVED**, that the Board approve the revised Mentor Plan for Quality Induction of Novice and New Teachers 2021-2022. Ref 2D
3. **BE IT RESOLVED**, that the Board approve the following Student Teachers for 21/22 SY:

	Student	School/College/University	Experience	Dates	School	Ref
a.	Klaar, Olivia	Stockton University	Observe	21-22 SY	LV	1C
b.	Casario, Alyssa	County College of Morris	Observe	21-22 SY	LV	1C

c.	Cordero, Sabrina	Fairleigh Dickinson University	Observe	21-22 SY	LV	1C
d.	Wald, Laura	Fairleigh Dickinson University	Observe	21-22 SY	RV	1C
e.	Babus, Haley	William Paterson University	Teaching	21-22 SY	LV	1C
f.	Gallagher, Jenna	Ramapo College	Teaching	21-22 SY	RV	1C
g.	Cusick, Rylan Rivera, Christian Beart-Caruso, Jessie Bodnarchuk, Rachel Torres, Anna Pacconi, Emilia	Morris Knolls High School	Observe	21-22 SY	LV	1C
h.	Farese, Emily Weisberg, Mariela Erickson, Kaitlyn Yacker, Michaela	Morris Knolls High School	Observe	21-22 SY	RV	1C

ROLL CALL (Motions 1-3)

Mr. Cappello Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mrs. Wagner-Y

C. POLICY REVISIONS

Mr. Kim moved, seconded by Mr. Andersen, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
P 0167	Public Participation in Board Meetings		X

ROLL CALL (Motion 1)

Mr. Cappello Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mrs. Wagner-Y

D. FINANCE (Includes Technology) - Chair, James Kim

Mr. Kim moved, seconded by Mr. Casse, to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$2,644.36	Check #201209	Milk Fund
\$3,186,578.94	Check #'s 11863-12011, 990310-990314, 2200312, 910292021, 911152021	Current Expense

- BE IT RESOLVED**, that the Board accept the donation to Valleyview Middle School of one 2” Eastern Redbud Tree from the Township of Denville, Green Sustainability Committee. Purchased from Cerbo’s Greenhouse of Parsippany, valued at \$175. Ref 1C, 3A
- BE IT RESOLVED**, that the Board accept the donation to Valleyview Middle School of approximately 2 square meters of mulch from the Township of Denville, Beautification Committee. Ref 1C, 3A
- BE IT RESOLVED**, that the Board approve the purchase of four (4) Acer Aspire – 4GB RAM-128GB SSD laptops for the use of School Security in the amount of \$1,343. Total cost is co-shared between the Denville Police Department and the Denville Board of Education.

5. **BE IT RESOLVED**, that the Board accept the donation of 3,000 Universal KN 95 masks and 3000 Surgical masks from the Morris County Office of Emergency Management.
6. **BE IT RESOLVED**, that the Board accept a donation of \$3,200 from the Denville PBA to fund the Ryan's Story Program at Valleyview for students during the day and the community in the evening. Ref 3
7. **BE IT RESOLVED**, that the Board approve the submission of the American Rescue Plan Act of 2021 – Elementary and Secondary School Emergency Relief Fund (ARP-ESSER) application and accepts the grant award of the funds upon subsequent approval of the application with the following amounts:

ESSER	\$327,807.
Accelerated Learning Coaching and Educator Support Grant	\$138,341.
Evidence-Based Summer Learning and Enrichment Activities Grant	\$40,000.
Evidence-Based Comprehensive Beyond the School Day Activities Grant	\$40,000.
NJTSS Mental Health Support Staffing Grant	\$45,000.

ROLL CALL (Motions 1-7)

Mr. Cappello Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mrs. Wagner-Y

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr. Casse moved, seconded by Mr. Luer, to approve the following Resolutions under Operations:

1. TRANSPORTATION

- 1.1. **BE IT RESOLVED**, that the Board approve the following school bus emergency evacuation drill reports:

Lakeview - October 20, 2021 @ 8:00am

Location: Stone lot across from Lakeview

Route #'s B13, B14, B17, B18, B20, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 304, 307, 358

Riverview - October 27, 2021 @ 8:30am

Location: Back Lot of Riverview

Route #'s B11, B13, B14, B16, B18, B20, 185, 186, 187, 188, 189, 190, 192, 193, 194, 195, 358

Valleyview - October 13, 2021 @ 7:15am

Location: Bus Garage

Route #'s B11, B13, B14, B17, B18, B20, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 304, 307, 358

2. BUILDING AND GROUNDS

- 2.1. **BE IT RESOLVED**, that the Board approve the attached quote from JGB Sports, LLC for the installation of barrier netting system at the Valleyview Athletic Field in the amount of \$23,600.00.
- 2.2. **BE IT RESOLVED**, that the Board approve the attached quote from Barcia Bros, Inc to provide & deliver overhead netting for the Valleyview Athletic Field in the amount of \$24,300.00.

ROLL CALL (Motions 1.1-2.2)

Mr. Cappello Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mrs. Wagner-Y

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- The Board discussed the following:
Dr. Cullis reminded the public that Wednesday before Thanksgiving is a minimum day.
Mr. Andersen mentioned that the Special Education committee are meeting in person again.
Mrs. Wagner asked to purchase a timer for public session comments.
- Board Meeting Highlights, Ref 1-4
 1. Donations from the Denville PBA to fund the Ryan's Story.
 2. Thank you to the Denville Education Foundation for sponsoring the Thunderbird American Indian Dancers.

D. OTHER

VI. OPEN TO COMMENTS

The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.

In order to permit the fair and orderly expression of such comment, the participant must preface comments by an announcement of their name and place of residence.

Statements made by a participant shall be limited to three (3) minutes' duration, and no participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: 8:01 p.m. Closed: 8:04 p.m.

A member of the public inquired about how the screening testing for COVID-19 will be implemented at the schools. Also questioned the protocols for interactions between members of the public and the Board.

VII. EXECUTIVE SESSION - Action May Be Taken

Mr. Luer moved, seconded by Mr. Cappello, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss legal issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: 7 Nays: 0 Abstentions: 0 Time: 8:05 p.m.

VIII. ADJOURNMENT

Mr. Andersen moved, seconded by Mr. Luer, to adjourn the meeting.

ACTION ON MOTION:

Yeas 7 Nays 0 Abstentions 0 Time: 8:45 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary