

## **AGENDA**

### **DENVILLE BOARD OF EDUCATION**

**December 13, 2021**

**Work/Regular Session Meeting - 7:00 p.m.**

**(Public Portion of the Meeting will begin at 7:30 p.m.)**

**Township of Denville - Council Chambers**

**The Board Meetings may be viewed live via YouTube Live or attended in-person. Please click here for the Denville Township School District YouTube Channel. <https://www.youtube.com/user/DenvilleSchools>**

**To submit questions or comments for the next Board meeting please email [boemeetingcomments@denville.org](mailto:boemeetingcomments@denville.org) . All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting. Questions/Comments will be addressed during the Board Meeting. Please be aware that email is not always instantaneous, which may delay response.**

#### **I. CALL TO ORDER**

##### **A. OPENING STATEMENT**

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

##### **B. ROLL CALL**

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

##### **C. EXECUTIVE SESSION**

Mr./Mrs. \_\_\_\_\_ Moved, seconded by Mr./Mrs. \_\_\_\_\_, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

##### **ACTION ON MOTION:**

Yeas:\_\_\_\_\_. Nays:\_\_\_\_\_. Abstentions:\_\_\_\_\_. Time:\_\_\_\_\_.

##### **D. PLEDGE OF ALLEGIANCE**

##### **E. SPECIAL PRESENTATIONS**

- Dr Cullis presenting district test scores from 2021 on January 24, 2022 Ref 1-3

##### **F. SUPERINTENDENT'S COMMENTS**

##### **G. ASSISTANT SUPERINTENDENT'S COMMENTS**

##### **H. BUSINESS ADMINISTRATOR'S COMMENTS**

## II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.

In order to permit the fair and orderly expression of such comment, the participant must preface comments by an announcement of their name and place of residence.

Statements made by a participant shall be limited to three (3) minutes' duration, and no participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

All statements, questions, or inquiries shall be directed to the Board President.

Opened:\_\_\_\_\_ Closed:\_\_\_\_\_

## III. OLD BUSINESS (ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **December 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_ to approve the following Resolutions under Old Business:

### A. **RESOLVED** that the Board approve the following REPORTS from **November 2021**:

1. Treasurer of School Monies
2. Board Secretary

### B. **EDUCATION REPORTS**

1. Report of Student Enrollment - **November 2021**
2. Report of Health Office - **November 2021**
3. HIB Case - VV.21.22.02
4. HIB Case - VV.21.22.03
5. HIB Case - LV.21.22.01
6. District Calendar 2022-2023 School Year

### C. **MINUTES - RESOLVED** that the Board approve the following Minutes:

1. Work Session & Executive Session Meeting - November 8, 2021
2. Regular Session & Executive Session Meeting - November 22, 2021

### **ROLL CALL**

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

## IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

### A. **PERSONNEL (Includes Technology) - Chair, Michael Andersen**

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing)*, etc.:

- 1. BE IT RESOLVED - NEW HIRES / RESIGNATIONS /RETIREMENTS /EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave\*, payment for the performance of duties or extra duties\*\*, and/or a deduction in pay:

|    | Name  | Position       | School | Description   | Ref | Step | Amount   |
|----|---|----------------|--------|---|-----|------|--|
| a. | Molina, Aura  | Asst to the BA | BOE    | New Hire, effective date TBD<br>Replacing employee #1154  |     |      | \$57,500<br>prorated   |
| b. | Glynn, Samantha   | Psychologist   | LV     | <i>Retroactively approve:</i><br>Provide Health and Wellness Training for Staff Prof Dev Day on 12/1/21. Not to exceed 6 hrs (\$380.16) | 2D  |      | \$63.36/hr   |
| c. | Sawka, Alison   | Teacher        | RV     | Replacing Meghan DiMeglio as TSS<br>Team member for 21/22 SY  | 1C  |      | \$1,799  |
| d. | Didomenico, Jennifer  | Teacher        | VV     | <i>Retroactive to 11/29/21</i><br>Teach extra period every other day for the 21/22 SY.  | 2A  |      | \$8,246.50<br>prorated   |
| e. | Kern, Sandy   | Instr. Aide    | RV     | Provide support for student with disabilities, as needed, during after school enrichment for 21/22 SY                                   | 3C  |      | \$19.37/hr   |
| f. | Worrall, Jim  | Instr. Aide    | VV     | Provide support for students in after school clubs, as needed, for 21/22 SY   |     |      | \$19.37/hr   |
| g. | McBride, Sharon<br>Fuoco, Kate  | Teachers       | VV     | Battle of the Books Coaches for 21/22 SY  | 2A  |      | \$600<br>each  |
| h. | Lukeman, Courtney   | Teacher        | VV     | Provide Home Instruction, as needed, during 21/22 SY  | 2A  |      | \$50/hr  |
| i. | Nojori, Patricia  | Teacher        | LV     | Speech-Language evaluation for student #20363360. 21/22 SY  |     |      | \$320.70   |
| j. | McDaniel, Elyse<br>Dawes, David<br>Kaiser, Lynn<br>Camasta, Maura<br>Brautigam, Morgan<br>Wade, Brian | Teachers       | VV     | Teach one additional period per day for up to 10 days in 2022 per DEA contract  |     |      | \$49.95/day<br>\$41.13/day<br>\$34.22/day<br>\$51.97/day<br>\$53.64/day<br>\$56.45/day |
| k. | Riley, Sheryl   | Nurse          | LV     | Temporary increase FTE from 0.30 to 0.32 from 1/1/22 - 6/30/22  |     | 10   | \$18,828.80<br>prorated  |
| l. | Stiles, Susan   | Nurse          | LV     | Temporary increase FTE from 0.39 to 0.48 from 1/1/22 - 6/30/22  |     | 12A  | \$33,439.20<br>prorated  |
| m. | Fontes, Ana   | Instr. Aide    | VV     | Resignation, effective 12/16/2021   |     |      |  |
| n. | Hopler, Cole  | Lunch Aide     | LV     | Resignation, effective 12/23/2021   |     |      |  |
| o. | Troast, Deborah   | PR Bookkeeper  | BOE    | Vacation days' payout at retirement<br>Sick days' payout at retirement  |     |      | \$9,099.30<br>\$5,000.00   |

\*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

\*\*The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- 2. BE IT RESOLVED**, that the Board approve the attached amendment to the contract for Dr. Steven A. Forte, as Superintendent of Schools, effective July 1, 2019 – June 30, 2024.
- 3. BE IT RESOLVED**, that the Board approve Riverview Teacher, Adrienne Bellini, to conduct her clinical internship with Mrs. Kim Gallagher (Learning Disabilities Teacher Consultant) towards earning her certification as a LDTC from William Paterson University.

4. **BE IT RESOLVED**, that the Board approve employee #1406, for a leave of absence, having received doctor's certification, commencing April 25, 2022 under the Federal Family Medical Leave Act (FMLA), ending September 23, 2022, while utilizing four (4) personal days and eight (8) sick days.

**BE IT FURTHER RESOLVED**, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1406, commencing on June 13, 2022 through November 11, 2022.

**BE IT FURTHER RESOLVED**, that the Board approve the leave for employee #1406 and anticipate a return to work November 14, 2022.

5. **BE IT RESOLVED**, that the Board approve the attached amended contract for Dr. Sandra Cullis, as Assistant Superintendent of Schools effective July 1, 2021 – June 30, 2022.
6. **BE IT RESOLVED**, that the Board approve the attached amended contract for Damaris Gurowsky, as School Business Administrator effective July 1, 2021 – June 30, 2022.
7. **BE IT RESOLVED - SUBSTITUTES - that the Board approve the following new hire substitute(s) for the district:**

|    | Name            | Position  | Effective Date | Per Diem Rate |
|----|-----------------|-----------|----------------|---------------|
| a. | Meier, Emily    | Bus Aide  | 12/14/21       | \$13/hr       |
| b. | Shemon, Thomas  | Custodian | 21/22 SY       | \$17.30/hr    |
| c. | Wirth, Mark     | Teacher   | 21/22 SY       | \$120/day     |
| d. | Tadros, Natalia | Teacher   | 21/22 SY       | \$120/day     |

## ROLL CALL

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

## B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mr./Mrs. \_\_\_\_\_ moved, seconded by Mr./Mrs. \_\_\_\_\_, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

|    | Name  | Position  | School | Cost   | Event/Location  | Ref | Date(s)                             |
|----|---|---|--------|--|---|-----|-------------------------------------|
| a. | Cusack, Jennifer  | Teacher   | LV     | \$279 + travel   | Defusing anger, anxiety, and aggression. West Orange, NJ                                  | 1C  | 1/4/2022                            |
| b. | McQueeney, Katie<br>Martelon, Jennifer<br>Lindholm, Teresa<br>Disimino, Stefanie<br>Thomas, Carly<br>Fattorusso, Diane<br>DeLargy, Marlene<br>Scala, Evan                       | Teacher<br>Teacher<br>Teacher<br>Teacher<br>Teacher<br>Teacher<br>Teacher<br>VP | LV     | \$349/each<br>Funded by<br>ARP:<br>Accelerated<br>Learning<br>Coach and<br>Educator<br>Support | Virtual "Math Workshop: Laying the Groundwork for Differentiation in your Math Classroom" | 2D  | 1/11/2022<br>1/18/2022<br>1/25/2022 |
| c. | Morgan, Christine<br>Dell'Aquila, Adrienne<br>Shine, Rose<br>Bershefski, Heather<br>Cannici, Nicole<br>Cucci, Taylor<br>Giordano, Teresa<br>Maio, Michelle<br>Spellman, Melissa | Teachers  | RV     | \$349/each<br>Funded by<br>ARP:<br>Accelerated<br>Learning<br>Coach and<br>Educator<br>Support | Virtual "Math Workshop: Laying the Groundwork for Differentiation in your Math Classroom" | 2D  | 1/11/2022<br>1/18/2022<br>1/25/2022 |

|    |                |         |    |                |  |    |            |
|----|----------------|---------|----|----------------|--|----|------------|
| d. | Cuff, Jennifer | Teacher | LV | \$289 + travel | <i>Retroactively approve:</i><br>Using Guided Math to Catch Up Students Who Have Fallen Behind | 1C | 11/30/2021 |
|----|----------------|---------|----|----------------|--|----|------------|

**2. BE IT RESOLVED**, that the Board approve revised ExPO curriculum units for grades 3-5. Ref 2A

## ROLL CALL

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

## C. POLICY REVISIONS

Mr./Mrs. \_\_\_\_\_ moved, seconded by Mr./Mrs. \_\_\_\_\_, to approve the following Resolutions under Policy Revisions:

**1. BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

| Policy/ Reg #                 | Policy/Regulation Name   | 1 <sup>st</sup> Reading | 2 <sup>nd</sup> Reading/<br>Adoption |
|-------------------------------|--|-------------------------|--------------------------------------|
| P 1648.11                     | THE ROAD FORWARD COVID-19 – HEALTH AND SAFETY (M)                      | X                       |                                      |
| P 1648.14                     | SAFETY PLAN FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS – COVID-19 (M) | X                       |                                      |
| P 2422                        | COMPREHENSIVE HEALTH AND PHYSICAL EDUCATION (M)                        | X                       |                                      |
| P 2425                        | EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM (M)                    | X                       |                                      |
| P 2467                        | SURROGATE PARENTS AND RESOURCE FAMILY PARENTS (M)                      | X                       |                                      |
| P 4436                        | PERSONAL LEAVE   | X                       |                                      |
| P 5111                        | ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (M)                       | X                       |                                      |
| P 5116                        | EDUCATION OF HOMELESS CHILDREN   | X                       |                                      |
| P & R 5751                    | SEXUAL HARASSMENT OF STUDENTS (M)                                      | X                       |                                      |
| P 6115.01                     | FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – ALLOWABILITY OF COSTS (M)     | X                       |                                      |
| P 6115.02                     | FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – MANDATORY DISCLOSURES (M)     | X                       |                                      |
| P 6115.03                     | FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – CONFLICT OF INTEREST (M)      | X                       |                                      |
| P 6311                        | CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS (M)           | X                       |                                      |
| P & R 7432                    | EYE PROTECTION (M)   | X                       |                                      |
| P 8420                        | EMERGENCY AND CRISIS SITUATIONS (M)                                    | X                       |                                      |
| R 8420.1                      | FIRE AND FIRE DRILLS (M)   | X                       |                                      |
| P 8540                        | SCHOOL NUTRITION PROGRAMS (M)  | X                       |                                      |
| P 8600                        | STUDENT TRANSPORTATION (M)   | X                       |                                      |
| <b>Abolish the following:</b> |  |                         |                                      |
| P 1648                        | RESTART AND RECOVERY PLAN (M)  | X                       |                                      |
| P 1648.02                     | REMOTE LEARNING OPTIONS FOR FAMILIES (M)                               | X                       |                                      |
| P 1648.03                     | RESTART AND RECOVERY PLAN - FULL-TIME INSTRUCTION (M)                  | X                       |                                      |
| P 5114                        | CHILDREN DISPLACED BY DOMESTIC VIOLENCE                                | X                       |                                      |

## ROLL CALL

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

## D. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs. \_\_\_\_\_ moved, seconded by Mr./Mrs. \_\_\_\_\_, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

| Amount         | Description                                  | Check Register        |
|----------------|--|-----------------------|
| \$1,882,934.22 | Ck #'s 12012-12134, 990315-990317, 911302021 | Current Expense       |
| \$290.03       | Ck #'s 1469-1471                             | Elementary Enrichment |

2. **BE IT RESOLVED**, that the Board approve the amendment to the agreement in accordance with Article VI, Section 3 of the contract between Delta Dental of New Jersey, Inc. and the Denville Board of Education for the period commencing January 1, 2022 to December 31, 2023 per the attached rates.
3. **BE IT RESOLVED**, that the Board approve to publish an advertisement for the sale of six hundred thirty-two (632) used Chromebooks consisting of a mix models as follows:
- Lenovo Model N21 Chromebooks - 21 units
  - Lenovo Model N22 Chromebooks - 367 units
  - Lenovo Model N23 Chromebooks - 244 units
4. **BE IT RESOLVED**, that the Board approve the attached quote from Command Radio Communications, Inc. with NJ State Contract #83927 for the replacement of old radios for Riverview and Valleyview Schools.
5. **BE IT RESOLVED**, that the Board approve the settlement agreement for student #2026783 for reimbursement of up to \$3,000.00 for ABA home therapy and parent training between January 1, 2022 and June 30, 2022.
6. **BE IT RESOLVED**, that the Board approve the contract with CCL Therapy, LLC, to provide the following services, as needed, for the 2021-2022 SY: Occupational Therapy evaluations (\$350 per eval. in district and \$420 per eval. OOD); Occupational Therapy (\$78-\$95 per hour); Home-based OT (\$125/hr.). Ref 2B
7. **BE IT RESOLVED**, that the Board approve the contract with Fun Fit Therapy, LLC, for the 2021-2022 SY to provide the following services as needed: Physical Therapy evaluations (\$350 per eval. in district and \$425 per eval. OOD); Physical Therapy (\$95 per hr.); Home-based PT (\$125 per hour). Ref 2B
8. **BE IT RESOLVED**, that the Board approve E-Rate Consulting, Inc., to provide consulting services in connection with the E-Rate Program for 2021-2022 Funding Years per attached agreement.
9. **BE IT RESOLVED**, that the Board approve the attached change order #2, from Billy Contracting & Restoration, Inc, for the fabrication and install of two (2) additional galvanized ladders for the Lakeview Elementary School Roof Replacement Project in the amount of \$9,020 utilizing contingency as previously Board approved in the original bid.

## ROLL CALL

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

## E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to approve the following Resolutions under Operations:

### 1. TRANSPORTATION

- 1.1. **BE IT RESOLVED**, that the Board approve to award Truck King International, for the purchase of two (2) 2023 IC Bus LLC Model PB105 (54) Passenger School Bus 3pt Belts (623451) Contract # ESCNJ 21/22-23 in the amount of \$111,436.80 per bus.
- 1.2. **BE IT RESOLVED**, that the Board approve to award H.A. DeHart Son, Inc., for the purchase of one (1) 2023 Thomas 24 passenger school bus, bid #HCESC BUS BID TRANS 19-17 in the amount of \$73,113.85.

### 2. BUILDING AND GROUNDS

**2.1. BE IT RESOLVED**, that the Board approve Morris Knolls High School to borrow the Valleyview Middle School Wrestling mat for their holiday tournament from December 17-20, 2021. Morris Knolls staff members will pick up and return mat.

**2.2. BE IT RESOLVED**, that the Board approve the rental of Riverview School for Kidz to Pros Summer Camp from June 27-August 19, 2022

**ROLL CALL**

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

**V. GOOD OF THE CAUSE**

**A. COMMITTEE REPORTS**

**B. CORRESPONDENCE**

**C. DISCUSSION ITEMS**

- Board Meeting Highlights, Ref 1-4

**D. OTHER**

**VI. OPEN TO COMMENTS**

The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.

In order to permit the fair and orderly expression of such comment, the participant must preface comments by an announcement of their name and place of residence.

Statements made by a participant shall be limited to three (3) minutes' duration, and no participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

All statements, questions, or inquiries shall be directed to the Board President.

Time:\_\_\_\_\_. Closed:\_\_\_\_\_.

**VII. EXECUTIVE SESSION - Action May Be Taken**

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

**ACTION ON MOTION:**

Yeas:\_\_\_\_\_. Nays:\_\_\_\_\_. Abstentions:\_\_\_\_\_. Time:\_\_\_\_\_.

**VIII. ADJOURNMENT**

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to adjourn the meeting.

**ACTION ON MOTION:**

Yeas:\_\_\_\_\_. Nays:\_\_\_\_\_. Abstentions:\_\_\_\_\_. Time:\_\_\_\_\_.