

AGENDA

DENVILLE BOARD OF EDUCATION

November 8, 2021

Work Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

The Board Meetings may be viewed live via YouTube Live or attended in-person. Please click here for the Denville Township School District YouTube Channel. <https://www.youtube.com/user/DenvilleSchools>

To submit questions or comments for the next Board meeting please email boemeetingcomments@denville.org . All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting. Questions/Comments will be addressed during the Board Meeting. Please be aware that email is not always instantaneous, which may delay response.

I. CALL TO ORDER

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Cappello____, Mr. Casse____, Mr. Andersen____, Mr. Luer____, Mr. Kim____, Mrs. Gould____, Mrs. Wagner____.

C. EXECUTIVE SESSION

Mr./Mrs. _____ Moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____. Nays:_____. Abstentions:_____. Time:_____.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- November 22, 2021 Presentation of District test scores by Dr. Cullis. Ref 1-3

F. SUPERINTENDENT'S COMMENTS

G. ASSISTANT SUPERINTENDENT'S COMMENTS

H. BUSINESS ADMINISTRATOR'S COMMENTS

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.

In order to permit the fair and orderly expression of such comment, the participant must preface comments by an announcement of their name and place of residence.

Statements made by a participant shall be limited to three (3) minutes' duration, and no participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

All statements, questions, or inquiries shall be directed to the Board President.

Opened:_____ Closed:_____

III. OLD BUSINESS (ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **November 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr./Mrs._____ moved, seconded by Mr./Mrs._____ to approve the following Resolutions under Old Business:

A. EDUCATION REPORTS

1. NJQSAC District Performance Review (DPR) for 2021-22 - attached Ref 1-4

ROLL CALL

Mr. Cappello____, Mr. Casse____, Mr. Andersen____, Mr. Luer____, Mr. Kim____, Mrs. Gould____, Mrs. Wagner____.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing)*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS /RETIREMENTS /EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Foster, Lauren	Instr. Aide	LV	New Hire, replacing employee #1444. Effective date TBD for 21/22 SY		13 ABA	\$28,386 prorated

b.	Minion, Alison	Teacher	VV	Mock Trial Advisor for 21/22 SY		A1	\$1,777
c.	Housel, Shelly	Instr. Aide	LV	FTE increased from 0.80 to 1.0 for 21/22 SY. Effective 11/9/21.		9 Cert	\$25,381 prorated

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- 2. BE IT RESOLVED**, that the Board approve employee #1273 for an unpaid leave of absence under the NJ Family Leave Act (FLA), effective November 8, 2021, anticipated return to work to be determined.

ROLL CALL

Mr. Cappello____, Mr. Casse____, Mr. Andersen____, Mr. Luer____, Mr. Kim____, Mrs. Gould____, Mrs. Wagner____.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

- 1. BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Cullis, Sandra	Asst Supt	BOE	\$310	3 Virtual Workshops in the NJPSA Gifted & Talented Education Certificate Program	2D	10/28/2021 12/09/2021 03/03/2022

ROLL CALL

Mr. Cappello____, Mr. Casse____, Mr. Andersen____, Mr. Luer____, Mr. Kim____, Mrs. Gould____, Mrs. Wagner____.

C. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Finance:

- 1. BE IT RESOLVED**, that the Board accept the 2020 – 2021 Comprehensive Annual Financial Audit Report which had no recommendations and Auditor's Management Report on Administrative Findings for the year ending June 30, 2021.

ROLL CALL

Mr. Cappello____, Mr. Casse____, Mr. Andersen____, Mr. Luer____, Mr. Kim____, Mrs. Gould____, Mrs. Wagner____.

V. OLD BUSINESS (NO ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **November 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr./Mrs._____ moved, seconded by Mr./Mrs._____to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **October 2021**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **October 2021**
2. Report of Health Office - **October 2021**

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session & Executive Session Meeting - October 11, 2021
2. Regular Session & Executive Session 1 & 2 Meetings - October 25, 2021

ROLL CALL

Mr. Cappello____, Mr. Casse____, Mr. Andersen____, Mr. Luer____, Mr. Kim____, Mrs. Gould____, Mrs. Wagner____.

VI. NEW BUSINESS (NO ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing), etc.:*

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS /RETIREMENTS /EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Korman, Seth	VP	VV	Cash-in 5 vacation days			\$3,166.40

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED**, that the Board approve Riverview Annex Nurse, Kelli Skorupa, NJCU school nurse practicum. Ref 1D.

ROLL CALL

Mr. Cappello____, Mr. Casse____, Mr. Andersen____, Mr. Luer____, Mr. Kim____, Mrs. Gould____, Mrs. Wagner____.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)

- BE IT RESOLVED**, that the Board approve the attached list of field trip requests.
- BE IT RESOLVED**, that the Board approve the revised Mentor Plan for Quality Induction of Novice and New Teachers 2021-2022. Ref 2D
- BE IT RESOLVED**, that the Board approve the following Student Teachers for 21/22 SY:

	Student	School/College/University	Experience	Dates	School	Ref
a.	Klaar, Olivia	Stockton University	Observe	21-22 SY	LV	1C
b.	Casario, Alyssa	County College of Morris	Observe	21-22 SY	LV	1C

ROLL CALL

Mr. Cappello____, Mr. Casse____, Mr. Andersen____, Mr. Luer____, Mr. Kim____, Mrs. Gould____, Mrs. Wagner____.

C. POLICY REVISIONS

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
P 0167	Public Participation in Board Meetings		X

ROLL CALL

Mr. Cappello____, Mr. Casse____, Mr. Andersen____, Mr. Luer____, Mr. Kim____, Mrs. Gould____, Mrs. Wagner____.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
		General Organization
		Current Expense

- BE IT RESOLVED**, that the Board accept the donation to Valleyview Middle School of one 2" Eastern Redbud Tree from the Township of Denville, Green Sustainability Committee. Purchased from Cerbo's Greenhouse of Parsippany, valued at \$175. Ref 1C, 3A
- BE IT RESOLVED**, that the Board accept the donation to Valleyview Middle School of approximately 2 square meters of mulch from the Township of Denville, Beautification Committee. Ref 1C, 3A

4. **BE IT RESOLVED**, that the Board approve the purchase of four (4) Acer Aspire – 4GB RAM-128GB SSD laptops for the use of School Security in the amount of \$1,343. Total cost is co-shared between the Denville Police Department and the Denville Board of Education.

ROLL CALL

Mr. Cappello____, Mr. Casse____, Mr. Andersen____, Mr. Luer____, Mr. Kim____, Mrs. Gould____, Mrs. Wagner____.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Operations:

1. TRANSPORTATION

- 1.1. **BE IT RESOLVED**, that the Board approve the following school bus emergency evacuation drill reports:

Lakeview - October 20, 2021 @ 8:00am

Location: Stone lot across from Lakeview

Route #'s B13, B14, B17, B18, B20, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 304, 307, 358

Riverview - October 27, 2021 @ 8:30am

Location: Back Lot of Riverview

Route #'s B11, B13, B14, B16, B18, B20, 185, 186, 187, 188, 189, 190, 192, 193, 194, 195, 358

Valleyview - October 13, 2021 @ 7:15am

Location: Bus Garage

Route #'s B11, B13, B14, B17, B18, B20, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 304, 307, 358

2. BUILDING AND GROUNDS

ROLL CALL

Mr. Cappello____, Mr. Casse____, Mr. Andersen____, Mr. Luer____, Mr. Kim____, Mrs. Gould____, Mrs. Wagner____.

VII. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Board Meeting Highlights, Ref 1-4

D. OTHER

VIII. OPEN TO COMMENTS

The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.

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All statements, questions, or inquiries shall be directed to the Board President.

Time:_____ Closed:_____.

IX. EXECUTIVE SESSION - Action May Be Taken

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____

X. ADJOURNMENT

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to adjourn the meeting.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____