

AGENDA

DENVILLE BOARD OF EDUCATION

October 25, 2021

Regular Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Google Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Education's website. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting.

Please visit the District Website for more information: www.denville.org

Free direct access is available by copying and pasting the URL or via telephone

Join: <https://meet.google.com/vuy-uxtp-joy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the "Re" portion of your email

I. CALL TO ORDER

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District".

B. ROLL CALL

Mr. Cappello__, Mr. Casse__, Mr. Andersen__, Mr. Luer__, Mr. Kim__, Mrs. Gould__, Mrs. Wagner__

C. EXECUTIVE SESSION

Mr./Mrs. _____ Moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____, Nays:_____, Abstentions:_____, Time:_____.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- Fiscal Year 2021 Audit Presentation
- Presentation on Test Scores by Dr. Cullis

F. SUPERINTENDENT'S COMMENTS

G. ASSISTANT SUPERINTENDENT'S COMMENTS

H. BUSINESS ADMINISTRATOR'S COMMENTS

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.

In order to permit the fair and orderly expression of such comment, the participant must preface comments by an announcement of their name and place of residence.

Statements made by a participant shall be limited to three (3) minutes' duration, and no participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

All statements, questions, or inquiries shall be directed to the Board President.

Opened:_____. Closed:_____.

III. OLD BUSINESS (ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **October 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr./Mrs._____ moved, seconded by Mr./Mrs._____to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **September 2021**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **September 2021**
2. Report of Health Office - **September 2021**
3. HIB Case VV.2122.01
4. **HIB Self-Evaluation Report for 2020-21**
5. **Nursing Services Plan for 2021-22 SY**

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work/Regular Session & Executive Session Meeting - September 13, 2021

ROLL CALL

Mr. Cappello___, Mr. Casse___, Mr. Andersen___, Mr. Luer___, Mr. Kim___, Mrs. Gould___, Mrs. Wagner___.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing), etc.:*

1. BE IT RESOLVED - NEW HIRES / RESIGNATIONS /RETIREMENTS /EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Scala, Evan	Vice Principal	LV	<i>Retroactively approve: 7/1/21 - 6/30/22</i> School Security Specialist for 21-22 SY.	4		\$1,050
b.	Becker, Melissa Jhaveri, Jigna Smith, Larissa Gomer, Alison	Teachers	RV	Attend evening conferences on 10/28/21. Not to exceed 2 hrs each. (MB=\$74.36, JJ=\$81.86, LS=\$102.98, AG=\$70.88)	1C		\$37.18/hr \$40.93/hr \$51.49/hr \$35.44/hr
c.	Caputo, Cheryl	Psychologist	LV	Sick days payout at retirement			\$2,046
d.	Navarro, Ana	Instr. Aide	LV	<i>Retroactively approve: Effective 10/18/21</i> Increase FTE from 0.80 to 1.0. Replacing employee #1411	2B	5 Cert	\$24,931 prorated
e.	Handal, Kristina	Instr. Aide	LV	<i>Retroactively approve: Effective 10/18/21</i> Position change to replace employee #889	2B	10 ABA	\$26,056 prorated
f.	Van Dean, Christine	Instr. Aide	LV	Increase FTE from 0.55 to 1.0. Replacing employee #1407, effective 10/26/21	2B	10 Cert	\$25,381 prorated
g.	Lynch-Smith, Marissa Logsdon, Katie	Teachers	LV	Hold Parent-Teacher Conferences 10/27/21 & 10/28/21. Not to exceed 4 hrs each. (MLS=\$163.72; KL=\$148.72)	1C		\$40.93/hr \$37.18/hr
h.	Musynske, Aileen	Teacher	VV	Rescind from the 10/11/21 Agenda, IV, A., Personnel 1., n., to work 1.5 extra periods from 10/25/21 - 12/13/21 Approve to work 1 extra period from 10/25/21 - 12/13/21			\$55.19/day
i.	Marcazo, Matthew	Long Term Sub Teacher	VV	Head Wrestling Coach for 21-22 SY		B3	\$3,431
j.	Mendez, Richy	Teacher	VV	Asst Wrestling Coach for 21-22 SY		A3	\$2,247
k.	Scheer, Lucille Troast, Debbie Fiorella, Holly	A/P Payroll Asst to BA	BO E	Merit pay per work rules agreement			\$1,200 each
l.	Ordonez, Vivianna	Instr. Aide	RV	Provide aide support for Student #20271253 during chorus at Valleyview for 21-22 SY. Not to exceed 40 hrs. (\$694.80)	3C		\$17.37/hr
m.	Kane, Morgan	Counselor	VV	Character Education Curriculum Planning	3B		\$41.21/hr

	McDonald, Jody Oliveira, Michelle Berkowitz, Alison Kasper, Alison Stiles, Lydia Morris, Kristen Musynske, Aileen Nacht, Brooke	Counselor Teacher Teacher Teacher Teacher Teacher Psychologist		Not exceed 10 hrs each (\$412.10 each)			each
n.	Roman-Nunez, Johanna	Custodian	RV	New Hire for 21-22 SY. Effective date TBD		8	\$46,615 prorated

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED**, that the Board retroactively approve employee #845, for a leave of absence, having received doctor's certification, commencing October 11, 2021 under the Federal Family Medical Leave Act (FMLA), ending on January 7, 2022, while utilizing forty-eight (48) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #845, commencing on December 20, 2021 through March 18, 2022.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #845 and anticipate a return to work for the 2022-2023 SY.

3. **BE IT RESOLVED**, that the Board approve employee #1077, for a leave of absence, having received doctor's certification, commencing March 14, 2022 under the Federal Family Medical Leave Act (FMLA), ending on June 10, 2022, while utilizing forty (40) sick days.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1077, commencing on May 16, 2022 through October 14, 2022.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #1077 and anticipate a return to work on November 1, 2022.

4. **BE IT RESOLVED**, that the Board retroactively approve employee #741, for a leave of absence commencing October 1, 2021 under the Federal Family Medical Leave Act (FMLA), while utilizing sick days and anticipate a return to work on November 15, 2021.
5. **BE IT RESOLVED**, that the Board retroactively approve employee #431, for a leave of absence commencing October 12, 2021 under the Federal Family Medical Leave Act (FMLA), while utilizing sick days and anticipate a return to work on November 1, 2021.
6. **BE IT RESOLVED**, that the Board approve employee #551, for an unpaid extended Family Leave and anticipate a return to work for the 2022-2023 SY.
7. **BE IT RESOLVED** that the Board approve employee #772, for a leave of absence commencing November 1, 2021 under the Federal Family Medical Leave Act (FMLA), while utilizing sick days and anticipate a return to work on January 3, 2022.
8. **BE IT RESOLVED**, that the Board approve the current per diem substitute teacher rates of \$90/day for substitute certificate only and \$110/day for teacher certificate to increase to \$120/day for all daily per diem substitute teachers.
9. **BE IT RESOLVED**, that the Board approve the attached list of Enrichment Staff for the 21-22 SY. Fully funded through registration fees.

10. **BE IT RESOLVED**, that the Board rescind from October 11, 2021 Meeting, IV., A. Personnel, 1., b., Nada Elgibaly, Instructional Aide, LV.
11. **BE IT RESOLVED**, that the Board rescind from the 6/14/21 Agenda, IV, A., Personnel 2., from the attached list, Morgan Brautigam, Fitness Club, Step B2 and Lydia Stiles, STEAM Challenge Club, Step A1.
12. **BE IT RESOLVED**, that the Board approve Morgan Brautigam as Extracurricular Advisor for Fitness Club, Step A2, \$2,013 and Lydia Stiles Extracurricular Advisor for STEAM Challenge Club, Step A4, \$2,489.
13. **BE IT RESOLVED**, that the Board approve the following Job Descriptions:
 - Assistant to the Business Administrator / Assistant Board Secretary (2)
 - Confidential Payroll - Health Benefits Coordinator
 - HR Manager - Assistant to Superintendent and Assistant Superintendent
 - Revised Work rules for Confidential administrative assistants
14. **BE IT RESOLVED - SUBSTITUTES - that the Board approve the following new hire substitute(s) for the district:**

	Name	Position	Effective Date	Per Diem Rate
a.	Mitchell, Darla	Bus Aide	21-22 SY	\$13/hr

ROLL CALL

Mr. Cappello__, Mr. Casse__, Mr. Andersen__, Mr. Luer__, Mr. Kim__, Mrs. Gould__, Mrs. Wagner__.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Rossi, Amy	Teacher	Dist	\$650 Paid by Title II Funds	Using Decoding Text to Support Early Readers 2021: Grades K-2. Virtual through TCRWP	2D	11/15/21 - 11/17/21
b.	Jhaveri, Jigna	Teacher	RV	\$1,275 Paid by Title II Funds	Virtual IMSE Orton-Gillingham training	2D	21-22 SY
c.	Kane, Morgan	Counselor	VV	\$204	<i>Retroactively approve:</i> Character.org Fall 2021 Virtual Forum	3C	10/20/21 - 10/22/21

2. **BE IT RESOLVED**, that the Board approve Welcoming Schools to provide six (6) hours of professional development to PreK-8 staff during the 21-22 SY at a cost of \$8,775. Ref 2D
3. **BE IT RESOLVED**, that the Board approve the After School Enrichment Program to be held at Lakeview and Riverview Schools from November 8, 2021 - June 2022 fully funded through registration fees. Ref 2A, 2C
4. **BE IT RESOLVED**, that the Board approve Leadership Solutions to provide personalized professional development for the following staff members not to exceed \$4,500 total including the cost of test administration. Todd McCabe, Damaris Gurowsky, John Englishmen, Grace Johnson, Evan Scala, Cindy Costanza, Seth Korman, Skye Sardanopoli, Tina Theodoropoulos, Stacy Greenhagen, Holly Fiorella & Sandy Cullis. Ref 1-4

5. BE IT RESOLVED, that the Board approve the following Student Teachers for 21/22 SY:

	Student	School/College/University	Experience	Dates	School	Ref
a.	Twilley, Olivia	Fairleigh Dickinson University	Observe	21-22 SY	LV	1C
b.	DeLoreto, Morgan Kantrowitz, Rachel	Fairleigh Dickinson University	Observe	21-22 SY	VV	1C
c.	Somogyi, Dana	Fairleigh Dickinson University	Observe	21-22 SY	RV	1C
d.	Post, Celeste	Caldwell University	Observe	21-22 SY	VV	1C
e.	Feledy, Caralyn	Montclair State University	Observe	21-22 SY	RV	1C
f.	Assaf, Summer Hollstein, Mia DiGovanna, Mikey Staltari, Joey	Morris Hills Regional District (Independent Study in French)	Observe w/Mrs. Zeman	21-22 SY	VV	1C
g.	Mautone, Maddison Robinson, Christopher	Morris County School of Technology	Observe	21-22 SY	VV	1C

6. BE IT RESOLVED, that the Board approve the attached ESL Plan for 2021-2024.

ROLL CALL

Mr. Cappello___, Mr. Casse___, Mr. Andersen___, Mr. Luer___, Mr. Kim___, Mrs. Gould___, Mrs. Wagner___.

C. POLICY REVISIONS

Mr./Mrs. ___ moved, seconded by Mr./Mrs. ___, to approve the following Resolutions under Policy Revisions:

1. BE IT RESOLVED, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
P 0131	Bylaws, Policies, and Regulations		X
P 3134	Assignment of Extra Duties		X
P & R 3142	Nonrenewal of Non Tenured Teaching Staff Member		X
P & R 3221	Evaluation of Teachers (M)		X
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)		X
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Asst Principals (M)		X
P & R 3224	Evaluations of Principals, Vice Principals, and Asst Principals (M)		X
P & R 4146	Nonrenewal of Non Tenured Support Staff Member (M)		X
P & R 6471	School District Travel (M)		X
P 8561	Procurement Procedures for School Nutrition Programs (M)		X
P 0167	Public Participation in Board Meetings	X	
ABOLISH THE FOLLOWING:			
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (M)		X

ROLL CALL

Mr. Cappello___, Mr. Casse___, Mr. Andersen___, Mr. Luer___, Mr. Kim___, Mrs. Gould___, Mrs. Wagner___.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$4,003,670.78	Ck #'s 11627-11862, 990306-990309, 909302021, 910152021	Current Expense
\$11,487.66	Ck #'s 201207 & 201208	Milk Fund

2. **BE IT RESOLVED**, that the Board approve the attached Budget Calendar for fiscal year 2022-2023.
3. **BE IT RESOLVED**, that the Board accept the donation to Valleyview Middle School of 27 lbs of squid from Lund's Fisheries in Cape May, NJ to be used in dissections. Ref 1C
4. **BE IT RESOLVED**, that the Board accept the donation to Valleyview Middle School of a new A.R. Spinola Field sign donated by Ms. Judy Spinola. Ref 1C, 3A
5. **BE IT RESOLVED**, that the Board accept the donation from Denville Social Services in the amount of \$5,000 to assist with the lunch program.
6. **BE IT RESOLVED**, that the Board accept the donation from Ms. Barbara Casse-Bender from BCB Janitorial Supply Co. for the items listed below:
- Three cartons of the high density, heavy weight garbage bags
 - One carton of clear garbage bags
 - One frame 6ft ladder
7. **BE IT RESOLVED**, that the Board approve the agreement with Paula Korik CCC-SLP, to provide Feeding Therapy to Student #2026783 for the 21-22 SY at a cost of \$5,500. Ref 2B
8. **BE IT RESOLVED**, that the Board approve Summit Speech School to provide Teacher of the Deaf Consultation services for Student #20293062 at Riverview School at \$165/hr. not to exceed \$660 for the 21-22 SY.
9. **BE IT RESOLVED**, that the Board approve the discard of the following visual equipment:

Samsung TV
Model #TXC2526
Serial #3CDF500621
Manufactured Date - 05/1995
Asset Tag #104

ROLL CALL

Mr. Cappello____, Mr. Casse____, Mr. Andersen____, Mr. Luer____, Mr. Kim____, Mrs. Gould____, Mrs. Wagner____.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Operations:

1. BUILDING AND GROUNDS

- 1.1. **BE IT RESOLVED**, that the Board approve the attached Memorandum of Agreement with the Denville Police Department for the 2021-22 School year and the attached Memorandum of Understanding with the Denville Police Department for video sharing. Ref 4

- 1.2. **BE IT RESOLVED**, that the Board approve the following organizations to use school facilities:

Organization	Facility	Date(s) of Use
AR Spinola PTA	Lakeview	9/25/21 (10/2/21 Rain date)

Denville Blue Angels	Valleyview	9/1/2021
Denville PAL Basketball	Valleyview	9/24/21 - 3/26/22 (Fridays and Saturdays)
Denville PAL Basketball	Riverview	9/25/21 - 3/26/22 (Saturdays)
Denville PAL Cheer	Lakeview	8/24, 8/25, 8/30, 8/31, 9/1/21
Denville PAL Cheer	Valleyview	9/1/2021
NJ Wrestling Officials	Valleyview	10/23, 11/2, 11/9, 11/16, 11/23, 12/7, 12/14, 12/21, 1/3, 1/11, 1/17, 1/24, 1/31, 2/8, 2/15, 2/22
VP Charity	Lakeview	1/15/2022

ROLL CALL

Mr. Cappello____, Mr. Casse____, Mr. Andersen____, Mr. Luer____, Mr. Kim____, Mrs. Gould____, Mrs. Wagner____.

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Board Meeting Highlights, Ref 1-4

D. OTHER

VI. OPEN TO COMMENTS

The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.

In order to permit the fair and orderly expression of such comment, the participant must preface comments by an announcement of their name and place of residence.

Statements made by a participant shall be limited to three (3) minutes' duration, and no participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

All statements, questions, or inquiries shall be directed to the Board President.

Time:_____. Closed:_____.

VII. EXECUTIVE SESSION - Action May Be Taken

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____. Nays:_____. Abstentions:_____. Time:_____.

VIII. ADJOURNMENT

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to adjourn the meeting.

ACTION ON MOTION:

Yeas:_____. Nays:_____. Abstentions:_____. Time:_____.