

MINUTES OF THE MEETING

DENVILLE BOARD OF EDUCATION

August 9, 2021

Work/Regular Session Meeting - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

The Board Meetings may be viewed live via YouTube Live or attended in-person. [Please click here for the Denville Township School District YouTube Channel.](https://www.youtube.com/user/DenvilleSchools) <https://www.youtube.com/user/DenvilleSchools>

To submit questions or comments for the next Board meeting please email boemeetingcomments@denville.org . All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting. Questions/Comments will be addressed during the Board Meeting. Please be aware that email is not always instantaneous, which may delay response.

I. CALLED TO ORDER BY MRS. WAGNER AT 7:30 P.M.

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District".

B. ROLL CALL

Mr. Cappello - P, Mr. Casse - P, Mr. Andersen - P, Mr. Luer - P, Mr. Kim - A, Mrs. Gould - P, Mrs. Wagner – P

C. EXECUTIVE SESSION - No Executive Session was needed

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

F. SUPERINTENDENT'S COMMENTS – Dr. Forte discussed the following:

- Asked the NJDOE for an explanation of how the ESSER funds were allocated among Districts.
- Governor Murphy Executive Order 251 - Masks are now mandatory for all inside school buildings.
- Quarantine- home instruction
- Projects:
 - LV Roof: Work moving along - hoping for substantial completion by the end of August, 2021.
 - RV HVAC: Contractors working with JCP&L
 - VV Doors: Continuing - hoping to complete by 9/1/21
 - District AC window units: All classrooms complete
- Back to School Night:
 - VV is 9/9
 - LV is 9/14
 - RV is 9/22

G. ASSISTANT SUPERINTENDENT'S COMMENTS – Dr. Cullis discussed the following:

- Thanked the staff and students who participated in the summer program. The program was a great success, approximately 11 school buses was utilized. Dr. Cullis is currently writing a grant to continue this program next year.
- Dr. Cullis also discussed the Start Strong Assessment for school year 2021-2022.

H. BUSINESS ADMINISTRATOR'S COMMENTS— Mrs. Gurowsky discussed the following:

- Lead in drinking water testing completed in July. One faucet needed remediation and it was completed on Monday, 8/9/21. Results will be posted on the website.
- The SEHBP had the 2022 rate renewal meeting last week, the highlights of the meeting are as follows:
 - The renewal rates effective January 1, 2022 will be decrease by 1.7%
 - As part of the upcoming renewal, there will be a premium holiday for the month of February 2022, which means the district will not pay health premium for February 2022 and the employees will not have a health contribution that month.
- RVHVAC: A transformer will not be necessary for the HVAC project. The existing utility pole has enough capacity to provide the extra service. Additional wiring will be purchased, however, with the savings on the transformer there will be no additional cost.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.

In order to permit the fair and orderly expression of such comment, the participant must preface comments by an announcement of his/her name and place of residence.

Statements made by a participant shall be limited to three (3) minutes' duration, and no participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: 7:42 p.m. Closed: 8:14 p.m.

Several members of the public asked questions regarding the mask protocol for 2021/2022 school year. Some of the concerns were: mask breaks, vaccinations, virtual learning option, curriculum, mental health, and home instructions.

Dr. Forte stated that there will be mask breaks throughout the day and individual needs will be addressed on a case by case basis. Parents should contact the building principal with any concerns.

Dr. Cullis responded to the curriculum question.

Mrs. Wagner read a statement answering many previous and current questions from the public.

III. OLD BUSINESS (ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **August 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr. Cappello moved, seconded by Mr. Luer to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **July 2021**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work/Regular Session & Executive Session Meeting - July 12, 2021

ROLL CALL (Motions A-C)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr. Andersen moved, seconded by Mr. Cappello, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments (*pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing*), etc.:

- 1. BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Step	Amount
a.	Camasta, Maura	Teacher	VV	New Hire for 21/22 SY. Replacing employee #227		MA-9	\$62,365
b.	Maclay, Nasim	Teacher	LV	Move from leave replacement to tenure track for 21/22 SY. Replacing employee #870		BA-4	\$54,155
c.	Scalfani, Danielle	Teacher	LV	New Hire for 21/22 SY. Replacing employee #351		BA-5	\$54,155
d.	Eory, Dylan	Teacher	VV	New Hire for 21/22 SY. Replacing employee #1322		BA-8	\$55,585
e.	McCauley, Heather	Teacher	LV	Move from leave replacement to tenure track for 21/22 SY. Replacing employee #659		BA-7	\$54,740
f.	Lynch-Smith, Marissa	Teacher	LV	New Hire for 21/22 SY, FTE 0.69 Replacing employee #1359		MA-5	\$40,954.95
g.	Moceikis, Daniella	Instr. Aide	RV	New Hire for 21/22 SY, FTE 0.80 Replacing employee #1354		9	\$20,144.80
h.	Berres, Nicole	Instr. Aide	LV	New Hire for 21/22 SY, FTE 0.69 Replacing employee #1095		11-Cert	\$18,378.84
i.	Riley, Sheryl	Nurse	LV	New Hire for 21/22 SY, FTE 0.30 Replacing employee #1339		BA-10	\$17,652
j.	Benedetto, Gina	Lunch Aide	LV	New Hire for 21/22 SY		6	\$17.23/hr
k.	Loro, John	Teacher	VV	Resignation, effective 7/14/21			
l.	Conway, Meghan	Teacher	LV	Resignation, effective 7/14/21			
m.	Taylor, Leslie	Teacher	LV	Resignation, effective 7/21/21			
n.	Paduano, Nicole	Teacher	LV	Resignation, effective 7/26/21			
o.	Azzinaro, Christina	Dispatcher	BUS	Resignation, effective 7/27/21			
p.	Granito, Cheryl	Teacher	LV	Resignation, effective 8/2/21			
q.	Hamed, Haneen	Teacher	RV	Resignation, effective on or before 10/1/21			
r.	Jacobus, Deborah	Teacher	RV	Move across guide to MA, effective 9/1/21		MA-9	\$62,365
s.	Mellini, Tracy	Teacher	LV	Move across guide to MA+30, effective 9/1/21		MA+30-9	\$64,490
t.	Sapienza, Nina	Teacher	LV	Increase FTE from 0.69 to 1.00 for 21/22 SY		BA-6	\$54,155

u.	Spellman, Melissa	Teacher	RV	Increase FTE from 0.80 to 1.00 for 21/22 SY		BA+30-10	\$60,840
v.	Gomer, Alison	Teacher	RV LV	Increase FTE from 0.69 to 0.79 for 21/22 SY		BA-10	\$46,483.60
w.	Housel, Shelly	Instr. Aide	LV	Increase FTE from 0.58 to 0.80 for 21/22 SY	2A	9-Cert	\$20,304.80
x.	Romano, Michelle	Instr. Aide	LV	Increase FTE from 0.61 to 0.80 for 21/22 SY	2A	10-ABA	\$20,844.80
y.	Navarro, Ana	Instr. Aide	LV	Increase FTE from 0.69 to 0.80 for 21/22 SY	2A	5-Cert	\$19,944.80
z.	Handal, Kristina	Instr. Aide	LV	Increase FTE from 0.62 to 0.80 for 21/22 SY	2A	10-Cert	\$20,844.80
aa.	Kenah, Paula	Instr. Aide	BUS	AM & PM bus aide for 21/22 SY		7	\$17.23/hr
bb.	Hatch, Paula	Treasurer	Dist	Treasurer of School Monies for 21/22 SY			\$6,800
cc.	Kane, Morgan Dawes, David Benshoof, Lindsay Plumb, Amy Kasper, Alyson	Counselor Teacher Teacher Teacher Counselor	VV	Assist with 6th Grade Open House on 8/25/21 Not to exceed 6 hrs each. (\$247.26)	3A		\$41.21/hr each
dd.	Matthews, Thomas	Custodian	VV	Build cubbies for 6 classrooms for the RV. This job will be done outside of school hours. Excludes supply cost			\$1,000 Per classroom
ee.	Levin, Dan	Teacher	LV	Supervise 2021 Summer Denville Accelerated Learning Academy	2A		\$2,500
ff.	Van Dean, Nicholas	Summer Help	Dist	Retroactively approve: 2021 Summer custodian help			\$13.00/hr
gg.	McQueeney, Katie	Teacher	LV	2021 Summer work to assist with online Kindergarten screening and class assignments. Not to exceed 4 hrs. (\$164.84)	1C		\$41.21/hr
hh.	Huizing, Patty	Teacher	LV	Assist with diverse title book audit and implementation. Not to exceed 20 hrs (\$824.20)	2A		\$41.21/hr
ii.	Nojiri, Patricia	Speech Therapist	LV	Provide speech therapy for Student #20291516 and Student #20281546 in 8/2021. Not to exceed 12 hrs. (\$494.52)	2B		\$41.21/hr
jj.	Stiles, Susan	Nurse	LV	ESY program, add'l 1.5 hrs 6/28/21-6/30/21	4A		\$48.98/hr
kk.	Rossi, Amy	Teacher	Dist	Revise curriculum and deliver prof. dev. that will provide a bridge for returning to fully in-person instruction. Not exceed 5 days.	2A		\$446.53/day
ll.	Foth, L - 3.5 days Farley, A - 2.5 days Gallagher, K - 1 day Roth, A - 1 day Nojiri, P - 2 days Caputo, C - 2 days	LDTC Social Worker LDTC Psychologist Speech Therapist Psychologist	VV Dist RV LV LV LV	CST Evaluations/Mandated IEP Mtgs Not to exceed days listed. LF=\$1,892.63; AF=\$1323.00; KG=\$457.92; AR=\$540.75; PN=\$700.98; CC=\$1,081.50	2A		\$540.75/day \$529.20/day \$457.92/day \$540.75/day \$350.49/day \$540.75/day
mm.	Sylvester, Sue	Teacher	RV LV	Classroom move	1C		\$226.37
nn.	Odell, Kristine Handal, Kristina Bloom, Sheri Meade, Tina	Instr. Aide	LV	Attend Preschool Orientation on 8/30/2021. Not to exceed 1.5 hours each. (KO=\$29.37, KH=\$26.96, SB=\$29.27, TM=\$29.06)	1C		\$19.58/hr \$17.97/hr \$19.51/hr \$19.37/hr

oo.	Reilly, Jamie	Teacher	LV	21/22 SY Kindergarten Orientation, 8/30/21. Not to exceed 2 hrs (\$82.42)			\$41.21/hr
pp.	Nelson, Alice	Asst to the Dir of Transp/Dispatcher	BUS	New Hire for 21/22 SY, effective date TBD To replace employee #1414			\$60,000 prorated
qq.	Frugal, Erica	Instr. Aide	RV	Increase FTE from 0.55 to 0.69 effective 21/22 SY		9	\$17,512.89
rr.	Becker, Melissa	Teacher	RV	New Hire, FTE 0.69 for 21/22 SY. To replace employee #1377		BA-1	\$37,194.45
ss.	Jigna Jhaveri	Teacher	RV	New Hire, FTE 0.80 for 21/22 SY. To replace employee #1375		MA-5	\$47,484
tt.	Foster, Hannah	OT	Dist	New Hire for 21/22 SY, FTE 0.61		MA-8	\$37,078.85
uu.	Logsdon, Katie	Teacher	LV	Teacher, FTE 0.66 for 21/22 SY		BA-2	\$35,577.30
		Instr. Aide		Instructional Aide FTE 0.34 for 21/22 SY		9	\$8,629.54

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled, or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED**, that the Board approve the attached revised substitute rates for 2021-2022 school year.
3. **BE IT RESOLVED**, that the Board approve the attached contract for Damaris Gurowsky, Business Administrator for the 2021-2022 school year.
4. **BE IT RESOLVED**, that the Board approve the attached contract for Dr. Sandra Cullis, Assistant Superintendent for Curriculum and Instruction for the 2021-2022 school year.
5. **BE IT RESOLVED**, that the Board approve the attached list of staff members to provide Home Instruction to students for the 2021-2022 school year, at the rate of \$50 per hour. Ref. 2A
6. **BE IT RESOLVED**, that the Board approve Employee #818, for an unpaid intermittent leave of absence commencing September 1, 2021 under the NJ Family Leave Act (FLA).
7. **BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Perna, Jennifer	Long-Term Substitute Teacher Replacing employee #1405	21/22 SY	\$210/day
b.	Perna, Frankie	Teacher	21/22 SY	\$90/day
c.	Berres, Nicole	Teacher	21/22 SY	\$90/day
d.	Deloreto, Morgan	Teacher	21/22 SY	\$90/day
e.	Berrier, David	Teacher	21/22 SY	\$90/day
f.	Condon, Tara	Teacher	21/22 SY	\$90/day
g.	Spino, Michael	Teacher	21/22 SY	\$90/day
h.	Johnson, Evan	Teacher	21/22 SY	\$90/day
i.	Mazibuko, Jaclyn	Teacher	21/22 SY	\$90/day
j.	McConnell, Nicole	Teacher	21/22 SY	\$110/day

k.	MacDonald, Patricia	Teacher	21/22 SY	\$110/day
l.	Feder, Caryn	Teacher	21/22 SY	\$110/day
m.	Goldstein, Tara	Teacher	21/22 SY	\$110/day
n.	Tuazon, Jill	Teacher	21/22 SY	\$110/day
o.	Snyder, Nicole	Teacher	21/22 SY	\$110/day
p.	Amend, Aubrey	Teacher	21/22 SY	\$110/day
q.	Meudt, Jaclyn	Teacher	21/22 SY	\$110/day
r.	Melton, Christopher	Teacher	21/22 SY	\$110/day
s.	Brannin, Brianna	Nurse	21/22 SY	\$200/day
t.	Lerner, Scott	Driver	21/22 SY	\$24.25/hr
u.	Grimaldi, Cheryl	Bus Aide	21/22 SY	\$16.83/hr
v.	Marcinek, Andrea	Bus Aide/Lunch Aide	21/22 SY	\$13.00/hr
w.	Lobo, Philip	Custodian	21/22 SY	\$17.30/hr

ROLL CALL (Motions 1-7)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mrs. Gould moved, seconded by Mr. Casse, to approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)

- BE IT RESOLVED**, that the Board approve the attached list of field trip requests.

ROLL CALL (Motions 1-2)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

C. FINANCE (Includes Technology) - Chair, James Kim

Mr. Casse moved, seconded by Mr. Luer, to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$2,337,515.75	Check #'s 11331-11459, 990296-990299, 907152021, 907302021	Current Expense
\$5,541.50	Check #'s 1368-1369	General Organization
\$1,901.70	Check #'s 1463-1468	Elementary Enrichment

2. **BE IT RESOLVED**, that the Board accept the following items donated by Mr. Casse and family:

- Surface cleanser-bathroom/kitchen - 6 bottles
- Toilet cleaner-bathroom - 70 bottles
- Pure bright-bleach spray - 9 bottles
- Window cleaner spray - 12 bottles
- Window cleaner 3 ltr refill containers - 4 bottles
- Lysol wipes(80 wipes per pack) - 12 packages

3. **BE IT RESOLVED**, that the Board approve the agreement with Prime Healthcare Services-Saint Clare's LLC to provide 82.5 hours weekly of in-school clinical services districtwide for the 2021-2022 school year at a total cost not to exceed \$184,140 partially using ESSER funds (\$19,340).

4. **BE IT RESOLVED**, that the Board approve Dr. L. Hanes Assoc. to provide an additional ten (10) hrs of Speech Therapy services over summer 2021. Not to exceed \$750.

5. **BE IT RESOLVED**, that the Board approve the following students to attend the programs/school listed for the dates and tuition identified:

Student ID	School/Program	Dates	Ref	Total Cost	Notes
20342890	Lake Drive School	21/22 SY	2A	\$74,217	
20322346	Summit Speech School	21/22 SY	2B	\$660	Provide Itinerant Teacher of the Deaf Svcs
20291793	Summit Speech School	21/22 SY	2B	\$6,600	Provide Itinerant Teacher of the Deaf Svcs
20312588	Summit Speech School	21/22 SY	2B	\$19,800	Provide Itinerant Teacher of the Deaf Svcs
20261098	Commission for the Blind	21/22 SY	2B	\$2,200	Received Level One Services
20311873	Commission for the Blind	21/22 SY	2B	\$2,200	Received Level One Services
20272368	Commission for the Blind	21/22 SY	2B	\$2,200	Received Level One Services

ROLL CALL (Motions 1-5)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

D. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Operations:

1. TRANSPORTATION

2. BUILDING AND GROUNDS

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

The Board discussed the following:

No committee reports – no committee meeting during August, 2021
Foundation of Denville Fund Raiser – Golf Outing on October 18, 2021 at Rockaway River Golf Club.

- Board Meeting Highlights, Ref 1-4
 1. Executive Order 251
 2. Riverview HVAC Project
 3. SEHBP renewal rates for 2022 – reduced (Premium holiday for February, 2022)

D. OTHER

VI. OPEN TO COMMENTS

The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.

In order to permit the fair and orderly expression of such comment, the participant must preface comments by an announcement of his/her name and place of residence.

Statements made by a participant shall be limited to three (3) minutes' duration and no participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

All statements, questions, or inquiries shall be directed to the Board President.

Opened: 8:30 p.m. Closed: 8:31 p.m.

No comments were made.

VII. EXECUTIVE SESSION - Action May Be Taken

Mr. Luer moved, seconded by Mr. Cappello, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss legal and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: 6 Nays: 0 Abstentions: 0 Time: 8:31 p.m.

VIII. ADJOURNMENT

Mr. Luer moved, seconded by Mr. Cappello, to adjourn the meeting.

ACTION ON MOTION:

Yeas 6 Nays 0 Abstentions 0 Time: 8:49 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary