

MINUTES OF THE MEETING

**DENVILLE BOARD OF EDUCATION
WORK SESSION MEETING
IN-PERSON BOARD MEETING
DENVILLE TOWN HALL - COUNCIL CHAMBERS
1 ST. MARY'S PLACE
Or VIRTUAL (see details below)
MAY 10, 2021; 7:00 p.m.
(Public Portion of the Meeting will begin at 7:30 p.m.)**

The following information was provided for access to the Virtual Meeting:

Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, the **May 10, 2021** Board Meeting is being held via video conference and in-person. **The Board Meeting may be viewed live via the video conference – or attended in-person see link below for virtual log on information.**

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Hangouts Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Educations' website. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting.

Please visit the District Website for more information: www.denville.org

Free direct access is available by copying and pasting the URL or via telephone

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

BY ORDER OF THE DENVILLE TOWNSHIP BOARD OF EDUCATION

1 St. Mary's Place – 2nd Floor, Denville, NJ 07834

Damaris Gurowsky, Board Secretary.

Google Meet/Hangout Directions for Public

1. When you enter the Meeting/Hangout, mute yourself (If you are already not muted.)
2. During the open public comments section of the meeting please contribute by:
 - a. Typing your question or comments in the textbox
 - b. By unmuting and asking the question or comment
 - c. State your name and address for the record

I. CALLED TO ORDER BY MRS. WAGNER AT 7:02 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, this Board Meeting is being held via video conference and in-person. Electronic and regular notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk, has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Cappello - A, Mr. Casse - P, Mr. Andersen - P, Mr. Luer – P, Mr. Kim - P, Mrs. Gould - A, Mrs. Wagner – P.

C. EXECUTIVE SESSION

Mr. Luer moved, seconded by Mr. Cappello, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: 6 Nays: 0 Abstentions: 0 Time: 7:06 p.m.

The Board returned to regular session at 7:32 p.m.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

F. SUPERINTENDENT’S COMMENTS – Dr. Forte discussed the following:

- All schools are open.
- Phase II will begin on Wednesday, May 12th.
- Thank you to Denville Strong and Mr. Andersen for donating \$10 gift cards for all staff members.
- Valleyview graduation will take place at Morris Knolls in the stadium. The ceremony will take place in the morning to accommodate for adjustments in the schedule due to inclement weather.
- There is one positive Covid-19 case in the District.
- There are 36 individuals in quarantine.
- Our area and the entire state is in the yellow zone.
- Mr. Casse was asked and agreed to volunteer for the Persons of the Year Committee.
- Valleyview athletics are underway with baseball and softball teams and intramural cross country. Two games will be hosted on the new Valleyview field. Baseball will play on May 25th and softball will play on May 27th.

G. ASSISTANT SUPERINTENDENT’S COMMENTS – No Comments

H. BUSINESS ADMINISTRATOR’S COMMENTS – No Comments

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 7:38 p.m. Closed: 7:40 p.m.

Mr. Sanjay Iyer stated that he is looking forward to Mrs. Sardanopoli having a great career at Lakeview where he attended 30 years ago.

III. OLD BUSINESS (NO ACTION TO BE TAKEN)

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13€, we certify that as of **May 2021** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

To approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **April 2021**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **April 2021**
2. Report of Health Office - **April 2021**
3. HIB Case LV.2021.01
4. HIB Case RV.2021.01
5. HIB Case VV.2021.01

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session & Executive Session Meeting - April 12, 2021
2. Regular Session & Executive Session 1 & 2 Meeting - April 26, 2021

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr. Andersen moved, seconded by Mr. Cappello, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, “Pass the Trash” Employment Verification and Pre-Employment Drug Testing*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Spellman, Melissa	Teacher	VV	Additional reading instructional with student #20312570 for 20/21 SY. Not to exceed 13.5 hrs (\$556.34)	2B	\$41.21/hr
b.	Nydam, Kathie Oliveira, Michelle	Teachers	LV VV	ESY Teachers, 6/28/21 - 8/5/21 Not to exceed 75 hrs each (\$3,673.50 each)	2B	\$48.98/hr each
c.	Zasadzinski, Catherine Romano, Michelle Bebb, Jennifer Orr, Logan Fonda, Lisa Navarro, Ana Housel, Shelly	Instr. Aides	RV LV LV LV LV LV	ESY Instructional Aides 6/28/2021 - 8/5/2021 Not to exceed 75 hrs each (\$1,501.50 each)	2B	\$20.02/hr each
d.	Amerise, Carmella Spellman, Melissa	Teachers	RV	<i>Retroactively approve:</i> Attended Prof. Development on 5/5/21 Not to exceed 3 hrs each.(CA=\$109.56, MS=\$121.41)		\$36.52/hr \$40.47/hr

e.	Seidel, Jessica - 26 hrs Stiles, Susan - 45.5 hrs Mykisyuk, Mariana - 26 hrs Skorupa, Kelli - 26 hrs Beere, Barbara - 26 hrs	Nurses	VV LV LV RV RV	ESY/Summer Explorations/Accelerated Learning Academy - 6/28/21 - 8/5/21 Not to exceed the hours indicated.	2B	\$48.98/hr
f.	Warner, Alaina	Instr. Aide	LV	Resignation, effective 5/7/2021		
g.	VanDright, Nellie	Driver	BUS	Retirement, effective 7/1/2021		
h.	Harris, Phyllis	Driver	BUS	Retirement, effective 7/1/2021		
i.	Cocheo, Michael	Teacher	RV	New Hire, effective 21/22 SY		\$54,155 Step - BA-6 prorated
j.	Hamed, Haneed	Teacher	RV	New Hire, FTE 0.80, effective 21/22 SY		\$43,324 Step - BA-6 prorated
k.	Thorpe, Alexia	Teacher	LV	Resignation, effective 5/10/2021		

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED**, that the Board approve the appointment of Skye Sardanopoli as Principal of Lakeview Elementary School, effective July 1, 2021 - June 30, 2022 at an annual salary of \$130,000.
3. **BE IT RESOLVED**, that the Board approve the attached list of personnel for 2021-2022 SY. Ref 1-4
4. **BE IT RESOLVED**, that the Board approve the Board President or Board Vice President to serve as Board Secretary for the meetings of the Denville Township Board of Education in the absence of the School Board Secretary for School Year 20/21 and 21/22.

Mr. Luer asked about the Resolution (#4) regarding the Board President and Board Vice President serving as Board Secretary. Mrs. Wagner explained that this is necessary during Executive Sessions when the Board Secretary is not present. Mr. Kim asked about the search for the Lakeview Principal and if there were a lot of applications. Dr. Forte stated that there were a lot of applications, all were reviewed and about 6-7 were viable. Mr. Andersen congratulated Ms. VanDright and Ms. Harris on their retirements. He also congratulated Mrs. Sardanopoli on her appointment as Lakeview Principal.

ROLL CALL (Motions 1-4)

Mr. Cappello Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y

Mrs. Sardanopoli thanked the Board. She said she is honored to be continuing her journey at Lakeview school and to continue to build upon the foundation that Mrs. Baisley laid for academic and social and emotional growth; to work with Mr. Scala; and to help the students grow and meet with success.

V. NEW BUSINESS (NO ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

To approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments (pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing), etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Plumb. Shawn	Teacher	VV	Assist with district-wide painting for 21/22 SY		\$19.00/hr
b.	Miller, John	Custodian	VV	Cash-in 5 vacation days for 20/21 SY		\$1,203.35

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED**, that the Board approve the attached list of salaries and rates for 2021-2022 SY. Ref 1-4
3. **BE IT RESOLVED**, that the Board approve employee #722 for a leave of absence, having received doctor's certification, commencing September 13, 2021 under the Federal Family Medical Leave Act (FMLA), ending on December 10, 2021, while utilizing thirty-five (35) sick days.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #722, commencing on November 1, 2021 through February 4, 2022.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for employee #722 and anticipate a return to work on April 4, 2022.

4. **BE IT RESOLVED**, that the Board hereby approve employee #870, for an extended leave of absence and anticipate a return to work January 3, 2022.
5. **BE IT RESOLVED**, that the Board hereby approve employee #662 for an extended unpaid leave of absence with an anticipated return to work for the 2022-2023 SY.
6. **BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Meier, Emily	ESY Bus Aide	7/1/2021	\$13.00/hr

B. POLICY REVISIONS

To approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
P 0145	Board Member Resignation and Removal		X
P 0164.6	Remote Public Board Meetings During Declared Emergency (M)		X
R 1642	Earned Sick Leave Law (M)		X
P 1643	Family Leave (M)		X
P 2415	Every Student Succeeds Act (M)		X
P 2415.02	Title I - Fiscal Responsibilities (M)		X
P 2415.05	Students Surveys, Analysis, and/or Evaluations (M)		X

P & R 2415.20	Every Student Succeeds Act Complaints (M)		X
P 4125	Employment of Support Staff Members (M)		X
P & R 5330.01	Administration of Medical Cannabis (M)		X
P 6360	Political Contributions (M)		X
P & R 7425	Lead Testing of Water in Schools (M)		X
P 8330	Student Records (M)		X
The Policies and Regulations below are for ABOLISHMENT ONLY			
P 2415.01	Academic Standards, Academic Assessments, and Accountability (M) - Abolished		X
P 2415.03	High Qualified Teachers (M) - Abolished		X
P 3431.1	Family Leave (M) - Abolished		X
P 4431.1	Family Leave (M) - Abolished		X
P 3431.3	New Jersey Family Leave Insurance Program - Abolished		X
P 4431.3	New Jersey Family Leave Insurance Program - Abolished		X
P & R 7430	School Safety (M) - Abolished		X

C. FINANCE (Includes Technology) - Chair, James Kim

To approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
		Milk Fund
		Current Expense
		Elementary Enrichment

2. **BE IT RESOLVED**, that the Board approve the shared services agreement with the Twp of Denville for Class III Special Officers for the 2021/2022 and 2022-2023 School Year.
3. **BE IT FURTHER RESOLVED**, that these monies be placed in the hands of the Treasurer of School Monies according to the following schedule:

2021-2022 Tax Schedule

Pay Date	2021	General	Debt	Total
7/13/21	July	1,500,000.00		1,500,000.00
8/13/21	August	1,500,000.00		1,500,000.00
9/13/21	Sept	3,311,219.00		3,311,219.00
10/13/21	Oct	3,311,219.00		3,311,219.00
11/12/21	Nov	3,311,219.00		3,311,219.00
12/13/21	Dec	3,311,220.00		3,311,220.00
		16,244,877.00	0.00	16,244,877.00
	2022			
1/13/22	Jan	2,707,480.00		2,707,480.00
2/14/22	Feb	2,707,480.00		2,707,480.00
3/14/22	Mar	2,707,480.00		2,707,480.00
4/13/22	April	2,707,480.00		2,707,480.00
5/13/22	May	2,707,480.00		2,707,480.00
6/13/22	June	2,707,477.00		2,707,477.00
		16,244,877.00	0.00	16,244,877.00
	Total	32,489,754.00	0.00	32,489,754.00

4. **BE IT RESOLVED**, that the Board approve to award Jersey One the highest responsible bidder in accordance with the District's bid document requirements and Public School Purchasing Laws for the sale of two school buses as follows:

School Bus #175 \$1,167.00

School Bus #176 \$1,238.00

5. **BE IT RESOLVED**, that the Board approve the submission of the FEMA-4597-DR application to assist in reimbursement associated with the February-2021 Severe Winter Storm and Snowstorm.
6. **BE IT RESOLVED**, that the Board approve the addendum to the existing contract with Dr. L. Hanes Associates to provide Speech Therapy for the Extended School Year program at Riverview School from June 28, 2021 through August 5, 2021, total cost not to exceed \$5,625.

Mrs. Wagner asked about the progress of the air conditioners.

Dr. Forte stated that 30 air conditioners will be installed by Memorial Day.

Mr. Cappello asked about Mr. Plumb painting for the District.

Dr. Forte explained that Mr. Plumb has been doing the painting for a long time and it is not in conflict with the union contract.

VI. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

The Board discussed the following:

Mrs. Wagner asked Mr. Casse about the Long-Range Facilities Plan spreadsheet included in the Operations Committee Minutes and if there was anything significant to note.

Mr. Casse stated that the District has accomplished many Buildings & Grounds projects without going to referendum. These have been major projects such as roof and window projects and the Valleyview field.

Mr. Cappello asked about the backup generator for Valleyview and what the rationale was for it.

Dr. Forte stated that there was no intention to use Valleyview as a shelter but it was thought that the generator would be used to keep some communications up as well as the lights and bathrooms so they could conduct school for a short time. It was intended for emergencies only.

Mrs. Wagner asked if the town is without power, can we communicate with the public?

Mrs. Costanza stated that we can operate the District remotely.

Mr. Andersen stated that the Foundation of Denville is rebranding itself and will be called the Denville Education Foundation. They are planning the golf outing for October and he will provide details at the next meeting.

Mrs. Wagner stated that the delegate assembly is this weekend and registration ends this Thursday.

Mrs. Wagner and the Board discussed changing the meetings back to a full in-person format. It will be discussed at the next meeting so Mrs. Gould can be part of the conversation.

- Board Meeting Highlights, Ref 1-4
 1. Approval of the new Lakeview Principal, Mrs. Skye Sardanopoli.
 2. May 25th and May 27th the baseball and softball teams will play on the new Valleyview field
 3. Foundation of Denville is rebranding to the Denville Education Foundation and will be holding their golf outing in October; more information to follow.
 4. Thank you to Denville Strong for the donation of gift cards from local businesses for every staff member.

D. OTHER

VII. OPEN TO COMMENTS

Opened: 8:14 p.m.

Closed: 8:18 p.m.

No comments were made

VIII. ADJOURNMENT

Mr. Luer moved, seconded by Mr. Cappello, to adjourn the meeting.

ACTION ON MOTION:

Yeas 6

Nays 0

Abstentions 0

Time: 8:18 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary