

## AGENDA

**DENVILLE BOARD OF EDUCATION  
REGULAR SESSION MEETING  
IN-PERSON BOARD MEETING  
DENVILLE TOWN HALL - COUNCIL CHAMBERS  
1 ST. MARY'S PLACE  
Or VIRTUAL (see details below)  
MAY 24, 2021; 7:00 p.m.  
(Public Portion of the Meeting will begin at 7:30 p.m.)**

Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, the **May 24, 2021** Board Meeting is being held via video conference and in-person. **The Board Meeting may be viewed live via the video conference – or attended in-person see link below for virtual log on information.**

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Hangouts Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Educations' website. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting.

Please visit the District Website for more information: [www.denville.org](http://www.denville.org)

Free direct access is available by copying and pasting the URL or via telephone

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email [sforte@denville.org](mailto:sforte@denville.org) and/or [ccostanza@denville.org](mailto:ccostanza@denville.org). Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

BY ORDER OF THE DENVILLE TOWNSHIP BOARD OF EDUCATION

1 St. Mary's Place – 2nd Floor, Denville, NJ 07834

Damaris Gurowsky, Board Secretary.

### **Google Meet/Hangout Directions for Public**

1. When you enter the Meeting/Hangout, mute yourself (If you are already not muted.)
2. During the open public comments section of the meeting please contribute by:
  - a. Typing your question or comments in the textbox
  - b. By unmuting and asking the question or comment
  - c. State your name and address for the record

## **I. CALL TO ORDER**

### **A. OPENING STATEMENT**

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, this Board Meeting is being held via video conference and in-person. Electronic and regular notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk, has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

### **B. ROLL CALL**

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

### **C. EXECUTIVE SESSION**

Mr./Mrs. \_\_\_\_\_ Moved, seconded by Mr./Mrs. \_\_\_\_\_, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

#### **ACTION ON MOTION:**

Yeas:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstentions:\_\_\_\_\_ Time:\_\_\_\_\_.

### **D. PLEDGE OF ALLEGIANCE**

### **E. SPECIAL PRESENTATIONS**

### **F. SUPERINTENDENT’S COMMENTS**

### **G. ASSISTANT SUPERINTENDENT’S COMMENTS**

### **H. BUSINESS ADMINISTRATOR’S COMMENTS**

## **II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)**

**The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.**

**In order to permit the fair and orderly expression of such comment, the participant must preface comments by an announcement of his/her name and place of residence.**

**Statements made by a participant shall be limited to three (3) minutes’ duration and no participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.**

**All statements, questions, or inquiries shall be directed to the Board President.**

Opened:\_\_\_\_\_ Closed:\_\_\_\_\_.

## **III. OLD BUSINESS (ACTION TO BE TAKEN)**

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **May 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to approve the following Resolutions under Old Business:

**A. RESOLVED** that the Board approve the following REPORTS from **April 2021**:

1. Treasurer of School Monies
2. Board Secretary

**B. EDUCATION REPORTS**

1. Report of Student Enrollment - **April 2021**
2. Report of Health Office - **April 2021**
3. HIB Case LV.2021.01
4. HIB Case RV.2021.01
5. HIB Case VV.2021.01

**C. MINUTES - RESOLVED** that the Board approve the following Minutes:

1. Work Session & Executive Session Meeting - April 12, 2021
2. Regular Session & Executive Session 1 & 2 Meeting - April 26, 2021

**ROLL CALL**

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

**IV. NEW BUSINESS (ACTION TO BE TAKEN)** - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

**A. PERSONNEL (Includes Technology) - Chair, Michael Andersen**

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing), etc.:*

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave\*, payment for the performance of duties or extra duties\*\*, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Plumb, Shawn	Teacher	VV	Assist with district-wide painting for 21/22 SY		\$19.00/hr
b.	Miller, John	Custodian	VV	Cash-in 5 vacation days for 20/21 SY		\$1,203.35
c.	Harsanyi, Erin	Teacher	RV	Leave Replacement Teacher for employee #1076 for the 21/22 SY		\$275/day
d.	Tomensky, Carol	Secretary	LV	Cash-in 5 vacation days 20/21 SY		\$1,381.25
e.	Carpel, Dale	Secretary	Dist	Cash-in 5 vacation days 20/21 SY		\$1,482.00
f.	Mitchell, Darla	Driver	BUS	Retirement, effective 7/1/2021		
g.	McConnell, Lucy	Driver	BUS	Retirement, effective 7/1/2021		

<b>h.</b>	<b>Hasler, Tammy</b>	<b>Driver</b>	<b>BUS</b>	<b>Kindergarten Run 21/22 SY</b>		<b>\$7,390 Step-7</b>
<b>i.</b>	<b>Gulick, Jennifer</b>	<b>Driver</b>	<b>BUS</b>	<b>Kindergarten Run 21/22 SY</b>		<b>\$7,390 Step-8</b>
<b>j.</b>	<b>Allesandra, Georgia</b>	<b>Driver</b>	<b>BUS</b>	<b>AM/PM Bus Driver 21/22 SY</b>		<b>\$20,230 Step-1</b>
<b>k.</b>	<b>Roumes, Kimberly</b>	<b>Drive</b>	<b>BUS</b>	<b>AM/PM Bus Driver 21/22 SY</b>		<b>\$20,230 Step-1</b>
<b>l.</b>	<b>Seidel, Jessica</b>	<b>Head Nurse</b>	<b>VV</b>	<b>21/22 SY Summer hours, as needed, not to exceed 42 hours (\$1,730.82)</b>	<b>4C</b>	<b>\$41.21/hr</b>
<b>m.</b>	<b>Kane, Morgan McDonald, Jody</b>	<b>Counselors</b>	<b>VV</b>	<b>Prepare schedules for 21/22 SY, not to exceed 5 days each (MK=\$1,646.65, MK=\$1,918.75)</b>	<b>4C</b>	<b>\$359.92/day \$419.40/day</b>
<b>n.</b>	<b>Moreno, Veronica</b>	<b>Lunch Aide _____ Driver</b>	<b>RV</b>	<b>New Hire, effective 21/22 SY _____ AM/PM Run</b>		<b>\$16.60/hr Step 3 _____ \$20,690 Step-6</b>
<b>o.</b>	<b>Corbo, Rose Nixon, Karin Donadio, Rose Standish, Amelia Vance, Robin DeCaprio, Ana Elisa Rosenberg, Hillary Muller, Aida Russello, Donna Filicetti, Nicole Zasadzinski, Catherine Boonham, Laura Harris, Kristin Young, Mark</b>	<b>Instructional Aides</b>	<b>RV</b>	<b>Additional ABA Program collaboration for 20/21 SY, not to exceed 7 hours each</b>	<b>2D</b>	<b>\$18.55 \$17.76 \$19.29 \$17.76 \$18.76 \$16.81 \$18.76 \$17.05 \$17.69 \$18.76 \$17.05 \$17.29 \$17.29 \$16.60</b>
<b>p.</b>	<b>Bellini, Adrienne Malkinski, Christine</b>	<b>Teachers</b>	<b>RV</b>	<b>Additional ABA Program collaboration for 20/21 SY, not to exceed 7 hours (\$288.47 each)</b>	<b>2D</b>	<b>\$41.21/hr</b>
<b>q.</b>	<b>Nydam, Kathleen</b>	<b>Teacher</b>	<b>LV</b>	<b>Provide additional reading instruction for student # 20291945 for 20/21 SY, not to exceed 12 hours (\$494.52)</b>	<b>2A 2B</b>	<b>\$41.21/hr</b>
<b>r.</b>	<b>Smith, Susanna</b>	<b>Teacher</b>	<b>LV</b>	<b>Provide additional reading instruction for student #20332603 for 20/21 SY, not to exceed 6 hours (\$247.26)</b>	<b>2A 2B</b>	<b>\$41.21/hr</b>
<b>s.</b>	<b>Horsfield, Emma</b>	<b>Teacher</b>	<b>LV</b>	<b>Provide additional math instruction for student #20332645 for 20/21 SY, not to exceed 9 hours (\$370.89)</b>	<b>2A 2B</b>	<b>\$41.21/hr</b>
<b>t.</b>	<b>Strunck, Amelia</b>	<b>Teacher</b>	<b>LV</b>	<b>Provide additional individual/small group reading intervention for 20/21 SY, not to exceed 12.6 hours (\$519.25)</b>	<b>2A 2B</b>	<b>\$41.21/hr</b>
<b>u.</b>	<b>Karadus, Gulten</b>	<b>Teacher</b>	<b>RV</b>	<b>Additional hours to complete ESL Summer Screening for the district, not to exceed 20 hours.</b>	<b>1C</b>	<b>\$41.21/hr</b>

v.	Molina, Karen	Teacher	RV	Create Riverview 5th grade yearbook, assist with pictures of virtual students, and record end of year moving up ceremony and clap out (not to exceed 15 hours)	1C	\$41.21/hr
w.	Cannici, Nicole	Teacher	RV	New Hire, 21-22 SY		\$68,765 BA/30 Step 13

\*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

\*\*The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED**, that the Board approve employee #722 for a leave of absence, having received doctor's certification, commencing September 13, 2021 under the Federal Family Medical Leave Act (FMLA), ending on December 10, 2021, while utilizing thirty-five (35) sick days.

**BE IT FURTHER RESOLVED**, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #722, commencing on November 1, 2021 through February 4, 2022.

**BE IT FURTHER RESOLVED**, that the Board approve the leave for employee #722 and anticipate a return to work on April 4, 2022.

3. **BE IT RESOLVED**, that the Board approve employee #870, for an extended leave of absence and anticipate a return to work January 3, 2022.
4. **BE IT RESOLVED**, that the Board approve employee #662 for an extended unpaid leave of absence with an anticipated return to work for the 2022-2023 SY.
5. **BE IT RESOLVED**, that the Board approve the revised job description for Assistant to the Director of Transportation/Dispatcher.
6. **BE IT RESOLVED**, that the Board approve employee #1064 for a leave of absence, having received doctor's certification, commencing October 11, 2021 under the Federal Family Medical Leave Act (FMLA), ending on January 7, 2022, while utilizing thirty (30) sick days.

**BE IT FURTHER RESOLVED** that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1064, commencing on November 22, 2021 through February 18, 2022.

**BE IT FURTHER RESOLVED** that the Board approve the leave for employee #1064 and anticipate a return to work on February 28, 2022.

7. **BE IT RESOLVED**, that the Board approve employee #1076 for a leave of absence, having received doctor's certification, commencing October 11, 2021 under the Federal Family Medical Leave Act (FMLA), ending on January 7, 2022, while utilizing thirty (30) sick days.

**BE IT FURTHER RESOLVED** that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #1076, commencing on November 22, 2021 through February 18, 2022.

**BE IT FURTHER RESOLVED** that the Board hereby approves the leave for employee #1076 and anticipate a return to work on May 2, 2022.

8. **BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Meier, Emily	ESY Bus Aide	7/1/2021	\$13.00/hr

## ROLL CALL

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

## B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mr./Mrs. \_\_\_\_\_ moved, seconded by Mr./Mrs. \_\_\_\_\_, to approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Costanza, Cynthia	Technology Director	Dist	\$750	Leadership Solutions/Virtual	2D	TBD

## ROLL CALL

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

## C. POLICY REVISIONS

Mr./Mrs. \_\_\_\_\_ moved, seconded by Mr./Mrs. \_\_\_\_\_, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading/ Adoption
P 0145	Board Member Resignation and Removal		X
P 0164.6	Remote Public Board Meetings During Declared Emergency (M)		X
R 1642	Earned Sick Leave Law (M)		X
P 1643	Family Leave (M)		X
P 2415	Every Student Succeeds Act (M)		X
P 2415.02	Title I - Fiscal Responsibilities (M)		X
P 2415.05	Students Surveys, Analysis, and/or Evaluations (M)		X
P & R 2415.20	Every Student Succeeds Act Complaints (M)		X
P 4125	Employment of Support Staff Members (M)		X
P & R 5330.01	Administration of Medical Cannabis (M)		X
P 6360	Political Contributions (M)		X
P & R 7425	Lead Testing of Water in Schools (M)		X
P 8330	Student Records (M)		X
<b>The Policies and Regulations below are for ABOLISHMENT ONLY</b>			
P 2415.01	Academic Standards, Academic Assessments, and Accountability (M) - Abolished		X
P 2415.03	High Qualified Teachers (M) - Abolished		X
P 3431.1	Family Leave (M) - Abolished		X
P 4431.1	Family Leave (M) - Abolished		X

P 3431.3	New Jersey Family Leave Insurance Program - Abolished		X
P 4431.3	New Jersey Family Leave Insurance Program - Abolished		X
P & R 7430	School Safety (M) - Abolished		X

#### ROLL CALL

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

#### D. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$1,803.50	Check #201202	Milk Fund
\$2,843,758.20	Check #'s 10963-11068, 990278-990282, 904302021, 905142021	Current Expense
\$205.55	Check #s 1459-1460	Elementary Enrichment

2. **BE IT RESOLVED**, that the Board approve the shared services agreement with the Twp of Denville for Class III Special Officers for the 2021/2022 and 2022-2023 School Year.
3. **BE IT FURTHER RESOLVED**, that these monies be placed in the hands of the Treasurer of School Monies according to the following schedule:

#### 2021-2022 Tax Schedule

Pay Date	2021	General	Debt	Total
7/13/21	July	1,500,000.00		1,500,000.00
8/13/21	August	1,500,000.00		1,500,000.00
9/13/21	Sept	3,311,219.00		3,311,219.00
10/13/21	Oct	3,311,219.00		3,311,219.00
11/12/21	Nov	3,311,219.00		3,311,219.00
12/13/21	Dec	3,311,220.00		3,311,220.00
		16,244,877.00	0.00	16,244,877.00
2022				
1/13/22	Jan	2,707,480.00		2,707,480.00
2/14/22	Feb	2,707,480.00		2,707,480.00
3/14/22	Mar	2,707,480.00		2,707,480.00
4/13/22	April	2,707,480.00		2,707,480.00
5/13/22	May	2,707,480.00		2,707,480.00
6/13/22	June	2,707,477.00		2,707,477.00
		16,244,877.00	0.00	16,244,877.00
Total		32,489,754.00	0.00	32,489,754.00

4. **BE IT RESOLVED**, that the Board approve to award Jersey One the highest responsible bidder in accordance with the District's bid document requirements and Public School Purchasing Laws for the sale of two school buses as follows:

School Bus #175 \$1,167.00

School Bus #176 \$1,238.00

5. **BE IT RESOLVED**, that the Board approve the submission of the FEMA-4597-DR application to assist in reimbursement associated with the February-2021 Severe Winter Storm and Snowstorm.

6. **BE IT RESOLVED**, that the Board approve the addendum to the existing contract with Dr. L. Hanes Associates to provide Speech Therapy for the Extended School Year program at Riverview School from June 28, 2021 through August 5, 2021, total cost not to exceed \$5,625.
7. **BE IT RESOLVED**, that the Board accept the donation of \$10 gift cards for each staff member from Denville Strong valued at \$3,760.
8. **BE IT RESOLVED**, that the Board approve the following resolution regarding providing milk for the students for the 2021/2022 SY:

**NOW THEREFORE BE IT RESOLVED THAT**, Cream O'Land Dairy be awarded the proposal to provide milk to the students of the Denville School District at the following margin rates for the 2021/2022 SY.

- ½ Pint Chocolate Fat Free     \$.34830
- ½ Pint 1% White                \$.33040
- ½ Pint Fat Free Milk            \$.33140

9. **BE IT RESOLVED**, that the Board accept the donation of a Baldwin Piano for Riverview School from Mr. and Mrs. Paragian.

#### **ROLL CALL**

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

#### **E. OPERATIONS (Includes Technology) - Chair, Don Casse**

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to approve the following Resolutions under Operations:

##### **1. TRANSPORTATION**

- 1.1 **BE IT RESOLVED**, that the Board of Education of the Township of Denville approve the following school bus emergency evacuation drill reports:

**Lakeview - May 12, 2021 @ 7:45am**

**Location: Stone lot across from Lakeview**

**Route #'s 11, 13, 14, 17, 18, 20, 177, 178, 184, 185, 186, 187, 188, 189, 190, 191, 192, 303, 307, 358**

**Riverview - May 14, 2021 @ 8:15am**

**Location: North Lot at Riverview**

**Route #'s 11, 13, 14, 18, 20, 177, 178, 184, 185, 186, 187, 188, 189, 190, 192, 303, 358**

**Valleyview - May 10, 2021 @ 7:15am**

**Location: Valleyview Parking Lot**

**Route #'s 11, 13, 14, 17, 18, 20, 177, 178, 184, 185, 186, 187, 188, 189, 190, 191, 192, 303, 307, 358**

##### **2. BUILDINGS AND GROUNDS**

- 2.1 **BE IT RESOLVED**, that the Board Approve the use of VV gym in July 2021 for use by the Morris Knolls Junior Eagles Wrestling program sponsored by Denville PAL.
- 2.2 **BE IT RESOLVED**, that the Board approve Cashman Landscape Management & Design, Inc, for landscaping services District-wide in the amount of \$36,720 pro-rated for FY 2021-2022.

#### **ROLL CALL**

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.



**V. GOOD OF THE CAUSE**

**A. COMMITTEE REPORTS**

**B. CORRESPONDENCE**

**C. DISCUSSION ITEMS**

- Board Meeting Highlights, Ref 1-4
- End of year events- Board Member Attendance

**D. OTHER**

**VI. OPEN TO COMMENTS**

**The purpose of Bylaw 0167 – Public Participation in Board Meetings is to recognize the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters.**

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**Statements made by a participant shall be limited to three (3) minutes' duration and no participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.**

**All statements, questions, or inquiries shall be directed to the Board President.**

Time:\_\_\_\_\_Closed:\_\_\_\_\_

**VII. EXECUTIVE SESSION - Action May Be Taken**

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

**ACTION ON MOTION:**

Yeas:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstentions:\_\_\_\_\_ Time:\_\_\_\_\_

**VIII. ADJOURNMENT**

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to adjourn the meeting.

**ACTION ON MOTION:**

Yeas:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstentions:\_\_\_\_\_ Time:\_\_\_\_\_