

## AGENDA

**DENVILLE BOARD OF EDUCATION  
WORK SESSION MEETING  
IN-PERSON BOARD MEETING  
DENVILLE TOWN HALL - COUNCIL CHAMBERS  
1 ST. MARY'S PLACE  
Or VIRTUAL (see details below)  
MAY 10, 2021; 7:00 p.m.  
(Public Portion of the Meeting will begin at 7:30 p.m.)**

Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, the **May 10, 2021** Board Meeting is being held via video conference and in-person. **The Board Meeting may be viewed live via the video conference – or attended in-person see link below for virtual log on information.**

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Hangouts Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Educations' website. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting.

Please visit the District Website for more information: [www.denville.org](http://www.denville.org)

Free direct access is available by copying and pasting the URL or via telephone

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email [sforte@denville.org](mailto:sforte@denville.org) and/or [ccostanza@denville.org](mailto:ccostanza@denville.org). Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

BY ORDER OF THE DENVILLE TOWNSHIP BOARD OF EDUCATION

1 St. Mary's Place – 2nd Floor, Denville, NJ 07834

Damaris Gurowsky, Board Secretary.

### **Google Meet/Hangout Directions for Public**

1. When you enter the Meeting/Hangout, mute yourself (If you are already not muted.)
2. During the open public comments section of the meeting please contribute by:
  - a. Typing your question or comments in the textbox
  - b. By unmuting and asking the question or comment
  - c. State your name and address for the record

## **I. CALL TO ORDER**

### **A. OPENING STATEMENT**

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, this Board Meeting is being held via video conference and in-person. Electronic and regular notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk, has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District".

### **B. ROLL CALL**

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

### **C. EXECUTIVE SESSION**

Mr./Mrs. \_\_\_\_\_ Moved, seconded by Mr./Mrs. \_\_\_\_\_, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

#### **ACTION ON MOTION:**

Yeas:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstentions:\_\_\_\_\_ Time:\_\_\_\_\_.

### **D. PLEDGE OF ALLEGIANCE**

### **E. SPECIAL PRESENTATIONS**

### **F. SUPERINTENDENT'S COMMENTS**

### **G. ASSISTANT SUPERINTENDENT'S COMMENTS**

### **H. BUSINESS ADMINISTRATOR'S COMMENTS**

## **II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)**

Opened:\_\_\_\_\_ Closed:\_\_\_\_\_.

## **III. OLD BUSINESS (NO ACTION TO BE TAKEN)**

The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **May 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr./Mrs. \_\_\_\_\_ moved, seconded by Mr./Mrs. \_\_\_\_\_, to approve the following Resolutions under Old Business:

### **A. RESOLVED** that the Board approve the following REPORTS from **April 2021**:

1. Treasurer of School Monies
2. Board Secretary

### **B. EDUCATION REPORTS**

1. Report of Student Enrollment - **April 2021**
2. Report of Health Office - **April 2021**
3. HIB Case LV.2021.01
4. HIB Case RV.2021.01
5. HIB Case VV.2021.01

**C. MINUTES - RESOLVED** that the Board approve the following Minutes:

1. Work Session & Executive Session Meeting - April 12, 2021
2. Regular Session & Executive Session 1 & 2 Meeting - April 26, 2021

**ROLL CALL**

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

**IV. NEW BUSINESS (ACTION TO BE TAKEN)** - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

**A. PERSONNEL (Includes Technology) - Chair, Michael Andersen**

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing), etc.:*

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave\*, payment for the performance of duties or extra duties\*\*, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Spellman, Melissa	Teacher	VV	Additional reading instructional with student #20312570 for 20/21 SY. Not to exceed 13.5 hrs (\$556.34)	2B	\$41.21/hr
b.	Nydam, Kathie Oliveira, Michelle	Teachers	LV VV	ESY Teachers, 6/28/21 - 8/5/21 Not to exceed 75 hrs each (\$3,673.50 each)	2B	\$48.98/hr each
c.	Zasadzinski, Catherine Romano, Michelle Bebb, Jennifer Orr, Logan Fonda, Lisa Navarro, Ana Housel, Shelly	Instr. Aides	RV LV LV  LV LV	ESY Instructional Aides 6/28/2021 - 8/5/2021  Not to exceed 75 hrs each (\$1,501.50 each)	2B	\$20.02/hr each
d.	Amerise, Carmella Spellman, Melissa	Teachers	RV	<i>Retroactively approve:</i> Attended Prof. Development on 5/5/21 Not to exceed 3 hrs each.(CA=\$109.56, MS=\$121.41)		\$36.52/hr \$40.47/hr
e.	Seidel, Jessica - 26 hrs Stiles, Susan - 45.5 hrs Myksyuk, Mariana - 26 hrs Skorupa, Kelli - 26 hrs Beere, Barbara - 26 hrs	Nurses	VV LV LV RV RV	ESY/Summer Explorations/Accelerated Learning Academy - 6/28/21 - 8/5/21  Not to exceed the hours indicated.	2B	\$48.98/hr
f.	Warner, Alaina	Instr. Aide	LV	Resignation, effective 5/7/2021		
g.	VanDright, Nellie	Driver	BUS	Retirement, effective 7/1/2021		

<b>h.</b>	Harris, Phyllis	Driver	BUS	Retirement, effective 7/1/2021		
-----------	-----------------	--------	-----	--------------------------------	--	--

\*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

\*\*The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board approve the appointment of Skye Sardanopoli as Principal of Lakeview Elementary School, effective July 1, 2021 - June 30, 2022 at an annual salary of \$130,000.
- BE IT RESOLVED**, that the Board approve the attached list of personnel for 2021-2022 SY. Ref 1-4

## ROLL CALL

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

- NEW BUSINESS (NO ACTION TO BE TAKEN)** - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

### A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing), etc.:*

- BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave\*, payment for the performance of duties or extra duties\*\*, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
<b>a.</b>	Plumb, Shawn	Teacher	VV	Assist with district-wide painting for 21/22 SY		\$19.00/hr
<b>b.</b>	Miller, John	Custodian	VV	Cash-in 5 vacation days for 20/21 SY		\$1,203.35

\*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

\*\*The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board approve the attached list of salaries and rates for 2021-2022 SY. Ref 1-4
- BE IT RESOLVED**, that the Board approve employee #722 for a leave of absence, having received doctor's certification, commencing September 13, 2021 under the Federal Family Medical Leave Act (FMLA), ending on December 10, 2021, while utilizing thirty-five (35) sick days.

**BE IT FURTHER RESOLVED**, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #722, commencing on November 1, 2021 through February 4, 2022.

**BE IT FURTHER RESOLVED**, that the Board hereby approve the leave for employee #722 and anticipate a return to work on April 4, 2022.

4. **BE IT RESOLVED**, that the Board hereby approve employee #870, for an extended leave of absence and anticipate a return to work January 3, 2022.
5. **BE IT RESOLVED**, that the Board hereby approve employee #662 for an extended unpaid leave of absence with an anticipated return to work for the 2022-2023 SY.
6. **BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Meier, Emily	ESY Bus Aide	7/1/2021	\$13.00/hr

#### ROLL CALL

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

#### B. POLICY REVISIONS

Mr./Mrs. \_\_\_\_\_ moved, seconded by Mr./Mrs. \_\_\_\_\_, to approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading/ Adoption
P 0145	Board Member Resignation and Removal		X
P 0164.6	Remote Public Board Meetings During Declared Emergency (M)		X
R 1642	Earned Sick Leave Law (M)		X
P 1643	Family Leave (M)		X
P 2415	Every Student Succeeds Act (M)		X
P 2415.02	Title I - Fiscal Responsibilities (M)		X
P 2415.05	Students Surveys, Analysis, and/or Evaluations (M)		X
P & R 2415.20	Every Student Succeeds Act Complaints (M)		X
P 4125	Employment of Support Staff Members (M)		X
P & R 5330.01	Administration of Medical Cannabis (M)		X
P 6360	Political Contributions (M)		X
P & R 7425	Lead Testing of Water in Schools (M)		X
P 8330	Student Records (M)		X
<b>The Policies and Regulations below are for ABOLISHMENT ONLY</b>			
P 2415.01	Academic Standards, Academic Assessments, and Accountability (M) - Abolished		X
P 2415.03	High Qualified Teachers (M) - Abolished		X
P 3431.1	Family Leave (M) - Abolished		X
P 4431.1	Family Leave (M) - Abolished		X
P 3431.3	New Jersey Family Leave Insurance Program - Abolished		X
P 4431.3	New Jersey Family Leave Insurance Program - Abolished		X
P & R 7430	School Safety (M) - Abolished		X

#### ROLL CALL

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

**C. FINANCE (Includes Technology) - Chair, James Kim**

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
		<b>Milk Fund</b>
		<b>Current Expense</b>
		<b>Elementary Enrichment</b>

2. **BE IT RESOLVED**, that the Board approve the shared services agreement with the Twp of Denville for Class III Special Officers for the 2021/2022 and 2022-2023 School Year.
3. **BE IT FURTHER RESOLVED**, that these monies be placed in the hands of the Treasurer of School Monies according to the following schedule:

2021-2022 Tax Schedule

Pay Date	2021	General	Debt	Total
7/13/21	July	1,500,000.00		1,500,000.00
8/13/21	August	1,500,000.00		1,500,000.00
9/13/21	Sept	3,311,219.00		3,311,219.00
10/13/21	Oct	3,311,219.00		3,311,219.00
11/12/21	Nov	3,311,219.00		3,311,219.00
12/13/21	Dec	3,311,220.00		3,311,220.00
		16,244,877.00	0.00	16,244,877.00
2022				
1/13/22	Jan	2,707,480.00		2,707,480.00
2/14/22	Feb	2,707,480.00		2,707,480.00
3/14/22	Mar	2,707,480.00		2,707,480.00
4/13/22	April	2,707,480.00		2,707,480.00
5/13/22	May	2,707,480.00		2,707,480.00
6/13/22	June	2,707,477.00		2,707,477.00
		16,244,877.00	0.00	16,244,877.00
Total		32,489,754.00	0.00	32,489,754.00

4. **BE IT RESOLVED**, that the Board approve to award Jersey One the highest responsible bidder in accordance with the District's bid document requirements and Public School Purchasing Laws for the sale of two school buses as follows:

School Bus #175 \$1,167.00

School Bus #176 \$1,238.00

5. **BE IT RESOLVED**, that the Board approve the submission of the FEMA-4597-DR application to assist in reimbursement associated with the February-2021 Severe Winter Storm and Snowstorm.
6. **BE IT RESOLVED**, that the Board approve the addendum to the existing contract with Dr. L. Hanes Associates to provide Speech Therapy for the Extended School Year program at Riverview School from June 28, 2021 through August 5, 2021, total cost not to exceed \$5,625.

**ROLL CALL**

Mr. Cappello\_\_\_\_, Mr. Casse\_\_\_\_, Mr. Andersen\_\_\_\_, Mr. Luer\_\_\_\_, Mr. Kim\_\_\_\_, Mrs. Gould\_\_\_\_, Mrs. Wagner\_\_\_\_.

**VI. GOOD OF THE CAUSE**

**A. COMMITTEE REPORTS**

**B. CORRESPONDENCE**

**C. DISCUSSION ITEMS**

- Board Meeting Highlights, Ref 1-4

**D. OTHER**

**VII. OPEN TO COMMENTS**

Time:\_\_\_\_\_Closed:\_\_\_\_\_

**VIII. EXECUTIVE SESSION - Action May Be Taken**

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

**ACTION ON MOTION:**

Yeas:\_\_\_\_\_Nays:\_\_\_\_\_Abstentions:\_\_\_\_\_Time:\_\_\_\_\_

**IX. ADJOURNMENT**

Mr./Mrs.\_\_\_\_\_ moved, seconded by Mr./Mrs.\_\_\_\_\_, to adjourn the meeting.

**ACTION ON MOTION:**

Yeas:\_\_\_\_\_Nays:\_\_\_\_\_Abstentions:\_\_\_\_\_Time:\_\_\_\_\_