

MINUTES OF THE MEETING

DENVILLE BOARD OF EDUCATION WORK/REGULAR SESSION MEETING IN-PERSON BOARD MEETING

Denville Town Hall Community Room

1 St. Mary's Place

Or VIRTUAL (see details below)

DECEMBER 14, 2020; 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

The following information was provided for access to the Virtual Meeting:

Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, the **December 14, 2020** Board Meeting is being held via video conference and in-person. **The Board Meeting may be viewed live via the video conference – or attended in-person see link below for virtual log on information.**

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Hangouts Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Education's website. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting. Please visit the District.

Governor Murphy's Executive Order 173 requires that the maximum occupancy of the room (including Board members and staff) is 42 people.

Website for more information: www.denville.org

Free direct access is available by copying and pasting the URL or via telephone

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

BY ORDER OF THE DENVILLE TOWNSHIP BOARD OF EDUCATION

1 St. Mary's Place – 2nd Floor, Denville, NJ 07834

Damaris Gurowsky, Board Secretary.

Google Meet/Hangout Directions for Public

1. When you enter the Meeting/Hangout, mute yourself (If you are already not muted.)
2. During the open public comments section of the meeting please contribute by:
 - a. Typing your question or comments in the textbox
 - b. By unmuting and asking the question or comment
 - c. State your name and address for the record

I. CALLED TO ORDER BY MRS. WAGNER AT 7:34 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, this Board Meeting is being held via video conference and in-person. Electronic and regular notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk, has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Kim - P, Mr. Casse – P, Mr. Cappello – P, Mr. Andersen – P, Mr. Luer - P, Mrs. Gould – P, Mrs. Wagner – P.

C. EXECUTIVE SESSION – No Executive Session Needed

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS - No Special Presentations

F. SUPERINTENDENT’S COMMENTS - Dr. Forte discussed the following:

- Athletics on hold; the state cancelled all indoor sports activities until at least January 11, 2021
- The Operations Committee is anticipating a meeting on January 7, 2021
- There is a large snow storm anticipated for Thursday and a snow day will be used if necessary
- Central Jersey Pride is a coalition that helps all first year staff by providing \$2K the first year and \$100 per year after that and this is on the agenda
- Draft District Calendar

G. ASSISTANT SUPERINTENDENT’S COMMENTS – Dr. Cullis discussed the following:

- On December 2nd, completed the first in a series of Diversity Equity Inclusion and Cultural Competency Workshops
- January 13th – Culturally Responsive Teaching
- February 11th – Representing All Students in the Curriculum Approaching Race and Equity in the Classroom
- Students will also be participating in a series of virtual assemblies from January through April sponsored by Denville Municipal Alliance

H. BUSINESS ADMINISTRATOR’S COMMENTS – Mrs. Gurowsky discussed the following:

- The NJ EPA was contacted regarding the electric bus grant and the application is delayed from October and they were not able to provide a definite date when it will be approved.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 7:48 p.m. Closed: 7:54 p.m.

No comments were made.

Mr. Andersen asked about the Department of Health items for schools in the red area.

Dr. Forte stated that the document is for guidance and not mandated and to defer to the local Department of Health.

III. OLD BUSINESS (ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **December 2020** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr. Cappello moved, seconded by Mr. Kim, to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **November 2020**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **November 2020**
2. Report of Health Office - **November 2020**

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session Meeting - November 9, 2020
2. Regular Session Meeting - November 23, 2020

ROLL CALL (Motions A-C)

Mr. Kim-Y/A-Minutes of November 9th, Mr. Casse-Y, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr. Andersen moved, seconded by Mr. Luer, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments ***pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing***, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Corforte, Jennifer Rossi, Amy Del Plato, Lauren Hoferer, Anna Gallagher, Kim Paradiso, Lisa Cicchino, Jim Patel, Disha	Teachers	Dist Dist LV LV RV RV VV VV	Serve as district data analysis team for 20/21 SY Not to exceed 10 hrs each (\$412.10/ea)	1A	\$41.21/hr each

b.	Spellman, Melissa Bershefski, Heather Gomer, Alison Skorupa, Kelli	Teacher Teacher Teacher Nurse	RV	Attend Professional Development on 12/2/2020 Not to exceed 2 hrs each (MS=\$80.94, HB=\$85.48, AG=\$78.32, KS=\$95.20)		\$40.47/hr \$42.74/hr \$39.16/hr \$47.60/hr
c.	Scheer, Lucille Costanza, Cynthia Kenah, Paula McDonald, Alexandria Burrafato, Dawn Simone, Kristen Iloff, David	Security	Dist	Provide security, as needed, during community gym usage for 20/21 SY. Funded by user fees.		\$30/hr
d.	Young, Mark	Instr. Aide	RV	ABA program collaboration for 20/21 SY. Not to exceed 40.5 hrs. (\$664.20)	2D	\$16.40/hr
e.	Korman, Seth	Principal	VV	Cash-in 5 vacation days for 20/21 SY		\$3,013.50
f.	Stanford, Alana	Teacher	VV	Floating Lv Rpl Teacher, 12/16/2020 - 1/31/2021		\$310/day
g.	Stanford, Alana	Teacher	VV	Lv Rpl Teacher for employee #1141 Effective 2/1/2021 - 5/26/2021		\$310/day
h.	Capps, Mike	Driver	BUS	Assist with snow removal for 20/21 SY, as needed		\$30/hr
i.	Bilani, Sarah	Instr. Aide	LV	Resignation, effective 1/21/2021		
j.	Cordero, Gina	Teacher	Dist	New Hire, to replace employee #1353 Effective on or before 2/16/2021		\$59,535 Step-MA7 Pro-rated

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED – SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Marinelli, Gerard	Teacher - AM session only Teacher - AM and PM sessions	20/21 SY	\$160/day \$210/day
b.	Kufall, Alexis	Bus Aide/Lunch Aide	12/15/2020 or after	\$12.84/hr
c.	Kaag, Terry	Teacher - AM session only Teacher - AM and PM sessions	20/21 SY	\$160/day \$210/day

3. **BE IT RESOLVED**, that the Board retroactively approve Juan Diaz to receive a stipend of \$4,590 per Article 46.4 of the DEA agreement effective July 1, 2020.

4. **BE IT RESOLVED**, that the Board approve to extend the leave for Employee #656 under the Federal Family Medical Leave Act (FMLA), and anticipate a return to work on January 4, 2021 while utilizing 18 sick days.

5. **BE IT RESOLVED**, that the Board retroactively approve up to 10 maximum days of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee #1191 effective November 20, 2020. Employee #1191 qualifies under reason #1 of the Employee Rights.

6. **BE IT RESOLVED**, that the Board retroactively approve up to 10 maximum days of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee #798 effective November 25, 2020. Employee #798 qualifies under reason #1 of the Employee Rights.
7. **BE IT RESOLVED**, that the Board retroactively approve up to 10 maximum days of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee #150 effective November 25, 2020. Employee #150 qualifies under reason #1 of the Employee Rights.
8. **BE IT RESOLVED**, that the Board retroactively approve up to 10 maximum days of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee #1272 effective November 25, 2020. Employee #1272 qualifies under reason #1 of the Employee Rights.
9. **BE IT RESOLVED**, that the Board retroactively approve up to 10 maximum days of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee #247 effective November 25, 2020. Employee #247 qualifies under reason #1 of the Employee Rights.
10. **BE IT RESOLVED**, that the Board retroactively approve up to 10 maximum days of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee #891 effective November 23, 2020. Employee #891 qualifies under reason #1 of the Employee Rights.
11. **BE IT RESOLVED**, that the Board retroactively approve up to 5 days of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee #1252 effective December 7, 2020 and expected return to work December 14, 2020.
Employee #1252 qualifies under reason #2 of the Employee Rights and will use AM only of the FFCRA.
12. **BE IT RESOLVED**, that the Board retroactively approve up to 10 maximum days of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee#180 effective December 11, 2020
13. **BE IT RESOLVED**, that the Board approve to extend the leave of absence for employee #164 under the Federal Family Medical Leave Act (FMLA) while utilizing sick days and anticipate a return to work on January 4, 2021.
14. **BE IT RESOLVED**, that the Board hereby approve employee #662 for an extended unpaid leave of absence with an anticipated return to work on March 29, 2021.

Mr. Kim questioned the Covid absences and how they are paid.

Mrs. Gurowsky stated that Covid days are paid by the District but the District is not reimbursed. The days are being tracked on the Covid expenses spreadsheet.

ROLL CALL (Motions 1-14)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mrs. Gould moved, seconded by Mr. Kim, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED**, that the Board approve Dream Shapers to provide a series of 6 virtual student assemblies for a total cost of \$2,350. The Denville Municipal Alliance Committee (MAC) will be providing \$2,000 towards the cost of the programs. Ref 3C
 - a) Marc Griffith's "Gold in You"- January 19-26, 2021
 - b) Ina Buckner's "Out of the Dust"- February 1-5, 2021
 - c) Michael D. McCarty's "African and African American Tales" - February 1-5, 2021
 - d) Chazz and Zoe's "International Dance"- February 22-26, 2021
 - e) Georgette Baker's "Women Who Changed History"- March 8-12, 2021

f) Arty Loon's "Anti-Bullying Program"- April 19-26, 2021

Mr. Luer asked if the MAC was contributing \$2K.
Dr. Cullis stated that the District cost would be \$230 toward the total.
Mrs. Wagner thanked the MAC for their contribution.

ROLL CALL (Motion 1)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

C. POLICY REVISIONS

Mr. Cappello moved, seconded by Mr. Casse, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading / Adoption
0164.6	Remote Public Board Meetings During A Declared Emergency (M) - NEW	X	
1620	Administrative Employment Contracts	X	
1648	Restart and Recovery Plan (M)	X	
1648.02	Remote Learning Options for Families (M) - NEW	X	
1648.03	Restart and Recovery Plan - Full-Time Remote Instruction (M) - NEW	X	
2431	Athletic Competition (M)	X	
R 2431.1	Emergency Procedures for Sports and Other Athletic Activity (M)	X	
P & R 5330.05	Seizure Action Plan (M) - NEW	X	
6440	Cooperative Purchasing (M)	X	
P & R 6470.01	Electronic Funds Transfer and Claimant Certification (M) - NEW	X	
P & R 7440	School District Security (M)	X	
7450	Property Inventory (M)	X	
P & R 7510	Use of School Facilities (M)	X	
8420	Emergency and Crisis Situations (M)	X	
8561	Procurement Procedures for School Nutrition Programs (M)	X	

ROLL CALL (Motion 1)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

D. FINANCE (Includes Technology) - Chair, James Kim

Mr. Kim moved, seconded by Mr. Casse, to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$5,223.97	Ck #201192-201193	Milk Fund
\$1,774,540.00	Ck #'s 10297-10399, 990245-990250, 911302020	Current Expense

2. **BE IT RESOLVED**, that the Board approve the settlement agreement for student #2026783 for reimbursement of up to \$3,000 for ABA home therapy and parent training between January 1, 2021 and June 30, 2021. Ref 1C

ROLL CALL (Motions 1-2)

Mr. Kim-Y, Mr. Casse-Y/N-Milk Fund, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr. Casse moved, seconded by Mr. Kim, to approve the following Resolutions under Operations:

1. TRANSPORTATION

- 1.1. **BE IT RESOLVED**, that the Board approve to contract with the Roxbury Board of Education to provide mechanical and transportation assistance in case of emergency situations for the 2020-2021 SY.
- 1.2. **BE IT RESOLVED**, that the Board approve to contract with the Rockaway Township Board of Education to provide mechanical and transportation assistance in case of emergency situations for the 2020-2021 SY.
- 1.3. **BE IT RESOLVED**, that the Board approve to contract with Denville Township to provide mechanical and transportation assistance in case of emergency situations for the 2020-2021 SY.
- 1.4. **BE IT RESOLVED**, that the Board approve to contract with the Morris Hills Regional District to provide mechanical and transportation assistance in case of emergency situations for the 2020-2021 SY.

2. BUILDING AND GROUNDS

- 2.1. **BE IT RESOLVED**, that the Board approve the attached quote from JGB Sports, LLC for the installation of a barrier netting system at the Valleyview Athletic Field in the amount of \$5,623.01.
- 2.2. **BE IT RESOLVED**, that the Board approve the attached proposals from EI Associates for Professional and Engineering Services to complete the following school projects in the amounts as listed below (funded from Capital Reserve):
 - Riverview Elementary School HVAC Upgrade \$39,000.
 - Lakeview Elementary School Roof Replacement \$62,000.
 - District – Long Range Facility Plan Study and NJDOE Update \$16,500.
- 2.3. **BE IT RESOLVED**, that the Board approve the attached memorandum of agreements for the 2020-2021 SY with the Denville Police Department. Ref 4
 - i. Live Stream Camera Use
 - ii. Uniform Memorandum of Agreement

Mr. Andersen asked if the netting was for the softball field third base line.

Dr. Forte stated it was and it will be put off until April to complete.

Mr. Luer thanked Roxbury for their assistance in getting the buses started.

Dr. Forte thanked the Township of Denville for their assistance with the buses.

Mrs. Wagner asked why Motion 2.2 was being approved now.

Mrs. Gurowsky explained that it is a necessary step to approve EI Associates plan so they can proceed next year with vendors.

ROLL CALL (Motions 1.1-2.3)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE – No correspondence

C. DISCUSSION ITEMS

- Budget 2021-2022
 - Mr. Kim provided a summary of the Finance Committee Meeting:
 - Board would like to forego the two percent increase to reduce burden to tax payers
 - Expenses continue to increase
 - Discussed if there will be a surplus at the end of this fiscal year
 - Dr. Forte and Mrs. Gurowsky will put together budget with two percent increase and what cuts would be needed without two percent increase
 - Board Members thanked Mr. Kim, Dr. Forte, and Mrs. Gurowsky for their work on the budget
 - Mrs. Gurowsky will have different scenarios presented at the next Finance Committee meeting on January 7th
 - Mrs. Gurowsky stated that two percent would be a \$646K increase tax levy from last year
 - The Board discussed having no increase vs. an increase
- The Board appealed to the public to be forthcoming when completing the health questionnaires.
- Mr. Andersen thanked Dr. Forte for helping local families.

D. OTHER

- a. Highlights:
 - i. 2021-2022 School Budget
 - ii. Roxbury and Denville Police Department assistance with the transportation department
 - iii. Health Form compliance
 - iv. Assembly sponsored by MAC

VI. OPEN TO COMMENTS

Opened: 8:51 p.m. Closed: 8:52 p.m.

Mrs. Meyers thanked the Board for all that is done for the students.
Mrs. Wagner thanked everyone who watched the meeting.

VII. ADJOURNMENT

Mr. Luer moved, seconded by Mr. Casse, to adjourn the meeting.

ACTION ON MOTION:

Yeas 7 Nays 0 Abstentions 0 Time: 8:52 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary