

MINUTES OF THE MEETING

**DENVILLE BOARD OF EDUCATION
REGULAR SESSION MEETING
IN-PERSON BOARD MEETING
Denville Town Hall - Council Chambers
1 St. Mary's Place
Or VIRTUAL (see details below)
MARCH 22, 2021; 7:00 p.m.
(Public Portion of the Meeting will begin at 7:30 p.m.)**

The following information was provided for access to the Virtual Meeting:

Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, the **March 22, 2021** Board Meeting is being held via video conference and in-person. **The Board Meeting may be viewed live via the video conference – or attended in-person see link below for virtual log on information.**

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Hangouts Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Educations' website. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting.

Please visit the District Website for more information: www.denville.org

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Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

BY ORDER OF THE DENVILLE TOWNSHIP BOARD OF EDUCATION

1 St. Mary's Place – 2nd Floor, Denville, NJ 07834

Damaris Gurowsky, Board Secretary.

Google Meet/Hangout Directions for Public

1. When you enter the Meeting/Hangout, mute yourself (If you are already not muted.)
2. During the open public comments section of the meeting please contribute by:
 - a. Typing your question or comments in the textbox
 - b. By unmuting and asking the question or comment
 - c. State your name and address for the record

I. CALLED TO ORDER BY MRS. WAGNER AT 7:33 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, this Board Meeting is being held via video conference and in-person. Electronic and regular notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk, has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Cappello - P, Mr. Casse - P, Mr. Andersen - P, Mr. Luer - P, Mr. Kim - P, Mrs. Gould - P, Mrs. Wagner – P.

C. PLEDGE OF ALLEGIANCE

D. SPECIAL PRESENTATIONS

E. SUPERINTENDENT’S COMMENTS- Dr. Forte discussed the following:

- All schools are open.
- In the District, there are currently 10 positive COVID-19 cases and 83 under quarantine.
- Denville is currently in the orange/high level per the department of health.
- The cooperation of the public in not sending symptomatic students to school is needed in order to keep the schools open.
- Information pertaining to Phase 2 will be communicated in the next two weeks.
- Today is the last day for parents to inform the principals of their intentions to send students for in-person learning for the fourth quarter.
- New CDC guidelines on social distancing may require some classes to be moved to larger spaces.
- April 2–11 will be spring break.
- The week after spring break may be virtual, depending on if there are changes to the travel restrictions.
- VV basketball clinic had a successful beginning with 75 students attending.
- VV spring sports tryouts for baseball and softball will be held after spring break.
- March 25th is the health and wellness day and there will be no virtual afternoon instruction.
- A vaccine clinic was provided for staff members on March 19th. The second doses will be provided on April 16th and there will be no afternoon virtual session.
- The April committee meetings will need to be changed.
- The Persons of the Year 2021 survey will go out soon.

F. ASSISTANT SUPERINTENDENT’S COMMENTS - Dr. Cullis discussed the following:

- Black History Month Poster Contest winners were announced.
- There will be a Summer Program Extended Learning Academy.

G. BUSINESS ADMINISTRATOR’S COMMENTS - Mrs. Gurowsky discussed the following:

- The LV Roof Bid opening was held on 3/11. There were 12 bids. The resolution for the lowest bidder is on tonight’s agenda.
- The Department of Education announced that there will be ESSER III funds distributed and the District may be eligible for \$327K.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 7:47 p.m. Closed: 7:49 p.m.

A member of the public asked if extended day will eliminate the virtual afternoon portion of the day? Dr. Forte stated that as of now, the plan does not eliminate virtual but it shifts more learning from virtual to in-person.

III. OLD BUSINESS (ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **March 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr. Cappello moved, seconded by Mr. Casse, to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **February 2021**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **February 2021**
2. Report of Health Office - **February 2021**

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session Meeting - February 8, 2021
2. Regular Session - February 22, 2021

ROLL CALL (Motions A-C)

Mr. Cappello Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y/A C#1, Mrs. Wagner-Y

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr. Andersen moved, seconded by Mr. Luer, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments (pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing), etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Simonis, Linda	Secretary	VV	Cash-out 5 vacation days 20/21 SY		\$1,381.25
b.	Bias, Susan	Secretary	RV	Cash-out 5 vacation days 20/21 SY		\$1,381.25
c.	Stark, Ann	Secretary	RV	Fill in substitute caller for staff member on leave, not to exceed 6 hours. (\$207.18)		\$34.53/hr
d.	Kasper, Alyson	Teacher	VV	Yearbook Club Advisor for 20/21 SY		\$2,489 Step-A4
e.	Furgal, Erica	Instr. Aide	RV	Move across the Guide to Instr. Aide/Cert, FTE 0.55, retroactive to 2/1/2021		\$13,538.80 Step-8
f.	Hill, Danielle	Psychologist	RV	Complete CST evaluations between 4/12/2021 - 6/25/2021, not to exceed 58 hours (\$2,408.16)	2B	\$41.52/hr

g.	Waltner, Erica	Behaviorist	Dist	Provide additional ABA consultation services for student #20301852 for 20/21 SY, not to exceed 48 hours (\$1,978.08)	2B	\$41.21/hr
h.	Spellman, Melissa Bershefski, Heather Amerise, Carmella	Teachers	RV	<i>Retroactively Approve:</i> Attend Parent-Teacher Virtual Conferences on March 18, 2021. No to exceed 3 hours		\$40.47/hr \$42.74/hr \$36.52/hr
i.	Hall, Maribeth Minieri, Debbie	Counselors	LV	Present "Coping with COVID" for district staff and parents on 3/23/21. Not to exceed 2 hrs each. (\$126.72)	1-4	\$63.36/hr each
j.	Foth, Leanne	LDTC	VV	Case mgmt for students, 4/12/21 - 6/25/21. Not to exceed 20 hrs. (\$1,358)	1A	\$67.90/hr
k.	Strunck, Amelia	Teacher	LV	Reading instruction for student #20281632, 20/21 SY. Not to exceed 21 hrs. (\$865.41)	2A	\$41.21/hr
l.	Kaiser, Lynn	Teacher	VV	Attend Staff Professional Development days 20/21 SY. Not to exceed 4 hrs	2D	\$49.43/hr
m.	Skorupa, Kelli	Nurse	RVA	Attend Staff Professional Development days 20/21 SY. Not to exceed 4 hrs (\$190.40)	2D	\$47.60/hr
n.	Mendez, Richie	Teacher	VV	Softball Coach for 20/21 SY		\$2,489 Step-B1
o.	Connolly, Casey	Teacher	VV	Assistant Softball Coach for 20/21 SY		\$1,777 Step-A1
p.	Plumb, Shawn	Teacher	VV	Baseball Coach for 20/21 SY		\$4,256 Step-B4
q.	Plumb, Amy	Teacher	VV	Assistant Baseball Coach for 20/21 SY		\$1,777 Step-A1
r.	Waltner, Erica	Behaviorist	Dist	ESY, 6/28/21 - 8/5/21. Not to exceed 75 hrs. (\$3,673.50)	2A	\$48.98/hr
s.	Nojiri, Patricia	Speech Therapist	LV	ESY, 6/28/21 - 8/5/21. Not to exceed 75 hrs. (\$3,673.50)	2A	\$48.98/hr
t.	Matthews, Thomas	Custodian	VV	Refurbish interior doors district-wide outside of regular work hours		\$700/door
u.	McCabe, Todd Cocheo, Michael Zeleny, Tia	Teachers	RV	Afterschool Enrichment 20/21 SY Funded by registration fees		
v.	Alfaro, Claudia	Custodian	RVA	Resignation, effective 3/15/2021		
w.	DeAngelo, Tom	Director of Transportation	BUS	Retirement, effective 7/1/2021		

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- BE IT RESOLVED**, that the Board rescind from November 23, 2020 Meeting, Personnel #7, from attached list, Lisa Schwarz and Alyson Kasper, Yearbook Club.

3. **BE IT RESOLVED**, that the Board approve Mr. Todd McCabe to complete an internship for CSA certification through Montclair State University with Dr. Forte and Dr. Cullis from May 2021 - August 2021.
4. **BE IT RESOLVED**, that the Board approve Todd McCabe to complete a principal internship through Montclair University with Mrs. Tina Theodoropoulos from May - June 2021. Ref 2D
5. **BE IT RESOLVED**, that the Board approve the attached list of staff for Denville Accelerated Learning Academy, June 28, 2021 - August 5, 2021, at a rate of \$48.98/hr, not to exceed 75 hours per person. ESSER-II Funding. Ref 2A
6. **BE IT RESOLVED**, that the Board approve the attached list of Teachers for Extended School Year (ESY) Program, June 28, 2021 - August 5, 2021, at a rate of \$48.98/hr, not to exceed 75 hours per person. Ref 2A
7. **BE IT RESOLVED**, that the Board approve the attached list of Instructional Aides for Extended School Year (ESY) Program, June 28, 2021 - August 5, 2021, at a rate of \$20.02/hr, not to exceed 75 hours per person. Ref 2A

Mr. Andersen congratulated Mr. DeAngelo on his retirement.
Mr. Luer congratulated Ms. Furgal on the move across the guide.

ROLL CALL (Motions 1-7)

Mr. Cappello Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mrs. Wagner-Y

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mrs. Gould moved, seconded by Mr. Luer, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED**, that the Board approve the attached list of field trip requests.
2. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Fattorusso, Diane Thomas, Carly Pillion, Connie Hoferer, Anna Hamed, Haneen	Teachers	LV LV LV LV RV	\$850 each	Staff to attend virtually upon acceptance Teachers College Virtual Summer Institutes	2D	
b.	Hamed, Haneen	Teacher	RV	\$850	Teachers College Virtual Writing Institute	2D	
c.	Sudol, Renee	Teacher	RV	\$199	Online Level II Google Certified Educator Course	2D	4/5/2021 - 5/2/2021

3. **BE IT RESOLVED**, that the Board approve The Blues and Beyond, American History and Music interactive experience for 8th grade students, twelve (12) days in May and June 2021, at a cost of \$3,960 to be paid through Title IV funds. Ref 2A
4. **BE IT RESOLVED**, that the Board approve Creative Comfort Pet Therapy to bring in therapy dogs to visit with students and staff for selective dates in the Spring starting on April 27, 2021 funded by a donation from the Riverview School PTA. Ref 1C, 2B

ROLL CALL (Motions 1-4)

Mr. Cappello Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mrs. Wagner-Y

C. POLICY REVISIONS

Mr. Luer moved, seconded by Mr. Andersen, to approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
4150	Discipline		X

ROLL CALL (Motion 1)

Mr. Cappello Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mrs. Wagner-Y

D. FINANCE (Includes Technology) - Chair, James Kim

Mr. Kim moved, seconded by Mr. Luer, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$1,213.40	Check #201199	Milk Fund
\$3,012,193.02	Check #'s 10663-10834, 990266-990271, 902262021, & 903152021	Current Expense
\$357.59	Check #'s 1449-1453	Elementary Enrichment

2. **BE IT RESOLVED**, that the Board approve PlanConnect as the third party administrator (TPA) for the 403(b) & 457(b) to perform certain plan administration, plan compliance and related services for the plan for Denville Board of Education per attached agreement, at no cost to the District.
3. **BE IT RESOLVED**, that the Board approve the Professional Support/Non-Public Service Agreements with Non Public Chapters 192-193, Speech Services, Non-Public Nursing, Non-Public Technology, Non-Public Textbooks and Non-Public IDEA-B addendum and supporting documents between Denville Schools and the Educational Services Commission of Morris County for the 2021-2022 school year.
4. **BE IT RESOLVED**, that the Board approve the fee of \$0.45 per mailing for Discovery Benefits (WEX Health Inc.) to provide notices to COBRA participants for COVID-19-related relief provided by the Employee Benefits Security Administration (EBSA) Disaster Relief Notice 2020-01.
5. **BE IT RESOLVED**, that the Board approve the submission of the Coronavirus Response and Relief Supplemental Appropriations Act, (CRRSA) - Elementary and Secondary School Emergency Relief Fund (ESSER II) application for Fiscal Year 2021, and accepts the grant award of the funds upon subsequent approval of the application with the following amounts:

CRRSA-ESSER:	\$145,858.
Learning Acceleration:	\$25,000.
Mental Health:	\$45,000.

ROLL CALL (Motions 1-5)

Mr. Cappello Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mrs. Wagner-Y

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr. Casse moved, seconded by Mr. Luer, to approve the following Resolutions under Operations:

1. TRANSPORTATION

- 1.1. **BE IT RESOLVED**, that the Board approve the Joint Transportation Agreement with the Educational Services Commission of Morris County for the 2021-2022 school year.
- 1.2. **BE IT RESOLVED**, that the Board approve to publish an advertisement for bid solicitation for the sale of two (2) Freightliner 2005, 54 passenger school buses.

2. BUILDING AND GROUNDS

2.1. **BE IT RESOLVED**, that the Board approve the following programs to use school facilities pending completion of district policy requirements:

- Denville Township Recreation Summer Plus Program: Valleyview School June 28-August 13, 2021
- Headfirst Camps (NY Yankees) baseball camp: Riverview School July 12-16, 2021
- Pro Sports Experience Camps (NFL Football): Riverview School July 19-23, 2021

2.2. **BE IT RESOLVED**, that the Board approve to award Billy Contracting & Restoration, Inc, the lowest responsible bidder in accordance with the District's bid document requirements and Public School Purchasing Laws for the Lakeview Elementary School Roof Replacement Project in the amount of \$1,379,000 including alternate #1.

Mr. Kim asked what happens with the difference in the amount that was approved for the Lakeview roof project compared to the bid amount. Dr. Forte stated that monies will be needed for legal, architecture and engineering costs. Mrs. Gurowsky stated that any balance left over must go back to the reserve account.

Mrs. Wagner asked if bids always get reviewed by the attorney. Mrs. Gurowsky stated that the attorney always reviews larger projects such as HVAC or roof projects.

ROLL CALL (Motions 1.1-2.2)

Mr. Cappello Y, Mr. Casse-Y, Mr. Andersen-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mrs. Wagner-Y

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Budget 2021-2022
- Board Meeting Highlights, Ref 1-4
- Public Hearing for 2021-2022 School Budget - April 26, 2021

D. OTHER

The Board discussed the following:

Dr. Forte pointed out that the Lakeview roof project did not have to go out for referendum and he thanked the Board.

Mr. Luer shared that the Denville Green Team will be conducting a cleanup of the Rockaway River on May 8th.

Mr. Casse brought the Assembly Bill regarding monies appropriated to schools for COVID expenses to everyone's attention. He encouraged everyone to write letters to their representatives.

The Board discussed ESSER and the funds that may be appropriated to schools as well as funds for bridging the learning gap that may have occurred due to COVID.

Mr. Andersen thanked St. Clare's hospital for the vaccine clinic and thanked Dr. Forte for coordinating. He also shared that the Foundation of Denville recently approved grants and the golf outing will take place on October 18th.

Board Highlights:

1. The Board approved the Lakeview Roof Replacement Project and it will take place in the summer.
2. The Black History Month Poster contest winners were announced.
3. St. Clare's Hospital held a vaccine clinic for school employees on March 19th and on April 16th there will be no afternoon virtual session so staff can get the second doses.

VI. OPEN TO COMMENTS

Opened: 8:21 p.m.

Closed: 8:23 p.m.

No comments were made

VII. ADJOURNMENT

Mr. Andersen moved, seconded by Mr. Luer, to adjourn the meeting.

ACTION ON MOTION:

Yeas 7 Nays 0 Abstentions 0 Time: 8:23 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary