

MINUTES OF THE MEETING

DENVILLE BOARD OF EDUCATION
REGULAR SESSION MEETING
IN-PERSON BOARD MEETING
Denville Town Hall Community Room
1 St. Mary's Place
Or VIRTUAL (see details below)
OCTOBER 26, 2020; 7:00 p.m.
(Public Portion of the Meeting will begin at 7:30 p.m.)

The following information was provided for access to the Virtual Meeting:

Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, the **October 26, 2020** Board Meeting is being held via video conference and in-person. **The Board Meeting may be viewed live via the video conference – or attended in-person see link below for virtual log on information.**

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Hangouts Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Educations' website. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting. Please visit the District.

Governor Murphy's Executive Order 173 requires that the maximum occupancy of the room (including Board members and staff) is 42 people.

Website for more information: www.denville.org

Free direct access is available by copying and pasting the URL or via telephone

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

BY ORDER OF THE DENVILLE TOWNSHIP BOARD OF EDUCATION

1 St. Mary's Place – 2nd Floor, Denville, NJ 07834

Damaris Gurowsky, Board Secretary.

Google Meet/Hangout Directions for Public

1. When you enter the Meeting/Hangout, mute yourself (If you are already not muted.)
2. During the open public comments section of the meeting please contribute by:
 - a. Typing your question or comments in the textbox
 - b. By unmuting and asking the question or comment
 - c. State your name and address for the record

I. CALLED TO ORDER BY MRS. WAGNER AT 7:30 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, this Board Meeting is being held via video conference and in-person. Electronic and regular notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk, has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Kim - P, Mr. Casse – P, Mr. Cappello – P, Mr. Andersen – P, Mr. Luer - P, Mrs. Gould – A, Mrs. Wagner – P.

C. EXECUTIVE SESSION - No Executive Session was needed

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS - No Presentations

- **2019-2020 Audit presentation by Man Lee, from Nisivoccia LLC - November 9, 2020**

F. SUPERINTENDENT’S COMMENTS - Dr. Forte discussed the following:

- Looking at extracurricular activities, enrichment programs and athletic events that would possibly start after the new year.
- Parent-Teacher conferences will take place this week. There will be a.m. sessions only October 27, 28 and 29.
- All schools will be virtual on November 3rd.
- Schools will be closed November 5-6 for NJEA Convention.
- The new Commissioner of Education is Dr. Angelica Allen-McMillan.
- Waiting on guidance from NJ DOE for using virtual days for snow days.
- Working on security grant with Mrs. Gurowsky.

G. ASSISTANT SUPERINTENDENT’S COMMENTS – Dr. Cullis discussed the following:

- Parents should look at school emails for Halloween festivities this week.
- All three schools are having activities.
- Students must wear correct masks and not Halloween masks to school.
- Valleyview is looking at ways to increase extra help time.

H. BUSINESS ADMINISTRATOR’S COMMENTS – No Comments

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 7:35 p.m. Closed: 7:35 p.m.

No comments were made

III. OLD BUSINESS (ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **October 2020** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr. Kim moved, seconded by Mr. Luer, to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **September 2020**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **September 2020**
2. Report of Health Office - **September 2020**

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work/Regular Session Meeting - September 14, 2020

ROLL CALL (Motions A-C)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Wagner-Y

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr. Andersen moved, seconded by Mr. Cappello, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments **(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing)**, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Meier, Jeff	Custodian	VV	Cash-in 5 vacation days for 20/21 SY		\$1,105.20
b.	Protaseiwicz, Emily	Teacher	RV	TSS Team Member effective 11/1/2020 to replace Marian Lezgus, 11/2020 - 6/2021.		\$1,439.20
c.	Disimino, Stefanie	Teacher	LV	New TSS Team Member effective 10/1/2020	1C	\$1,799 Pro-rated
d.	Taylor, Leslie	Teacher	LV	Attend Conferences 10/27/2020 - 10/29/2020. Not to exceed 3.5 hrs (\$145.74)	1C	\$41.64/hr
e.	Sapienza, Nina	Teacher	LV	Attend Conferences 10/27/2020 - 10/29/2020. Not to exceed 4.5 hrs (\$165.60)	1C	\$36.80/hr
f.	Ferree, Teresa	Teacher	LV	Attend Conferences 10/27/2020 - 10/28/2020. Not to exceed 6.5 hrs (\$389.09)	1C	\$59.86/hr

g.	Kenah, Paula	Bus Aide	BUS	<i>Retroactively approve:</i> PM Bus Aide for 20/21 SY		\$16.59/hr Step-6
h.	Spellman, Melissa Amerise, Carmella	Teachers	RV	<i>Retroactively Approve:</i> Full Day in-service on 10/12/2020. Not to exceed 3.5 hrs each (MS=\$141.65, CA=\$127.82)	2D	\$40.47/hr \$36.52/hr
i.	Spellman, Melissa Amerise, Carmella	Teachers	RV	Evening Conferences on 10/28/20-10/30/20 Not to exceed 2.5 hrs each (MS=\$101.18, CA=\$91.30)	1C	\$40.47/hr \$36.52/hr
j.	Chu, Marilyn	Instr. Aide	LV	FTE decrease from 0.80 to 0.69 effective 10/16/2020.		\$16,405.44 Step-1 Pro-rated
k.	Spellman, Melissa	Teacher	RV	Increase FTE to 0.80 from 0.69, effective 10/26/2020.	2A	\$46,940 Step-9 Pro-rated
l.	Mellini, Tracy	Teacher	LV	Provide parent training for 20/21 SY. Not to exceed 20 hrs. (\$824.20)	1C	\$41.21/hr
m.	Redgate, Samantha	Teacher	LV	Extend Leave Replacement Teacher position through 20/21 SY.		\$275/day
n.	Murphy, Elizabeth	Teacher	LV	Extend Leave Replacement Teacher position through 20/21 SY.		\$275/day
o.	Logsdon, Katherine	Teacher	LV	Extend Leave Replacement Teacher position through 4/1/2021.		\$141.70/day differential
p.	Young, Mark	Instr. Aide	RV	New Hire, effective on or after 11/2/2020 Replacing employee #1337		\$23,776 Step-2 Pro-rated

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- Per DAA Contract Article 7. F- approve a non-pensionable bonus of \$3,500 for Tina Theodoropoulos and \$1,500 for Skye Sardanopoli for the achievement of the National Blue Ribbon from the US Department of Education for the year 2020.

3. BE IT RESOLVED – SUBSTITUTES - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Engelhardt, Madison	Lunch & Bus Aide	Resignation effective 10/12/2020	

- BE IT RESOLVED**, that the Board approve the following merit goals for the Superintendent of Schools, Dr. Steven Forte, per contract:

Quantitative Goal 2.5% of salary, \$4,510.92:

Apply for at least two grants and bring in at least \$12,000 in revenue from:

- Grants
- Tuition
- Donations
- Advertisements
- Supplies
- Etc.

Qualitative Goal 2.5% of salary, \$4,510.92

Create and implement a plan to help families in need get the resources they need by coordinating Denville Public Schools staff with other agencies including Denville Social Services. Final report will include the help given and the number of people helped by the plan.

Ref 3

5. **BE IT RESOLVED**, that the Board approve the following merit goals for the Business Administrator, Damaris Gurowsky, per contract:

Quantitative – 2% of salary, \$2,640.50

Increase interest income from the FY 19/20 amount by \$15,000 in the 20/21 school year.

Qualitative – 2% of salary, \$2,640.50

Work with the Department of NJ Public Assistance to apply for a 2nd FEMA Grant related with COVID-19.

6. **BE IT RESOLVED**, that the Board approve the following merit goals for Assistant Superintendent, Dr. Sandra Cullis, per contract:

Quantitative Goal- 2.5% of salary = \$4,175

1. Diversify reading collection by increasing the number of titles with underrepresented characters and authors in classroom and building libraries by 20%.

Qualitative Goals- 2.5% of salary = \$4,175 each

2. Conduct audit of classroom and building libraries, as well as the Literacy Curriculum to identify the level of diversity in our current collection and literacy curriculum.
3. Incorporate Safer, Smarter Schools Sexual Abuse Prevention lessons into the current Social Emotional Health Curriculum. Create and Train SAP team for curriculum implementation with students.
4. Create and train data analysis team in order to identify specific student academic gaps and implement Tiered System of Supports (TSS) plans for students with academic gaps.

Ref 1B & 2A

7. **BE IT RESOLVED**, that the Board approve the attached list of Riverview Staff to complete up to 52 hours of ABA Program Collaboration time for the 20/21 school year. Ref 1A, 2D
8. **BE IT RESOLVED**, that the Board approve employee #575, for an unpaid leave of absence under the NJ Family Leave Act (FLA) for employee #575, commencing on November 23, 2020 through February 15, 2021.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for employee #575 and anticipate a return to work on February 16, 2021.

9. **BE IT RESOLVED**, that the Board retroactively approves employee #96 for a leave of absence under the Federal Family Medical Leave Act (FMLA), commencing October 19, 2020 ending on November 2, 2020, while utilizing 4 available personal days and sick days.

ROLL CALL (Motions 1-9)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Wagner-Y

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mr. Cappello moved, seconded by Mr. Andersen, to approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Rossi, Amy	Teacher	Dist	\$650 Title II Funds	Teachers College Equity Institute: Advancing Racial Equity in Education: K-8	2D	12/1/2020 - 12/3/2020

Mr. Luer asked is the course was mandated.

Dr. Cullis explained that Mrs. Rossi is the Literacy Coach and the program is to support the audit and review of curriculum.

ROLL CALL (Motion 1)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Wagner-Y

C. POLICY REVISIONS

Mrs. Wagner moved, seconded by Mr. Kim, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
1649	Family Federal First Coronavirus (COVID-19) Response Act (M)	X	
2270	Religion in the Schools	X	
2431.3	Heat Participation Policy For Student-Athlete Safety (M)	X	
2622	Student Assessment (M)	X	
2464	Gifted and Talented Students (M)	X	
5111	Eligibility of Resident/Non-Resident Students (M)	X	
P & R 5320	Immunization	X	
5610	Suspension (M)	X	
R5610	Suspension Procedures (M)	X	
5620	Expulsion (M)	X	
P & R 8320	Personnel Records (M)	X	

ROLL CALL (Motion 1)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Wagner-Y

D. FINANCE (Includes Technology) - Chair, James Kim

Mr. Kim moved, seconded by Mr. Casse, to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the following students to attend the programs/school listed for the dates and tuition identified:

Student ID	School/Program	Dates	Ref	Total Cost
20343315	The Arc of Union Cty/Kohler Academy	Commencing 9/21/2020	2B	\$95,359.25

2. **BE IT RESOLVED**, that the Board accept the grant award of the Coronavirus Relief Fund Grant in the amount of \$49,617.
3. **BE IT RESOLVED**, that the Board approve the discard, from Lakeview School, of a Panasonic television. Model PV-M2738, Serial #L8AA10452, Manufactured Date 12/1998. Ref 2C
4. **BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$245.69	Check #1189	Milk Fund
\$3,857,098.15	Check #'s 9918-10147, 990235-990238, 909302020, 910152020	Current Expense
\$270.00	Check #'s 1364-1366	General Organization
\$319.50	Check #'s 1436-1443	Elementary Enrichment

5. **BE IT RESOLVED**, that the Board affirm the submission of the Security Grant for Alyssa's Law and the availability of local funds if the total estimated costs of the proposed work exceed the school district's grant allowance and if applicable, the school district's responsibility to return a pro rata share of the school security project grant to the NJDOE upon termination of a lease prior to June 30, 2024.
6. **BE IT RESOLVED**, that the Board affirm the submission of the Our Children's Future Bond Act grant for Water Infrastructure with the NJDOE Law and the availability of local funds if the total estimated costs of the proposed work exceed the school district's grant allowance and if applicable, the school district's responsibility to return a pro rata share of the school security project grant to the NJDOE upon termination of a lease prior to June 30, 2024.
7. **BE IT RESOLVED**, that the Board of Education of the Township of Denville approve the submission of the amendment Individuals with Disabilities Education Act (IDEA) application for Fiscal Year 2021, and accepts the grant award of the funds upon subsequent approval of the FY 2021 IDEA application with the following amounts:
 - Basic Public: \$383,616
 - Preschool: \$ 21,841
8. **BE IT RESOLVED**, that the Board accept the donation to Valleyview Middle School Science Department of Mica Schist Rock Samples from David Luer. Ref 3A
9. **BE IT RESOLVED**, that the Board approve the agreement with Paula Korik, M.S. CCC-SLP to provide Feeding Therapy for Student # 2026783 for the 20/21 school year at \$125 per session not to exceed \$5,000. Ref 2B

Mrs. Wagner thanked Mr. Luer for the donation.

Mr. Kim thanked Mrs. Gurowsky and Dr. Forte for their work in securing the Coronavirus Relief Grant.

Dr. Forte stated that he is hoping to get money for the water project and that new water bottle fillers have been added. Approximately \$86k is expected from the security grant.

ROLL CALL (Motions 1-9)

Mr. Kim-Y, Mr. Casse-Y/N Ck #1189, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y/A #8, Mrs. Wagner-Y

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr. Casse moved, seconded by Mr. Kim, to approve the following Resolutions under Operations:

1. TRANSPORTATION

- 1.1. **BE IT RESOLVED**, that the Board approve the Joint Transportation Agreement with the Educational Services Commission of Morris County for the 2020-2021 school year.
- 1.2. **BE IT RESOLVED**, that the Board approve the Parent Transportation Contract PC05-2020 for Student #20353186 for 20/21 SY at a total prorated cost of \$1,305.
- 1.3. **BE IT RESOLVED**, that the Board of Education of the Township of Denville approve the following school bus emergency evacuation drill reports:

Lakeview - October 7, 2020 @ 7:45am

Location: Stoned lot across from Lakeview

Route #'s 11, 13, 14, 16, 17, 18, 19, 20, 177, 178, 184, 185, 186, 187, 188, 189, 190, 191, 192, 303, 307, 358

Riverview - October 14, 2020 @ 8:30am

Location: North Lot of Riverview

Route #'s B11, B20, 177, 189, 192, 187, B13, 358, 185, 188, 184, 303, 186, B16, B14, 178

Valleyview - October 15, 2020 @ 7:15am

Location: Valleyview Parking Lot

Route #'s B11, B13, B14, B16, B17, B18, B20, 177, 178, 184, 185, 186, 187, 188, 189, 190, 191, 192, 303, 307, 358

2. BUILDING AND GROUNDS

- 2.1. **BE IT RESOLVED**, that the Board accept the donation of a framed drawing of VVMS from Jim Faridy - architect of the 1975 addition to the school.

ROLL CALL (Motion 1.1-2.1)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Wagner-Y

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

Mrs. Wagner attended the Valleyview PTA virtual meeting.

Mr. Cappello attended the NJSBA Annual Virtual Workshop. He questioned the changes to the state health insurance plans. Mrs. Gurowsky stated that the District will have a loss due to changes in the healthcare plans and employee contributions for the new Educators Health Plan are based on Chapter 44 instead of Chapter 78. She plans to discuss at the next Finance Committee meeting.

The Board discussed the changes to the health benefit options and the potential impact to the District budget.

D. OTHER

VI. OPEN TO COMMENTS

Opened: 7:58 p.m. Closed: 7:58 p.m.

No comments were made

VII. ADJOURNMENT

Mr. Kim moved, seconded by Mr. Luer, to adjourn the meeting.

ACTION ON MOTION:

Yeas 6 Nays 0 Abstentions 0 Time: 7:59 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary