

# MINUTES OF THE MEETING

DENVILLE BOARD OF EDUCATION  
REGULAR SESSION MEETING  
IN-PERSON BOARD MEETING  
Denville Town Hall Community Room  
1 St. Mary's Place  
Or VIRTUAL (see details below)  
OCTOBER 12, 2020; 7:00 p.m.  
(Public Portion of the Meeting will begin at 7:30 p.m.)

Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, the **October 12, 2020** Board Meeting is being held via video conference and in-person. **The Board Meeting may be viewed live via the video conference – or attended in-person see link below for virtual log on information.**

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Hangouts Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Educations' website. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting. Please visit the District.

**Governor Murphy's Executive Order 173 requires that the maximum occupancy of the room (including Board members and staff) is 42 people.**

Website for more information: [www.denville.org](http://www.denville.org)

Free direct access is available by copying and pasting the URL or via telephone

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email [sforte@denville.org](mailto:sforte@denville.org) and/or [ccostanza@denville.org](mailto:ccostanza@denville.org). Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

BY ORDER OF THE DENVILLE TOWNSHIP BOARD OF EDUCATION

1 St. Mary's Place – 2nd Floor, Denville, NJ 07834

Damaris Gurowsky, Board Secretary.

## Google Meet/Hangout Directions for Public

1. When you enter the Meeting/Hangout, mute yourself (if you are already not muted.)
2. During the open public comments section of the meeting please contribute by:
  - a. Typing your question or comments in the textbox
  - b. By unmuting and asking the question or comment
  - c. State your name and address for the record

**I. CALLED TO ORDER BY MR. KIM AT 7:30 P.M.**

**A. OPENING STATEMENT**

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, this Board Meeting is being held via video conference and in-person. Electronic and regular notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk, has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

**B. ROLL CALL**

Mr. Kim - P, Mr. Casse – P, Mr. Cappello - P, Mr. Andersen – A, Mr. Luer - P, Mrs. Gould – P, Mrs. Wagner – A.

**A. EXECUTIVE SESSION** - No Executive Session was needed

**C. PLEDGE OF ALLEGIANCE**

**D. SPECIAL PRESENTATIONS**

**E. SUPERINTENDENT’S COMMENTS** – Dr. Forte discussed the following:

- Valleyview Middle School re-opened on Thursday with attendance close to normal
- Working on possible options for extracurricular activities for the new year
- Reviewed Merit Goals
- Thanked Mr. Jim Faridy for the donation of a framed architect’s drawing of Valleyview Middle School from a 1975 addition project

Mr. Kim asked if there were any issues when Valleyview was closed.

Dr. Forte stated that he hopes not to close again for a single case and hopes to provide better information in the future.

**F. ASSISTANT SUPERINTENDENT’S COMMENTS** – Dr. Cullis discussed the following:

- Wished all a Happy Indigenous Peoples’ Day and Happy Columbus Day
- The first Professional Development Day was held today with discussion on race and incidental diversity and how it impacts students
- Merit Goals were reviewed

Mr. Cappello asked about the content in the classroom libraries.

Dr. Cullis stated that an audit is needed because the content in individual classrooms is not known.

Mr. Casse asked if Goal 4 was something that should be done every day and not a goal.

Dr. Cullis stated that new program was purchased and a team is needed to review the data and turn key technology to teachers so they know how to use data.

Mr. Casse stated that there should be a quantitative goal related to this at some point.

Mr. Kim asked about the timing to implement.

Dr. Cullis stated that this will be worked on throughout the year.

Dr. Forte stated that this will enable us to better analyze and use the data.

Mr. Casse asked about the diversity reading collection and the purge lists and whether there is an audit trail of the books in the classrooms.

Dr. Cullis stated that they do not have this information and that is why the audit is needed.

Mr. Cappello asked what determines what books are appropriate or not.

Dr. Cullis stated that there is a template that will be followed.

**G. BUSINESS ADMINISTRATOR’S COMMENTS** – Mrs. Gurowsky discussed the following:

- Two quantitative Merit Goals were reviewed and one qualitative Merit Goal was reviewed
- Mr. Cappello stated that the Personnel Committee reviewed the goals and they agreed that the financial goals would be the two goals to focus on for this year and did not want to discourage pursuing the third goal.
- Mrs. Gurowsky stated the third goal would be pursued if time permitted.

**II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)**

Opened: 7:59 p.m. Closed: 8:01 p.m.

No comments were made

**III. OLD BUSINESS (NO ACTION TO BE TAKEN)**

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **October 2020** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board discussed the following Resolutions, action will be taken on October 26th.

To approve the following Resolutions under Old Business:

**A. RESOLVED** that the Board approve the following REPORTS from **September 2020**:

1. Treasurer of School Monies
2. Board Secretary

**B. EDUCATION REPORTS**

1. Report of Student Enrollment - **September 2020**
2. Report of Health Office - **September 2020**

**C. MINUTES - RESOLVED** that the Board approve the following Minutes:

1. Work/Regular Session Meeting - September 14, 2020

**IV. NEW BUSINESS (ACTION TO BE TAKEN)** - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

**A. PERSONNEL (Includes Technology) - Chair, Michael Andersen**

Mrs. Capello moved, seconded by Mr. Casse, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments (**pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing**), etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave\*, payment for the performance of duties or extra duties\*\*, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Alessandra, Georgia	Bus Aide	BUS	New Hire, P/T AM & PM Runs, 20/21 SY		\$16.36/hr Step-3

<b>b.</b>	McDonald, Alexandria	Custodian	RV	New Hire, F/T for 20/21 SY		\$43,300 Step-3 Pro-rated
<b>c.</b>	Zeilman, Kaitlin	Long-term Sub Teacher	Dist	New Hire, Long-Term Substitute 20/21 SY		\$160/day
<b>d.</b>	Garbarini, Eileen	Instr. Aide	LV	New Hire, F/T for 20/21 SY		\$25,071 Step-9 Cert Pro-rated
<b>e.</b>	Villanueva, Charlyn	Instr. Aide	RV	New Hire, FTE 0.62 for 20/21 SY		\$14,989.12 Step-4 Pro-rated
<b>f.</b>	Furgal, Erica	Instr. Aide	RV	New Hire, FTE 0.55 for 20/21 SY		\$13,428.80 Step-8 Pro-rated
<b>g.</b>	Skorupa, Kelli	Nurse	RVA	New Hire, FTE 0.69 for 20/21 SY		\$47,627.25 Step-BA13 Pro-rated
<b>h.</b>	Osorio, Maria	Lunch Aide	Dist	New Hire for 20/21 SY		\$16.36/hr Step-3
<b>i.</b>	Pauta, Paul	Lunch Aide	Dist	New Hire for 20/21 SY		\$16.36/hr Step-3
<b>j.</b>	Osorio, Maria	Driver	BUS	New Hire, AM & PM Runs for 20/21 SY		\$19,980 Step-6 Pro-rated
<b>k.</b>	Pauta, Paul	Driver	BUS	New Hire, AM & PM Runs for 20/21 SY		\$19,980 Step-6 Pro-rated
<b>l.</b>	Paduano, Nicole	Teacher	LV	Lv Rpl Teacher for employee #509 effective on or before 11/12/2020 - 4/30/2021		\$290/day
<b>m.</b>	Kenah, Paula	Bus Aide	BUS	AM Bus Aide for 20/21 SY		\$16.59/hr Step-6
<b>n.</b>	Costanza, Christina	Bus Aide	BUS	PM Bus Aide for 20/21 SY		\$16.17/hr Step-1
<b>o.</b>	Scott, Charlene	Teacher/ Instr. Aide	VV	Lv Rpl Teacher for employee #1150, effective 10/8/2020 - 3/3/2021.		\$141.92/day differential
<b>p.</b>	Iannuzzi, Matthew	Teacher	RV	<i>Retroactively approve:</i> Lv Rpl Teacher, increase to MA rate		\$290/day
<b>q.</b>	Ferree, Theresa	Teacher	LV	Increase daily hours by .5 per day for 20/21 SY	2A	\$253.17/day
<b>r.</b>	Corforte, Jennifer	Teacher	VV	Class coverage at VV. Not to exceed 20 hrs. (\$824.20)		\$41.21/hr
<b>s.</b>	Sudol, Renee Komorowski, Dan	Teachers	LV	Provide PD for teaching staff on 10/12/2020. Not to exceed 6 hrs each. (\$380.18 each)	2D	\$63.36/hr each
<b>t.</b>	Taylor, Leslie Sapienza, Nina Ferree, Teresa	Teachers	LV	Attend PD on 10/12/2020. Not to exceed 3 hours each (LT=\$124.92, NS=\$110.40, TF=\$179.58)	1C	\$41.64/hr \$36.80/hr \$59.86/hr

<b>u.</b>	Johnston, Gina	Teacher	VV	<i>Retroactively approve:</i> Teach extra period, as needed, for 20/21 SY	1C	\$49.61/pd
<b>v.</b>	Gomer, Alison	Teacher	RV	Team Leader for Related Art, replacing Karen Molina for 10/2020 - 6/2021.	1C	\$1,619.10
<b>w.</b>	Molina, Karen	Teacher	RV	3rd Grade Team Leader, replacing Teresa Giordano for 10/2020 - 6/2021.	1C	\$1,619.10
<b>x.</b>	Rozycki-Lowell, Christine	Instr. Aide	RV	Assist with after school activities for virtual students on 9/16/20 & 9/18/20 and other upcoming events during the 20/21 SY.	1C	\$19.29/hr
<b>y.</b>	Foth, Leanne	LDTC	VV	<i>Retroactively approve:</i> Additional 1.5 days of CST/Case Mgmt work over summer 2020	1C	\$538.02/day
<b>z.</b>	Lezagus, Marian	Teacher	VV	Retirement, effective November 1, 2020		
<b>aa.</b>	Hunt, Trevor	Teacher	VV	Lv Rpl Teacher extension through 12/23/2020		\$290/day
<b>bb.</b>	Housel, Shelly	Instr. Aide	LV	<i>Rescind from 9/14/2020 Agenda, A. Personnel, a:</i> Retroactive: Attend 20/21 SY Kindergarten Orientation on 8/31/2020. To to exceed 1.5 hrs.	1C	\$16.98/hr
<b>cc.</b>	Viru, Cynthia Redgate, Samantha	Teachers	LV	<i>Rescind from 9/14/2020 Agenda, A. Personnel, b:</i> Retroactive: Attend 20/21 SY Kindergarten Orientation on 8/31/2020. To to exceed 1.5 hrs ea	1C	\$41.21/hr each
<b>dd.</b>	Housel, Shelly	Instr. Aide	LV	<i>Retroactively approve:</i> Attend 20/21 SY Kindergarten Orientation on 8/31/2020. Not to exceed 1.5 hrs.	1C	\$16.98/hr
<b>ee.</b>	Viru, Cynthia Redgate, Samantha	Teachers	LV	<i>Retroactively approve:</i> Attend 20/21 SY Kindergarten Orientation on 8/31/2020. Not to exceed 1.5 hrs ea	1C	\$41.21/hr each

\*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

\*\*The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

**2. BE IT RESOLVED – SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
<b>a.</b>	Stiles, Jessica	Nurse	10/13/2020 or after	\$200/day
<b>b.</b>	Kenyon, Jason	Teacher	10/13/2020 or after	\$90/day
<b>c.</b>	Hoppe, Gregory	Custodian/Maintenance	10/13/2020 or after	\$17.30/hr
<b>d.</b>	Shemon, Thomas	Custodian/Maintenance	10/13/2020 or after	\$17.30/hr
<b>e.</b>	Valeri, Kayla	Custodian/Maintenance	10/13/2020 or after	\$17.30/hr

**3. BE IT RESOLVED**, that the Board approve Employee #92, for an unpaid leave of absence commencing on September 23, 2020 with an anticipated return to work on or about October 19, 2020.

**4. BE IT RESOLVED**, that the Board approve employee #409, under the Federal Family Medical Leave Act (FMLA), commencing September 29, 2020 while utilizing available sick days.

**BE IT FURTHER RESOLVED**, that the Board hereby approves the leave for employee #409 and anticipate a return to work on November 2, 2020.

5. **BE IT RESOLVED**, that the Board approve employee #508 for an unpaid extended Family Leave and anticipate a return to work on March 29, 2021.
6. **BE IT RESOLVED**, that the Board hereby approve Employee #114, for an unpaid leave of absence commencing on September 29, 2020.
7. **BE IT RESOLVED**, that the Board approves Mentor-Mentee Relationship for the 2020-2021 SY. \$550 each paid by Mentee to Mentor prorated by month. To be reimbursed by the Board upon successful completion of program and renewal for the 2021-2022 SY.

Mentee	Mentor	School
Bacinsky, Jill	Boggio, Danielle	LV
Mendez, Richy	Houser, Tara	VV
Scott, Charlene	Zeman, Maureen	VV
Hunt, Trevor	Liloia, Stephen	VV

Mr. Luer commented that it was good for the District to get new bus drivers.  
Mr. Cappello congratulated Mrs. Lezgus on her retirement and wished her good luck.  
Both Dr. Cullis and Dr. Forte thanked Mrs. Lezgus for her service to the District.

**ROLL CALL (Motions 1-7)**

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello-Y, Mr. Luer-Y, Mrs. Gould-Y

**B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould**

Mrs. Gould moved, seconded by Mr. Cappello, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Bacinsky, Jill	Teacher	LV	\$1,275	Comprehensive Virtual IMSE OG Training	2D	10/19/2020 - 10/30/2020

**ROLL CALL (Motion 1)**

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello-Y, Mr. Luer-Y, Mrs. Gould-Y

**C. FINANCE (Includes Technology) - Chair, James Kim**

Mr. Luer moved, seconded by Mr. Cappello, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the submission of the 2021 Safety Grant through the New Jersey Schools Insurance Group's ERIC WEST and accept the grant in the amount of \$3,500 for the period July 1, 2021 through June 30, 2022.

2. **BE IT RESOLVED**, that the Board approve the attached Budget Calendar for fiscal year 2021-2022.

**ROLL CALL (Motions 1-2)**

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello-Y, Mr. Luer-Y, Mrs. Gould-Y

V. **NEW BUSINESS (NO ACTION TO BE TAKEN)** - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

The Board discussed the following Resolutions, action will be taken on October 26th.

A. **PERSONNEL (Includes Technology) - Chair, Michael Andersen**

To approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments **(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing)**, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave\*, payment for the performance of duties or extra duties\*\*, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Meier, Jeff	Custodian	VV	Cash-in 5 vacation days for 20/21 SY		\$1,105.20
b.	Protaseiwicz, Emily	Teacher	RV	TSS Team Member effective 11/1/2020 to replace Marian Lezgus, 11/2020 - 6/2021.		\$1,439.20
c.	Disimino, Stefanie	Teacher	LV	New TSS Team Member	1C	\$1,799 Pro-rated
d.	Taylor, Leslie	Teacher	LV	Attend Conferences 10/27/2020 - 10/29/2020. Not to exceed 3.5 hrs (\$145.74)	1C	\$41.64/hr
e.	Sapienza, Nina	Teacher	LV	Attend Conferences 10/27/2020 - 10/29/2020. Not to exceed 4.5 hrs (\$165.60)	1C	\$36.80/hr
f.	Ferree, Teresa	Teacher	LV	Attend Conferences 10/27/2020 - 10/28/2020. Not to exceed 6.5 hrs (\$389.09)	1C	\$59.86/hr

\*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

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2. Per DAA Contract Article 7. F- approve a non-pensionable bonus of \$3500 for Tina Theodoropoulos and \$1500 for Skye Sardanopoli for the achievement of the National Blue Ribbon from the US Department of Education for the year 2020.

3.

Mr. Cappello congratulated Mrs. Theodoropoulos and Mrs. Sardanaopli on the achievement of the National Blue Ribbon school.

B. **POLICY REVISIONS**

To approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading/ Adoption
1649	Family Federal First Coronavirus (VOVID-19) Response Act (M)	X	
2270	Religion in the Schools	X	
2431.3	Heat Participation Policy For Student-Athlete Safety (M)	X	
2622	Student Assessment (M)	X	
2464	Gifted and Talented Students (M)	X	
5111	Eligibility of Resident/Non-Resident Students (M)	X	
P & R 5320	Immunization	X	
5610	Suspension (M)	X	
R5610	Suspension Procedures (M)	X	
5620	Expulsion (M)	X	
P & R 8320	Personnel Records (M)	X	

**C. FINANCE (Includes Technology) - Chair, James Kim**

To approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the following students to attend the programs/school listed for the dates and tuition identified:

Student ID	School/Program	Dates	Ref	Total Cost	Notes
20343315	The Arc of Union Cty/Kohler Academy	Commencing 9/21/2020	2B	\$95,359.25	

- BE IT RESOLVED**, that the Board accept the grant award of the Coronavirus Relief Fund Grant in the amount of \$49,617.
- BE IT RESOLVED**, that the Board approve the discard, from Lakeview School, of a Panasonic television. Model PV-M2738, Serial #L8AA10452, Manufactured Date 12/1998. Ref 2C

**D. OPERATIONS (Includes Technology) - Chair, Don Casse**

To approve the following Resolutions under Operations:

**1. TRANSPORTATION**

- 1.1. BE IT RESOLVED**, that the Board approve the Joint Transportation Agreement with the Educational Services Commission of Morris County for the 2020-2021 school year.
- 1.2. BE IT RESOLVED**, that the Board approve the Parent Transportation Contract PC05-2020 for Student #20353186 for 20/21 SY at a total prorated cost of \$1,305.

## 2. BUILDING AND GROUNDS

**2.1. BE IT RESOLVED**, that the Board accept the donation of a framed drawing of VVMS from Jim Faridy - architect of the 1975 addition to the school.

Mr. Casse provided an Operations Committee Update:

- 167 work orders completed from July 1st through September 30<sup>th</sup>
- A storm in August caused a power surge at Valleyview and the damage was covered by insurance less the deductible
- HVAC update was provided
- Hiring of new bus drivers was discussed

## VI. GOOD OF THE CAUSE

### A. COMMITTEE REPORTS

### B. CORRESPONDENCE

### C. DISCUSSION ITEMS

Mr. Kim asked about softball netting.

Dr. Forte stated that there is an estimate of \$1,250 for netting design and \$4,500 for installation.

Mr. Cappello provided information about the Instruction and Program Committee meeting minutes.

Mr. Kim asked about the Gifted and Talented program.

Dr. Cullis stated that the program requires that K be identified and screening may need to be done virtually.

### D. OTHER

## VII. OPEN TO COMMENTS

Opened: 8:21 p.m.                      Closed: 8:22 p.m.

No comments were made

## VIII. ADJOURNMENT

Mr. Luer moved, seconded by Mr. Cappello, to adjourn the meeting.

### ACTION ON MOTION:

Yeas 5                      Nays 0                      Abstentions 0                      Time: 8:22 p.m.

Respectfully submitted,

Damaris Gurowsky  
Business Administrator/Board Secretary