

# MINUTES OF THE MEETING

## DENVILLE BOARD OF EDUCATION REGULAR SESSION MEETING IN-PERSON BOARD MEETING

Denville Town Hall Community Room

1 St. Mary's Place

Or VIRTUAL (see details below)

SEPTEMBER 14, 2020; 7:00 p.m.

**(Public Portion of the Meeting will begin at 7:30 p.m.)**

**The following information was provided for access to the Virtual Meeting:**

Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, the **September 14, 2020** Board Meeting is being held via video conference and in-person. **The Board Meeting may be viewed live via the video conference – or attended in-person see link below for virtual log on information.**

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Hangouts Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Educations' website. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting. Please visit the District.

**Governor Murphy's Executive Order 173 requires that the maximum occupancy of the room (including Board members and staff) is 42 people.**

Website for more information: [www.denville.org](http://www.denville.org)

Free direct access is available by copying and pasting the URL or via telephone

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email [sforte@denville.org](mailto:sforte@denville.org) and/or [ccostanza@denville.org](mailto:ccostanza@denville.org). Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

BY ORDER OF THE DENVILLE TOWNSHIP BOARD OF EDUCATION

1 St. Mary's Place – 2nd Floor, Denville, NJ 07834

Damaris Gurowsky, Board Secretary.

### Google Meet/Hangout Directions for Public

1. When you enter the Meeting/Hangout, mute yourself (If you are already not muted.)
2. During the open public comments section of the meeting please contribute by:
  - a. Typing your question or comments in the textbox
  - b. By unmuting and asking the question or comment

c. State your name and address for the record

**I. CALLED TO ORDER BY MR. KIM AT 7:33 P.M.**

**A. OPENING STATEMENT**

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

**B. ROLL CALL**

Mr. Kim - P, Mr. Casse – P, Mr. Cappello – P, Mr. Andersen – P, Mr. Luer - P, Mrs. Gould – P, Mrs. Wagner – A.

**C. EXECUTIVE SESSION - No Executive Session was needed**

**D. PLEDGE OF ALLEGIANCE**

**E. SPECIAL PRESENTATIONS**

**F. SUPERINTENDENT’S COMMENTS – Dr. Forte discussed the following:**

- Valleyview Field is complete except for minor details to be completed; the contractor will maintain the field until the Spring.
- RVA is open and looks terrific.
- The staff worked very hard to get all the schools open.
- Goals and action plans have been shared with the Board and are posted on the website.

**G. ASSISTANT SUPERINTENDENT’S COMMENTS – Dr. Cullis discussed the following:**

- The first days of school went well.
- Last week, teachers had professional development on instructional techniques with virtual learning and new programs for 20/21SY.
- Next professional development is scheduled for November 3<sup>rd</sup> in the afternoon. There will be no childcare that day.

**H. BUSINESS ADMINISTRATOR’S COMMENTS - No Comments**

**II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)**

Opened: 7:38 p.m.                      Closed: 7:44 p.m.

A member of the public asked a question regarding the size of virtual classes.

Dr. Cullis stated that the teacher to student ratio is the same whether in person or virtual. The average is 17 to 1 in larger classes. She explained the importance of small group instruction which has a size range of 3 to 5 students.

Mr. Andersen asked if all staff was being utilized.

Dr. Cullis stated that all teachers including aides with teaching certificates are being utilized and that there is a good student to teacher ratio.

**III. OLD BUSINESS (ACTION TO BE TAKEN)**

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **September 2020** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr. Luer moved, seconded by Mr. Casse, to approve the following Resolutions under Old Business:

**A. RESOLVED** that the Board approve the following REPORTS from **August 2020**:

1. Treasurer of School Monies
2. Board Secretary

**B. EDUCATION REPORTS**

**C. MINUTES - RESOLVED** that the Board approve the following Minutes:

1. Work/Regular Session Meeting & Executive Session - August 10, 2020
2. Regular Session Meeting - August 24, 2020

**ROLL CALL (Motions A and C)**

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello- Y/A #C2, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y

**IV. NEW BUSINESS (ACTION TO BE TAKEN)** - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

**A. PERSONNEL (Includes Technology) - Chair, Michael Andersen**

Mr. Andersen moved, seconded by Mr. Luer, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments *pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing*, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave\*, payment for the performance of duties or extra duties\*\*, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Housel, Shelly	Instr. Aide	LV	<i>Retroactive: Attend 20/21 SY Kindergarten Orientation on 8/31/2020. To to exceed 1.5 hrs.</i>	1C	\$16.98/hr
b.	Viru, Cynthia Redgate, Samantha	Teachers	LV	<i>Retroactive: Attend 20/21 SY Kindergarten Orientation on 8/31/2020. To to exceed 1.5 hrs each</i>	1C	\$41.21/hr each
c.	Simone, Kristen Kaag, Terry	Perm Sub Teachers	Dist	<i>Retroactive: New Hires as permanent sub teachers for 20/21 SY, as needed, effective 9/2/2020</i>		\$160/day each
d.	Marinelli, Gerard	Perm Sub	Dist	<i>Retroactive: New Hire as permanent sub for the district for 20/21 SY</i>		\$160/day
e.	Mendez, Richy	Teacher	VV	<i>Retroactive: Lv Rpl Teacher for employee #398 Effective 9/8/2020 - 12/23/2020</i>		\$265/day
f.	Redgate, Samantha	Teacher	LV	<i>Retroactive: Lv Rpl Teacher effective, 9/2/2020 - 12/23/2020</i>		\$275/day
g.	Bacinsky, Jill	Teacher	LV	<i>Retroactive: Lv Rpl Teacher for employee #1316 for 20/21 SY</i>		\$275/day
h.	Scott, Charlene	Teacher/ Instr. Aide	VV	<i>Retroactive: Permanent substitute teacher for 20/21 SY, as needed</i>		\$40/day differential
i.	Handzo, Shawn	Instr. Aide	RV	<i>Retroactive: Increase FTE from 0.69 to 0.80 for 20/21 SY</i>		\$20,900.80 Step-11

j.	Bilani, Sarah	Instr. Aide	LV	<i>Retroactive:</i> Decrease FTE from 1.0 to 0.60 for 20/21 SY		\$16,320.60 Step-12 ABA
k.	Cicchino, James Dawes, Dave DiDomenico, Jennifer Kaiser, Lynn King, Robert White, Lori Protasiewicz, Emily Wade, Brian Corforte, Jennifer	Teachers	VV	<i>Retroactive:</i> Staff to teach an extra period(s) as needed for the 20/21 SY		\$86.59/day \$44.46/day \$81.63/day \$59.73/day \$51.81/day \$45.00/day \$71.36/day \$54.56/day \$113.84/day
	Corforte, Jennifer (as needed)			To work additional 1.5 hrs per day, as needed through 9/30/20		\$41.21/hr
l.	Matschke, Jenn Lindholm, Teresa	Teachers	LV	<i>Retroactive:</i> Instruct virtual students in the 20-21 SY for a drive up meet and greet with parents and students on 9/3/2020 Not to exceed 1 hr each	1C	\$41.21/hr each
m.	DeMaio, Anthony	Lunch Aide	LV	New Hire for 20/21 SY		\$16.27/hr
n.	Alfaro, Claudia	Custodian	RV	New Hire for 20/21 SY, FTE 0.50		\$21,300 Step-2 Pro-rated
o.	Hunt, Trevor	Teacher	VV	Lv Rpl for employee #114 Effective on of after 9/14/2020 - 11/13/2020		\$290/day
p.	Chu, Marilyn	Instr. Aide	VV	New Hire, FTE 0.80, effective 10/01/2020 for 20/21 SY		\$19,020.80 Step-1 Cert Pro-rated
q.	Johnston, Gina Kaiser, Lynn	Teachers	VV	Attend in-service days, Back to School night and Parent/Teacher conferences for 20/21 SY	1C	\$41.06/hr \$49.43/hr
r.	Smith, Laurie	Teacher	RV	Provide reading instruction for student #20291516 for 20/21 SY. Not to exceed 156 hrs (\$6,428.76)	2B	\$41.21/hr
s.	Bershefski, Heather	Teacher	RV	Provide math instruction for student #20281355 for 20/21 SY. Not to exceed 24 hrs (\$989.04)	2B	\$41.21/hr
t.	Sapienza, Nina	Teacher	LV	Increase FTE from 0.62 to 0.69 effective 9/14/2020 for 20/21 SY	2B	\$36,814.95 Step-BA5 Pro-rated
u.	McCauley, Heather	Teacher	LV	Teach extra period for 20/21 SY. Increased daily rate from \$266.	2B	\$310.33/day
v.	Sinha, Jennifer	Nurse	VV	Additional 0.50 hrs per day as needed for 20/21 SY		\$41.21/hr
w.	Commuri, Vimala	Instr. Aide	VV	Resignation, effective 8/25/2020		
x.	Peco, Kemal	Custodian	RV	Resignation, effective 9/8/2020		
y.	Walsh, Catherine	Instr. Aide	RV	Resignation, effective 8/26/2020		
z.	Locker, Meghan	Instr. Aide	LV	Resignation, effective 8/28/2020		
aa.	Angiuoli, Joyce	Lunch Aide	RV	Resignation, effective 9/1/2020		
bb.	Criales, Peter	Driver	BUS	Resignation, effective 8/27/2020		

\*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

\*\*The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

- 2. BE IT RESOLVED**, that the Board approve the use of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee# 221, effective September 8 through September 21, 2020, under reasons #1-3 of the Employee Rights up to \$511 daily or \$5,110 total;

**BE IT FURTHER RESOLVED**, that the Board hereby approve 4 days of personal leave for employee #221 and anticipate a return to work on September 29, 2020.

- 3. BE IT RESOLVED**, that the Board approve the use of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee# 114, effective September 8 through September 21, 2020, under reasons #1-3 of the Employee Rights up to \$511 daily or \$5,110 total;

**BE IT FURTHER RESOLVED**, that the Board hereby approve 4 days of personal leave for employee #114 and anticipate a return to work on September 29, 2020.

- 4. BE IT RESOLVED**, that the Board approve the use of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee# 327, effective September 8 through September 21, 2020, under reasons #1-3 of the Employee Rights up to \$511 daily or \$5,110 total;

**BE IT FURTHER RESOLVED**, that the Board hereby approve 4 days of personal leave for Employee #327 and anticipate a return to work on September 29, 2020.

- 5. BE IT RESOLVED**, that the Board approve the use of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee# 409, effective September 2 through September 16, 2020, under reasons #1-3 of the Employee Rights up to \$511 daily or \$5,110 total;

**BE IT FURTHER RESOLVED**, that the Board hereby approve 4 days of personal leave for Employee #409 and anticipate a return to work on September 23, 2020.

- 6. BE IT RESOLVED**, that the Board approve the use of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee# 1244, effective September 8 through September 21, 2020, under reason #5 of the Employee Rights 2/3 of salary up to \$200 daily or \$2,000 total.

**BE IT FURTHER RESOLVED**, that the Board hereby approve 4 days of personal leave for Employee #1244 and anticipate a return to work on September 29, 2020.

- 7. BE IT RESOLVED**, that the Board approve the use of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee# 509, effective November 9 through November 20, 2020, under reasons #1-3 of the Employee Rights up to \$511 daily or \$5,110 total;

**BE IT RESOLVED**, that the Board hereby approve employee #509, for a leave of absence, having received doctor's certification, commencing November 23, 2020 under the Federal Family Medical Leave Act (FMLA), ending on February 19, 2021 while utilizing thirty-five (35) sick days.

**BE IT FURTHER RESOLVED**, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #509, commencing on January 18, 2021 through April 16, 2021.

**BE IT FURTHER RESOLVED**, that the Board hereby approve the leave for employee #509 and anticipate a return to work on April 19, 2021.

- 8. BE IT RESOLVED**, that the Board approve the use of Emergency Paid Sick Leave in accordance with the Families First Coronavirus Response Act (FFCRA), for employee# 1339, effective September 2, 2020.

**BE IT FURTHER RESOLVED**, that the Board hereby approve Employee #1339, for an unpaid leave of absence for the 2020/2021 School Year with an anticipated return to work for the 2021/2022 SY.

9. **BE IT RESOLVED**, that the Board hereby approve employee #1274, for an unpaid leave of absence for the 2020/2021 School Year with an anticipated return to work for the 2021/2022 SY.

10. **BE IT RESOLVED**, that the Board hereby approve employee #1241, for a leave of absence, having received doctor's certification, commencing September 8, 2020 under the Federal Family Medical Leave Act (FMLA), ending on November 27, 2020 while utilizing twenty (20) sick days.

**BE IT FURTHER RESOLVED**, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #1241, commencing on October 5, 2020 through December 25, 2020.

**BE IT FURTHER RESOLVED**, that the Board hereby approve the leave for employee #1241 and anticipate a return to work on March 15, 2021.

11. **BE IT RESOLVED**, that the Board hereby approve employee #1150, for a leave of absence, having received doctor's certification, commencing October 12, 2020 under the Federal Family Medical Leave Act (FMLA), ending on January 8, 2021 while utilizing fifteen (15) sick days.

**BE IT FURTHER RESOLVED**, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #1150, commencing on December 7, 2020 through March 1, 2021.

**BE IT FURTHER RESOLVED**, that the Board hereby approve the leave for employee #1150 and anticipate a return to work on March 1, 2021.

12. **BE IT RESOLVED**, that the Board approve the following Student Teachers for 20/21 SY:

	Student	School/College/University	Experience	Dates	School	Ref
a.	Falzon, Jenna	William Paterson University	Observe	20/21 SY	RV	2D
b.	Sisco, Nikki	William Paterson University	Observe	20/21 SY	VV	2D
c.	Karros, Lindsay	William Paterson University	Observe	20/21 SY	VV	2D

**ROLL CALL (Motions 1-12)**

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y

**B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould**

Mrs. Gould moved, seconded by Mr. Cappello, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Logsdon, Katherine	Teacher	LV	\$1,275 Title I Funds	Comprehensive Virtual IMSE Orton-Gillingham Training	2D	9/19/20 - 9/20/20 9/26/20 - 9/27/20
b.	Medina, Alexandra	Teacher	LV	\$1,275 Title I Funds	Comprehensive Virtual IMSE Orton-Gillingham Training	2D	9/14/20 - 9/18/20 9/21/20 - 9/25/20

2. **BE IT RESOLVED**, that the Board approve the Virtual Learning workshop with Meredith Alvarro, District-Wide, with expenses payable through the ESSA grant (Title II) account in the amount of \$7,050.

**ROLL CALL (Motions 1-2)**

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y

**C. POLICY REVISIONS**

Mr./Mrs. \_\_\_\_\_ moved, seconded by Mr./Mrs. \_\_\_\_\_, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading/ Adoption

**D. FINANCE (Includes Technology) - Chair, James Kim**

Mr. Luer moved, seconded by Mr. Kim, to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$2,696,763.43	Ck #'s 9750-9917, 990232-990234, 908142020, 908282020, 909082020	Current Expense

- BE IT RESOLVED**, that the Board approve the following students to attend the programs/school listed for the dates and tuition identified:

Student ID	School/Program	Dates	Ref	Total Cost	Notes
20263247	Shepard School	2020/2021 SY, commencing 9/2/2020	2B	\$57,112.47	
20301853	Chapel Hill Academy	2020/2021 SY, commencing 9/1/2020	2B	\$63,360.00	
20312588	Summit Speech School	2020/2021 SY	3C	\$13,200.00	Providing Itinerant Teacher of the Deaf Services
20291793	Summit Speech School	2020/2021 SY	3C	\$6,600.00	Providing Itinerant Teacher of the Deaf Services
20263046	South Bergen Jointure Commission - Lodi	2020/2021 SY, commencing 9/8/2020	2B	\$113,100.00	

- BE IT RESOLVED**, that the Board approve Dr. L. Hanes & Associates to provide child study team evaluations for 2020/2021 SY at the cost of \$400.00 each or bilingual evaluations at the cost of \$500.00 each. Ref 3C

- BE IT RESOLVED**, that the Board approve the attached Non-Resident Teacher Tuition Agreements for the following students:

Student ID	School	Dates	Annual Tuition Cost Pro-rated
20323304	Riverview	20/21 SY	\$2,500
20303250	Riverview	20/21 SY	\$2,500
20333266	Riverview	20/21 SY	\$2,000
20323297	Riverview	20/21 SY	\$2,500
20333278	Riverview	20/21 SY	\$2,000
20313296	Riverview	20/21 SY	\$2,500

5. **BE IT RESOLVED**, that the Board approves the following Joint Transportation Agreement with Hunterdon County Educational Service Commission for the 2020-2021 SY:
  - 4.1. Route 303 \$55,842.45
  - 4.2. Route 307 \$57,067.12
  - 4.3. Route 358 \$57,684.04
  
5. **BE IT RESOLVED**, that the Board approve the following Resolution regarding the Submission of the Comprehensive Maintenance Plan and the School Facilities Form M-1:

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of the Denville School District are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and the School Facilities Form M-1 for the Denville School District in compliance with the Department of Education requirements. Ref 4C
  
6. **BE IT RESOLVED**, that the Board accept the donation of sixty (60) reusable tote bags from Denville Township Green Sustainability Committee to Valleyview Middle School. Ref 1C
  
7. **BE IT RESOLVED**, that the Board accept the grant award of the Digital Divide Grant application in the amount of \$21,850.
  
8. **BE IT RESOLVED**, that the Board accept a \$7,000 grant from Denville Social Services to help defray the cost of free lunches for students who qualify for 20/21 SY. Ref 3B, 3C
  
9. **BE IT RESOLVED**, that the Board accept an additional donation for various COVID-19 related school signs from American Image in the amount of \$745.00.

**ROLL CALL (Motions 1-9)**

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello- Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y

**V. GOOD OF THE CAUSE**

**A. COMMITTEE REPORTS**

Mr. Casse provided the following reports:

Operations Committee:

- Air quality was tested by New Wave Environmental and all was satisfactory.
- HVAC inspection by ATC Heating
- Ventilation units are operating
- Exhaust fans are operational
- Window air conditioners are functioning satisfactorily
- \$2.5M has been invested in HVAC over the past 6 years
- RVA – class 3 officer has been hired
- Security doors are pending
- Valleyview field irrigation system was discussed; need for “Closed Field” signs was also discussed

Transportation Committee had an ad hoc meeting

- Fine tuning needed to be done but first week went very well

Finance Report was also discussed pertaining to flood insurance and the value of the garage buildings.

Mr. Andersen stated the adaptability of the students and staff helped to make school opening successful.



Mr. Cappello attended the NJSBA virtual meeting on Saturday. Governor Murphy signed the health insurance bill pertaining to the NJ Educators Health Plan and pointed out that under the new plan staff will only pay a portion of premiums based on their salary and any increases in premiums will be absorbed by the District.

Mr. Kim stated that parents need to complete the health form every morning.

Mrs. Gould stated virtual learning is better than expected.

Mr. Andersen asked the public to please keep sick kids home.

**B. CORRESPONDENCE**

**C. DISCUSSION ITEMS**

**D. OTHER**

**VI. OPEN TO COMMENTS**

Opened: 8:06 p.m.            Closed: 8:07 p.m.

No comments were made

**VII. ADJOURNMENT**

Mr. Luer moved, seconded by Mr. Cappello, to adjourn the meeting.

**ACTION ON MOTION:**

Yeas 6            Nays 0            Abstentions 0            Time: 8:07 p.m.

Respectfully submitted,

Damaris Gurowsky  
Business Administrator/Board Secretary