

MINUTES OF THE MEETING

DENVILLE BOARD OF EDUCATION REGULAR SESSION MEETING IN-PERSON BOARD MEETING

Denville Town Hall Community Room

1 St. Mary's Place

Or VIRTUAL (see details below)

AUGUST 24, 2020; 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

The following information was provided for access to the Virtual Meeting:

Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, the **August 24, 2020** Board Meeting is being held via video conference and in-person. **The Board Meeting may be viewed live via the video conference – or attended in-person see link below for virtual log on information.**

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Hangouts Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Educations' website. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting. Please visit the District.

Governor Murphy's Executive Order 173 requires that the maximum occupancy of the room (including Board members and staff) is 42 people.

Website for more information: www.denville.org

Free direct access is available by copying and pasting the URL or via telephone

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

BY ORDER OF THE DENVILLE TOWNSHIP BOARD OF EDUCATION

1 St. Mary's Place – 2nd Floor, Denville, NJ 07834

Damaris Gurowsky, Board Secretary.

Google Meet/Hangout Directions for Public

1. When you enter the Meeting/Hangout, mute yourself (If you are already not muted.)
2. During the open public comments section of the meeting please contribute by:
 - a. Typing your question or comments in the textbox

- | |
|---|
| <ul style="list-style-type: none">b. By unmuting and asking the question or commentc. State your name and address for the record |
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I. CALLED TO ORDER BY MRS. WAGNER AT 7:30 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Kim - P, Mr. Casse – P, Mr. Cappello – *, Mr. Andersen – P, Mr. Luer - P, Mrs. Gould – P, Mrs. Wagner – P.

*Arrived at 8:16 p.m.

C. EXECUTIVE SESSION - No Executive Session was needed

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- Reopening Schools Discussion followed by a question and answer period with Denville Public Schools Administrative Team capped at one-hour.

Mrs. Wagner stated that the Special Presentation portion of the meeting would be an open public discussion.

Dr. Forte reviewed questions and provided information that were submitted online prior to the meeting:

- Schedules would be released next week.
- Information is available on the school website pertaining to drop off and pick up.
- The schools will be fully staffed.
- Determining future school closing and review of symptoms in schools related to COVID-19 will be handled by the Department of Health.

Mr. Korman, Valleyview Principal, presented information related to reopening of Valleyview:

- Class sizes 13-14
- Drop off and dismissal procedures
- Flow of student traffic in hallways
- Cleaning of desks in between classes
- No lockers will be used
- No schedule changes
- Virtual students' expectations
- Afternoon virtual instruction expectations
- Staggered bathroom openings to allow for disinfecting

Mrs. Baisley, Lakeview Principal, presented information related to reopening of Lakeview:

- 434 students will attend in person/196 students will be virtual
- Class sizes 11-15
- Arrival and dismissal procedures reviewed
- Daily screening check procedure reviewed
- Reviewed timeline of schedule and activities
- Orientation discussed
- Supplies for virtual students will be available for pick up
- Cleaning schedule explained
- Limited use of hallways

Mrs. Theodoropoulos, Riverview Principal, presented information related to reopening of Riverview:

- 32% of students will be virtual/67% of students will be in person
- Schedule will be the same as Lakeview
- Class sizes 12-14

- Dedicated teachers for virtual learning
- Reviewed drop off procedures for both RV and RVA; information available on website
- Screening forms reviewed
- Safety number one priority

Mr. DeAngelo, Transportation Supervisor, presented information related to transportation:

- The District will provide 24 buses
- All drivers are returning
- Windows will be open when weather permits
- Fans will be running to circulate air
- Students will load from rear to front and depart from front to rear
- Assigned seats

Mrs. Johnson, Director of Special Services, presented information related to services for special education:

- Services for SPED are the same as the health and safety protocols reviewed by principals
- SPED programs will follow a hybrid model
- Related services will be provided both in-person and virtually
- St. Clare's will provide mental health services both in-person and virtually
- Behaviorist and case managers will be available

Mrs. Wagner opened the discussion to the public.

Members of the public asked questions both in-person and virtually related to:

- Curriculum
- Environmental factors/ventilation
- Virtual teachers
- State review or approval of the District plan to reopen
- Testing for COVID-19 and temperature scanning
- Cleaning protocols
- Walking students to Riverview school
- Supplies for virtual students
- Contact tracing
- Masks
- Technology devices
- HVAC and air quality
- Safety drills

Dr. Forte stated that all answers to the survey questions will be posted online.

Dr. Cullis reviewed requirements and qualifications for District teachers.

A. SUPERINTENDENT'S COMMENTS – Dr. Forte discussed the following:

Dr. Forte stated that all District staff are working hard to reopen schools safely and are committed to providing a strong virtual program as well as looking forward to schools reopening.

F. ASSISTANT SUPERINTENDENT'S COMMENTS – Dr. Cullis discussed the following:

Dr. Cullis congratulated Riverview School for achieving the ranking of seventh or 99.79% out of 100 by the NJ School Rankings of Public Schools report.

G. BUSINESS ADMINISTRATOR'S COMMENTS – Mrs. Gurowsky discussed the following:

Mrs. Gurowsky stated that registration for the NJSBA Virtual Workshop 2020 is open and to contact her to register.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 9:09 p.m. Closed: 9:12 p.m.

A member of the public asked a question about extracurricular activities taking place.

Dr. Forte stated that all activities including sports are on hold and will be revisited when the schools reopen.

III. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr. Andersen moved, seconded by Mr. Casse, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments **pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing,** etc.:

1. BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	White, Lori	Teacher	VV	New hire, Leave Replacement for employee #327 Effective 9/2/2020 - 11/30/2020		\$315/day
b.	Murphy, Elizabeth	Teacher	LV	New hire, Leave Replacement for employee #508 Effective 9/2/2020 - 12/31/2020		\$275/day
c.	Warner, Alaina	Instr. Aide	LV	New Hire for 20/21 SY, FTE 0.80		\$19,772.80 Step-5 ABA
d.	Reichhard, Molly	Instr. Aide	LV	New Hire for 20/21 SY, FTE 0.80		\$19,532.80 Step-5
e.	Logsdon, Katie	Instr. Aide/ Teacher	LV	Move instructional aide to teacher at LV. Effective 9/2/2020 - 12/31/2020		\$52,955 Step-BA1 Prorated
f.	Trien, Vicki Anderson, Stephanie	Instr. Aide/ Teacher	LV RV	Each to work 2 hrs per day as a teacher until virtual classes cease during 20/21 SY		\$36.52/hr each
g.	Schell, Patricia	Teacher	RV	Mentor Program Coordinator for 20/21 SY Not to exceed 40 hrs (\$1,648.40)	2D	\$41.21/hr
h.	McDonald, Jody Kane, Morgan	Counselors	VV	Additional days over summer 2020 to help prepare schedules for 20/21 SY. Not to exceed 2 days each. (JM=\$806.12, MK=\$693.72)	4C	\$403.06/day \$348.36/day
i.	Viru, Cynthia	Teacher	LV	Attend LV Kindergarten Orientation on 8/31/2020 Not to exceed 2 hrs	1C	\$41.21/hr
j.	Lindholm, Teresa	Teacher	LV	Attend RV Kindergarten Orientation on 9/1/2020 Not to exceed 2 hrs	1C	\$41,21/hr
k.	McEnteer, Fran	Instr. Aide	VV	Retirement, effective 9/1/2020		
l.	McEnteer, Fran	Instr. Aide	VV	Sick day payout		\$8,000
m.	Llaneza, Jessica Reichhard, Ali Sawka, Ali Scrape, Jordan Dell'Aquila, Adrienne Zeleny, Tia	Teachers	RV	Conduct grade levels training on best practices on 9/2/2020 in-service. Not to exceed 2 hrs each	1C	\$41.21/hr each
n.	Jamison, Rachel Anderson, Stephanie Molina, Karen	Teachers	RV	Instructing virtual students in the 20/21 SY to do a "drive up" meet and greet with parents and students on 9/3/2020. Not to exceed 1 hr each	1C	\$41.21/hr each

	Schell, Trish Zeleny, Tia					
o.	Huizing, Patty McConnell, Dawn Urba, Kim Rothrock, Stacia Trien, Vicky	Teachers	LV	Instructing virtual students in the 20/21 SY to do a “drive up” meet and greet with parents and students on 9/3/2020. Not to exceed 1 hr each	1C	\$41.21/hr each
p.	Jacobus, Deborah Harris, Lindsay	Teachers	RV LV	ExPO program (Gifted and Talented) school coordinators for 20/21 SY. Not to exceed 90 hrs each (\$3,708.90 each)	2A	\$41.21/hr each

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education’s authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED**, that the Board rescind from August 10, 2020 Meeting, Personnel #1, a., the appointment of Carrie Mundrick as Leave Replacement Teacher at Lakeview Elementary School.
3. **BE IT RESOLVED**, that the Board rescind from August 10, 2020 Meeting, Personnel #1, v., the appointment of Kelly Correia as Instructional Aide at Riverview Elementary School.
4. **BE IT RESOLVED**, that the Board approve employee #1095, , for an extension unpaid leave of absence with an anticipated return to work for 2021/2022 SY.
5. **BE IT RESOLVED**, that the Board approve Employee #1316, for an unpaid leave of absence for the 2020/2021 School Year with an anticipated return to work for the 2021/2022 SY.
6. **BE IT RESOLVED** that the Board approve Employee #1244 for an unpaid leave of absence effective September 2, 2020 with an anticipated return to work November 9, 2020.
7. **BE IT RESOLVED**, that the Board approve the attached Memorandum of Agreement with the Denville Administrators' Association for 7/1/20-6/30/23.
8. **BE IT RESOLVED**, that the Board approves Mentor-Mentee Relationship for the 2020-2021 SY. \$550 each paid by Mentee to Mentor prorated by month. To be reimbursed by the Board upon successful completion of program and renewal for the 2021-2022 SY. Ref 2D

Mentee	Mentor	School
Amerise, Carmella	Llaneza, Jessica	RV
Cogle, Erin	Gudelanis, Kristiann	RV
Cucci, Taylor	Schell, Trish	RV
Hamed, Haneen	Teschmacher, Kim	RV
Hill, Danielle	Gallagher, Kim	RV
Iannuzzi, Matthew	Morgan, Christine	RV
Logsdon, Katie	Julich, Lauren	LV
McCauley, Heather	Julich, Lauren	LV
Thomas, Carly	Cuff, Jenn	LV
Viru, Cynthia	McQueeney, Katie	LV

Mr. Andersen welcomed the new hires and congratulated Ms. McEnteer on her retirement.

ROLL CALL (Motions 1-8)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mrs. Gould moved, seconded by Mr. Kim, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED**, that the Board approve the attached list of field trip requests.

ROLL CALL (Motion 1)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

C. POLICY REVISIONS

Mr. Kim moved, seconded by Mr. Andersen, to approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
1648	RESTART AND RECOVERY PLAN (M)		X
P & R 2361	ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES (M)		X
P & R 3321	ACCEPTABLE USE OF COMPUTER NETWORK(S)/ COMPUTERS AND RESOURCES BY TEACHING STAFF MEMBERS		X
R 2531	USE OF COPYRIGHTED MATERIALS		X

ROLL CALL (Motion 1)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

D. FINANCE (Includes Technology) - Chair, James Kim

Mr. Kim moved, seconded by Mr. Capello, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve Sunbelt Staffing to provide temporary personnel as needed for the 2020-2021 school year.
2. **BE IT RESOLVED**, that the Board approve Horizon Healthcare Staffing to provide temporary personnel as needed for the 2020-2021 school year.
3. **BE IT RESOLVED**, that the Board accept the additional donation of various COVID-19 related school signs from American Image in the amount of \$680.
4. **BE IT RESOLVED**, that the Board approve the attached Non-Resident Teacher Tuition Agreement in the amount of \$2,000 for the 20/21 SY.

ROLL CALL (Motions 1-4)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y

IV. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

Mr. Kim stated that the Finance Committee met prior to the Board Meeting and discussed the \$260,000 total to date for COVID-19 related purchases.

B. CORRESPONDENCE – No Correspondence

C. DISCUSSION ITEMS

Mr. Kim thanked the administration for their commitment to getting schools ready to reopen. He stated that parents need to make their own determination of the risks involved in sending their kids to school and that it is a personal decision.

Mr. Andersen stated that the Foundation of Denville Golf Outing is cancelled and they are looking into other fundraising opportunities.

D. OTHER

V. OPEN TO COMMENTS

Opened: 9:27 p.m. Closed: 9:28 p.m.

No comments were made

VI. ADJOURNMENT

Mr. Luer moved, seconded by Mr. Cappello, to adjourn the meeting.

ACTION ON MOTION:

Yeas 7 Nays 0 Abstentions 0 Time: 9:29 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary