

AGENDA

**DENVILLE BOARD OF EDUCATION
WORK/REGULAR SESSION MEETING
IN-PERSON BOARD MEETING**

Denville Town Hall Community Room

1 St. Mary's Place

Or VIRTUAL (see details below)

AUGUST 10, 2020; 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, the **August 10, 2020** Board Meeting is being held via video conference and in-person. **The Board Meeting may be viewed live via the video conference – or attended in-person see link below for virtual log on information.**

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Hangouts Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Educations' website. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting. Please visit the District.

Governor Murphy's Executive Order 173 requires that the maximum occupancy of the room (including Board members and staff) is 25 people.

Website for more information: www.denville.org

Free direct access is available by copying and pasting the URL or via telephone

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be pl

aced in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org . Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

BY ORDER OF THE DENVILLE TOWNSHIP BOARD OF EDUCATION

1 St. Mary's Place – 2nd Floor, Denville, NJ 07834

Damaris Gurowsky, Board Secretary.

Google Meet/Hangout Directions for Public

1. When you enter the Meeting/Hangout, mute yourself (If you are already not muted.)
2. During the open public comments section of the meeting please contribute by:
 - a. Typing your question or comments in the textbox
 - b. By unmuting and asking the question or comment
 - c. State your name and address for the record

I. CALL TO ORDER

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

C. EXECUTIVE SESSION

Mr./Mrs. _____ Moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____. Nays:_____. Abstentions:_____. Time:_____.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

F. SUPERINTENDENT’S COMMENTS

G. ASSISTANT SUPERINTENDENT’S COMMENTS

H. BUSINESS ADMINISTRATOR’S COMMENTS

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened:_____. Closed:_____.

III. OLD BUSINESS (ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **August 2020** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr./Mrs._____ moved, seconded by Mr./Mrs._____ to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **June and July 2020**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. **BE IT RESOLVED**, that the Board approve the Full Year 2019-20 Reports presented on July 6, 2020:
 - HIB Full Year Report, including HIB Self Grading for 2019-20 & the Full Year SSDS Report
2. **BE IT RESOLVED**, that the Board approve the district and board goals for 2020-21:

Proposed 2020-21 District Goals

Through discussion and using the Strategic Plan as a guide, the following district goals are proposed for 2020-21:

1. Increase achievement for all students who are not meeting grade-level benchmarks. (Strategic Plan goals 2A – 2D.)

Focus Areas:

- Math
- Remediation of Learning Gaps – between now and September assess student learning and use curriculum supports to bridge gaps.
- Social-Emotional Learning: Equity/Responsive Classroom Practices

2. To create and execute a plan for the 2020-2021 school year in all aspects for an online, hybrid, and/or in-person educational program due to the COVID crisis. (Strategic Plan goals 1-4.)

Focus Areas:

- Reentry Plan Areas Submitted to the County: Health & Safety, Curriculum, Structure of the School Day, and Social-Emotional Learning (reentry focus).
- Communication of the plan to/with District Stakeholders.

It was discussed that Goal #1 is longer term and looks beyond/outside the impact of COVID. Goal #2 is considered shorter term and focuses on the impact of COVID.

Proposed 2020-21 Board Goal

To participate in training together as a Board to further enhance Board knowledge in the areas of HIB, Finance, and the Board’s role in Personnel.

Ref 1-4

3. **BE IT RESOLVED**, that the Board approve the Denville Schools Return to School Plan for 2020-21. Ref 1-4

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work/Regular Session Meeting & Executive Session - July 6, 2020

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner_____.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, payments, employee leave requests, reassignments, appointments **(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, “Pass the Trash” Employment Verification and Pre-Employment Drug Testing)**, etc.:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EMPLOYEE LEAVES / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following pertaining to staff members' new hire, resignation, retirement, placement on paid/unpaid leave*, payment for the performance of duties or extra duties**, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Mundrick, Carrie	Teacher	LV	Leave Replacement for employee #508. 9/2/2020 - 1/8/2021		\$300/day
b.	Medina, Alexandra	Teacher	LV	Leave Replacement for employee #662. 9/2/2020 - 2/10/2021		\$300/day
c.	Karakus, Gulten	Teacher	RV/V V	Part-time to Full-time for 20/21 SY		\$58,955 Step-MA6

d.	Karakus, Gulden	Teacher	RV/V V	To conduct ESL screening over summer 2020 for incoming new ESL students. Not to exceed 10 additional hrs	1C	\$41.21/hr
e.	O'Dell, Kris Bilani, Sarah Capone, Jennifer Bloom, Sheri Kolk, Dorothy	Instructional Aides	LV	Preschool Orientation, 8/31/2020 Not to exceed 1.5 hrs each (KO=\$29.04, SB=\$28.14, JC=\$27.33, SB=28.94, DK=\$28.04)	1C	\$19.36/hr \$18.76/hr \$18.22/hr \$19.29/hr \$18.69/hr
f.	McCauley, Heather Meade, Tina	Teacher Instr. Aide	LV	Preschool Orientation - 2 sessions 8/31/2020 - Not to exceed 4 hrs each (HM=\$164.84, TM=\$76.64)	1C	\$41.21/hr \$19.16/hr
g.	Cannarozzi, Michelle	Instr. Aide	LV	Kindergarten Orientation, 8/31/2020 Not to exceed 1.5 hrs (\$26.33)	1C	\$17.55/hr
h.	Cerce, Tara Reichhard, Ali Morgan, Christine Rogers, Caitlin Pridham, MaryBeth McCabe, Todd Beere, Barbara	Teacher Teacher Teacher Teacher Teacher Counselor Nurse	RV	Kindergarten Orientation 9/1/2020 - Not to exceed 2 hrs each	1C	\$41.21/hr each
i.	McCabe, Todd Smith, Laurie Gallagher, Kim	Counselor Teacher LDTTC	RV	Attend and run new student orientation 9/1/2020 - Not to exceed 2 hrs each	1C	\$41.21/hr each
j.	Malkinski, Christine	Teacher	RV	Attend State Mandated IEP meetings during summer of 2020	1C	\$41.21/hr
k.	McCabe, Todd Zeleny, Tia Cerce, Tara Jacobus, Deb Teschemacher, Kim	Counselor Teacher Teacher Teacher Teacher	RV	RV Social Emotional Learning (SEL) committee will meet over summer, week of 8/17/2020, to record welcome video, activities, lessons, and resources to support students & staff with SEL. Not to exceed 6 hrs each (\$247.26 each)	3A 3B	\$41.21/hr each
l.	Molina, Karen	Teacher	RV	Record the SEL committee over summer 2020 in creating welcome back videos for students and staff and the information sharing video for parents, students and staff. Not to exceed 6 hrs (\$247.26)	1C	\$41.21/hr
m.	McDonald, Jody Kane, Morgan Brautigam, Morgan Benshoof, Lindsay Plumb, Amy Foth, Leanne	Counselor Counselor Teacher Teacher Teacher LDTTC	VV	Assist with 6th Grade Open House on 8/27/2020 - Not to exceed 6 hrs (\$247.26 each)	3A	\$41.21/hr each
n.	Roth, Amelia Salvo, Kathie Caputo, Cheryl Hill, Danielle Foth, Leanne Gallagher, Kim Sibblies, Kristen Farley, Amy	Psychologist LDTTC Psychologist Psychologist LDTTC LDTTC LDTTC Counselor Soc. Worker	LV LV LV RV VV RV RV VV/R V VV	CST members for 2 days of Case Management work in August 2020	1C	\$538.02/day \$465.44/day \$538.02/day \$328.99/day \$538.02/day \$436.39/day \$331.17/day \$526.47/day
o.	Bunkers, Jennifer	OT	LV	Complete CST evaluations over summer 2020. Not to exceed 3 days (\$1,220.91)	2B	\$406.97/day

p.	Russello, Donna	ESY Teacher	RV	Attend CST meetings over summer 2020, as needed	1C	\$41.21/hr
q.	Stiles, Susan	Nurse	LV	Nursing Services during summer testing at LV school. Not to exceed 63 hrs (\$2,596.23)	4A	\$41.21/hr
r.	Seidel, Jessica	Nurse	VV	Nursing Services during summer testing at LV school. Not to exceed 24 hrs (\$989.04)	4A	\$41.21/hr
s.	Bowditch, John	Sub Driver	BUS	Resignation, effective 7/28/2020		

*Any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position.

**The Board of Education's authorization to pay employees for the performance of duties or extra duties is contingent upon the occurrence of the actual event associated with service, and the employees' actual performance of services. In the situation where an event is canceled or the service is no longer required, the employee will not be eligible for payment and payment will not be issued.

2. **BE IT RESOLVED – SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Stone, Mike	Maintenance/Custodian	8/11/2020	\$17.30/hr

3. **BE IT RESOLVED**, that the Board approve the attached list of stipend positions and daily/hourly rates for 20/21 SY.
4. **BE IT RESOLVED**, that the Board approve the attached list of 20/21 SY staff renewal updates.
5. **BE IT RESOLVED**, that the Board approve the attached list of substitutes for the 20/21 SY.
6. **BE IT RESOLVED**, that the Board hereby approve Employee #805, for a leave of absence, having received doctor's certification, effective September 2, 2020 under the Federal Family Medical Leave Act (FMLA), while utilizing sick days.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for Employee #805 and anticipate a return to work on November 30, 2020.
7. **BE IT RESOLVED**, that the Board hereby approves Employee #398, for a leave of absence, having received doctor's certification, effective September 2, 2020 under the Federal Family Medical Leave Act (FMLA), while utilizing sick days.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for Employee #398 and anticipate a return to work on December 7, 2020.
8. **BE IT RESOLVED**, that the Board approve employee #337, under the Federal Family Medical Leave Act (FMLA), commencing August 6, 2020 ending on August 16, 2020, while utilizing, while utilizing available sick days.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for employee #337 and anticipate a return to work on August 17, 2020.
9. **BE IT RESOLVED**, that the Board approve (pending approval of the Morris County Executive Superintendent of Schools) Merit Goal #5, and payment for Dr. Sandra Cullis, Assistant Superintendent of Schools as per contract:

Goal #5- Qualitative
Develop a 4 year plan for closing the Gap in Math.
2.5% = \$4,002.30
10. **BE IT RESOLVED**, that the Board approve Lisa Forte as a volunteer Spanish language interpreter.
11. **BE IT RESOLVED**, that the Board approve Anthony Forte as a volunteer custodian.
12. **BE IT RESOLVED**, that the Board approve SWING Education to provide backup substitute services for 2020/21 SY.

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Cuccurullo, Toni	Teacher	RV	\$850	<i>Retroactively Approve:</i> Teachers College Reading Institute Online	2D	7/20/2020 - 7/24/2020
b.	Amerise, Carmella	Teacher	RV	\$1,275 Title I funds	Comprehensive Virtual IMSE OG training	2D	8/17/2020 - 8/21/2020
c.	Englishmen, John	VP	VV	\$400	Affirmative Action Officer Certification Program - Virtual	4A	8/18/2020 - 8/20/2020
d.	Cullis, Sandra	Asst. Superintendent	Dist	\$330	Summer Institute II for Race, Equity, and Social Justice: A Leader's Role - Virtual	2D	8/12/20-8/13/20 8/18/20-8/19/20
e.	Margotta, Renee Rothrock, Stacia	Teachers	LV	\$395/each	<i>Retroactively Approve:</i> Teachers College "Digital and Interactive Media K-12"	2D	7/25/2020 - 8/15/2020

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

C. POLICY REVISIONS

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
1648	RESTART AND RECOVERY PLAN (M)	X	
P & R 2361	ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES (M)	X	
P & R 3321	ACCEPTABLE USE OF COMPUTER NETWORK(S)/ COMPUTERS AND RESOURCES BY TEACHING STAFF MEMBERS	X	
R 2531	USE OF COPYRIGHTED MATERIALS	X	

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$1,629,334.30	Ck #'s 9550-9593, 9595-9677, 990220-990229,906292020, 906302020, 907152020, 907302020	Current Expense - July
\$1,032,258.94	Ck #'s 9678-9749, 990230-990231	Current Expense - August

2. **BE IT RESOLVED**, that the Board approve the agreement with The Uncommon Thread (TUT) to Provide Behaviorist and BCBA services for the Extended School Year (ESY) 2020 and 20/21 SY at a cost not to exceed \$174,420. Ref 3C
3. **BE IT RESOLVED**, that the Board approve PG Chambers to conduct Occupational and Physical Therapy sessions, evaluations and training including Augmentative Services for 20/21 SY including ESY program for \$112,075. Ref 3C
4. **BE IT RESOLVED**, that the Board approve for the following students to receive Level One Services from the Commission of the Blind commencing September 1, 2020 - June 30, 2021 at the reimbursement fee of \$2,100 each: Student ID# 20272368; Student ID#20261098; Student ID#20311873 and Student ID#20301852. Ref 2B
5. **BE IT RESOLVED**, that the Board accept the donation of various COVID-19 related school signs from American Image in the amount of \$3,510.
6. **BE IT RESOLVED**, that the Board approve the submission of the Digital Divide Grant application for Fiscal Year 2021, and accepts the grant award of the funds upon subsequent approval of the Digital Divide Grant application in the amount of \$21,850.
7. **BE IT RESOLVED**, that the Board approve the agreement with Prime Healthcare Services - Saint Clare's LLC for School Behavioral Health Services at Lakeview, Riverview, and Valleyview Schools for the 20/21 SY for 74 hours per week, total amount not to exceed \$160,000. Ref 3B
8. **BE IT RESOLVED**, that the Board approve the following students to attend the programs/school listed for the dates and tuition identified:

Student ID	School/Program	Dates	Ref	Total Cost	Notes
20311974	Celebrate the Children	20/21 SY, Commencing 9/8/2020	2B	\$67,523.26	
20342890	Lake Drive School	Commencing 9/8/2020	2B	\$72,200.00	

9. **BE IT RESOLVED**, that the Board approve a change in the DEA non-resident tuition agreement for the 2020-21 school year pending an approved sidebar with the DEA from 50% of the published tuition to 25% of the published tuition. All staff tuition agreements are subject to Board approval and availability of classroom space.
10. **BE IT RESOLVED**, that the Board approve the transfer of unassigned general fund surplus in the amount of one-hundred seventy-six thousand two-hundred thirty-one dollars (\$176,231) that represents the current reduction in State Aid for the Fiscal Year 2020-2021.

NOW, THEREFORE BE IT RESOLVED, that the Denville of Board of Education, pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.3(b) and (c). approve the budget adjustment plan to be implemented in response to the State Aid reduction for Fiscal Year 2020-2021.

- ❖ The following GAAP account lines are impacted by the State Aid revision:
 - Reduce Revenue (State Aid) account #10-3131-000-0 \$176,231
 - Increase Budgeted Fund Balance #10-303 \$176,231

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs._____ moved, seconded by Mr./Mrs._____ to approve the following Resolutions under Operations:

1. TRANSPORTATION

- 1.1. **BE IT RESOLVED**, that the Board approve the Parent/Transportation Contract PC02-2020ESY for Special Education Student #20322211 for 2020/2021 ESY at a total cost of \$105.
- 1.2. **BE IT RESOLVED**, that the Board approve the submission for a grant to the New Jersey Volkswagen Environmental Mitigation Trust Program through the New Jersey Department of Environmental Protection for one (24 passenger) and five (54 passenger) all-electric school buses.
- 1.3. **BE IT RESOLVED**, that the Board reject the bids for the sale of two (2) Freightliner 2005, 54 passenger school buses.

2. BUILDING AND GROUNDS

- 2.1. **BE IT RESOLVED**, that the Board approve the use of the RVA and Bus Lot/Garage for K9 training for the Morris County Sheriff's Office Date TBA. Ref 4

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner_____.

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS:

- a. Reopening of Schools 2020-21
- b. Return to live Board meetings
- c. Additional BOE Meeting - August 24 or August 31

D. OTHER

VI. OPEN TO COMMENTS

Time:_____. Closed:_____.

VII. EXECUTIVE SESSION - Action May Be Taken

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____. Nays:_____. Abstentions:_____. Time:_____.

VIII. ADJOURNMENT

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to adjourn the meeting.

ACTION ON MOTION:

Yeas:_____. Nays:_____. Abstentions:_____. Time:_____.