

MINUTES OF THE MEETING

DENVILLE BOARD OF EDUCATION

REGULAR SESSION MEETING – Revised Location

ONLINE BOARD MEETING – MAY 18, 2020; 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

The following information was provided for access to the Virtual Meeting:

Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, the **May 18, 2020** Board Meeting is being held via video conference. The Board Meeting may be viewed live via the video conference – see link below.

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Hangouts Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Educations' website. All public written or verbal comments must include the sender's full name and address and will be read aloud at the Board Meeting.

Please visit the District Website for more information: www.denville.org

Free direct access is available by copying and pasting the URL or via telephone

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org. Please note the following in the "Re" portion of your email: "Virtual Meeting Assistance Requested." Emails will be checked during the public meeting as well.

BY ORDER OF THE DENVILLE TOWNSHIP BOARD OF EDUCATION

1 St. Mary's Place – 2nd Floor, Denville, NJ 07834

Damaris Gurowsky, Board Secretary.

Google Meet/Hangout Directions for Public

1. When you enter the Meeting/Hangout, mute yourself (If you are already not muted.)
2. During the open public comments section of the meeting please contribute by:
 - a. Typing your question or comments in the textbox
 - b. By unmuting and asking the question or comment
 - c. State your name and address for the record

I. CALLED TO ORDER BY MRS. WAGNER AT 7:30 P.M.

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been

delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Kim - P, Mr. Casse – P, Mr. Cappello - P, Mr. Andersen – P, Mr. Luer - P, Mrs. Gould – A, Mrs. Wagner – P.

C. EXECUTIVE SESSION - No Executive Session was needed

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- Community FID Survey Results presented by Dr. Sandra Cullis. Ref 1-4
Dr. Cullis provided the following Community FID Survey Results:
 - The survey was conducted after the first three weeks of online instruction
 - The response rate was 38%
 - The survey questions resulted in the following Responses for Improvement:
 - Key Point 1: Google Classroom Organization
 - Key Point 2: Recorded & Live Instruction
 - Key Point 3: Communication with Families

Mr. Casse congratulated all involved in online learning and stated that the survey indicates positive feedback. He is interested in seeing what adjustments will be made.

At 7:51 p.m., Mrs. Wagner had to leave the meeting therefore Mr. Kim assumed responsibility as President and proceeded with the meeting.

Mr. Kim asked if there were plans for a second survey.

Dr. Cullis stated that the plans for a second survey were to be determined. She stated that issues have been resolved but there may be other issues so a different survey may be needed.

Mr. Andersen stated that students knew Google classroom well, an indication that it was used prior to online learning. He stated that it was important to look for opportunities for improvement.

Mr. Cappello asked if a second survey could include social emotional and mental health aspects of students.

Dr. Cullis made a note to include this in the second survey.

F. SUPERINTENDENT’S COMMENTS – Dr. Forte discussed the following:

- All field trips are being reimbursed fully. The District has received 90% or more refunds from vendors. Contact school principal or school office with any questions.
- Refunds for graduation gowns will be provided and those who wish to purchase may do so.
- Extra-curricular and stipend positions are on hold for 20/21SY.
- All end of year activities will be virtual.
- A graduation service will be supported by the Valleyview PTA.
- Communications will be provided for any live end of year activities, if possible.

G. ASSISTANT SUPERINTENDENT’S COMMENTS – Dr. Cullis discussed the following:

- Wednesday, May 20th is the virtual meeting for grades 5 and 6 for course placement information. Emails have been sent to parents.
- Wednesday, May 27th is the parent orientation for the Middle School for students moving from fifth to sixth grade.

H. BUSINESS ADMINISTRATOR’S COMMENTS - No Comments

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 8:00 p.m.

Closed: 8:01 p.m.

No comments were made

III. OLD BUSINESS (ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **May 2020** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr. Luer moved, seconded by Mr. Cappello, to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **April 2020**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **April 2020**
2. Report of Health Office - **April 2020**

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session Meeting & Executive Session - April 6, 2020
2. Regular Session Meeting - April 27, 2020

Mr. Casse stated that in the future the Report of Health Office may need to track COVID-19 cases.

Mr. Kim stated that policies pertaining to student absences may need to be reviewed.

ROLL CALL (Motions A-C)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr. Andersen moved, seconded by Mr. Luer, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. **(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, “Pass the Trash” Employment Verification and Pre-Employment Drug Testing)**; any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount

--	--	--	--	--	--	--

2. **BE IT RESOLVED**, that the Board approve employee #419, for a leave of absence, having received doctor’s certification, commencing September 1, 2020 under the Federal Family Medical Leave Act (FMLA), ending on November 20, 2020.

BE IT FURTHER RESOLVED, that the Board approve the leave under the NJ Family Leave Act (FLA) for employee #419, commencing on September 1, 2020 through November 20, 2020.

BE IT FURTHER RESOLVED, that the Board approve the leave for employee #419 and anticipate a return to work on February 1, 2021.

3. **BE IT RESOLVED**, that the Board hereby approve employee #1322, for a leave of absence, having received doctor’s certification, commencing September 2, 2020 under the Federal Family Medical Leave Act (FMLA), ending on November 20, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #1322, commencing on September 2, 2020 through November 20, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for employee #1322 and anticipate a return to work on December 14, 2020.

ROLL CALL (Motions 2-3)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mr. Capello moved, seconded by Mr. Luer, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members’ payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Gallagher, Kim	LDTC	RV	--	Complete 150 hrs of Dist Level Internship for Masters in Educational Leadership with Montclair State and mentor, Grace Johnson.	2D	
b.	Johnson, Grace	Director of Spec. Svcs.	Dist	\$800	Leadership Solutions coaching, 5 sessions.	2D	

2. **BE IT RESOLVED**, that the Board approve the attached revised COVID-FID plan for May 2020 as required by NJDOE. Ref. 1-4.

Mr. Cappello thanked Dr. Forte and the administration for the quick turnaround of the COVID plan.

ROLL CALL (Motions 1-2)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y.

C. POLICY REVISIONS

Mr. Luer moved, seconded by Mr. Andersen, to approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

P & R #	P & R Name	1st Reading	2nd Reading
0152	Board Officers		X
P & R 1581	Victim of Domestic or Sexual Abuse Leave (M)		X
2422	Health and Physical Education (M)		X
P & R 5330	Administration of Medication (M)		X
7243	Supervision of Construction (M)		X
8210	School Year		X
8220	School Day (M)		X
R 8220	School Closing		X
8462	Reporting Potentially Missing or Abused Children (M)		X
P & R 5200	Attendance (M)	X	
P & R 5240	Tardiness	X	
P & R 5410	Promotion and Retention (M)	X	
R 5230	Late Arrival and Early Dismissal	X	

ROLL CALL (Motion 1)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr. Casse moved, seconded by Mr. Luer, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$2,929,035.05	Ck #'s 9301-9386, 990210-990214, 904302020, 905152020	Current Expense
\$112,700.00	Ck #'s 1137-1322	General Organization
\$1,622.90	Ck #'s 9001, 1239-1354	Elementary Enrichment

2. **BE IT RESOLVED**, that the Board approve the attached District Bid Award Letters from the Educational Services Commission of Morris County for school supplies for the 2020/2021 SY.
3. **BE IT RESOLVED**, that the Board approve the following resolution regarding providing milk for the students for the 2020/2021 SY.

NOW THEREFORE BE IT RESOLVED THAT, Cream O'Land Dairy be awarded the proposal to provide milk to the students of the Denville School District at the following margin rates for the 2020/2021 SY.

- ½ Pint Chocolate Fat Free \$.34830
- ½ Pint 1% White \$.33040
- ½ Pint Fat Free Milk \$.33140

4. **BE IT RESOLVED**, that the Board approve the submission of the Coronavirus Aid Relief and Economic Security Act 2020 – (CARES Act) application for Fiscal Year 2020 per public Law No. 116-136, and accepts the grant award of the funds upon subsequent approval with the following amounts:
 - Denville BOE: \$27,767
 - Non-Public: \$7,845
5. **BE IT RESOLVED**, that the Board accept the donation of customized face masks for all 8th grade Valleyview students from Susan Banks, owner of Faith and Begorra. Ref 3A
6. **BE IT RESOLVED**, that the Board accept the donation in the amount of \$50 from Craig Fernicola for the Riverview School general supplies.
7. **BE IT RESOLVED**, that the Board approve the attached technology plan for the Riverview Annex at a cost of \$141,639.47.

Mr. Andersen questioned what check 9310 was for.

Mrs. Gurowsky stated it was for roof repair at the bus garage.

Mr. Andersen questioned what check 9374 was for.

Dr. Forte stated that the District reimburses St. Mary's up to \$5,000 for snow removal. There was snow in November.

Mr. Andersen asked about Motion 7 and the plan for broadband service to the building.

Mrs. Costanza stated there is Verizon Fios line in place for the Board Office and it will be connected to RV Annex.

Mr. Andersen stated that depending what happens with state aid, would the RV Annex project stop.

Dr. Forte stated the project is moving forward as if the building is opening; the COVID ready budget was approved and the funds have been reallocated not found or part of the budget.

Mr. Andersen questioned if the amount in Motion 7 was after the e-rate grant.

Mrs. Gurowsky stated the e-rate grant will reduce the amount but the final amount is not yet known. The amount in Motion 7 is the actual amount and will get reduced after grant is determined.

Mrs. Wagner returned to the meeting at 8:25 p.m. and resumed responsibility as President.

ROLL CALL (Motions 1-7)

Mr. Kim-Y, Mr. Casse-Y/N #3, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Wagner-Y

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr. Casse moved, seconded by Mr. Kim, to approve the following Resolutions under Operations:

1. TRANSPORTATION

2. BUILDING AND GROUNDS

- 2.1. **BE IT RESOLVED**, that the Board approve the discarding of two soccer goals on the Valleyview Middle School field and the Valleyview Middle School gym bleachers.

Mr. Luer questioned if the items were being scrapped.

Mr. Andersen questioned if the items were not usable.

Mr. Casse suggested the items could be taken to a scrap dealer.

Dr. Forte stated that the items are not usable and dangerous.

ROLL CALL (Motion 2.1)

Mr. Kim-Y, Mr. Casse-Y, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Wagner-Y

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS – No Reports

B. CORRESPONDENCE – No Correspondence

C. DISCUSSION ITEMS:

The Board discussed the following:

- Mr. Cappello asked if there was any indication of what ESY would be like.
- Dr. Forte stated ESY would be virtual; an enhanced version of ESY for students not classified as special ed.
- Mr. Andersen stated that students that would have normally attended ESY may not because they need to unplug from technology for the summer.
- Dr. Cullis stated that ESY would have a different flavor; more like a summer camp.
- Mr. Kim asked if there were any issues with the Valleyview field or RV Annex projects opening on schedule.
- Dr. Forte stated RV Annex is ahead of schedule and Valleyview field is moving along schedule.
- Mr. Andersen stated that the state police letter to the DOE discussed opportunities beyond virtual graduation and that there may be creative ways to celebrate.
- Dr. Forte stated options were being discussed; virtual graduations will be held for all three schools. Options are being discussed with principals and will notify public when possible.
- Mrs. Wagner stated that the District will abide by government laws and students will be honored.
- Mrs. Wagner stated that CSA evaluations are not complete so they will not be discussed in Executive Session.

a. Reopening of Schools 2020-21

Dr. Forte stated information has not been released from state. In-house committees have been formed to address what schools will look like for return in September. This item will be on agendas through August.

Mr. Kim thanked Dr. Forte for articles and asked if the District would apply for emergency relief funds.

Mrs. Gurowsky stated this is Motion 4 under Finance for the CARES Act grant and funds will be used for ESY and supplies.

Mr. Kim asked if the state will provide guidance on how to re-open. The regulations and laws state virtual learning does not count toward school days unless an emergency is declared.

Dr. Forte stated there are no updates on what state will allow but guidance is needed to move plans forward.

Mr. Kim asked Mr. Cappello if this should be addressed with School Boards.

Mr. Cappello stated this could be brought up in advocacy capacity and questioned if needed materials to re-open have been identified.

Dr. Forte stated that everything that has been recommended has been ordered.

Mrs. Gurowsky stated that 90% of supplies were received.

D. OTHER

VI. OPEN TO COMMENTS

Opened: 8:44 p.m. Closed: 8:45 p.m.

No comments were made

VII. ADJOURNMENT

Mr. Kim moved, seconded by Mr. Luer, to adjourn the meeting.

ACTION ON MOTION:

Yeas 6

Nays 0

Abstentions 0

Time: 8:45 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary