

AGENDA

DENVILLE BOARD OF EDUCATION
WORK SESSION MEETING – Revised Location
ONLINE BOARD MEETING – JUNE 8, 2020; 7:00 p.m.
(Public Portion of the Meeting will begin at 7:30 p.m.)

Due to the state of emergency declared by the Governments of the State of New Jersey and the United States regarding COVID-19, the **June 8, 2020** Board Meeting is being held via video conference. The Board Meeting may be viewed live via the video conference – see link below.

Members of the public may remotely access and provide written or verbal public comments at this Board Meeting through Hangouts Meet, a remote video conferencing system. Specific instructions for accessing the Board Meeting and providing public comments will be posted to the home page of the Denville Board of Educations’ website. All public written or verbal comments must include the sender’s full name and address and will be read aloud at the Board Meeting.

Please visit the District Website for more information: www.denville.org

Free direct access is available by copying and pasting the URL or via telephone

Join: <https://meet.google.com/vuy-uxtp-ioy>

Or call

Phone +1 661-527-2932 PIN: 612287474#

(The meeting line will open at 7:30pm. Callers will be placed in a queue and calls will be answered in the order in which they were received once public comment begins.)

For questions in reference to this meeting, for technical assistance and/or to report difficulty with accessing the virtual meeting, please email sforte@denville.org and/or ccostanza@denville.org . Please note the following in the “Re” portion of your email: “Virtual Meeting Assistance Requested.” Emails will be checked during the public meeting as well.

BY ORDER OF THE DENVILLE TOWNSHIP BOARD OF EDUCATION

1 St. Mary’s Place – 2nd Floor, Denville, NJ 07834

Damaris Gurowsky, Board Secretary.

Google Meet/Hangout Directions for Public

1. When you enter the Meeting/Hangout, mute yourself (If you are already not muted.)
2. During the open public comments section of the meeting please contribute by:
 - a. Typing your question or comments in the textbox
 - b. By unmuting and asking the question or comment
 - c. State your name and address for the record

I. CALL TO ORDER

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

C. EXECUTIVE SESSION

Mr./Mrs. _____ Moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____, Nays:_____, Abstentions:_____, Time:_____.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- Presentation of the Denville Public Schools/Foundation of Denville 2019-20 Persons of the Year Awards - June 22, 2020

F. SUPERINTENDENT’S COMMENTS

G. ASSISTANT SUPERINTENDENT’S COMMENTS

H. BUSINESS ADMINISTRATOR’S COMMENTS

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened:_____, Closed:_____.

III. OLD BUSINESS (NO ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **June 2020** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **May 2020**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **May 2020**
2. Report of Health Office - **May 2020**

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session Meeting & Executive Session - May 11, 2020
2. Regular Session Meeting - May 18, 2020

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. **(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing); any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Stanford, Alana	Teacher	VV	Leave Replacement for employee #1322 9/1/2020-12/15/2020		\$310/day
b.	Anderson, Stephanie	Instr. Aide	RV	Leave Replacement Teacher for employee #419 effective 6/3/2020-6/17/2020		\$131/day
c.	Ferree, Theresa	Teacher	Dist	ESL teacher, FTE 0.50 for 20/21 SY		\$217/day
d.	Molina, Karen	Teacher	RV	To work on in 19/20 SY <ul style="list-style-type: none"> • Virtual Awards & moving up ceremony • 5th Grade SlideShow • Yearbook • Virtual clap out and other virtual year end events for 5th Grade. Not to exceed 15 hours (\$618.15)	1C	\$41.21/hr

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED**, that the Board approve the FID survey 2.0 attached. Ref 1-4

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

C. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the settlement agreement for Student #20241238 including reimbursement to parents for placement at Barnstable Academy total amount not to exceed \$27,845.
2. **BE IT RESOLVED**, that the Board accept the donation of a Basalt Rock Core Sample for Valleyview Middle School Science Department. Donated by First Environment, Inc. Ref 1C, 3A
3. **BE IT RESOLVED**, that the Board accept the donation of \$3,995 to pay for 2019-2020 SY 8th Grade virtual graduation. Donated by the Valleyview School PTA. Ref 1C

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

D. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Operations:

1. BUILDING AND GROUNDS

- 1.1. **BE IT RESOLVED**, that the Board approve quote #52488 to contract with Generations Services, EDS-COOP 9740 State Approved vendor to replace existing electrical panel boards at the Lakeview School in the amount of \$31,250.
- 1.2. **BE IT RESOLVED**, that the Board approve the following options for graduation ceremonies per Governor Murphy’s executive order No. 142 to ensure compliance with the health and safety requirements to protect students, educators, and families during the ongoing COVID-19 pandemic as follows. Actual ceremonies to be determined at a later date based upon guidance from the NJ Department of Education.
 - Virtual
 - Drive-Through/Drive-in/Drive-by
 - Modified in-person, outdoor ceremonies

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

V. NEW BUSINESS (NO ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. **(pending approval from the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, “Pass the Trash” Employment Verification and Pre-Employment Drug Testing); any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Seidel, Jessica	Head Nurse	VV	20/21 SY summer hours, as needed. Not to exceed 42 hours (\$1,730.82)	4C	\$41.21/hr
b.	Stark, Richard	Custodian	LV	Cash-in 5 vacation days, 19/20 SY		\$1,003.60
c.	Cirasella, Joe	Mechanic	BUS	Cash-in 5 vacation days, 19/20 SY		\$1,597.45
d.	Tomensky, Carol	Secretary	LV	Cash-in 2 vacation days, 19/20 SY		\$538.68

e.	Theodoropoulos, T	Principal	RV	Cash-in 9 vacation days 19/20 SY		\$5,277.51
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2. **BE IT RESOLVED**, that the Board approve employee #724, for a leave of absence, having received doctor's certification, commencing September 2, 2020 under the NJ Family Leave Act (FLA), ending on November 20, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for employee #724 and anticipate a return to work on March 1, 2021.

3. **BE IT RESOLVED**, that the Board hereby approve employee #870, for a leave of absence, having received doctor's certification, commencing September 2, 2020 under the Federal Family Medical Leave Act (FMLA), ending on November 20, 2020 while utilizing twenty (20) sick days.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #870, commencing on October 26, 2020 through January 22, 2021.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for employee #870 and anticipate a return to work on March 15, 2021.

4. **BE IT RESOLVED**, that the Board hereby approve employee #419, for a leave of absence, having received doctor's certification, commencing June 3, 2020 under the Federal Family Medical Leave Act (FMLA), ending on October 30, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #419, commencing on September 1, 2020 through November 20, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for employee #419 and anticipate a return to work on February 1, 2021.

5. **BE IT RESOLVED**, that the Board hereby approve employee #1322, for a leave of absence, having received doctor's certification, commencing September 8, 2020 under the Federal Family Medical Leave Act (FMLA), ending on November 25, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #1322, commencing on September 8, 2020 through November 25, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave for employee #1322 and anticipate a return to work on December 14, 2020.

6. **BE IT RESOLVED**, that the Board hereby approve Employee #656, for a leave of absence, having received doctor's certification, commencing April 1, 2020 under the Federal Family Medical Leave Act (FMLA), ending on May 29, 2020, while utilizing forty (40) sick days. Employee #656 anticipates a return to work on June 1, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #656, commencing on September 8, 2020 through November 24, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for Employee #656 and anticipate a return to work on November 30, 2020.

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development

account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Abel, Angela	Teacher	LV	\$650 + travel, Title II funds	Teachers College Units of Study Phonics Summer Institute (Online)	2D	7/27/2020-7/29/2020

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

C. POLICY REVISIONS

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

P & R #	P & R Name	1st Reading	2nd Reading
P & R 5200	Attendance (M)		X
P & R 5240	Tardiness		X
P & R 5410	Promotion and Retention (M)		X
R 5230	Late Arrival and Early Dismissal		X

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
		Current Expense
		General Organization
		Elementary Enrichment
\$10,130.00	Ck #'s 1053 - 1136 (4/27/2020 BOE meeting)	Elementary Enrichment

- BE IT RESOLVED**, that the Board approve the following Resolution regarding the Capital Reserve Transfer:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and;

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and;

WHEREAS, the Denville Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and;

WHEREAS, the Denville Board of Education has determined that an amount not to exceed \$2,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the Denville Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

3. **BE IT RESOLVED**, that the Board approve the following Resolution regarding the Maintenance Reserve Transfer:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and;

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and;

WHEREAS, the Denville Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and;

WHEREAS, the Denville Board of Education has determined that an amount not to exceed \$1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the Denville Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

4. **BE IT RESOLVED**, that the Board of Education of the Township of Denville pursuant to PL 2015, Chapter 47, intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et.seq. for 2020-2021 SY.

5. **BE IT RESOLVED**, that the Board approve for the 2020-2021 school year the Professional Support/Non-Public Service Agreements and Non Public Chapters 192-193, Speech Services, Non-Public Nursing, Non-Public Technology, Non-Public Textbooks and Non-Public IDEA-B addendum supporting documents between Denville Schools and the Educational Services commission of Morris County.

6. **BE IT RESOLVED**, that the Board approve Cashman Landscape Management & Design, Inc, for landscaping services District-wide in the amount of \$34,990 pro-rated for 2020-2021 SY.

7. **BE IT RESOLVED**, that the Board approve the contract with Prime Healthcare Services - Saint Clare's LLC - from August 1, 2020 - July 31, 2021 for CER evaluations for students at a cost of \$222 per evaluation. Ref 4A

8. **BE IT RESOLVED, THAT WHEREAS**, Damaris Gurowsky, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED, that the Denville of Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Damaris Gurowsky, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

9. **BE IT RESOLVED**, that the Board of Education of the Township of Denville approve the submission of the amendment ESEA-NCLB application for Fiscal Year 2021, and accepts the grant award of the funds upon subsequent approval of the FY 2021 ESEA-NCLB application with the following amounts:

Title I Public:	\$ 44,468
Title II Part A:	\$ 22,784
Title III:	\$ 5,904
Title IV:	\$ 10,000

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Operations:

1. TRANSPORTATION

1.1. BE IT RESOLVED, that the Board approve the Parent/Transportation Contract PC02-2020 for Special Education Student #20322211 for the 2020-2021 SY at a total cost of \$2,700.

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

VI. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS:

a. Reopening of Schools 2020-21

D. OTHER

VII. OPEN TO COMMENTS

Time:_____ Closed:_____

VIII. EXECUTIVE SESSION - Action May Be Taken

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____

IX. ADJOURNMENT

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to adjourn the meeting.

ACTION ON MOTION:

Yeas:_____ Nays:_____ Abstentions:_____ Time:_____